

HISTORIC PRESERVATION COMMISSION



Wendy McClure
Commission Chair

~Agenda~

Mike Ray
Staff Liaison

hpc@ci.moscow.id.us

208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
April 18, 2019

4:30 PM

Mayor's Conference Room
206 E Third Street

Call to order

1. Approval of minutes from March 28, 2019

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. 2019 Preservation Moscow

Discuss any updates for 2019 Preservation Moscow.

ACTION: Discuss and provide staff with feedback and further direction if necessary.

3. Final Review of City Hall Interpretive Sign

The City Hall interpretive sign base has been fabricated and the sign face needs to be finalized for installation in the spring.

ACTION: Review the draft sign and provide staff with feedback and further direction.

4. Review of Library Interpretive Sign

The Commission will be reviewing an early draft of the Carnegie Library interpretive sign.

ACTION: Review the draft sign and provide staff with feedback and further direction.

5. 2019 Orchid Awards

Discuss Orchid Awards for 2019 and Preservation Idaho's Orchids and Onions Awards Event which is occurring in Moscow on June 8, 2019.

ACTION: Discuss and provide staff with feedback and further direction if necessary.

6. Thorn Creek/Highway 95 Realignment Interpretive Signage Project

The City has been contacted by the Idaho Transportation Department about the possibility of incorporating interpretive signage at the proposed scenic pullout that will be constructed as part of the Highway 95 realignment project.

ACTION: Update the Commission on the proposed signage project and provide staff further direction if necessary.

7. Historic District Street Signage

Now that the Fort Russell Historic District has been expanded, historic street signs are planned to be installed within the District. The Commission will be reviewing the Fort Russell Historic District logo that was created in 2007 and the parameters of the street signs.

ACTION: Review the Fort Russell Logo and street signs and provide staff further direction if necessary.

8. Announcements/Other Business

Adjourn

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

HISTORIC PRESERVATION COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
February 28, 2019

Mike Ray
Staff Liaison

hpc@ci.moscow.id.us

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<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

The meeting was called to order at 4:34 PM

MEMBERS PRESENT: Wendy McClure, Chair; Jared Norman, Jack Porter, Nels Reese, Chris Sokol
MEMBERS ABSENT: Sandra Kelly
STAFF: Mike Ray, Jim Boland

1. Approval of minutes from January 24, 2019

Minutes not available.

2. Election of Secretary

Porter nominated Sokol to serve as Secretary for the 2019 calendar year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Porter
SECONDER:	Reese

Motion carried by acclamation.

3. City Hall Interpretive Signage

Commissioners provided feedback to staff, who will work on minor adjustments.

4. 2019 Preservation Moscow

Commissioners discussed a scaled-back version of the publication to reduce costs. Historically the 8-page version has cost \$3547 and a 4-page version has been estimated to cost \$2000. Barb Coyner has indicated her willingness to work on a 4-page publication.

5. 2019 Orchid Awards

For the next event, Commissioners discussed bringing Fred Walters from Idaho Heritage Trust as guest speaker and to do a workshop on a practical topic such as windows, etc. Also discussed potential nominees and an event budget.

6. Historic District Street Signage Update

Discussed three possible sign types: street signs within Fort Russell Historic District; a sign at East City Park to a map such as the Downtown Historic District signs recently installed by Public Works; and, wayfinding signs on peripheral streets and bike paths to direct people to the Fort Russell. Ray will invite Tyler Palmer to the next meeting to discuss these ideas.

7. Announcements/Other Business

None.

Adjourn

The meeting adjourned at 5:50 pm.

Wendy McClure, Chair

HISTORIC PRESERVATION COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
March 28, 2019

Mike Ray
Staff Liaison

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The meeting was called to order at 4:30 PM

MEMBERS PRESENT: Wendy McClure, Chair; Sandra Kelly, Jared Norman, Nels Reese, Chris Sokol
MEMBERS ABSENT: Jack Porter
STAFF: Bill Belknap

1. Approval of minutes from January 24 and February 28, 2019

January minutes not available. Kelly moved acceptance of the February minutes with corrections.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kelly
SECONDER:	Norman

Motion carried by acclamation.

2. 2019 Preservation Moscow

The topic "Pathways to Moscow" was selected. Coyner will begin working on articles.

3. Final Review of City Hall Interpretive Sign

Minor revisions were suggested, which staff will make and then present to City Council for approval.

4. 2019 Orchid Awards

Need to set a nomination deadline. Promotional outlets will include press release, social media, utility bill insert. Sokol will create an online nomination form. Kelly will reserve the 1912 Center for November 6, 2019. Belknap will confirm the utility bill insert schedule.

5. FY2020 Commission Budget

Commissioners requested that \$1500 be reallocated from the Preservation Moscow allotment to the Orchid Awards, resulting in Orchid Awards having a budget of \$1560 and Preservation Moscow would be \$2000.

6. Thorn Creek/Highway 95 Realignment Interpretive Signage Project

There was some general discussion but no decisions made.

7. Historic District Street Signage Update

Belknap reported that Tyler Palmer, Deputy Operations Director for Public Works, has budget for fluted, enhanced street name signs and posts. The "toppers" being considered by the Commission to indicate "Fort Russell Historic District" would need to be fabricated by the City Shop or a third party company.

8. Announcements/Other Business

Commissioners discussed which dates they wanted to host the Commission Table at the Farmer's Market. Possibilities include June 8 or June 22.

The meeting adjourned at 5:50 pm.

Wendy McClure, Chair