

TRANSPORTATION COMMISSION



Michael Kyte
Commission Chair

~Regular Meeting Minutes

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Thursday
March 14, 2019

4:00 PM

Council Chambers
206 E. 3rd Street

The meeting was called to order at 4:00 pm.

- Present: Chair; Michael Kyte, Phil Cook, Ben Calabretta, Brian Johnson, Bob Sanders, Joel Hamilton, Mike McGahan
- Absent: Les MacDonald, Public Works Director, Vice Chair Don Meyer, Bill Belknap, Community Development Director, Mary DuPree.
- Staff: Anne Zabala, Council Liaison
Jared Hopkins, ITD
Kevin Lilly, City Engineer
Tyler Palmer, Acting Public Works Director
Sandra Collins, Administrative Assistant / Deputy City Clerk

REGULAR AGENDA

1. Approval of Transportation Commission Minutes from February 14, 2019 (Action Item)

Cook moved to approve the minutes as presented, seconded by Calabretta. Roll Call Vote: Ayes: Cook, Calabretta, Johnson, Hamilton. Nays: None. Abstained: Sanders, McGahan, Kyte. Minutes approved.

2. Recommendation For the Western Terminus of the Third Street Two-Way Bike Facility (Palmer/Kyte) (Action Item)

Kyte reviewed his presentation on the Third Street two-way separated bike lanes. He gave the Commission a handout outlining action points during the planning process and discussed his preference for the bike lanes to end at Washington, not Jefferson. Palmer gave a summary on the two options. There was discussion about ending the separated bike lane at Washington even if Idaho Transportation Department (ITD) did not grant a vacation of their turn lane. Several Commission Members said ending the two-way bike lane at Washington would be better for the less confident cyclists as they could dismount and cross using the crosswalk. Kyte asked Jared Hopkins what ITD's initial reaction was to the turn lane request. Hopkins said that the permitting board had a preliminary discussion and the consensus was ITD did not want to lose the lane on Washington. Hopkins felt there were other ways to get across Washington for cyclists who were not confident, such as dismounting and crossing or moving parking. Palmer said City Council approved Option 1, which included the ITD turn lane onto Washington. However, if ITD denies that request,

Council's other option was to end the bike lane at Jefferson. The Commission could also offer another alternative. Kyte asked Council Member Anne Zabala her opinion and she said she would be supportive of the terminus at Washington without the turn lane. Palmer pointed out there were some problems to solve with this scenario, as cyclists crossing Washington and continuing onto Third Street would have to merge into traffic and contend with turning vehicles. Lilly asked if moving the bike box would help with that problem. Kyte said if the Commission preferred the terminus to be at Washington, without the ITD turn lane, perhaps staff could look into that.

Calabretta moved to make a recommendation to City Council that the two-way separated bike lanes be terminated at Washington Street, even if ITD does not grant vacation of the turn lane, seconded by Sanders.

Roll Call Vote: Unanimous.

Kyte will draft a letter to council via staff. Cook said he felt the turn lane was an important issue that would benefit citizens and would like to see City Administration and Council get involved with the lane request from ITD.

3. Selection of Dates for Commission Staffing of Farmer's Market Table (Kyte) (Action Item)

Palmer suggested a later date in August or early September, once students were back. The table could also incorporate information on the bike lanes, pedestrian bridge and e-bikes. Kyte asked the Commission for some dates they would be available. They proposed either September 7 or 14, 2019.

4. Commission's Future Project Priority Survey Results Review and Discussion (Kyte) (Action Item)

Kyte reviewed the project priority list he had given the Commission in the form of a survey, including the ranking.

He asked the Commission for input on these project ideas. There was discussion that included:

- Being proactive with new developments instead of reactive and ways to do that
- Micro-mobility
- Parking in Moscow

Citizen David Hall asked if the Commission would be willing to get involved with the Identity Apartment parking problems. Sanders asked if the Transportation Commission could join with the Planning & Zoning (P & Z) Commission to discuss parking and brainstorm ideas. There was discussion about the current building code related to parking spaces. Cook said a joint discussion about parking, future car ownership and parking fees would be beneficial. Palmer felt that e-bikes and e-scooters would play a larger part in the future. Johnson said the Commission should pick no more than three projects to focus on. He reported that car use on campus has been increasing and parking was still a problem. There was discussion about the reasons students bring cars to Moscow including Moscow's rural location. Sanders asked about transit bus stops in front of Identity. There was discussion about updating the mobility plan. Zabala said City Council frequently discusses downtown parking. The Commission discussed a parking survey to assess the issue. Kyte

said he would prepare information to continue the discussion of future issues for the next meeting.

REPORTS

1. General Reports & Communications from Commission Members

Cook said the e-bike bill passed senate and is on the Governor's desk. The bill says e-bikes should be treated the same as regular bicycles. However, local jurisdictions can decide on their own restrictions, for example, whether to allow e-bikes on pathways. Hopkins said Idaho Transportation Department (ITD) Engineer Dave Kuisti has been promoted to Division Administrator of Products and Plans and will be moving to Boise. In the meantime, rotating staff will act as the District Engineer until one is selected for the position. Ken Helm from ITD will give a Thorn Creek Project update to the Commission once he has had surgery. David Hall asked about the status of the grant for the electric charging station.

2. Safety and Walkability Workshop, May 6 & 7, 2019 (Palmer)

Palmer reviewed the Looking Glass Academy workshop on walkability and pedestrian safety being held in May at the 1912 Center.

3. Gotcha Bike Share Program Update (Palmer)

The Bike Share Agreement has been signed by Gotcha and is with the Mayor. The mobilization date has been moved to August 20th, 2019, which gives the University, City and Gotcha time to work on some informational literature for users.

4. Idaho Transportation Department (ITD) Long Range Transportation Plan (Kyte)

Kyte said ITD is in the process of finalizing their public outreach on their long-range plans and Hopkins said there is an upcoming meeting in Lewiston. Public comments on the plan can be made through ITD's website and are due by April 10, 2019. Hopkins said there is discussion of a new interstate running north and south through Nevada.

CONTINUING EDUCATION

1. Local Highway Technical Assistance Council (LHTAC) (Kyte)

Kyte gave the Commission an informational handout about LHTAC.

UPCOMING EVENTS / MEETINGS

1. US 95 Project Update (Ken Helm - Idaho Transportation Department)

AJOURNED: 5:45 pm.

Minutes Approved On

APR 11 2019


Clerk/Deputy Signature

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

Third Street Separated Bike Lanes – Decision Points – 2018

Date	Action
25 January 2018	Transportation Commission recommends to City Council: • Plan C (separated bike lanes on Third Street)
6 February 2018	City Council: • Accepts Plan C (separated bike lanes on Third Street) • Directs staff to proceed with improvements, after review by consultant
29 May 2018	Public Works/Finance Committee refers to City Council: • Alta report, including two options for Washington Street terminus: • Separated bike lanes on Washington St between Third and Second Streets, or • 2 one-way bike lanes, one on each side of Third Street between Jefferson and Washington Street
4 June 2018	City Council approves: • Returning options suggested by Alta to Transportation Commission Subcommittee for review and recommendation back to City Council
14 June 2018	Transportation Commission Subcommittee recommends to City Council: • Option 1 from consultant report including contacting ITD for approval of separated bike lanes on Washington Street between Third Street and Second Street (Note: Subcommittee consensus was “everything that Alta recommended”)
18 June 2018	City Council unanimously approves: • Receipt of Subcommittee report • Asking ITD approval for lane change on Washington Street • Proceeding with project up to Jefferson Street

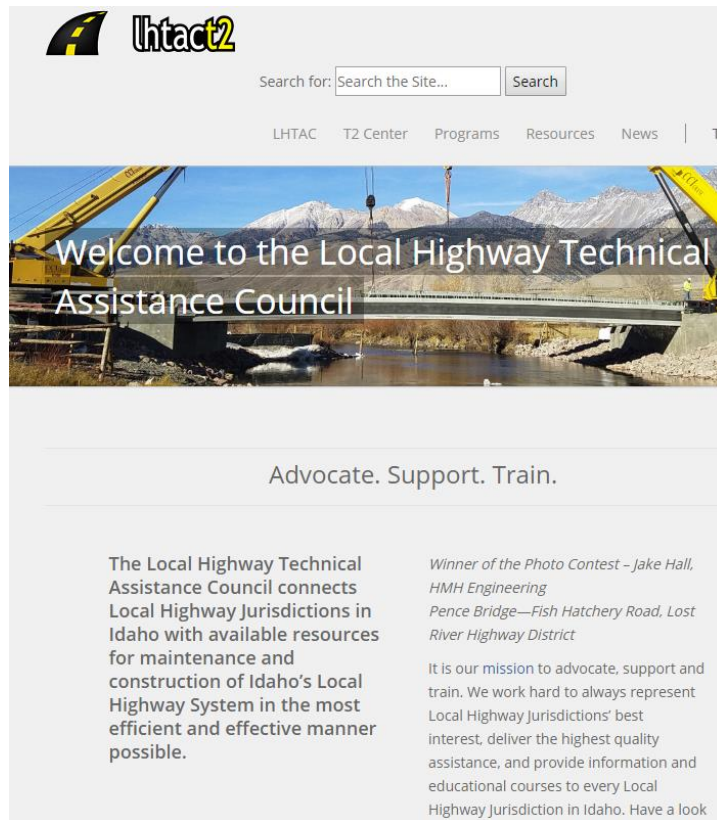
Commission's Future Project Priorities Survey Results

1. **Micro-mobility:** E-scooters. E-bikes. Legal or regulatory issues. Safety. Experiences of other communities. Possible regulations to be considered by city council or university.
2. **Downtown parking:** What are current issues? What new developments are driving a reconsideration of downtown parking? Should zoning regulations include parking maximums or minimums, or neither? What actions can encourage other transportation modes to reduce need for parking?
3. **Climate change:** How does this global scale issue affect (or should/could affect) the way in which we look at the transportation issues that the commission considers. What can we learn from what other communities of a similar size are doing?
4. **Moscow mobility plan:** The original plan was approved in 2014. Is it time to revisit the plan? Which policies or specific recommendations have been implemented? Which have not? What new policies are needed?
5. **Connections outside of the community:** Should the city initiate discussions on providing transit service to Pullman? Connections to Lewiston? What other options should be considered? Are Uber and Lyft enough or should fixed route service be considered?
6. **Transportation impacts of major new development projects:** CJs/New St Andrews project. New Moscow high school. New Police Department building. New Logos School. Zoning rule changes needed that consider transportation impacts?

Number of Responses by Category for Each Issue									
Issues	Commission Members			City Staff			Total		
	High	Medium	Low	High	Medium	Low	High	Medium	Low
Transportation impacts of new developments	6	2	0	2	1		8	3	1
Micro-mobility	5	3	0	2	2	0	7	5	0
Connections outside of the community	4	4	0	2	0	2	6	4	2
Downtown parking	3	4	0	2	2	0	5	6	0
Climate change	3	3	1	1	3	0	4	6	1
Moscow mobility plan	3	4	0	2	1	1	5	5	1
Prioritize sidewalks in neighborhoods	1	0	0	0	0	0	1	0	0
Parking limits in downtown cultural district	1	0	0	0	0	0	1	0	0
Analyze placement of street lights	1	0	0	0	0	0	1	0	0

Ranking of Issues				
Issues	Rank (Weighted Score)		Rank (High only)	
	Commission	Total	Commission	Total
Transportation impacts of new developments	1	1	1	1
Micro-mobility	2	1	2	1
Connections outside of the community	3	3	3	3
Downtown parking	4	4	4	4
Moscow mobility plan	4	5	4	5
Climate change	6	6	4	6
Prioritize sidewalks in neighborhoods	7	7	7	7
Parking limits in downtown cultural district	7	7	7	7
Analyze placement of street lights	7	7	7	7

Rank score: High = 5 points, Medium = 3 points, Low = 1 point



<https://www.idaho.gov/agencies/local-highway-technical-assistance-council/>

Our Vision

Providing the best and most efficient assistance to every Local Highway Jurisdiction in Idaho.

Our Mission

Advocate. Support. Train.

To accomplish our vision and mission, the Local Highway Technical Assistance Council will develop uniform standards and procedures for highway maintenance, construction, operation and administration; make recommendations to the Idaho Transportation Board for the distribution and prioritization of federal funds for local highway projects; and assist the Legislature by providing research and data relating to transportation matters affecting Local Highway Jurisdictions within the state.

The Local Highway Technical Assistance Council will also represent its member jurisdictions in conferences, meetings, and hearings relating to highway and street subjects affecting Local Highway Jurisdictions; maintain and disseminate information from other states as to similar activities that would affect the Local Highway Jurisdictions in Idaho.

In addition, the Local Highway Technical Assistance Council has the ability to cooperate with and receive and expend aid and donations from the federal or state governments, and from other sources for the administration and operation of the Council, and when authorized by the participating local jurisdiction, to act for that local jurisdiction, through a joint exercise of powers agreement with any other local jurisdiction and any agency of the state of Idaho, or any agency of the federal government.



FHWA Plans New Edition of National Traffic Control Manual

Posted October 8, 2018 & filed under [LHTAC News](#), [Technical Articles](#).

New Manual to Address Innovation, Get Ready for Automated Vehicles

Updated manual to focus on new highway technologies

WASHINGTON – The Federal Highway Administration (FHWA) today announced it is pursuing an update to the “Manual on Uniform Traffic Control Devices for Streets and Highways”—the MUTCD—in preparation for the future of automated vehicles and to afford states and local communities with more opportunities to utilize innovation. ([more...](#))

ARE YOU READY TO RUMBLE?

Posted April 27, 2018 & filed under [LHTAC News](#), [T2 News](#), [Technical Articles](#).

New Handbook Offers Guidance for Installing of Shoulder and Center Line Rumble Strips on Non-Freeway Facilities

By: Cathy Satterfield, FHWA Office of Safety and Abdul Zineddin, FHWA Office of Safety R&D

Center line and shoulder rumble strips are proven safety countermeasures for reducing roadway departure crashes, including head-on crashes and run-off-road crashes, but not all roadways are good candidates for rumble strips. So how do practitioners know where rumble strips can be most advantageous for reducing roadway departures? ([more...](#))

Free Retroreflectivity Kit

Posted December 8, 2017 & filed under [LHTAC News](#), [T2 News](#), [Technical Articles](#).

New multi-use path in Spirit Lake serves biking, pedestrian interest

Posted March 8, 2019 & filed under [Funding News](#), [LHTAC News](#).

By Reed Hollinshead, ITD Office of Communication

A new eight-foot-wide multi-use path was recently completed in the northern Idaho town of Spirit Lake, connecting Idaho Highway 41 (5th Avenue), city hall, and the fire station, and adding sidewalk to many residences in the area. The path, identified as a need by the city since 2007, used \$216,456 in TAP (Transportation Alternatives Program) funding.