

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, May 6, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION - BIKE MONTH

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 15, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. A Street and Almon Street ROW Purchase Agreement - Bob Buvel

Noel Blum has purchased and is developing The Dumas Seed Site on the SW corner of "A" Street and Almon Street. To improve "A" Street traffic flow, the City of Moscow would like to add an eastbound left turn lane to that intersection. The existing "A" Street right-of-way width is not adequate to accommodate the left turn lane, but Mr. Blum has agreed to sell a 307 square foot parcel to the City for this purpose. Staff is seeking Council's approval to execute a purchase and sale agreement with Noel Blum in the amount of One Thousand Eight Hundred Forty-Two Dollars (\$1,842) to acquire the right-of-way necessary to construct this turn lane. The attached purchase and sale agreement has been approved by the City Attorney. This was reviewed by the Public Works/Finance Committee on April 8, 2019 and recommended for approval.

ACTION: Approve the purchase and sale agreement with Noel Blum in the amount of \$1,842 for the purpose of constructing a left turn lane for eastbound traffic at the intersection of A Street and Almon.

C. Fire Station #2 Re-Roof Bid Results - David Schott

The City published an advertisement for bids on March 16 and March 23 for the Fire Station #2 re-roof project. The work consists of all labor, materials, equipment and services necessary to install a new sealed seam metal, Garland R-Mer Lite, roof system over the existing built-up roof. The R Mer Lite roofing system is a robust metal roof with a 30 year warranty and similar roofs have been installed on the 1912 Center, Intermodal Transit Center, many of the University of Idaho buildings, and many of the Moscow School District buildings. Bids for the Fire Station #2 Re-Roof Project were opened on April 4, 2019. Three (3) responsive bid proposals were received with bids ranging from \$62,050 to \$77,236. The Parks and Recreation Department is requesting authorization to retain Renegade NW, Inc. for the Fire Station #2 Re-Roof Project in the amount of \$62,050 with a five percent contingency of \$3,102.50 for a total amount not to exceed \$65,152.50. The Public Works / Finance Committee considered and recommended approval on April 22, 2019.

PROPOSED ACTIONS: Approve authorization to accept the low bid from Renegade NW, Inc. for the Fire Station #2 Re-Roof Project in the amount of \$62,050 with a five percent contingency of \$3,102.50 for a total amount not to exceed \$65,152.50.

D. 2019 Pavement Management Program: Slurry Seal Bid Award - Steve Schulte / Scott Bontrager

The planned Pavement Management Program for FY2019 includes a Slurry Seal road treatment to address multiple locations throughout the City. A Slurry Seal is the application of a thin mixture of water, asphalt emulsion, aggregate (very small crushed rock), and additives to an existing asphalt surface. Slurry Seals are primarily applied on residential and collector streets with low to moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 30, 2019 for the 2019 Slurry Seal road treatment project. The base bid for the project includes 149,500 square yards of Type II Slurry Seal. The Engineer's estimate for the project was \$284,050. Bids were opened on Tuesday, April 16, 2019. Two responsive bids were received, ranging from \$252,655 to \$361,192. Of those, the low bid was submitted by Blackline, Inc. of Vancouver, WA in the amount of \$252,655. A bid tabulation is attached. This was reviewed by the Public Works/Finance Committee April 22, 2019 and recommended for approval.

ACTION: Accept the low bid from Blackline, Inc., award the contract in the amount of \$252,655.00, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

E. 2019 Pavement Management Program: Asphalt Rubber Chip Seal Bid Award - Steve Schulte / Scott Bontrager

The planned Pavement Management Program for FY2019 includes an Asphalt Rubber Chip Seal road treatment to address multiple locations throughout the City. An AR Chip Seal is a proven method of road preservation, which uses recycled tire crumb in the asphalt binder to make chip seals more effective and longer lasting on heavily cracked and deteriorated streets. AR Chip Seals are primarily applied on residential and collector streets with heavy cracking and moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 30, 2019 for the 2019 Asphalt Rubber Chip Seal road treatment project. The base bid for the project includes 43,900 square yards of Type II Asphalt Rubber Chip Seal. The Engineer's estimate for the project was \$460,950. Bids were opened on Tuesday, April 16, 2019. One responsive bid was received by Intermountain Slurry Seal of Salt Lake City in the amount of \$380,569.10. A bid tabulation is attached. This was reviewed by the Public Works/Finance Committee on April 22, 2019 and recommended for approval.

ACTION: Accept the low responsive bid from Intermountain Slurry Seal, award the contract in the amount of \$380,569.10, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

F. 2018 Water and Sewer Rate Study Contract - Gary J. Riedner

The Water and Sewer Departments conduct a rate study every five to six years in order to determine the utility rates that are necessary to meet the financial needs of the respective utilities. The attached agreement for professional services for water and sewer cost of services rate and connection fee study will review the revenue requirements of each utility on a stand-alone basis to evaluate the sufficiency of each utility's existing rates and fees. The resulting plan will serve to establish a blueprint for achieving revenue stability, sufficiency and equitable cost-based utility rates. FCS Group of Redmond Washington is proposed as the consultant to conduct the water and sewer cost of services rate and connection fee study. FCS Group also conducted the 2013 Sanitation, Water and Wastewater Rate Study, which has been the basis for utility rates since that time. Funding for the water and sewer cost of services rate and connection fee study was appropriated in the FY2019 budget, Water Fund line (\$50,000) and Sewer Fund line 230-230-60-642-10 (\$50,000). This was reviewed by the Public Works/Finance Committee on April 22, 2019 and recommended for approval.

ACTION: Approve the Agreement for professional services for water and sewer cost of services rate and connection fee study with FCS Group in the amount of \$97,815.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report – Moscow Pathways Commission – David Schott / Jonathan Gradin

6. Appeal of License Denial from Happy Horizons Childcare (ACTION ITEM) - Gary J. Riedner

On April 9, 2019, Connie Salisbury, on behalf of Happy Horizons Childcare applied for a license to operate a daycare business to be located at 1428 S Blaine Street (Real Life Ministries). Upon review of the daycare application and regulations, it was determined by City staff that Happy Horizons Childcare does not meet the requirements of Moscow City Code Title 9, Section 10-19.A.2.g which states, in part: "The Day Care Facility shall provide open space for outdoor play. A minimum of one hundred (100) square feet per child is required. This area shall be adjacent to the Day Care Facility and shall provide a safe play area that can be easily maintained and is accessible for use by children." The required open space for outdoor play is not adjacent to the daycare facility. Because of the failure of the applicant to comply with this regulation, license was denied. Pursuant to MCC Title 9, Section 10-15, the applicant filed an appeal of the denial to the City Council. After hearing the appeal, the City Council has the discretion to uphold the denial of the license, or may direct the City Clerk to issue the license upon a finding of good cause.

PROPOSED ACTIONS: Consider merits of the appeal and uphold the denial of the license; or upon a finding of good cause for the issuance of the license, direct the City Clerk to issue a daycare facility license to Happy Horizons Childcare; or take other such action deemed appropriate.

7. Local Highway Safety Improvement Program - 6th Street Pedestrian Improvements (ACTION ITEM) - Gary J. Riedner

The Idaho Transportation Department (ITD) advertised for construction bids of a grant awarded project through the Local Highway Safety Improvement Program (LHISIP) to the City for the 6th Street Pedestrian Improvements. The bid opening was held on April 2, 2019, with ITD receiving two responsive bids in the amount \$189,081 and \$248,235. However, the Engineers Estimate for total project costs was \$107,941, which is \$81,140 or 75% over budget. In order for LHTAC and ITD to reject the current bids and recommend combining the projects they requested concurrence in two separate letters from the City that are attached to the report. The letters were needed upon request in order to reject the bids and provide the recommended actions for approval at the next ITD Board meeting, which had a submittal deadline of April 26, 2019.

PROPOSED ACTIONS: Ratification of rejection of the bids for the 6th Street Pedestrian Improvements and combining the project to be bid with the 3rd Street Safety Improvements Phases 1 and 2 in FY2020/2021, or take other such action deemed appropriate.

8. Sustainability Report – Tyler Palmer

REPORTS

City Council

Mayor

Staff

**ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(F) - THE MEETING
WILL NOT RECONVENE.**

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.