

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, May 7, 2019

4:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Farmers Market Commission April 2, 2019 Minutes (ACTION ITEM)

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

3. Farmers Market Commission Budget Letter Request (ACTION ITEM) (10 minutes)

The Commission asked for professional development to be included in the Farmers Market Commission line item for the Community Events Division budget. After taking into consideration expenses for a Commission Member to attend a conference like the Washington State Farmers Market Association (registration and travel), staff is requesting \$2,000 for FY 2020 for the Farmers Market Commission, with \$1,500 allocated towards Commission training and \$500 promotional items for the Market.

PROPOSED ACTIONS: Review and accept the proposed budget request or take other such action as deemed appropriate.

4. Comprehensive Fee Schedule (ACTION ITEM) (60 minutes)

The Farmers Market Commission opted to defer implementation of a comprehensive fee schedule for the 2019 season and this proposal was accepted by City Council. The development of a comprehensive fee schedule will allow for more predictably to our vendors regarding the annual fee structure. Considerations include implementation date and span of time the schedule covers.

PROPOSED ACTIONS: Develop and propose a comprehensive fee schedule or take other action deemed appropriate.

REPORTS

1. Farmers Market Commission at Moscow Farmers Market (5 minutes)

The following dates are available for the Farmers Market Commission to table at the Market:

- May 25 (sharing with Parks and Rec. Commission)
- July 6, 13, 20, 27
- August 10
- October 12, 19 (Homecoming), 26

2. Sub-Committee Updates (10 minutes)

Oral History Project: Hill

Site Visits: Argona

- i. Next site visit is on May 21 (Texas Ridge and Brush Creek Farm)
- ii. Argona and DePhelps only to visit Hadley Farm and Garden
- iii. Need Commission Member interest for June:
 - 1. Palouse Prairie Farms and Hands and Hearts Farm
 - 2. Summit to Sea Project Farm and Country Time Alpacas

Craft and Food Jury: Argona

- i. Next jury is on Friday, June 7 3:30 pm-5:30 pm, 1912 Center; need at least 3 Commission Members as judges

Branding: Pfiffner

- i. Meeting on Friday, May 10, 2:30 pm -3:30 pm, Council Chambers

Fee sub-committee: Re-establish committee members

Downtown Business Survey: none at this time

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

2. Farmers Market Commission Regular meeting June 4, 2019 at Moscow City Hall in the Council Chambers

ADJOURN

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