



Administrative Committee Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

3:00 PM

Council Chambers

July 23, 2018

206 E. Third St.

Action Items

1. Approval Of Administrative Committee June 25, 2018 Minutes – Laurie M. Hopkins

Documents:

[MINUTES OF ADMIN 6-25-18.PDF](#)

2. Amended Fair Housing Resolution - Bill Belknap

The City of Moscow promotes equal opportunity in housing within the community through a number of activities including the passage of City Resolutions documenting the activities the City undertakes to affirmatively promote fair housing within the City. The City passed Resolution 2018-02 on February 20, 2018 for that purpose, but due to an oversight, the additional protections against housing discrimination based upon sexual orientation and/or gender identity/expression prohibited pursuant to Moscow City Code Title 10, Chapter 19, were omitted. Staff has prepared a revised Resolution to correct this error for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the proposed revised Resolution; or take other action as deemed appropriate.

Documents:

[AMENDED FAIR HOUSING RESOLUTION.PDF](#)

3. Proposed Public Art Location - C & Main Streets - Kathleen Burns

The Public Art Master Plan has identified the highest priority location for the next planned installation of public art in Moscow to be the North City Entry - the north couplet near the intersection of Main and C Streets. Per the Public Art Guidelines; Identification of Public Art Projects, this location has been reviewed by the City staff who have also consulted with the Moscow Arts Commission. The Commission is in favor of pursuing a project at the proposed location. Additionally, City staff has contacted the Idaho Transportation Department (ITD) as the project area is adjacent to the State's right-of-way and they are open to proceeding with an installation at the

location.

The estimated timeline of the project, once approved, is 10 months. In an attempt to complete the project given the anticipated timeline and to plan for a potential dedication event at the 2019 Artwalk event, planning for this project is proposed to move forward in FY2018. The project is proposed in the FY2019 budget for up to \$30,000. Planning activities proposed for FY2018 will include defining the scope and possibilities for the project with no funds to be expended until FY2019 and pending budget approval.

PROPOSED ACTIONS: Approve location of C and Main Street and initial planning for a public art installation at the site in FY2018 or take such other action as deemed appropriate.

Documents:

[PROPOSED PUBLIC ART LOCATION.PDF](#)

Reports

1. ACLU Idaho 25th Anniversary Mural Project - Kathleen Burns / Kevin Kelp

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.



Administrative Committee

Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
June 25, 2018

3:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 3:00 PM

PRESENT: Gina Taruscio Chair, Art Bettge Councilmember, Anne Zabala Councilmember

OTHERS: Mayor Bill Lambert

STAFF: Gary J. Riedner, Mia Vowels, Les MacDonald, Bill Belknap, Kathleen Burns, Cassie Macy, Meredith Whiteman, Mike Parker, Laurie M. Hopkins

1. Approval of Administrative Committee June 11, 2018 Minutes – Laurie M. Hopkins

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Gina Taruscio, Art Bettge, Anne Zabala

2. Paradise Creek Floodplain Study Application Fee Approval – Bill Belknap

The City and Moscow Urban Renewal Agency have worked collaboratively on a flood study of a portion of Paradise Creek located between the South Main and Highway 8 crossings to update the regulatory floodplain to reflect the removal of several bridge structures which occurred 20 years ago. Staff is seeking authorization to fund the Letter of Map Revision (LOMR) application fee to allow the LOMR application to proceed.

After discussion with the City Supervisor, he is recommending that the additional \$8,000 could be funded from, the Non-Prioritized Projects line item, which has \$15,000 remaining, after prior Council-authorized commitments.

PROPOSED ACTIONS: Recommend authorization of \$8,000 from the Legislative Non-Prioritized Projects line item to fund the LOMR application fee; or provide staff further direction.

Belknap recapped the partnership of the flood study in the area of the south couplet which showed the flood plain map is outdated. The map still shows three bridges that were removed approximately 20 years. He described the steps leading up to this request which included a request to partner with a field study and then an application for a map revision. Based on prior conversations with FEMA the bridges were removed in 1998 and the most current map was published in 2002. Staff believed there would not be a fee as it was an error on FEMA's mapping. After submittal, staff received information that the hydraulic analysis supporting the 2002 map was completed in 1997, prior to the bridges being removed. The state transportation department that completed the bridge removal did not submit a map revision to FEMA. Because of this, the application is a modification of the channel itself which requires a \$8,000 fee. Riedner said there is capacity to fund this. The Committee felt the process needed to continue moving forward and recommended approval.

3. Small Office Commercial Sanitary Sewer Rate Pilot Program – Gary J. Riedner

The commercial sanitary sewer rate structure consists of classifications of rates based upon the type of commercial business, and the effect of the sanitary sewer discharge from that business upon the sanitary sewer system. For instance, the rate structure for a restaurant is based partially upon the discharge of cooking fats, oils and grease (FOG), which requires significant increased levels of

Minutes Acceptance: Minutes of Jun 25, 2018 3:00 PM (Regular Items)

treatment, both in the sanitary sewer transmission infrastructure and wastewater treatment. This results in a base sanitary sewer rate that is charged to each business in that class, and actual use of the system is measured in increments of water usage by the business. For example, a business pays the base sanitary sewer rate monthly, and is charged a volume-based use fee for each additional 100 cubic feet of water use.

This system works well in most cases, as the business use of the sanitary sewer system is typically tied directly to the water used by the business. The one situation which causes inequities is the case where a business does not fluctuate significantly in its year-round use of water, except in its use of irrigation. While the use of water for irrigation is appropriately billed through water rates, the inequity exists because the use of irrigation water does not enter the sanitary sewer system. Under the current rate structure, there is no mechanism for decoupling the use of water to the use of sanitary sewer.

Staff has identified several, mainly office-type businesses, which fall into this category. Typical water use for these businesses range from less than 100 cubic feet per month to approximately 600 cubic feet per month. Staff is proposing creation of a new class of sanitary sewer rate in which all businesses in this class would be billed the base commercial sewer fee, plus use rate equal to 200 cubic feet of water use. This class will be piloted during the current irrigation season, while staff gathers data for analysis for use in proposing continuation of the pilot class rate, or an alternative class rate based upon the experience of the pilot program.

PROPOSED ACTIONS: Authorize staff to proceed with the Small Office Commercial Sanitary Sewer Rate pilot program as outlined, or provide staff further direction.

Riedner introduced the item as written above. Staff identified forty-nine accounts that could fit into this alternative class. Parker explained they reviewed the list multiple times to be sure the accuracy of who to include. Staff did include a water conservation approach in talking to some of the businesses, but some felt having aesthetically pleasing lawns was important to them for their customers. Riedner said the financial impact will not be large as the charge is \$3.50 per 100 cubic feet and the City has 5,600 rate payers. The Committee authorized staff to proceed with the pilot program.

Reports

Poet Laureate Update – Kathleen Burns

Burns said the Poet Laureate was a Moscow Arts Commission (MAC) initiative and are the second city in Idaho to have a poet laureate. The MAC reviewed four local submissions and Susan Hodgins was selected for a three year contract. She will meet with MAC and put together a calendar of events, the Mayor's Arts Awards being the first event, besides her appearance at Art Walk. Susan Hodgins came to the podium and read a poem of thanks.

Artwalk Recap – Kathleen Burns

Burns gave some background on some of the receptions and art openings: the tile installation at the courthouse, mosaic at the library, chalk artist at the Chamber, etc. Hannah Grieser was the winner of the Peoples Choice through the passport. Some exhibits continue through August. Closing reception at City Hall with Erica Wagner is August 2, 2018. Pfiffner commended Burns on her work with Artwalk and how far it has come.

Adjourn

The meeting was closed at 3:34 PM

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 07/23/2018**Title:** Amended Fair Housing Resolution**Responsible Staff:** Bill Belknap

Information

DESCRIPTION: The City of Moscow promotes equal opportunity in housing within the community through a number of activities including the passage of City Resolutions documenting the activities the City undertakes to affirmatively promote fair housing within the City. The City passed Resolution 2018-02 on February 20, 2018 for that purpose, but due to an oversight, the additional protections against housing discrimination based upon sexual orientation and/or gender identity/expression prohibited pursuant to Moscow City Code Title 10, Chapter 19, were omitted. Staff has prepared a revised Resolution to correct this error for the Council's consideration.

STAFF RECOMMENDATION: Recommend approval of the proposed revised Resolution.

PROPOSED ACTIONS: Recommend approval of the proposed revised Resolution; or take other action as deemed appropriate.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

Res2018-02 Fair Housing - Amended(clean)

RESOLUTION NO. 2018 –

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ENCOURAGE EQUAL OPPORTUNITY IN HOUSING FOR ALL PERSONS REGARDLESS OF RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, DISABILITY, FAMILIAL STATUS, SEXUAL ORIENTATION AND/OR GENDER IDENTITY/EXPRESSION; PROVIDING THIS RESOLUTION TO REPLACE RESOLUTION NO. 2018-02 AND BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, discrimination on the basis of race, color, religion, gender or national origin in the sale, rental, leasing or financing of housing or land to be used for construction of housing or in the provision of brokerage services is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law); and

WHEREAS, it is the policy of City to encourage equal opportunity in housing for all persons regardless of race, color, religion, gender or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children; and

WHEREAS, City has determined that discrimination on the basis of sexual orientation and/or gender identity/expression shall be prohibited pursuant to Moscow City Code Title 10, Chapter 19, in order to help ensure that all persons are afforded equal opportunities in housing; and

WHEREAS, City failed to include the Prohibited Discriminatory Acts in Moscow City Code Title 10, Chapter 19 to be included in Resolution 2018-02, which passed on the 20th day of February, 2018, and intends to correct this oversight by the passing of this revised Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

1. That, within available resources, City will assist all persons who feel they have been discriminated against because of race, color, religion, gender, national origin, disability, familial status, sexual orientation and/or gender identity/expression, to seek equity under Federal and State laws by referring them to the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division.
2. That City shall publicize this Resolution and through this publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law and amendments and any applicable State or Local laws or ordinances.
3. Said program will, at a minimum, include:
 - a. publicizing this Resolution;
 - b. posting applicable fair housing information in prominent public areas;

- c. providing fair housing information to the public;
 - d. preparing a fair housing assessment; and
 - e. declaring April as “Fair Housing Month”.
4. That this Resolution shall replace Resolution 2018-02 and become effective as of this _____ day of _____, 2018.

PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this _____ day of _____, 2018.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Attachment: Res2018-02 Fair Housing - Amended(clean) (1774 : Amended Fair Housing Resolution)

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 07/23/2018**Title:** Proposed Public Art Location - C & Main Streets**Responsible Staff:** Kathleen Burns

Information

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The estimated timeline of the project, once approved, is 10 months. In an attempt to complete the project given the anticipated timeline and to plan for a potential dedication event at the 2019 Artwalk event, planning for this project is proposed to move forward in FY2018. The project is proposed in the FY2019 budget for up to \$30,000. Planning activities proposed for FY2018 will include defining the scope and possibilities for the project with no funds to be expended until FY2019 and pending budget approval.

The Public Art Master Plan and Public Art Guidelines can be found at <http://www.ci.moscow.id.us/218/Public-Art>.

STAFF RECOMMENDATION: Approve location of C and Main Street and initial planning for a public art installation at the site in FY2018.

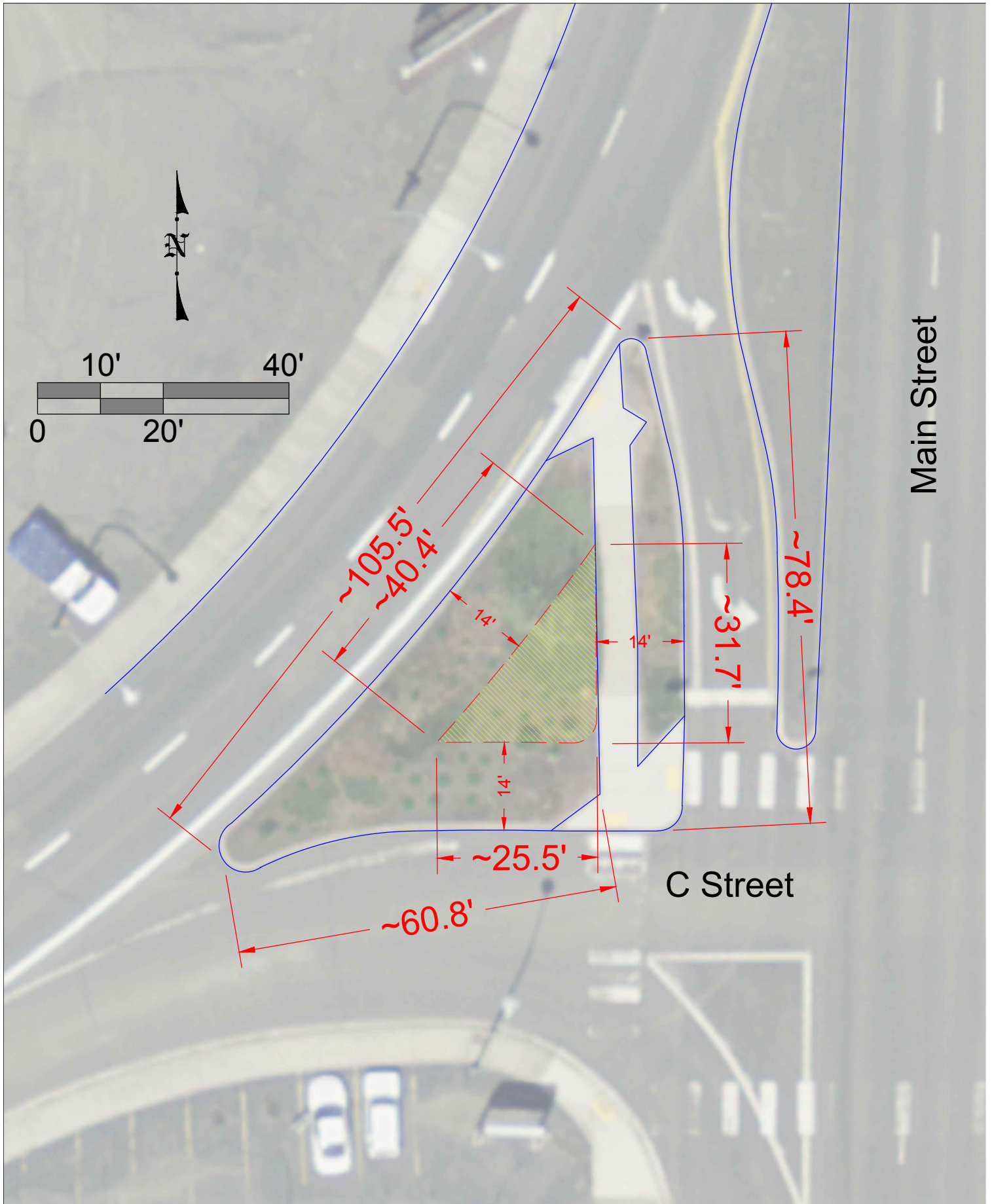
PROPOSED ACTIONS: Approve location of C and Main Street and initial planning for a public art installation at the site in FY2018 or take such other action as deemed appropriate.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

Main Street Islands-North
sodt_001



SIGHT OBSTRUCTION DETAIL
NTS

