



Administrative Committee Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

4:30 PM

August 13, 2018

206 E. Third St.

Action Items

1. Approval Of Administrative Committee July 23, 2018 Minutes – Laurie M. Hopkins

Documents:

[ADM MINUTES OF 7-23-18.PDF](#)

2. Third Street Interpretive Sign Project - Michael Ray

The Historic Preservation Commission has undertaken a project to create interpretive signage for the larger institutional buildings along the Third Street corridor which are on the National Register of Historic Places. The buildings that have been identified are the 1912 Center, City Hall, Carnegie Library, and the Methodist Church. The interpretive signs are intended to be installed adjacent to the public sidewalk and convey important historical information about the buildings.

PROPOSED ACTIONS: Recommend authorization for the Historic Preservation Commission to proceed with ordering and installing the interpretive signs which have been budgeted in FY2018 and FY2019, or provide staff further direction.

Documents:

[THIRD ST INTERPRETIVE SIGN.PDF](#)

3. Moscow School District Agreement For School Resource Officer - James Fry

The City of Moscow, through the Moscow Police Department, has been employing a School Resource Officer (SRO) position for over 18 years to provide a law enforcement presence and additional resources to the Moscow School District to assist in providing and maintaining a safe and healthy student environment. Taking into account recent incidents of violence in schools across the nation, the District has requested that the City provide an additional School Resource Officer. The City will continue to bear the cost of

the first School Resource Officer and Moscow School District shall provide funding to City to support the second SRO position. If approved, the agreement shall commence on the first day of October, 2018 and will provide 70% funding of the additional position for the first year, 85% the second year and 100% the third year and each subsequent year.

PROPOSED ACTIONS: Recommend approval of the Memorandum of Understanding for Professional Services between the City of Moscow, Idaho and the Moscow School District No. 281 or provide staff further direction.

Documents:

[MSD SCHOOL RESOURCE OFFICER.PDF](#)

4. Amendment Of Title 4, Chapters 4, 7, 8, And 10 Of M.C.C. Regarding Various Zoning Code Amendments - Michael Ray

The Planning and Zoning Commission has been working over the past few months on minor revisions to various sections of the Zoning Code within Title 4, Chapters 4, 7, 8, and 10. The proposed amendments pertain to Planned Unit Developments, lot frontage and access requirements, expiration periods for certain land use actions, and public notice requirements. The Commission conducted a public hearing on this proposed ordinance on July 25, 2018 and unanimously recommended approval to City Council. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming August 20, 2018 meeting.

PROPOSED ACTIONS: Forward the item for public hearing upon the proposed ordinance at the Council's upcoming August 20, 2018 meeting; or provide staff further direction.

Documents:

[AMENDMENT OF TITLE 4.PDF](#)

5. Vandal Town Block Party Resolutions - Jen Pfiffner

The City of Moscow, University of Idaho and Moscow Chamber of Commerce are hosting the annual Vandal Town Block Party September 7, 2018 in downtown Moscow. The event will welcome back students while celebrating our important community partnerships. The block party is held on Main Street and features live music and local vendors. In years past, local businesses have been provided the opportunity to join the Block Party by hosting beer/wine gardens in the Main Street area and through allowed expansion of permitted sidewalk cafés during the event. Both activities require resolutions. Staff has prepared proposed resolutions for Council consideration.

PROPOSED ACTIONS: Review the resolutions, and:

A. Recommend approval of the resolution allowing beer/wine gardens during the 2018 Vandal Town Block Party; or provide staff further direction.

B. Recommend approval of the resolution allowing expansion of Sidewalk Cafés during the 2018 Vandal Town Block Party; or provide staff further direction.

Documents:

[VANDAL TOWN BLOCK PARTY.PDF](#)

Reports

1. Animals In The Market Implementation Report – Jen Pfiffner

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