

## Public Works / Finance Committee



### Regular Meeting ~Agenda~

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Laurie M. Hopkins  
City Clerk

208.883.7015

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Monday, May 13, 2019

3:00 PM

Council Chambers  
206 E. Third St.

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### REGULAR AGENDA

**1. Approval of Public Works / Finance Committee April 22, 2019 Minutes (ACTION ITEM)**

- Caylee Birge

Minutes presented for approval.

**PROPOSED ACTIONS:** Approve minutes, amend minutes, or provide staff further direction.

**2. Disbursement Report April 2019 (ACTION ITEM) - Sarah Banks**

Staff will present the Accounts Payable Report for the month ending April, 2019.

**ACTION:** Sign the Disbursements Report for the month of April, 2019.

**3. Public Meeting: Proposed Lot Division at 1110 S Main Street (ACTION ITEM) - Leah Carlson**

The applicants, Justin Sult and Andrew Smith, are requesting a lot division for an existing 64,800 sf lot located at 1110 S. Main Street. The applicants are requesting the lot division in order to create one new lot of approximately 5,000 sf in size from the original parcel, leaving a remainder parcel of 59,800 sf. The subject property is located within the Multiple Family Residential Zoning District (R-4) which requires a minimum lot area of 5,000 sf and a minimum lot width of twenty feet (50'). The proposed lot area and lot width meet these requirements. There is an existing single family dwelling on the proposed lot and multiple structures on the remnant parcel that will meet all setback requirements as a result of the proposed division. Per Moscow City Code, property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date.

**PROPOSED ACTIONS:** Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

**4. Lola Clyde Park Playground Slab and Pathway Bid Results (ACTION ITEM) - David Schott**

The City issued a solicitation for bids on April 24, 2019 for the Lola Clyde Park Playground Slab and Pathway Project. The work consists of the installation of approximately five hundred sixty-seven (567) square yards of six-inch (6") thick reinforced concrete slab in Lola Clyde Park for the playground pad. This project will also include the installation of approximately ninety-eight (98) square yards of five-inch (5") thick concrete sidewalk to access the playground. Bids were opened on May 3, 2019 with two (2) responsive bid proposals

received. Bids ranged from \$64,154 to \$94,520. The Engineers estimate for contract bids items was \$77,834. The Parks and Recreation Department is requesting authorization to retain McCall's Classic Construction, Inc. for the Lola Clyde Park Playground Slab and Pathway Project in the amount of \$64,154 with a ten percent contingency of \$6,416 and an additional \$1,000 for materials testing for a total amount not to exceed \$71,570.

**PROPOSED ACTIONS:** Recommend acceptance of the low bid from McCall's Classic Construction in the amount of \$64,154 with a ten percent contingency of \$6,416 and \$1,000 for materials testing for a total amount not to exceed \$71,570, or provide staff further direction.

**5. Lena Whitmore Park ADA Pathway Bid Results (ACTION ITEM) - David Schott**

The City issued a solicitation for bids on April 24, 2019 for the Lena Whitmore Park ADA Pathway Project. The work consists of the removal of approximately two hundred thirty four (234) square yards of sidewalk and the installation of approximately three hundred sixty (360) square yards of concrete sidewalk and the installation of a pedestrian ramp. Bids for the project were opened on May 3, 2019. Two (2) responsive bid proposals were received with bids ranging from \$48,875.75 to \$67,895. The Engineers estimate for contract bids items was \$56,698. The Parks and Recreation Department is requesting authorization to retain McCall's Classic Construction, Inc. for the Lena Whitmore Park ADA Pathway Project in the amount of \$48,875.75 with a ten percent contingency of \$4,888 and an additional \$1,000 for materials testing for a total amount not to exceed \$54,763.75.

**PROPOSED ACTIONS:** Recommend acceptance of the low bid from McCall's Classic Construction, Inc. in the amount of \$48,875.75 with a ten percent contingency of \$4,888 and \$1,000 for materials testing for a total amount not to exceed \$56,698, or provide staff further direction.

**6. Moscow City-Wide Sidewalk Replacement Project FY2019 Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager**

The 2019 City of Moscow Sidewalk Improvement Program will construct sidewalk and pedestrian ramp improvements in various locations with City funds and will perform additional sidewalk replacements under the Property Owner Assistance Program at the owner's expense. An electronic bid solicitation for this year's Sidewalk Program was issued to numerous local contractors on April 26, 2019, giving them one week to respond. As the level of citizen participation is unknown, the project was advertised with estimated quantities. Three responsive bids were received on May 3, 2019. Of the responsive bids received, numbers ranged from \$43,288 to \$89,750. McCall's Classic Construction of Clarkston, Washington submitted the low bid on the project of \$43,288. The Engineer's Estimate for the project was \$60,390. An itemized bid tabulation is attached. The total value of the work performed for the City's projects will not exceed the funds available in the Sidewalk Improvement budget line item. The value of any additional work done will be dependent upon property owner participation and at their expense. Based on the bids received, Staff feels that it is in the best interest of the City to award the contract to the low bidder McCall's Classic Construction.

**PROPOSED ACTIONS:** Recommend acceptance of the responsive low bid from McCall's Classic Construction and authorize a work order based contract with McCall's Classic Construction not to exceed the amount available to the program, or provide staff further direction.

**7. Pedestrian Curb Ramp Improvement Project Project FY2019 Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager**

This project will replace the existing deficient pedestrian curb ramps on the Idaho Transportation Department (ITD) highway system at the southeastern quadrant of the intersection of Jackson (US 95) and Third Street. The Engineer's estimate for construction is \$25,618. The project is funded by a FY2019 grant from the ITD Pedestrian Curb Ramp Improvement Program. In December 2018, the Council approved a Cooperative Agreement between the City of Moscow and the Idaho Transportation Department to construct the pedestrian ramps listed in the agreement with a reimbursement from ITD up to \$32,000. The City has provided an additional 23% in-kind match of \$7,500 for design, construction management, and administration of the project resulting in a total cost of \$39,500. The City shall be responsible for providing any additional funding exceeding the \$32,000 reimbursement allotted for the project from the Capital Projects Sidewalk Improvements line item 350-150-40-770-73. The City solicited three contractors for bids on April 26, 2019 for the construction of the project. One responsive bid was received for \$21,294 from McCall's Classic Construction of Clarkston, Washington. A bid tabulation is attached.

**PROPOSED ACTIONS:** Recommend acceptance of the low bid from McCall's Classic Construction, award the contract in the amount of \$21,924.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount (\$2,192.40) or provide staff further direction.

**REPORTS**

- 1. Third Street Bridge Report - Tyler Palmer**
- 2. 3rd Street Separated Bicycle Lane and Termination – Tyler Palmer / Gary J. Riedner**

**ADJOURN**

**NOTICE:** Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.