

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~
January 24, 2019

Dwight Curtis
Staff Liaison

208.883.7084

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

The meeting was called to order at 5:18 PM

MEMBERS PRESENT: Damon Burton, Robby Cooper, Mark Heinlein, Ted Kisha, Susan Petersen, Susan Steele, Nancy Tribble, Sara Zaske (arrived at 5:21)

MEMBERS ABSENT: Justin Minden

ALSO IN ATTENDANCE: Gina Taruscio, Council Liaison; Kristin Graham, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

1. Approval of minutes from December 6, 2018 (ACTION ITEM) – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Petersen
AYES:	Burton, Cooper, Heinlein, Kisha, Petersen, Steele, Tribble
ABSENT:	Minden

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Staff Reports – Parks and Recreation Department Staff

a) Parks and Facilities – Davis Schott

Using information gathered via two public workshops and a public survey along with input from the Moscow Tree Commission, the architect team from Bernardo Wills is finalizing the proposed conceptual design for the new edible forest park. Once there is an approved design, staff will begin developing a management plan (include policies regarding harvesting). The public comment period for the proposed name for the park, Harvest Park, ends February 1st.

Eleven proposals have been received for the Lola Clyde Park playground equipment; those that meet the City's requirements will be put out for a public vote. Several bids on the HIRC exterior painting project have been received, all of which are in the range of \$50,000. The Fire Station 2 roof and the Lena Whitmore Park ADA pathway projects will go out for bids in February.

b) **Pathways Commission – David Schott**

After reviewing the e-bike policies of other cities, including Boise, Idaho, the Pathways Commission has submitted their e-bike/scooter policy recommendations to City Council.

c) **Tree Commission – David Schott**

The Tree Commission has been focusing on the development of the edible forest park plan and planning this year's Arbor Day celebration, which will be held Friday, April 26th.

d) **Recreation Programs – Dwight Curtis**

The annual Breakfast with Santa event went well, with both seatings sold out. The upcoming Super Bowl Bash and the Snow Ball each have some changes this year: there will be a fee to attend the 2019 Super Bowl Bash, and the Snow Ball, which was previously the Father-Daughter Dance, is now becoming more of a family dance. The afterschool program continues to do well, and the Winter Break Kids' Kamp averaged about 10 kids per day. All plots in the Community Garden are rented for the year.

The replacement part for the children's slide at the Hamilton-Lowe Aquatics Center has arrived and the slide should be back in use for this year's pool season. Although the City was not awarded the grant to purchase three aquatics wheelchairs for the HLAC, funds have been pledged towards their purchase providing the City can cover the remainder of the cost. If other donations cannot be found, the purchase of the wheelchairs will be added to the FY20 budget. The cost of three wheelchairs, each a different size to accommodate different users, is approximately \$5,000-6,000.

Youth Basketball is underway; other classes, including Tone and Stretch and Youth Karate, are also going well.

ACTION: No Action

4. **Edible Forest Park: Final Presentation – David Schott**

ACTION: Commission will determine date for final conceptual plan presentation by Bernardo-Wills Architects.

With the two public workshops now complete and the architects at Bernardo Wills working on a final conceptual design, the next step is for the Parks and Recreation and Tree Commissions to review and make a recommendation to City Council whether to approve the design. Schott suggested the two commissions hold a joint meeting and proposed February 26, 2019 at 5:30 pm as the date/time; the commissioners agreed to the proposed meeting.

5. **Master Plan Update – Dwight Curtis**

ACTION: Commission will decide new meeting date/s for public workshop.

Curtis proposed combining the Parks and Recreation Commission's regular February meeting with a public Master Plan workshop, at which time the working draft of the Master Plan will be presented; Curtis reminded the commissioners that this will be a working draft and there will still be time to make any changes they feel are needed. The commissioners agreed to make the February 28th, 2019 Parks and Recreation Commission meeting a joint commission meeting/public workshop.

6. Open Discussion – All

Susan Petersen complimented Curtis and Schott on the edible forest public workshops, saying they went smoothly and were well run.

Sara Zaske commented on the lack of trash cans at the currently-undeveloped Lola Clyde Park; the park is frequented by people with dogs, and the lack of trash cans may be discouraging people from cleaning up after their dogs. Curtis said they will look into adding a trash can to the location.

The meeting was adjourned at 5:52 p.m. The next regular meeting is scheduled for February 28, 2019.

Minutes Approved On

Robby Cooper, Chair (or stamped by Deputy City Clerk)


Clerk/Deputy Signature

2019 Commission Goals

- Goal #1: Maintain a full commission
- Goal #2: Review the Master Plan annually
- Goal #3: Encourage attendance at other commissions' meetings, review other commissions' agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings
- Goal #4: Investigate a location for a second community garden
- Goal #5: Examine the options for incorporating innovative recreation facilities for all children in future parks

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