



Administrative Committee

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
August 27, 2018

3:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 3:00 PM

PRESENT: Gina Taruscio Chair, Art Bettge Councilmember, Anne Zabala Councilmember (3:03 PM)

OTHERS: Mayor Lambert, Council Member Brandy Sullivan

STAFF: Gary J. Riedner, Jesse Flowers, Bill Belknap, Renee Tack, James Fry, Tom Picarella, McKensie Fosberg, Kathleen Burns, Mia Vowels, Laurie M. Hopkins

1. Approval of Administrative Committee August 13, 2018 Minutes – Laurie M. Hopkins

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Gina Taruscio, Art Bettge
ABSENT:	Anne Zabala

2. Moscow Police Department Explorer Program - James Fry

The Moscow Police Department is seeking to establish a Moscow Explorer Program. The purpose of this program is to provide young people with the opportunity to volunteer within the community, learn about a career in law enforcement and to build strong youth leaders through core values of service, pride, integrity, compassion and excellence. If approved, the program will commence on October 1, 2018, with background checks and interviews occurring prior to this date.

PROPOSED ACTIONS: Recommend approval of the Moscow Police Department Explorer Program or provide staff further direction.

Fry introduced McKensie Fosberg, School Resource Officer who participated in a similar program in high school. She went through the goals of the program with volunteering being a main component of the program. Requirements include ages 14-18, resident of Latah Council, GPA of 2.0 or higher and insurance coverage. The structure of the program will be 6-8 participants with trainings twice a month. The explorers would attend events, serve the community, become a role model, and learn leadership skills. Taruscio likes that it is County wide. Bettge felt it would form a bridge between young people and law enforcement. Program kickoff is scheduled for October. The Committee recommended approval and that it be placed on the Council regular agenda.

3. Request for City to Provide I.S. Support to PEP - Jesse Flowers

Staff has been approached with a request from Partnership for Economic Prosperity (PEP) to provide IS support. PEP is located in leased space in the City-owned Intermodal Transit Center.

PROPOSED ACTIONS: Recommend approval of the Agreement for Computer Services between the City of Moscow and the Partnership for Economic Prosperity, or provide staff further direction

Taruscio recused herself from action on the item as she is the Executive Director for Partnership of Economic Development (PEP). Flowers explained staff has been reviewing Information Systems (IS) support for PEP. The PEP office is in a City owned building and the City supports the organization as a partner. The IS Department has the resources to cover IS support with existing structure and processes,

computers, IS updates and email. The only real cost would be if software is needed, which PEP would reimburse. Riedner said SMART Transit is supported by a similar contract being in a City owned building as well. This allows a certain amount of support for an organization the City already supports. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Continue Providing I.S. Support to SMART Transit - Jesse Flowers

The Information Systems Department has been providing basic I.S. support to SMART Transit since 2014. The current contract is up for renewal and staff has worked with SMART Transit to make a few modifications to the contract to better meet the needs of both the City and SMART Transit.

PROPOSED ACTIONS: Recommend approval of the Agreement for Computer Services between the City of Moscow, Idaho and SMART Transit, or provide staff further direction.

Flowers explained the contract for support of SMART has been in place for the last four years. This renewal has a modification to include reimbursement of required licensing costs. Sullivan asked for clarification on the waiving of fees clause for the City. Riedner explained if SMART applies for FTA grants, the clause allows that portion to be used as their inkind requirement. The Committee recommended approval and that it be placed on the Council consent agenda.

Reports

ACLU Mural Update - Kathleen Burns

Burns reported the call for artists has been sent out and applications are due September 7, 2018. The first review by ACLU is scheduled for September 10, 2018. The second review is scheduled for September 17, 2018 by the Selection Committee. Committee members include George Skandalos and Carly Lilly, owners of the Moscow Hotel; Donna Woolston and Lauren McCleary, Moscow Arts Commission members; a Chamber representative; Sandra Kelly, Historic Preservation Commission and Human Rights Commission member, Roger Rowley representing arts at the U of I; and a U of I Law School representative. Kevin Kelpke will facilitate the final jury. He is also presenting on the project at the NOWPAC conference.

Adjourn

The meeting was closed at 3:19 PM

