

PARKS & RECREATION COMMISSION



Robert Cooper
Chair

~Agenda~

Dwight Curtis
Staff Liaison

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday, May 23, 2019

5:15 PM

**Hamilton Indoor Recreation
Center, Multipurpose Room
1724 E F Street**

WELCOME AND ATTENDANCE

1. **Introduction of Summer Intern, Torrie Pfefferkorn – Dwight Curtis**

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission April 25, 2019 Minutes**

Presentation of minutes.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment Period**

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

PROPOSED ACTIONS: No action

REPORTS

1. **General Parks and Facilities Update -- David Schott**
2. **Moscow Pathways Commission Update -- David Schott**
3. **Moscow Tree Commission Update -- David Schott**
4. **Recreation Programs Report – Dwight Curtis**
5. **Status Report on Parks and Recreation Master Plan Update 2019 Final Draft – Dwight Curtis**

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

1. Next Commission meeting is June 27, 2019

PROPOSED ACTIONS: <TYPE ACTION HERE>, or take other such action deemed appropriate.

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~

Dwight Curtis
Staff Liaison

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<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
April 25, 2019**

5:20 PM

**Hamilton Indoor Rec Center
1724 E F Street**

WELCOME AND ATTENDANCE

MEMBERS PRESENT: Robby Cooper, Mark Heinlein, Ted Kisha, Justin Minden, Susan Petersen, Susan Steele, Nancy Tribble, Sara Zaske (arrived at 5:23)

MEMBERS ABSENT: Damon Burton, Gina Taruscio

ALSO IN ATTENDANCE: Kristin Graham, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

REGULAR AGENDA

A good-faith addition to the agenda was requested in order to choose a new date at the City's Farmers Market booth. The addition was approved and the item was added to the agenda.

1. Approval of Parks and Recreation Commission March 28, 2019 Minutes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Kisha
SECONDER:	Tribble
AYES:	Cooper, Heinlein, Kisha, Minden, Steele, Tribble
ABSTAINED:	Petersen
ABSENT:	Burton, Zaske

2. Public Comment Period

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Moscow Charter School Request for HIRC Rental Fee Waiver for 2019/20 School Year (ACTION ITEM) – Dwight Curtis/Tony Bonuccelli

Tony Bonuccelli, Administrator for the Moscow Charter School, expressed his appreciation for the use of the Hamilton Indoor Recreation Center gym during the previous school year and asked for permission to use the gym, with the use fees waived, during 2019/2020 school year. Bonuccelli added that they are requesting fewer hours for the upcoming school year than they requested for the 2018/2019 school year. He said the Charter School plans to add a science lab

and a life skills lab as part of their school expansion, and offered use of the labs to Moscow Parks and Recreation for their programs during non-school times. Petersen asked whether the Charter School's use of the gym interferes with other usage of the facility. Curtis said it does not; he added that Recreation Supervisor Greg Morrison recently facilitated a meeting between Moscow Charter School and Moscow High School, which also uses the gym for some of their P.E. classes, to coordinate their schedules for the coming school year.

PROPOSED ACTIONS: The Commission will review Moscow Charter School request for the HIRC rental fee waiver for 2019/20 School Year and make a recommendation to the City Council.

RESULT:	FORWARD RECOMMENDATION OF APPROVAL TO CITY COUNCIL (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Steele
AYES:	Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton

Curtis added that he will be asking City Council if this annual request could be handled administratively in the future rather than as an agenda item; if the request includes changes to the amount of time being asked for, it would go before the Parks and Recreation Commission for their recommendation first.

4. Parks and Recreation Master Plan Update 2019 Final Draft (ACTION ITEM) – Dwight Curtis

PROPOSED ACTIONS: The Commission will review the changes made from the March 25th Commission meeting and make recommendation for the plan to go forward to the City Council or back to staff for further editing.

After some discussion, the commissioners recommended forwarding the Parks and Recreation Master Plan Update to City Council with no further edits.

RESULT:	RECOMMEND FORWARDING TO CITY COUNCIL FOR REVIEW (UNANIMOUS)
MOVER:	Kisha
SECONDER:	Heinlein
AYES:	Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton

5. 2019 Parks and Facilities Tour Date – Robby Cooper

July 18th was selected as the date for the annual Parks and Facilities tour. Heinlein suggested flood control as a topic of discussion during the tour.

6. 2019 Farmers Market Booth Date – Robby Cooper

The date originally chosen for the Parks and Recreation Commission to staff the City's booth at the Farmers Market was not available; May 25th was selected as the new date.

Curtis exited the meeting at 5:46 pm.

REPORTS

1. General Parks and Facilities Update - David Schott

Staff have repaired most of the damage to the parks caused by the recent flooding, including replacing the safety material under the Kiwanis Park playground equipment, repairing some damaged plywood on one of the shelters, re-installing a bench on the Bill Chipman Trail, and cleaning up debris deposited by the floodwaters; the damaged pathway near Good Samaritan Village still needs to be restored.

The bids for the Fire Station 2 roof project have been reviewed and a recommendation will be made to City Council at their May 6th meeting. Bids are currently being accepted for the concrete work for the Lola Clyde Park playground as well as for the for the Lena Whitmore Park ADA pathway.

Eight applications were received for the Facility Maintenance position; interviews will be taking place soon.

2. Moscow Pathways Commission Update - David Schott

The Pathways Commission is preparing for the grand opening of the Hwy 8 underpass, which will be held May 18th, 2019 beginning at 11:00 am. The week of May 13th is also Bike Week, which culminates in Bike to Work Day on May 17th.

3. Moscow Tree Commission Update - David Schott

The Tree Commission has been preparing for the annual Arbor Day celebration, which will be held at 11:00 am on April 26th, 2019. This year's event has been organized in collaboration with Gritman Medical Center and will be held on the Gritman campus. The event will feature several speakers, and the City will be presented with its 26th Tree City USA award; the City will also receive the Growth Award as well. As part of the celebration, a golden gingko tree will be planted in a vacant tree well approximately a block and a half from the Gritman campus.

ANNOUNCEMENTS

Petersen said a recent newspaper article reported that the Potlatch Scenic 6 Park had received a \$3000 grant which will be used to install a splash pad and pickleball court at the park this summer.

UPCOMING EVENTS / MEETINGS

Next Commission meeting is May 23, 2019.

ADJOURN

The meeting was adjourned at 6:02 pm.

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