

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

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208.883.7015

Monday, June 3, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council May 20, 2019 Minutes - Caylee Birge

Minutes presented for approval.

ACTION: Approve minutes as presented.

B. Airport Grant – FAA Equipment Grant – Tony Bean, Executive Director Pullman-Moscow Regional Airport

Tony Bean, Executive Director of the Pullman-Moscow Regional Airport is seeking authorization from the City, as a sponsor of PMRA to apply for a grant from the U.S. Department of Transportation Federal Aviation Administration (FAA) Airport Improvement Program for the purpose of acquiring various pieces of airport equipment and fencing. The amount of the grant is \$2,400,000 with a local match of \$229,042.00 from Airport Revenues. To facilitate the FAA grant, it is appropriate to preauthorize its acceptance. The attached Resolution has been prepared for that purpose. The Resolution also authorizes the execution of related assurances and certifications. The City of Pullman will consider adoption of a similar resolution at its June 4, 2019 City Council meeting. This was reviewed by both Administrative and Public Works Finance Committees on May 28 and was recommended for approval.

ACTION: Preauthorize the acceptance of an airport aid grant from the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program in the amount of \$2,400,000 with a local match of \$229,042 from airport revenues and adopt the attached Resolution.

C. Airport Grant – Runway Realignment – Tony Bean, Executive Director Pullman-Moscow Regional Airport

Tony Bean, Executive Director of the Pullman-Moscow Regional Airport (PMRA) is seeking authorization from the City, as a sponsor of PMRA to apply for a grant from the U.S. Department of Transportation Federal Aviation Administration (FAA) Airport Improvement Program for the purpose of completing Phase 4 of the Runway Realignment Project (grant offer AIP 3-53-0051-051). The amount of the grant is \$46,000,000 with a local match of \$3,735,200.00 from multiple sources, which includes a possible Washington State Department of Transportation (WSDOT) Aviation Division state grant. To facilitate the FAA grant, it is appropriate to preauthorize its acceptance. The attached Resolution has been prepared for that purpose. The Resolution also authorizes the execution of related assurances and certifications. This was reviewed by the Administrative and Public Works/Finance Committees on May 28, 2019 and recommended for approval. The City of Pullman, as co-sponsor of PMRA, passed a similar resolution at its City Council meeting on May 14, 2019. This was reviewed by both Administrative and Public Works Finance Committees on May 28 and was recommended for approval.

ACTION: Preauthorize the acceptance of an airport aid grant from the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program (grant offer AIP 3-53-0051-051) and adopt the attached resolution.

D. Small Community Air Service Development Grant – Tony Bean, Executive Director Pullman-Moscow Regional Airport

The City of Moscow is a co-sponsor, with the City of Pullman, of the Pullman-Moscow Regional Airport (PMRA). Tony Bean, Executive Director of PMRA is seeking the support of the City of Moscow for a grant from the U.S. Department of Transportation Small Community Air Service Development Program (SCASD) to the City of Pullman for the purpose of securing Revenue Guarantee Funds to support additional Air Service. The amount of the grant is up to \$1,000,000 with a local match of approximately \$300,000.00 from multiple public and private sources. The match pledges are being collected by PMRA and both the Pullman and Moscow Chambers of Commerce from various public and private entities. To facilitate the SCASD grant, it is appropriate to request the City of Moscow act as an Interstate Municipal partner supporting the City of Pullman as the administrative sponsoring partner. The attached Resolution has been prepared for that purpose. The City of Pullman passed a resolution preauthorizing acceptance of the SCASD grant at its City Council meeting on May 14, 2019. This was reviewed by the Administrative and Public Works/Finance Committees on May 28, 2019 and recommended for approval.

ACTION: Adopt the attached Resolution supporting the City of Pullman as the administrative sponsoring partner for the U.S. Department of Transportation Small Community Air Service Development Program Grant.

E. Request for Permit Fee Waiver for the Crisis Center - Gary J. Riedner

Darrell Keim, Executive Director of the Latah Recovery Community Center, is requesting a waiver of building permit fees for the remodel of 531 S. Main Street, Moscow to serve as a Crisis Center. The Crisis Center will provide services to individuals experiencing a mental

health crisis. The Latah Recovery Community Center is contracting with the Crisis Response Network/Public Health to serve as the location for behavioral health crisis services. Latah Recovery Community Center has obtained funding for development of 531 S. Main, the former location of Whack-A-Doos Hair Salon, through a contract with the Crisis Response Network. It is anticipated that the Crisis Center program will directly benefit the City by providing an alternative to police transports, and reduced time spent securing mental health holds at Gritman Medical Center emergency room. It is anticipated that the permit fees will amount to less than \$1,000. This was reviewed by the Public Works/Finance Committee on May 28, 2019 and recommended for approval.

ACTION: Approve request and authorize waiver of the building permit fees for Latah Recovery Community Center Crisis Center remodel at 531 S. Main Street, Moscow.

REGULAR AGENDA

- 2. Staff Recognition Report - Gary J. Riedner**
- 3. Mayors Appointments (ACTION ITEM)**
- 4. Public Comment and Mayor's Response Period (limit 15 minutes)**
- 5. Citizen Commission Report - Transportation Commission - Tyler Palmer / Michael Kyte**
- 6. Public Hearing: Proposed Rezone Located East of the Intersection of Southview Ave and Alice Street (ACTION ITEM) - Mike Ray**

Thompson Family Limited Partnership is requesting to rezone a 38,558 square foot area of land generally located east of the intersection of Southview Avenue and Alice Street. The parcel is currently zoned Farm Ranch (FR), which the applicant is proposing to change to the Low Density, Single Family Residential (R-1) Zone. The Planning and Zoning Commission conducted a public hearing on May 8, 2019 and recommended approval of the rezone request.

PROPOSED ACTIONS: After conducting the public hearing and consideration of testimony received, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or consider the Zoning Ordinance on first reading; or reject the Zoning Ordinance and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take such other action deemed appropriate.

- 7. Public Hearing: Tiny Home Construction and Development Standards Ordinance (ACTION ITEM) - Justin Goodwin**

In July of 2018 the Idaho State Building Code Board adopted a new appendix pertaining to tiny homes, Appendix R. A tiny home is defined as a dwelling that is 400 square feet or less in floor area. Appendix R allowed for certain building code exceptions for tiny homes. On November 27, 2018 the City of Moscow Building Code Advisory Committee conducted a meeting to

review the proposed appendix and recommended approval with two amendments. The proposed ordinance would adopt Appendix R with the two modifications proposed by the Building Code Advisory Committee. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming June 3, 2019 meeting. This was reviewed by the Administrative Committee on May 28, 2019.

PROPOSED ACTIONS: Conduct public hearing and after considering testimony, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

8. Beer Garden Request for Corn Hole Extravaganza (ACTION ITEM) -Dwight Curtis

A local business, Tapped, is requesting approval to have a beer garden at their new community event, the Moscow Annual Corn Hole Extravaganza. The event is open to the public and is scheduled to take place on June 22, 2019 (see attached letter and event map from Tapped). The event involves a corn hole tournament, other games, food trucks and music. All revenue from the tournament will be donated to Palouse Cares Network. The beer garden is small, similar to the Renaissance Fair event's beer garden, with security by Moscow Police officers, time paid for by Tapped. The Police Chief has reviewed the request, as well as safety requirements addressed in the agreement, and had no issue with this request. This item was reviewed by the Administrative Committee on May 28, 2019, and recommended for approval.

PROPOSED ACTIONS: Approve Beer Garden Request by Tapped for the Moscow Annual Corn Hole Extravaganza event to be held on June 22, 2019 in East City Park, or take such other action deemed appropriate.

9. 1912 Center 2nd Floor Development Plan Proposal / Authorization to apply for BOA (ACTION ITEM) – Dwight Curtis/Jenny Kostroff

Heart of the Arts, Inc. (HAI) fundraising for renovations to the 1912 Center continues and the next step in floor renovations are ready to move forward. HAI is requesting City Council acceptance of the proposed 2nd floor renovation design concept, so that formal floor planning can begin. HAI is also requesting City Council authorization to apply for a variance to the parking space requirements. Physical limitations associated with the 1912 Center's location and limited options for parking will require a variance if further renovations are to continue. Additional floor renovations would bring the estimated parking space requirements to 182. HAI's facility use management strategy of the additional floors would limit the number of people using the entire 1912 Center facility at any given time, leaving the existing parking spaces as adequate. The facility use plan addresses exceptions as outlined, such as a large conference, including the use of bussing from area hotels, etc. These items were reviewed by the Public Works/Finance Committee on May 28, 2019. The Committee recommended City Council accept the second floor design concept, and to authorize HAI to apply for a parking variance through the Board of Adjustment.

PROPOSED ACTIONS: (1) Accept the proposed 1912 Center 2nd Floor renovation design concept; reject the proposed renovation concept; or take such other action deemed appropriate. (2) If City Council approves the renovation design concept, authorize the Heart of the Arts, Inc.

to apply for a parking space variance through the Board of Adjustment; or take such other action deemed appropriate.

10. Request Adoption of Parks and Recreation Master Plan Update 2019 (ACTION ITEM) – Dwight Curtis

Work began on the Parks and Recreation Master Update 2019 in early 2018. Through numerous Commission meetings, two public workshops, and a citizen survey, fourteen (14) Actionable Items were identified, and are the focus of *Update 2019*. The Actionable Item subjects are from across the spectrum. Attached is a memorandum from the Parks and Recreation Director, Dwight Curtis, a quick reference summary sheet of the Actionable Items, and the draft Master Plan *Update 2019*. Update 2019 Actionable Items are meant to be thorough, common-sense and most importantly, "doable." The next Master Plan update is scheduled for 2025. This item was reviewed by the Administrative Committee on May 28, 2019, and recommended for approval.

PROPOSED ACTIONS: Adopt the City of Moscow Parks and Recreation Master Plan Update 2019, or take such further action deemed appropriate.

11. Bond Reimbursement Resolution (ACTION ITEM) - Gary J. Riedner

On May 21, 2019, Moscow voters approved a \$9,638,704.00 general obligation bond to enable the City to locate and construct a new police facility, to repurpose the present police facility located at 118 E. 4th Street and renovate the Mann Building. The vote was canvassed by the Latah County Commissioners on Wednesday, May 29, 2019. Idaho law provides for a 40 day period for any protests to be filed. According to the City's Financial Advisor, the proceeds of the bond will be available in early September, 2019. Staff is moving forward with the closing for the property upon which the police facility will be located, as well as advertising for a request for qualifications for a project architect. The attached resolution allows for reimbursement to the City for expenditures made prior to the proceeds of the bond becoming available in September, 2018. Staff reported to both the Administrative and Public Works Finance Committees on May 28, 2019.

PROPOSED ACTIONS: Approve reimbursement resolution or take such other action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

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