

MOSCOW ARTS COMMISSION



Lauren McCleary
Chair

~Agenda~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

Tuesday, June 11, 2019

5:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Moscow Arts Commission May 14, 2019 Minutes. (ACTION ITEM)

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. Third Street Gallery FY2020 Gallery Schedule (Action Item)

PROPOSED ACTIONS: Approve the schedule or take other such action deemed appropriate.

4. Commission Tabling/Art Activity at Art Affair (ACTION ITEM)

PROPOSED ACTIONS: Discuss options for participating in Art Affair and either decide how the Commission will participate or take other such action deemed appropriate.

5. Mark Leeper, Disability Action Center, Stage Lift \$2,000 Request (ACTION ITEM)

During the public comment period of the May 2019 Commission meeting Mark Leeper with the Disability Action Center requested \$2,000 to help cover the cost of a stage lift for events.

PROPOSED ACTIONS: Discuss request for stage lift and either approve supporting funds or take other such action deemed appropriate.

REPORTS

1. Arts & Culture Education

2. Events & Programs

3. Public Art

a. Recommendations for C & Main Selection Panel

- 4. Third Street Gallery**
- 5. Volunteer Hour Tally**

ANNOUNCEMENTS

- 1. Entertainment in the Park (Thursday nights in June)**
June 13 with Traveling Lantern Theatre at 6 p.m. and MAC Band at 7 p.m.
- 2. Moscow Arts Commission tabling at the Moscow Farmers Market on Saturday June 15**
from 8 a.m. to 12:30 p.m.
- 3. Entertainment in the Park (Thursday nights in June)**
June 20 with *Out of This World Magic Show* at 6 p.m. and MAC Band at 7 p.m.
- 4. Moscow Artwalk 2019 on Friday, June 21 from 4 to 9 p.m.**
- 5. Public Art Subcommittee (fourth Tuesday of the Month)**
Next meeting: June 25 at 4:00 p.m. at Appearances Marketing & Promotion
- 6. Events & Programs Subcommittee (fourth Wednesday of the Month)**
Next meeting: June 26 at 11:00 a.m. in the Mayor's Conference Room
- 7. Entertainment in the Park (Thursday nights in June)**
June 27 with The Reptile Man at 6 p.m. and MAC Band at 7 p.m.

UPCOMING EVENTS / MEETINGS

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW ARTS COMMISSION



Lauren McCleary
Commission Chair

~Minutes~

Megan Cherry
Staff Liaison

<http://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday
May 14, 2019**

5:00 PM

**City Council Chambers
206 E Third St**

The meeting was called to order at 5:01 PM

PRESENT: Lauren McCleary Chair, Christine Gilmore Vice Chair, Katherine Clancy, Diane Walker, Sandra Stoops, Robert C. Caisley, Cindy Barnhart, Caitlin Caldwell, Linnea Sheneman, Donna Woolston,

ABSENT: David Wilson,

ALSO IN ATTENDANCE: Megan Cherry, Staff Liaison; Art Bettge, Council Liaison; DJ Scallorn, Administrative Specialist; Jamie Hill, Robbie Mann, Geoff Crimmins, Gleanne Wray, Mark Leeper,

Welcome and Attendance

Chair McCleary called the meeting to order.

Regular Agenda

1. Approval of Moscow Arts Commission April 9, 2019 Minutes (ACTION ITEM)

Gilmore moved that the April 9, 2019 minutes be approved as amended; Caldwell seconded. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Mark Leeper said that Disability Action Center NW has purchased a portable ADA compliant stage chair lift to bring accessibility to venues. The lift will be stored at and insured by the Kenworthy Performing Arts Centre. Many organizations have donated funds to cover the cost of the lift but an additional \$2,000 is needed. Leeper asked the Commission to consider contributing and left a letter requesting the support.

3. Consider the Use of Commission Funds for Table, Half Table, or Tickets at Kenworthy Event on June 27, 2019 (ACTION ITEM)

PROPOSED ACTIONS: Determine how to use Commission funds for this event and approve the use of these funds or take other such action deemed appropriate.

Jamie Hill from the Kenworthy Performing Arts Centre shared about an upcoming fundraising event to help cover the cost of the Centre's remodeling. The event, entitled *Frame to Table*, will feature food inspired by a scene from a film. The participants will enjoy the food while they watch a snippet of the film that inspired it. There will be something for everyone and every taste. Hill asked if the Commission would be interested in purchasing one of the tables for 8 available. Cherry said if the Commission decided to purchase the seat the funds would come from the Arts budget line item dedicated to the Commission. This year, the MAC budget is reserved for the cost of tabling supplies

and the Poet Laureate honorarium, and that the funds could only be used to purchase seats for Commission members or Arts Staff.

Discussion ensued regarding the possibility of having City officials at the event (Cherry will share the promotional card), how best to fill the seats, and how best to use Commission funds in support of a nonprofit. Woolston suggested purchasing a single ticket for Cherry to attend the event and share information about the Arts Programs. McCleary called for a motion. Clancy moved to fund a ticket for Cherry to attend the event from the Commission funds. Caldwell seconded. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: Two (2) Gilmore and Woolston. Motion carried.

4. Moscow Arts Commission Budget Letter Request (ACTION ITEM)

Moscow Arts Commission is requesting funding for the 2020 fiscal year.

PROPOSED ACTIONS: Review and accept the proposed budget request or take other such action deemed appropriate.

McCleary referenced a letter in the packet requesting funding for the Moscow Arts Commission line item from City Council for FY2020. The funds would be for an Artist in Residence program and community outreach efforts like tabling at events. Cherry said in the past the Poet Laureate honorarium had been paid for from the Commission line item, but recommended that the honorarium be paid from programming now that the Laureate is more established. Discussion ensued regarding how the Artist in Residence would bring arts to K-5 students in the schools, that this program would fill the hole left after the end of the Young People's Arts Festival, and that if there were fees associated with the programming that scholarships should be offered. Clancy moved to approve the letter and forward the request to City Council for approval. Walker seconded. Vote by Acclamation: Ayes: Nine (9). Nays: None. Abstentions: None. Motion carried.

Reports

1. Volunteer Hour Tally (Christine Gilmore)

When Arts Department Staff applies for grants it is valuable to include the volunteer hours from the last quarter or year. As a volunteer Commission, the members accumulate hours when they attend meetings or events. Gilmore said the question is what is the best method of tracking hours. Discussion ensued regarding tracking options and how to capture the hours of the members and people from the public that attend the Steering Committee meetings. The Commission came to the consensus to have Gilmore and McCleary propose ideas to discuss at a future meeting.

2. Arts & Culture Education Subcommittee Assignments

McCleary asked if there would be any members interested in serving on the Arts & Culture Education Subcommittee, which advises on the Poet Laureate program and the development of arts-related educational initiatives in the community. Woolston and Caisley volunteered.

3. Events & Programs

Gilmore reported that the group met and spruced up some copy on the website and Parks and Rec brochure. The goal was to keep the information short and more to the point.

Mapping for Palouse Plein Air was considered and the group discussed what should be considered the Palouse or the area that participants can paint within.

Artwalk is coming up June 21st with great events, artists, and more.

A table runner with the Commission logo was ordered for tabling events. Gilmore asked for volunteers to help with the tabling at the Moscow Farmers Market on June 15th. Clancy, Gilmore,

Walker, and McCleary volunteered to help.

Entertainment in the Park is every Thursday in June and is part of the Children's Entertainment in partnership with the Moscow Library. Commission members were asked to attend the event and provide feedback. Clancy volunteered to count the attendance. Cherry recommended surveying the audience to gather feedback and data.

4. Public Art

Clancy said the Call to Artist for C & Main has been sent out, that 7 people attended the public art workshop to learn about and comment on the project, and that City Council approved the budget boost to \$40,000.

The Urban Renewal Project has funds for public art and the Subcommittee has looked at movable plinths for public art in the downtown area. The idea is to include plinths at the beginning and end of Main Street at 1st and 6th as these are the most trafficked. The Subcommittee discussed whether to purchase or rent the work. This project entitled 3D on Main will begin 2020 or 2021. Bettge said the goal is to redo the downtown in 2022 depending on the budget.

The works for the Transit Center Sculpture Garden have been selected and are now on display. This year, the artist were awarded an honorarium for having their piece selected and no commission will be taken if a piece sells. Cherry shared that this change is intended to more fully align with the industry standards for art on loan programs, which often provide artists with between \$500-\$1500 as an honorarium, but take up to a 20% commission. While the current honorarium is under market standard, the absence of a commission is a mitigating factor.

5. Third Street Gallery Subcommittee Assignments

Walker said the Subcommittee has drafted the gallery schedule for FY2020. In FY2019, the next exhibition is Clara Nickels' *Creation* followed by an exhibition of George Wray's working drawings. The Palouse Plein Air exhibition will also be at the Prichard Art Gallery in September.

6. Manager's Report (Megan Cherry) Commission Retail Equipment

Cherry shared a thank you to the Commission, with canvas tote bags printed with the MAC logo.

Announcements

1. Third Street Gallery Subcommittee

Next meeting: May 16 starting at 10:00 a.m. in the Mayor's Conference Room

2. Public Art Subcommittee (fourth Tuesday of the Month)

Next meeting: May 28 at 4:00 p.m. at Appearances Marketing & Promotion

3. Events & Programs Subcommittee (fourth Wednesday of the Month)

Next meeting: May 22 at 11:00 a.m. in the Mayor's Conference Room

4. Moscow Arts Commission Band performance at the Moscow Farmers Market

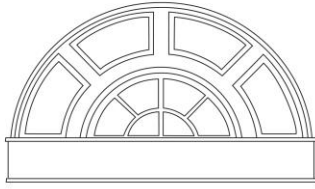
June 1 starting at 9 a.m.

5. Entertainment in the Park (Thursday nights in June)

June 6 with L-Bow the Clown at 6 p.m. and MAC Band at 7 p.m.

Adjourn

The meeting adjourned at 6:16 PM



Third Street Gallery

206 East Third Street • Moscow City Hall

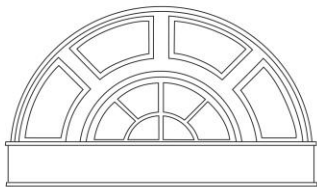
October 2019 – September 2020 Schedule

Exhibition #1	<u>WOOD/POEM</u>	2nd and 3rd Floors
Oct/Nov		
Sept 6	5pm	Poetry Text and Woodworking Photo Deadline
Oct 2	9am-4pm	Artwork Drop Off
Oct 3,4		Installation
Oct 7-Nov 29		Exhibition: Gallery Hours 8am-5pm M-F
Oct 30	5pm-7pm	Reception
Dec 2	9am-4pm	Load out and Artwork Pick Up

Potential Participants/Artwork (final roster and exhibition prospectus TBD):
Regional Poets and Woodworkers

Exhibition #2	<u>COZY: a fiber art invitational</u>	2nd and 3rd Floors
Dec/Jan		
TBD	TBD	Artwork Submission Deadline
Dec 4	9am-4pm	Artwork Drop Off
Dec 5, 6		Installation
Dec 9 – Jan 31		Exhibition: Gallery Hours 8am-5pm M-F
Jan 21	5pm-7pm	Reception
Feb 3	9am-4pm	Load out and Artwork Pick Up

Potential Participants/Artwork (final roster and exhibition prospectus TBD):
Regional Fiber Artists



Third Street Gallery

206 East Third Street • Moscow City Hall

Exhibition #3	<u>Graphic Design / Illustration</u>	2nd and 3rd Floors
Feb/Mar	(working title)	
TBD	TBD	Artwork Submission Deadline
Feb 5	9am-4pm	Artwork Drop Off
Feb 6,7		Installation
Feb 10 -Apr 3		Exhibition: Gallery Hours 8am-5pm M-F
Feb 19	5pm-7pm	Reception
Apr 6	9am-4pm	Load out and Artwork Pick Up

Potential Participants/Artwork (final roster and exhibition prospectus TBD):

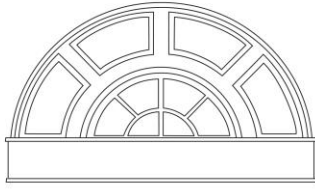
Regional Graphic Designers and Illustrators/Music-themed works

This exhibition will align with Lionel Hampton Jazz Festival

Exhibition #4	<u>University of Idaho A+A Alumni</u>	2nd and 3rd Floors
Apr/May	(working title)	
TBD	TBD	Artwork Submission Deadline
Apr 7	9am-4pm	Artwork Drop Off
Apr 8, 9, 10		Installation
Apr 13 - May 29		Exhibition: Gallery Hours 8am-5pm M-F
Apr 30	5pm-7pm	Reception
Jun 1	9am-4pm	Load out and Artwork Pick Up

Potential Participants/Artwork (final roster and exhibition prospectus TBD):

Arts Staff to work with UI A+A Faculty on list of artist participants



Third Street Gallery

206 East Third Street • Moscow City Hall

Exhibition #5	<u>Artwalk Poster Artist</u>	2nd and 3rd Floors
June/July	(artist TBA in November 2019)	
TBD	TBD	Artwork Submission Deadline
June 2	9am-4pm	Artwork Drop Off
June 3, 4, 5		Installation
June 8 - July 31		Exhibition: Gallery Hours 8am-5pm M-F
June 19	5pm-7pm	Artwalk Reception
July 30	5pm-7pm	Closing Reception
Aug 3	9am-4pm	Load out and Artwork Pick Up

Potential Participants/Artwork:

Artwalk Poster Artist to be selected Nov 2019

Exhibition #6	<u>Architecture as Sculpture</u>	2nd and 3rd Floors
Aug/Sept	(working title)	
TBD	TBD	Artwork Submission Deadline
Aug 4	9am-4pm	Artwork Drop Off
Aug 5, 6, 7		Installation
Aug 10 - Oct 2		Exhibition: Gallery Hours 8am-5pm M-F
Sept 16	5pm-7pm	Reception
Oct 5	9am-4pm	Load out and Artwork Pick Up

Potential Participants/Artwork (final roster and exhibition prospectus TBD):

Regional artists focusing on architectural subject matter

This exhibition will align with Palouse Plein Air



DISABILITY ACTION CENTER

May 14, 2019

Moscow Arts Commission

Routine and important life events are held in areas where access to the performance area is an integral part of the ceremony. Things like graduation and weddings, awards ceremonies, audience participation, theater classes for adults and youth should be accessible for everyone, regardless of mobility impairments. ADA Requirements (Section 206) states there are NO exceptions to a stage being accessible. And ramps are not always the option.

Disability Action Center NW started raising funds for an accessible lift for the community to use in 2017. We have partnered with community organizations that believe in the accessibility mission: Kenworthy Performing Arts Center, Stepping Stones, Moscow Co-op, Area Agency on Aging, Moscow Rotary, Laura Moore Cunningham Foundation, Allstate, Human Rights Commission. And with the help of individuals in the community we have raised \$20,839.00.

The need for direct access to stages has been long in coming. By joining forces we purchased a portable wheelchair lift that can be loaned out to different performing arts events, graduations, etc. and make these events ADA compliant. Won't you please consider supporting the performing arts and accessibility and help us with the last \$2000 to pay for the lift?

Warmly,

Mark Leeper
Executive Director

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MOSCOW **ARTS** DEPARTMENT



C & Main Selection Panel Member Suggestions:

1. Voting members:
 - a. Participating department representative or designee (1)
Mike Ray – Community Development
 - b. Moscow Council member or designee (1)
Art Bettge
 - c. MAC members (2)
1 - **Donna Woolston**
2 -
 - d. Community representative, preferably from project impact area (1)
Victoria Seever (resident)
Jennifer Wallace (Habitat for Humanity)
 - e. Artist not involved with the respective Capital Improvement project (1)
David Herbold
JJ Hartry
2. Non-voting members:
 - a. Arts Director (Selection Panel facilitator)
 - b. Project architect, landscape architect, interior designer, or engineer
 - c. City staff members acting in a technical advisory capacity