

Administrative Committee



Regular Meeting
~Amended Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, June 10, 2019

3:30 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

1. Approval of May 28, 2019 Administrative Committee Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. Ordinance to Amend Moscow City Code to comply with statutory FBI Regulations Regarding Background Check Requirements for City Licensees (ACTION ITEM) - Mia Vowels / James Fry

Public Law 92-544 allows the Federal Bureau of Investigation (FBI) to exchange criminal history information with state or local governmental entities if required by a state statute approved by the Attorney General of the United States. Idaho State Code 67-3008 provides that any unit of the state, city or local government may submit fingerprints to the FBI for employment or licensing if required to do so by statute, regulation, city or county ordinance. The Criminal Justice Information Law Unit (CJILU) has completed its review of draft of City of Moscow Ordinance which amends Moscow City Code (MCC) Section 9-3-6 authorizing a fingerprint-based background check of applicants for a license as a peddler, solicitor, or canvasser; MCC § 9-4-5 authorizing fingerprint-based background checks of applicants for a secondhand dealer or pawnbroker license; MCC § 9-5-13 authorizing fingerprint-based background checks of applicants for a Taxicab, Pedicab, or Carriage license; MCC § 9-10-7 authorizing a fingerprint-based background checks of every applicant, license, owner, Director, staff individual 13 years of age or older residing at the premises of a daycare; and MCC § 9-11-5 authorizing a fingerprint-based background check of applicants for a vendor license. The CJILU has determined that if enacted as drafted, MCC §§ 9-3-6, 9-4-5, 9-5-13, 9-10-7 and 9-11-5 would qualify for access to FBI CHRI pursuant to Pub. L. 92-544.

PROPOSED ACTIONS: Recommend approval of ordinance or provide staff further direction.

3. Beer Garden Request for Rendezvous in the Park 2019 (ACTION ITEM) - Greg Morrison

In accordance with Moscow City Code 5-13-4(B), Rendezvous in the Park is requesting that the City Council pass a Resolution allowing them to have a beer garden catered by a licensed vendor in East City Park for Rendezvous in the Park on July 18, 19 and 20, 2019, from 4:00 p.m. to 10:00 p.m. There will be food vendors, live music, and other activities at the event. As has been approved in the past, the entire fenced off area will be designated as the beer garden to

allow families to be together to watch the music festivities, as well as a secured internal alcohol dispensing area. There have been no problems associated with this set-up. Also, the fenced off area will not block public access to the restroom facility (beer garden location map attached). Police Chief James Fry is supportive of Rendezvous in the Park providing its own security as done previously. There have been no problems associated with alcohol at this event in the past. This request has also been reviewed by the City Attorney.

PROPOSED ACTIONS: Recommend approval of beer garden request for Rendezvous in the Park 2019 per the attached Resolution, or provide staff further direction.

4. Surplus of Fire Engine to Rural Fire Districts (Genesee and Wheatland) (ACTION ITEM) – Gary J. Riedner

In April of 2018, the City of Moscow took delivery of a new fire engine to replace the existing Engine 26, and the following spring took delivery of a second new engine to replace Engine 27. The two retired engines have been surplused and retired from service. The City listed retired Engine 26 for sale in the summer of 2018 for \$25,000. No offers were received. The engine was also listed with a consignment fire apparatus dealer in Colorado and no offers have been received. Chief Nickerson has contacted local fire departments to determine interest in the retired engines. In April 2019, Wheatland Fire Protection District contacted the City to offer \$3,500 on several year payment-plan for retired Engine 26. Genesee Fire Department also noted interest in retired Engine 27. With the lack of interest in resale of both retired engines, they will continue to sit idle, requiring storage and maintenance by City staff. Both Wheatland and Genesee agencies face limited resources, as they serve smaller rural communities. As such, City staff proposes selling retired Engine 26 to the Wheatland Fire Protection District for \$1 and retired Engine 27 to the Genesee Fire Department for \$1.

PROPOSED ACTIONS: (1) Recommend sale of retired Engine 26 to Wheatland Fire Protection District for \$1, or provide staff further direction. (2) Recommend sale of retired Engine 27 to Genesee Fire Department for \$1 or provide staff further direction.

5. Request by Rendezvous in the Park to Waive Permit Fees (ACTION ITEM) – Gary J. Riedner

Rendezvous in the Park Music and Arts Festival, is an annual event which was originally sponsored by the City of Moscow. The event is now in its 38th consecutive year and Rendezvous in the Park, Inc. a non-profit corporation, has been putting on the event for the past several decades. Rendezvous in the Park is held annually in East City Park, and is a major signature summertime music and arts festival. Each year Rendezvous in the Park, Inc. requests waiver of fees associated with installation of the downtown banner advertising the event, as well as fees for sanitation services. Staff has authority to waive those fees and has traditionally granted the waiver. Staff has received a request from Rendezvous in the Park, Inc. co-President Cyndi Faircloth, requesting waiver of the following additional fees: 1. Stage rental at \$75 per day for 5 days (\$375); 2. Recycling fee at \$50; 3. Alcohol permit fee at \$100 and tax at 25.50 (\$125.50), for a total cost is \$550.50. The rationale for waiver of these fees is in recognition of Rendezvous in the Park's origin as a City-sponsored event, which continues to benefit the City, and is now being produced by the non-profit organization at no additional cost to the City. Staff

is requesting that authority be granted to the City Supervisor to waive such fees at his/her discretion in the future.

PROPOSED ACTIONS: Recommend waiver of City fees associated with 2019 Rendezvous in the Park Music and Arts Festival, and that the City Supervisor be granted the authority to waive such fees in the future at his/her discretion, or provide staff further direction.

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

COMMITTEE STAFF REPORT

DATE: Monday, June 10, 2019



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Approval of May 28, 2019 Administrative Committee Minutes (ACTION ITEM) - Caylee Birge

DESCRIPTION

STAFF RECOMMENDATION

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. minADM20190528

Administrative Committee



Regular Meeting ~Minutes~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Tuesday, May 28, 2019

4:30 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

The meeting was called to order at 4:30 p.m.

PRESENT: Art Bettge, Kathryn Bonzo, Brandy Sullivan

ABSENT: Gina Taruscio

OTHERS: Mayor Bill Lambert

STAFF: Gary J. Riedner, Dwight Curtis, Bill Belknap, Justin Goodwin, Caylee Birge

1. Approval of May 13, 2019 Administrative Committee Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve May 13, 2019 minutes, or provide staff further direction.

The minutes were approved as presented.

2. Tiny Home Construction and Development Standards Ordinance (ACTION ITEM) - Justin Goodwin

In July of 2018 the Idaho State Building Code Board adopted a new appendix pertaining to tiny homes, Appendix R. A tiny home is defined as a dwelling that is 400 square feet or less in floor area. Appendix R allowed for certain building code exceptions for tiny homes. On November 27, 2018 the City of Moscow Building Code Advisory Committee conducted a meeting to review the proposed appendix and recommended approval with two amendments. The proposed ordinance would adopt Appendix R with the two modifications proposed by the Building Code Advisory Committee. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming June 3, 2019 meeting.

PROPOSED ACTIONS: Recommend forwarding the proposed ordinance for public hearing at the Council's upcoming June 3, 2019 meeting, or provide staff further direction.

Goodwin introduced the item as written above. The two proposed amendments are a maximum loft square footage of 200 square feet and getting rid of the exception of height effected by the loft. ADA requirements do not apply to tiny homes because they are covered in the residential code. Moscow doesn't have a minimum square footage requirement for city lots. Tiny homes would need to be a permanent dwelling, not modular or on wheels. The Committee recommended approval and that it be placed on the Regular Council agenda.

3. Request Adoption of Parks and Recreation Master Plan Update 2019 (ACTION ITEM) – Dwight Curtis

Work began on the Parks and Recreation Master Update 2019 in early 2018. Through numerous Commission meetings, two public workshops, and a citizen survey, fourteen (14) Actionable Items were identified, and are the focus of *Update 2019*. The Actionable Item subjects are from across the spectrum. Attached is a memorandum from the Parks and Recreation Director, Dwight Curtis, a quick reference summary sheet of the Actionable Items, and the draft Master Plan *Update 2019*. Update 2019 Actionable Items are meant to be thorough, common-sense and most importantly, "doable." The next Master Plan update is scheduled for 2025.

PROPOSED ACTIONS: Recommend adoption of the City of Moscow Parks and Recreation Master Plan Update 2019, or provide staff further direction.

Curtis introduced the item as written above. This is a means for our community to evaluate its parks and recreation system's needs. Moscow's population is steady, growing at about 14% with no growth explosions. The development process of the Master Plan Update has three phases; plan development, plan implementation, and an update in 2025. Moscow utilizes the National Parks Association guidelines which have changed their standards. A needs assessment can be done based on our community including public meetings, surveys and workshops. Actionable items may include continuing park property development, reducing pesticide usage, an accessibility master plan, alternative energy sources, parkland dedication valuation structure, cultural infrastructure, and other important issues. The Committee recommended approval and that it be placed on the Regular Council agenda.

4. Beer Garden Request for Corn Hole Extravaganza (ACTION ITEM) -Dwight Curtis

A local business, Tapped, is requesting approval to have a beer garden at their new community event, the Moscow Annual Corn Hole Extravaganza. The event is open to the public and is scheduled to take place on June 22, 2019 (see attached letter and event map from Tapped). The event involves a corn hole tournament, other games, food trucks and music. All revenue from the tournament will be donated to Palouse Cares Network. The beer garden is small, similar to the Renaissance Fair event's beer garden, with security by Moscow Police officers, time paid for by Tapped. The Police Chief has reviewed the request, as well as safety requirements addressed in the agreement, and had no issue with this request.

PROPOSED ACTIONS: Review Beer Garden Request by Tapped for the Moscow Annual Corn Hole Extravaganza event to be held on June 22, 2019 in East City Park and recommend approval; or recommend denial of the request, or provide staff further direction.

Curtis introduced the item as written above. The beer garden would be in the Southeast side of East City Park. Brandon Allan, a spokesperson for the event said they chose Palouse Cares Network as their charity because of their values and family oriented goals. If this event continues, other non-profits could be chosen. Moscow Building Supply (MBS) is the main sponsor and have donated a lot of time and materials for the event. There will be a children's educational event at MBS beforehand to construct the corn hole boards. The Committee recommended approval and that it be placed on the Regular Council agenda.

5. Airport Grant – Runway Realignment (ACTION ITEM) – Tony Bean, Executive Director Pullman-Moscow Regional Airport

Tony Bean, Executive Director of the Pullman-Moscow Regional Airport (PMRA) is seeking authorization from the City, as a sponsor of PMRA to apply for a grant from the U.S. Department of Transportation Federal Aviation Administration (FAA) Airport Improvement Program for the purpose of completing Phase 4 of the Runway Realignment Project (grant offer AIP 3-53-0051-051). The amount of the grant is \$46,000,000 with a local match of \$3,735,200.00 from multiple sources, which includes a possible Washington State Department of Transportation (WSDOT) Aviation Division state grant. To facilitate the FAA grant, it is appropriate to preauthorize its acceptance. The attached Resolution has been prepared for that purpose. The Resolution also authorizes the execution of related assurances and certifications. The City of Pullman, as co-sponsor of PMRA, passed a similar resolution at its City Council meeting on May 14, 2019.

PROPOSED ACTIONS: Recommend City Council preauthorize the acceptance of an airport aid grant from the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program (grant offer AIP 3-53-0051-051) and adopt the attached resolution, or provide staff further direction.

Tony Bean, Executive Director of Pullman-Moscow Regional Airport introduced the item as written. The grant will complete the taxiway improvements, earth work, lighting, airport creek and FEMA flood plain, and permit application. The Committee recommended approval and that it be placed on the Council consent agenda.

6. Small Community Air Service Development Grant (ACTION ITEM) – Tony Bean, Executive Director Pullman-Moscow Regional Airport

The City of Moscow is a co-sponsor, with the City of Pullman, of the Pullman-Moscow Regional Airport (PMRA). Tony Bean, Executive Director of PMRA is seeking the support of the City of Moscow for a grant from the U.S. Department of Transportation Small Community Air Service Development Program (SCASD) to the City of Pullman for the purpose of securing Revenue Guarantee Funds to support additional Air Service. The amount of the grant is up to \$1,000,000 with a local match of approximately \$300,000.00 from multiple public and private sources. The match pledges are being collected by PMRA and both the Pullman and Moscow Chambers of Commerce from various public and private entities. To facilitate the SCASD grant, it is appropriate to request the City of Moscow act as an Interstate Municipal partner supporting the City of Pullman as the administrative sponsoring partner. The attached Resolution has been prepared for that purpose. The City of Pullman passed a resolution preauthorizing acceptance of the SCASD grant at its City Council meeting on May 14, 2019.

PROPOSED ACTIONS: Recommend City Council adopt the attached Resolution supporting the City of Pullman as the administrative sponsoring partner for the U.S. Department of Transportation Small Community Air Service Development Program Grant, or provide staff further direction.

Bean introduced the item as written above. Airport revenue will finance the match items. Grant monies will open up 38 flights giving Pullman/Moscow access to larger hubs. The City will act as partner in the application of the grant with the City of Pullman. The Committee recommended approval and that it be placed on the Council consent agenda.

7. Airport Grant – FAA Equipment Grant (ACTION ITEM) – Tony Bean, Executive Director Pullman-Moscow Regional Airport

Tony Bean, Executive Director of the Pullman-Moscow Regional Airport is seeking authorization from the City, as a sponsor of PMRA to apply for a grant from the U.S. Department of Transportation Federal Aviation Administration (FAA) Airport Improvement Program for the purpose of acquiring various pieces of airport equipment and fencing. The amount of the grant is \$2,400,000 with a local match of \$229,042.00 from Airport Revenues. To facilitate the FAA grant, it is appropriate to preauthorize its acceptance. The attached Resolution has been prepared for that purpose. The Resolution also authorizes the execution of related assurances and certifications. The City of Pullman will consider adoption of a similar resolution at a future City Council meeting.

PROPOSED ACTIONS: Recommend City Council preauthorize the acceptance of an airport aid grant from the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program in the amount of \$2,400,000 with a local match of \$229,042 from airport revenues and adopt the attached Resolution, or provide staff further direction.

Bean introduced the item as written above. Bellingham is offering their entitlement funds for an emergency generator and fencing. The purpose of this grant request is to transfer the funds from Bellingham to Pullman-Moscow. The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

1. Bond Reimbursement Resolution - Gary J. Riedner

Riedner introduced the report on the police bond election. The Latah County Commissioners will meet and canvas the results of the election which will begin a 40 day period to protest or challenge the bond passage. City Council will then consider a bond ordinance passage to set the length and rate of the bond. The bonds will then be sold and the funds will be available to the City early September. The advertisement for the RFQ will be published and interviews scheduled to choose an architect. Funds are available to purchase the property which will be completed in the next week. This resolution will allow reimbursement to the City out of bond proceeds. The full resolution will be presented at the next City Council meeting scheduled for June 3, 2019.

ADJOURN

The meeting adjourned at 5:41 p.m.

COMMITTEE STAFF REPORT

DATE: Monday, June 10, 2019



RESPONSIBLE STAFF

Mia Vowels, City Attorney

ADDITIONAL PRESENTER(S)

James Fry, Police Chief

OTHER RESOURCES

AGENDA ITEM TITLE

Ordinance to Amend Moscow City Code to comply with statutory FBI Regulations Regarding Background Check Requirements for City Licensees (ACTION ITEM) - Mia Vowels / James Fry

DESCRIPTION

Public Law 92-544 allows the Federal Bureau of Investigation (FBI) to exchange criminal history information with state or local governmental entities if required by a state statute approved by the Attorney General of the United States. Idaho State Code 67-3008 provides that any unit of the state, city or local government may submit fingerprints to the FBI for employment or licensing if required to do so by statute, regulation, city or county ordinance.

The Criminal Justice Information Law Unit (CJILU) has completed its review of draft of City of Moscow Ordinance which amends Moscow City Code (MCC) Section 9-3-6 authorizing a fingerprint-based background check of applicants for a peddler, solicitor, or canvasser; MCC § 9-4-5 authorizing fingerprint-based background checks of applicants for a secondhand dealer or pawnbroker license; MCC § 9-5-13 authorizing fingerprint-based background checks of applicants for a Taxicab, Pedicab, or Carriage license; MCC § 9-10-7 authorizing a fingerprint-based background checks of every applicant, license, owner, Director, staff individual 13 years of age or older residing at the premises of a daycare; and MCC § 9-11-5 authorizing a fingerprint-based background check of applicants for a vendor license. The CJILU has determined that if enacted as drafted, MCC §§§§ 9-3-6, 9-4-5, 9-5-13, 9-10-7 and 9-11-5 would qualify for access to FBI CHRI pursuant to Pub. L. 92-544.

STAFF RECOMMENDATION

Recommend approval of ordinance.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of ordinance or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. BackgroundCheck;FBI(2019)pm6mv5(final)

ORDINANCE NO. 2019 -

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 9, CHAPTERS 3, 4, 5, 10, AND 11, TO COMPLY WITH STATUTORY REGULATIONS REGARDING THE BACKGROUND CHECK REQUIREMENTS; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; APPROVING THE PUBLICATION OF A SUMMARY OF THE ORDINANCE WITH THE FULL TEXT AVAILABLE AT CITY HALL; PROVIDING FOR A WAIVER OF THE READING RULES; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Public Law 92-544 allows the Federal Bureau of Investigation (FBI) to exchange criminal history information with state or local governmental entities if required by a state statute approved by the Attorney General of the United States; and

WHEREAS, Idaho State Code Section 67-3008 provides that any unit of the state, city or local government may submit fingerprints to the FBI for employment or licensing if required to do so by statute, regulation, city or county ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO, AS FOLLOWS:

SECTION 1: That Moscow City Code Title 9, Chapter 3 be amended as follows:

...

Sec. 3-6. Background Check Required

A. Requirements. To determine the suitability of prospective applicants for Peddlers, Solicitors, or Canvassers License, the City Police Department and/or City Clerk for the City of Moscow shall require an applicant to provide information and fingerprints necessary to obtain criminal history information from the Idaho State Police (ISP) and the Federal Bureau of Investigation (FBI). Pursuant to Idaho Code Section 67-3008, and congressional enactment Public Law 92-544, the City Police Department and/or City Clerk for the City of Moscow shall submit the required fees and a set of fingerprints obtained from the applicant, to the ISP, Bureau of Criminal Identification, for a criminal records check of State and National databases per Public Law 92-544. The submission of fingerprints and information required by this section shall be on forms prescribed by the ISP. The City Police Department and/or City Clerk for the City of Moscow is authorized to receive criminal history information from the ISP and from the FBI for the purpose of evaluating the fitness of applicants for Peddlers, Solicitors, or Canvassers License. As required by state and federal law, further dissemination or other use of the criminal history information is prohibited. The applicant authorizes the use of FBI records for the screening process.
~~Before any Proof of Registration is issued under this Chapter, the City shall complete an investigation background check. The background check may utilize fingerprints which shall be~~

~~submitted by every applicant. Any background check requests to the FBI shall be conducted pursuant to applicable law, including, but not limited to, Idaho Code § 67-3008. The City may submit such fingerprints to the Federal Bureau of Investigation for a national criminal history check or may utilize other inquiries as deemed necessary to carry out the intent of this Chapter. Criminal history and crime information requests regarding an applicant or person issued Proof of Registration shall be conducted pursuant to applicable law.~~

~~B. Background Check Guidelines. All background checks require a complete set of fingerprints; a signed statement that contains the applicant's name, address, and date of birth appearing on a valid identification document (issued by a governmental entity), as well as furnishing if such applicant has or has not been convicted of a crime, and the particulars and description of the same.~~

...

SECTION 2: That Moscow City Code Title 9, Chapter 4 be amended as follows:

...

Sec. 4-5. Background Check Required.

~~A. Requirements. To determine the suitability of prospective applicants for Secondhand Dealer or Pawnbroker License, the City Police Department and/or City Clerk for the City of Moscow shall require an applicant to provide information and fingerprints necessary to obtain criminal history information from the Idaho State Police (ISP) and the Federal Bureau of Investigation (FBI). Pursuant to Idaho Code Section 67-3008, and congressional enactment Public Law 92-544, the City Police Department and/or City Clerk for the City of Moscow shall submit the required fees and a set of fingerprints obtained from the applicant, to the ISP, Bureau of Criminal Identification, for a criminal records check of State and National databases per Public Law 92-544. The submission of fingerprints and information required by this section shall be on forms prescribed by the ISP. The City Police Department and/or City Clerk for the City of Moscow is authorized to receive criminal history information from the ISP and from the FBI for the purpose of evaluating the fitness of applicants for Secondhand Dealer or Pawnbroker License. As required by state and federal law, further dissemination or other use of the criminal history information is prohibited. — The applicant authorizes the use of FBI records for the screening process.~~

~~B. Background Check Guidelines. All background checks require a complete set of fingerprints; a signed statement that contains the applicant's name, address, and date of birth appearing on a valid identification document issued by a governmental entity, as well as furnishing if such applicant has or has not been convicted of a crime, and the particulars and description of the same.~~

~~Before any Secondhand Dealer or Pawnbroker license is issued under this Chapter, the City shall complete an investigation background check. The background check may utilize fingerprints which shall be submitted by every applicant. The City may submit such fingerprints to the FBI for a National Criminal History check or may utilize other inquiries as deemed necessary to carry out the intent of this Chapter. Criminal history and crime information requests regarding an applicant or Licensee shall be conducted pursuant to applicable law. New fingerprints are required at least every five (5) years.~~

...

SECTION 3: That Moscow City Code Title 9, Chapter 5 be amended as follows:

...

Sec. 5-13. Background Check Required.

Before any license shall be issued under this Chapter, the City shall complete a background check of every applicant.

Such background check may utilize the fingerprints submitted. Any back-ground check requests made to the Federal Bureau of Investigation shall be conducted pursuant to applicable law, including, but not limited to, Idaho Code Section 67-3008, as amended. The background check may include the statewide criminal identification bureau; the Federal Bureau of Investigation (FBI) criminal history; ~~the National Crime Information Center (NCIC)~~; the statewide child abuse registry; ~~sex-offender register regional record check~~; and/or other inquiries as deemed necessary to carry out the intent of this Chapter. New fingerprints are required every five (5) years.

A. Requirements. To determine the suitability of prospective applicants for a Taxicab, Pedicab, or Carriage Service License, the City Police Department and/or ~~Human Resources Director~~ City Clerk for the City of Moscow shall require an applicant to provide information and fingerprints necessary to obtain criminal history information from the Idaho State Police (ISP) and the Federal Bureau of Investigation (FBI). Pursuant to Idaho Code Section 67-3008, and congressional enactment Public Law 92-544, the City Police Department and/or ~~Human Resources Director~~ City Clerk for the City of Moscow shall submit the required fees and a set of fingerprints obtained from the applicant, to the ISP, Bureau of Criminal Identification, for a criminal records check of State and National databases per Public Law 92-544. The submission of fingerprints and information required by this section shall be on forms prescribed by the ISP. The City Police Department and/or ~~Human Resource Director~~ City Clerk for the City of Moscow is authorized to receive criminal history information from the ISP and from the FBI for the purpose of evaluating the fitness of applicants for a Taxicab, Pedicab, or Carriage Service License ~~Vendor License~~. As required by state and federal law, further dissemination or other use of the criminal history information is prohibited. The applicant authorizes the use of FBI records for the screening process.

B. Background Check Guidelines. All background checks require a complete set of fingerprints; a signed statement that contains the applicant's name, address, and date of birth appearing on a valid identification document issued by a governmental entity, as well as furnishing if such applicant has or has not been convicted of a crime, and the particulars and description of the same.

...

SECTION 4: That Moscow City Code Title 9, Chapter 10 be amended as follows:

...

Sec. 10-7. Investigation. Background Check Required.

Before any license shall be issued under this Chapter, the City shall complete an investigation of every Applicant, Licensee, Owner, Director, Staff, individual thirteen (13) years of age or older residing at the Premises, and an inspection of the Premises, except as otherwise provided. The purpose of the investigation is to determine whether the Applicant or Licensee and the Premises fully comply with all pertinent ordinances and regulations of the City; to insure that the Day Care Facility does not create a nuisance or danger to the public; and to require a criminal history background check for first time applicants and license renewal applicants at least as stringent as that required by Idaho Code Title 39, Chapter 11.

The City shall perform a background check on every Applicant, Licensee, Owner, Director, Staff, and individual thirteen (13) years of age or older residing at the Premises; however, where

Day Care is provided in the home of a child or a child's legal guardian, a background check for such child's parent(s), legal guardian(s) or Related children, shall not be required.

~~Such background checks shall utilize the fingerprints submitted. New fingerprints are required every five (5) years, and, in addition, may utilize the statewide child abuse and sex offender register regional record check; and/or other inquiries as deemed necessary to carry out the intent of this Chapter and relevant portions of Idaho Code Title 39, Chapter 11.~~

Where possible and required herein, a background check on an individual under eighteen (18) years of age shall include a check of the juvenile justice records of adjudication of the magistrate division of the district court, county probation services, and department of health and welfare records in all jurisdictions in which such individual has lived since the age of twelve (12), as authorized by the minor and his or her parent or guardian. Background checks and crime information requests made to the ~~Federal Bureau of Investigation (FBI)~~ shall be conducted pursuant to applicable law, including but not limited to, Idaho Code Section 56-1004A, as amended. The limited criminal history check shall include, but shall not be limited to, the statewide criminal identification bureau; the ~~Federal Bureau of Investigation (FBI)~~ criminal history; ~~the National Crime Information Center (NCIC)~~; and the statewide child abuse registry for first time applicants and shall include, but shall not be limited to, the statewide criminal identification bureau; and the statewide child abuse registry for license renewal applicants.

A. Requirements. To determine the suitability of prospective Day Care Applicant, Licensee, Owner, Director, Staff, individual thirteen (13) years of age or older residing at the Premises, the City Police Department and/or City Clerk for the City of Moscow shall require an applicant to provide information and fingerprints necessary to obtain criminal history information from the Idaho State Police (ISP) and the Federal Bureau of Investigation (FBI). Pursuant to Idaho Code Section 67--3008, and congressional enactment Public Law 92-544, the City Police Department and/or City Clerk for the City of Moscow shall submit the required fees and a set of fingerprints obtained from the applicant, to the ISP, Bureau of Criminal Identification, for a criminal records check of State and National databases per Public Law 92-544. The submission of fingerprints and information required by this section shall be on forms prescribed by the ISP. The City Police Department and/or City Clerk for the City of Moscow is authorized to receive criminal history information from the ISP and from the FBI for the purpose of evaluating the fitness of applicants for Applicant, Licensee, Owner, Director, Staff, individual thirteen (13) years of age or older residing at the Premises. As required by state and federal law, further dissemination or other use of the criminal history information is prohibited. The applicant authorizes the use of FBI records for the screening process.

B. Background Check Guidelines. All background checks require a complete set of fingerprints; a signed statement that contains the applicant's name, address, and date of birth appearing on a valid identification document issued by a governmental entity, as well as furnishing if such applicant has or has not been convicted of a crime, and the particulars and description of the same.-

...

SECTION 5: That Moscow City Code Title 9, Chapter 11 be amended as follows:

...

Sec. 11-5. Background Check Required

Before any Vendor license is issued under this Chapter, the City shall complete an investigation background check. ~~The background check may utilize fingerprints which shall be submitted by every applicant. New fingerprints are required every five (5) years. The City may submit such fingerprints to the Federal Bureau of Investigation for a national criminal history check or may utilize other inquiries as deemed necessary to carry out the intent of this Chapter. Criminal history and crime information requests regarding an applicant or licensee shall be conducted pursuant to applicable law.~~

A. Requirements. To determine the suitability of prospective applicants for a Vendor License, the City Police Department and/or City Clerk for the City of Moscow shall require an applicant to provide information and fingerprints necessary to obtain criminal history information from the Idaho State Police (ISP) and the Federal Bureau of Investigation (FBI). Pursuant to Idaho Code Section 67-3008, and congressional enactment Public Law 92-544, the City Police Department and/or City Clerk for the City of Moscow shall submit the required fees and a set of fingerprints obtained from the applicant, to the ISP, Bureau of Criminal Identification, for a criminal records check of State and National databases per Public Law 92-544. The submission of fingerprints and information required by this section shall be on forms prescribed by the ISP. The City Police Department and/or City Clerk for the City of Moscow is authorized to receive criminal history information from the ISP and from the FBI for the purpose of evaluating the fitness of applicants for Vendor License. As required by state and federal law, further dissemination or other use of the criminal history information is prohibited. The applicant authorizes the use of FBI records for the screening process.

B. Background Check Guidelines. All background checks require a complete set of fingerprints; a signed statement that contains the applicant's name, address, and date of birth appearing on a valid identification document issued by a governmental entity, as well as furnishing if such applicant has or has not been convicted of a crime, and the particulars and description of the same.

...

SECTION 6: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions. The remaining sections of Title 9 shall be in full force and effect.

SECTION 7: EFFECT ON OTHER ORDINANCES. Where the definitions contained in this Ordinance are in conflict with relevant portions of the City of Moscow, Idaho, Municipal Code, the definitions contained within those portions of the Moscow Municipal Code will be unaffected until such time, if any, as they are amended to be consistent with this Ordinance.

SECTION 8: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

PASSED by the City Council and APPROVED by the Mayor this ____ day of _____, 2019.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

DRAFT

COMMITTEE STAFF REPORT

DATE: Monday, June 10, 2019



RESPONSIBLE STAFF

Dwight Curtis, Parks & Recreation Director

ADDITIONAL PRESENTER(S)

Greg Morrison

OTHER RESOURCES

AGENDA ITEM TITLE

Beer Garden Request for Rendezvous in the Park 2019 (ACTION ITEM) - Greg Morrison

DESCRIPTION

In accordance with Moscow City Code 5-13-4(B), Rendezvous in the Park is requesting that the City Council pass a Resolution allowing them to have a beer garden catered by a licensed vendor in East City Park for Rendezvous in the Park on July 18, 19 and 20, 2019, from 4:00 p.m. to 10:00 p.m.

There will be food vendors, live music, and other activities at the event. As has been approved in the past, the entire fenced off area will be designated as the beer garden to allow families to be together to watch the music festivities, as well as a secured internal alcohol dispensing area. There have been no problems associated with this set-up. Also, the fenced off area will not block public access to the restroom facility (beer garden location map attached).

Police Chief James Fry is supportive of Rendezvous in the Park providing its own security as done previously. There have been no problems associated with alcohol at this event in the past. This request has also been reviewed by the City Attorney.

STAFF RECOMMENDATION

Recommend approval of beer garden request for Rendezvous in the Park 2019 per the attached Resolution.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of beer garden request for Rendezvous in the Park 2019 per the attached Resolution, or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Draft Beer-WineRendezvousInThePark-Resolution-2019
2. Draft Beer-WineRendezvousInThePark2019(HoldHarmless)

RESOLUTION NO. 2019 -

A RESOLUTION OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN EAST CITY PARK UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE 5-13-4B; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Moscow City Code 5-13-4B prohibits the possession of alcoholic beverages while present in a public park in the City of Moscow, Idaho (hereinafter “City”) except in accordance with specific regulations adopted by the Council by Resolution; and

WHEREAS, East City Park in Moscow is a City park as defined in Moscow City Code 5-13-3.D. (hereinafter “the Park”); and

WHEREAS, Rendezvous in the Park (hereinafter “the Permitted Event”) is an event or series of events sponsored by Rendezvous In Moscow, Inc., (hereinafter “the Event Sponsor(s)”), intended to promote family and community fellowship; and

WHEREAS, Council wishes to allow for the vending and responsible consumption of beer and/or wine under certain conditions, contained herein and during limited hours during the Permitted Event; and

WHEREAS, Council wishes to prohibit the sale and/or consumption of liquor during the Permitted Event; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens with the desire to promote responsible use of alcoholic beverages; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol within City limits (including a requirement for a catering permit; a beer and wine permit for benevolent, charitable and public purpose events; or a winery sponsored event permit); and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of the Event Sponsor(s) or of the Permitted Event, and/or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho as follows:

SPECIFIC REGULATIONS ON THE SALE AND/OR CONSUMPTION OF BEER AND/OR WINE DURING RENDEZVOUS IN THE PARK 2019:

Intent:

This Resolution is intended to allow the sale and consumption of beer and wine only (not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Permitted Event. Other than as specifically provided herein, park, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution is not a waiver of any State, County, or local requirement of a permit or licensure related to sales and/or distribution of alcohol including a requirement for a catering permit; a beer and wine permit for benevolent, charitable and public purpose events; or a winery sponsored event permit. This Resolution shall not establish precedent nor shall it apply to any event other than the Permitted Event held on the 18th, 19th, and 20th days of July, 2019, from 4:00 p.m. to 10:00 p.m.

Liability, Insurance and Safety:

1. No less than ten (10) days prior to the Permitted Event at which the licensed vendor will sell beer and/or wine, the Event Sponsor(s) shall deliver to the City Clerk one (1) copy of written proof that the licensed vendor has current, paid up, off-premise liquor liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits.
2. No less than ten (10) days prior to the first activity of the Permitted Event herein described, the Event Sponsor(s) shall deliver to the City Clerk one (1) copy of written proof that the Permitted Event has obtained current, paid up, general liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits. Such general liability insurance or special event insurance policy shall be primary to any other insurance related to these events and to that of any potential party subject to a claim related to the Permitted Event.
3. City shall be named as an additional insured on the insurance policy of the licensed vendor.
4. No less than ten (10) days prior to the Permitted Event, the Event Sponsor(s) shall deliver to the City Clerk the signed original of the Agreement, attached as Exhibit "A", with City to defend, hold harmless and indemnify City of Moscow, Idaho, its agents, servants, employees, officers and contractors from any and all claims, causes of action or damages which may arise from the Event Sponsor(s) use of the Park premises.
5. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of all activities allowed under this Resolution at any time he/she reasonably determines that it is in the best interest of City to do so. There shall be no appeal from a determination by the Moscow Police Chief or his designee to terminate all or part of the Permitted Event.

Vendor:

1. There shall be only one (1) licensed vendor of beer and/or wine at the Permitted Event;
2. All beer and/or wine shall be sold only by a licensed vendor;
3. Every licensed vendor shall obtain and shall comply with all alcohol related laws and regulations, including, but not limited to, the City requirement of a City catering permit; a State beer and wine permit for benevolent, charitable, or public purpose events; or a winery sponsored event permit;
4. The name, address, telephone number, alcohol license permit number of every licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided

to the City Clerk no less than ten (10) days prior to the Permitted Event at which such licensed vendor shall sell beer and/or wine;

5. The City shall play no role in determining which vendor shall be selected to sell alcoholic beverages in the Park during the Permitted Event; described herein
6. The vendor shall provide at least two (2) persons to check proper identification for those who shall be sold beer and/or wine during the Permitted Event. These persons shall be clearly identified and shall be stationed no less than ten feet (10') from the vendor's sales or dispensing counter;
7. The Event Sponsor shall provide at least two (2) law enforcement officers or two (2) guards from a recognized private security firm to provide security for the Permitted Event. Such officers or guards shall be clearly identified as such and shall be on duty at all times beer and/or wine is being served during the Permitted Event. The Event Sponsor(s) shall have sole discretion on who will provide security at the Permitted Event and shall be responsible for all payment and costs associated with such security services.
8. The Event Sponsor(s) and City both specifically understand and acknowledge that the Event Sponsor(s) shall be solely responsible for any and all liability resulting from action or inaction, and/or negligence, and/or gross negligence by security provided by the Event Sponsor(s) for the Permitted Event.

Sales and Consumption:

1. No less than ten (10) days prior to the Permitted Event at which the licensed vendor will sell beer and/or wine, the Event Sponsor shall deliver to the City Clerk three (3) copies of a site map which shall be drawn to show the locations, dimensions of, and relative distances between the following: (a) the beer and/or wine garden within the Park; (b) the barricade, sales and/or dispensing area, consumption area, entry and exit points; (c) identification checking station; and (d) food sales and service areas. Said site design and any subsequent alterations shall be approved in writing by Moscow City Parks and Recreation Director or his/her designee, and by the Moscow Chief of Police prior to the Permitted Event.
2. All beer and/or wine sales and consumption shall take place within the area designated by the Event Sponsor and as shown on the site map required by this Resolution;
3. The designated sales and service area(s) shall be physically separated from the rest of the Park by a barricade which is no less than forty four inches (44") tall and which is constructed so no person can pass under, over, or through it except at established entry and exit points located, as shown, on the site map required by this Resolution. All sales, dispensing, service, and consumption shall take place inside the approved barricade;
4. All food sales and service shall be located outside the approved barricade and have a space of no less than ten feet (10') between the approved barricade and food sales or service area;
5. No person shall be allowed to purchase, consume or possess beer and/or wine other than within the area designated for beer/wine sales and consumption as shown on the map required by this Resolution;
6. There shall be no more than one (1) entrance and one (1) exit to each area designated for beer and/or wine consumption, as shown on the map required by this Resolution;
7. All beer and/or wine shall be dispensed in and consumed from its original container. Such container shall be a readily identifiable container not more than sixteen ounces (16 oz.) in size which shall not bear a logo for a non-alcoholic beverage;
8. Every occupant within the area(s) designated for beer and/or wine consumption shall provide identification to law enforcement officers or City employees who request it.

9. No person under twenty one (21) years of age shall be present in the area(s) designated for beer and/or wine sales or consumption at any time beer and/or wine is being served.
10. A sign shall be prominently posted at or near the entrance and exit to each area designated for beer and/or wine sales or consumption, stating that entrance by persons under twenty one (21) years of age is prohibited.
11. Beer and wine shall be sold only within the designated areas at the Park only between the hours of 4:00 p.m. and 10:00 p.m. local time on the 18th, 19th, and 20th days of July, 2019, during the Permitted Event.
12. Beer and wine shall be consumed only within the designated area at the Park only between the hours of 4:00 p.m. and 10:00 p.m. local time on the 18th, 19th, and 20th days of July, 2019, during the Permitted Event.
13. No person shall carry or consume any alcoholic beverage within the Park which is not purchased or dispensed from the licensed vendor at the Permitted Event and consumed within the approved consumption area. Consumption of alcohol within the Park and outside of the approved consumption area shall be considered a violation of the City's open container ordinance.

Fee:

The Event Sponsor shall submit to the City Clerk, within ten (10) days of the event, the required fee established by Council that is associated with this Resolution.

Failure To Comply:

Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for alcohol permits in public parks for a period of no less than five (5) years.

PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this ____ day of _____, 2019.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Signature of Authorized Representative:

I, _____, as the authorized representative of the Event Sponsor have read, understood, and agree to fulfill all of the conditions and obligations set forth in this Resolution.

Signature

Date

ACKNOWLEDGMENT

STATE OF IDAHO)
) ss.
COUNTY OF LATAH)

On this _____ day of _____, 2019, before me, a Notary Public in and for said State, appeared _____, known to me to be the person named above and acknowledged that he/she executed the foregoing document as the duly authorized representative for Rendezvous In Moscow, Inc.

Notary Public for the State of Idaho
Residing at _____
My commission expires _____



AGREEMENT TO DEFEND, HOLD HARMLESS, AND INDEMNIFY
BETWEEN CITY OF MOSCOW, IDAHO AND
RENDEZVOUS IN MOSCOW, INC., FOR
THE RENDEZVOUS IN THE PARK EVENT

THIS AGREEMENT TO DEFEND, HOLD HARMLESS, AND INDEMNIFY, between City of Moscow, Idaho (hereinafter "CITY") and the sponsor of the event, Rendezvous In Moscow, Inc. (hereinafter "SPONSOR"), is made and entered into this _____ day of _____, 2019.

WHEREAS, Resolution No. 2019-_____ of the City of Moscow, Idaho passed and approved on the _____ day of _____, 2019 provides, in part, for the person(s) and or group holding the approved event to enter into an agreement with CITY to defend, hold harmless, and indemnify CITY, its agents, servants, employees, officers and contractors from any and all claims, causes of action, or damages which may arise from the SPONSOR's use of CITY park premises for the approved event; and

WHEREAS, this Agreement meets such requirement;

NOW, THEREFORE, CITY and SPONSOR, agree as follows:

AGREEMENT TO DEFEND, HOLD HARMLESS, AND INDEMNIFY

SPONSOR, through its duly and specifically authorized agents, hereby releases CITY and agrees, contracts and covenants not to bring suit, and agrees to defend, hold harmless, and indemnify CITY, its officers, employees, agents and representatives from any and all claims, costs, judgments, awards, or liability to any person, including claims by SPONSOR's own agents, officers, employees and representatives to which SPONSOR might otherwise be immune, arising from the event scheduled to occur the 18th, 19th, and 20th days of July, 2019, permitted under the terms of Resolution No. 2019-_____.

SPONSOR expressly agrees that this indemnity provision extends to any and all claims, losses, actions or judgments for damages or injury to persons or property, arising out of, or in connection with, the acts and/or any performances or activities of SPONSOR, SPONSOR's officers, employees, agents, and representatives, or caused by the presence, dispensing, sale, gift, or ingestion of alcohol by SPONSOR or its officers, employees, agents, and representatives including, but not limited to, the caterer and/or vendor of alcohol during the event.

Inspection, review and/or acceptance by CITY of any activity performed by or during the event or any activity or non-activity by CITY police officers or other officers, employees, agents or representatives of CITY shall not be grounds for avoidance of any of the covenants of defense, indemnification or hold harmless by SPONSOR on behalf of CITY contained in this Agreement.

SIGNED this _____ day of _____, 2019.

RENDEZVOUS IN MOSCOW, INC.

CITY OF MOSCOW, IDAHO

Cyndi Faircloth, Co-Chair

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

ACKNOWLEDGMENT

STATE OF IDAHO)
) ss.
COUNTY OF LATAH)

On this _____ day of _____, 2019, before me, a Notary Public in and for said State, appeared Cyndi Faircloth, known to me to be the person named above and acknowledged that she executed the foregoing document as having been specifically authorized and having authority to bind Rendezvous In Moscow, Inc. to this Agreement.

Notary Public for the State of Idaho
Residing at _____
My commission expires _____

COMMITTEE STAFF REPORT

DATE: Monday, June 10, 2019



RESPONSIBLE STAFF

Brian Nickerson

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Surplus of Fire Engine to Rural Fire Districts (Genesee and Wheatland) (ACTION ITEM) – Gary J. Riedner

DESCRIPTION

In April of 2018, the City of Moscow took delivery of a new fire engine to replace the existing Engine 26, and the following spring took delivery of a second new engine to replace Engine 27. The two retired engines have been surplused and retired from service. The City listed retired Engine 26 for sale in the summer of 2018 for \$25,000. No offers were received. The engine was also listed with a consignment fire apparatus dealer in Colorado and no offers have been received. Chief Nickerson has contacted local fire departments to determine interest in the retired engines. In April 2019, Wheatland Fire Protection District contacted the City to offer \$3,500 on several year payment-plan for retired Engine 26. Genesee Fire Department also noted interest in retired Engine 27. With the lack of interest in resale of both retired engines, they will continue to sit idle, requiring storage and maintenance by City staff. Both Wheatland and Genesee agencies face limited resources, as they serve smaller rural communities. As such, City staff proposes selling retired Engine 26 to the Wheatland Fire Protection District for \$1 and retired Engine 27 to the Genesee Fire Department for \$1.

STAFF RECOMMENDATION

(1) Recommend sale of retired Engine 26 to Wheatland Fire Protection District for \$1. (2) Recommend sale of retired Engine 27 to Genesee Fire Department for \$1.

PROPOSED ACTIONS

PROPOSED ACTIONS: (1) Recommend sale of retired Engine 26 to Wheatland Fire Protection District for \$1, or provide staff further direction. (2) Recommend sale of retired Engine 27 to Genesee Fire Department for \$1 or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Genesee Fire request for truck
2. Wheatland fire truck request



Chief Nickerson,

The City of Genesee is indeed interested in Engine 27.

We, myself and the citizens of Genesee Idaho, can't thank you and the city of Moscow enough for your offer.

This opportunity you have given us could not have come at a better time. We are nearing the end of building a new fire station and as with most projects like this every dollar counts and unforeseen expenses pop up. Your offer to give us Engine 27 will stretch our bond dollars much further and some corners will now not be cut.

Another blessing your offer brings is it fills a need we hoped to fill at a later date when funds were available. The Idaho State Ratings Bureau has pointed out to us that the quickest way to lower our community's insurance rating was to acquire another apparatus that can pump at least 1000 GPM, obviously Engine 27 fulfills that requirement. Our citizens will see this benefit much sooner than originally projected, thank you.

With great appreciation,

Bill Krick

Fire Chief

Genesee City / Rural Fire Dept.

509-330-1098

Wheatland Fire Protection District

7301 Lapwai Rd.

Lewiston, ID 83501

208-413-7411 office

208-790-2543 cell

wheatlandfireidaho@gmail.com

bill@idahohobbs.com



April 17, 2019

Dear Chief Nickerson,

Thank you for your time in letting me view the engine (old 26) that you have for sale. I am interested in the engine but am unable to offer you anything near what the asking price is. Being a newer department and district, we operate under a very confined budget. This engine is in need of some TLC, which would probably more than exceed our equipment budget and our maintenance budget. With that being said, I think the max we could offer, with approval of my board, would be maybe \$3,500. With that offer, we would potentially even have to request a payment schedule over a couple years. I hope that you understand my plight and do not take offense to this offer.

Thanks again for your time and consideration of this offer,

Sincerely,

A handwritten signature in blue ink, appearing to read "H. William Hobbs, Jr.", written in a cursive style.

H. William Hobbs, Jr. – Chief

Wheatland Fire Protection District

COMMITTEE STAFF REPORT

DATE: Monday, June 10, 2019



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Request by Rendezvous in the Park to Waive Permit Fees (ACTION ITEM) – Gary J. Riedner

DESCRIPTION

Rendezvous in the Park Music and Arts Festival, is an annual event which was originally sponsored by the City of Moscow. The event is now in its 38th consecutive year and Rendezvous in the Park, Inc. a non-profit corporation, has been putting on the event for the past several decades. Rendezvous in the Park is held annually in East City Park, and is a major signature summertime music and arts festival. Each year Rendezvous in the Park, Inc. requests waiver of fees associated with installation of the downtown banner advertising the event, as well as fees for sanitation services. Staff has authority to waive those fees and has traditionally granted the waiver. Staff has received a request from Rendezvous in the Park, Inc. co-President Cyndi Faircloth, requesting waiver of the following additional fees: 1. Stage rental at \$75 per day for 5 days (\$375); 2. Recycling fee at \$50; 3. Alcohol permit fee at \$100 and tax at 25.50 (\$125.50), for a total cost is \$550.50. The rationale for waiver of these fees is in recognition of Rendezvous in the Park's origin as a City-sponsored event, which continues to benefit the City, and is now being produced by the non-profit organization at no additional cost to the City. Staff is requesting that authority be granted to the City Supervisor to waive such fees at his/her discretion in the future.

STAFF RECOMMENDATION

Recommend waiver of City fees associated with 2019 Rendezvous in the Park Music and Arts Festival, and that the City Supervisor be granted the authority to waive such fees in the future at his/her discretion.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend waiver of City fees associated with 2019 Rendezvous in the Park Music and Arts Festival, and that the City Supervisor be granted the authority to waive such fees in the future at his/her discretion, or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Rendezvous waiver of fees request

Laurie M. Hopkins

From: Cyndi Faircloth <cyndifaircloth@rendezvousinthepark.com>
Sent: Friday, June 7, 2019 10:35 AM
To: Laurie M. Hopkins
Cc: Preston, John Thomas; Jim Boland
Subject: Rendezvous in the Park Fee Waiver

Hi Laurie,

I'm the co-President for Rendezvous in the Park. I'm writing to request that the City of Moscow consider waiving the parks fees associated with our event in July. I'll be at the Administrative Council Meeting on Monday when they are discussing our alcohol permit, and I'm hoping this might be an item of discussion as well.

The City of Moscow actually founded Rendezvous over 30 years ago, and our non-profit work it has continued through the work of our volunteer board. As a city-initiated event, we would appreciate the support a fee-waiver might bring.

Thanks for your consideration.
Cyndi Faircloth