



Moscow City Council

Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Tuesday
January 16, 2018

7:00 PM

Council Chambers
206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge of Allegiance

1. Consent Agenda

A. Approval of Moscow City Council January 2, 2018 Minutes – Laurie M. Hopkins

B. 2309 and 2315 Itani Drive Lot Line Adjustment - Ryan Cash

Rafik Itani is requesting a lot line adjustment between two parcels of land currently addressed as 2309 and 2315 Itani Drive in order to accommodate future development at 2315 Itani Drive. 2309 Itani Drive is currently 9,192 square feet in size and 2315 Itani Drive is currently 7,472 square feet in size. The applicant is proposing to adjust the common lot line between the two parcels in order to convey a 9 ft by 116.46 ft area from 2309 Itani Drive to 2315 Itani Drive. The subject properties are located in the Moderate Density Single-Family Residential (R-2) Zoning District which has a minimum lot area of 7,000 sf and a minimum lot width of 60 feet. Both parcels will also meet the minimum lot area and width requirements for the R-2 Zone. 2309 Itani Drive currently has a single family dwelling constructed upon it, which will meet all setback requirements for the proposed lot line adjustment. This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

ACTION: Approve the lot line adjustment request with no conditions.

C. Disbursement Report for December 2017 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending December 2017. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

ACTION: Approve the Disbursements Report for the month of December 2017.

D. First Quarter Financial Report October 1, 2017 to December 31, 2017 for FY2018 - Sarah Banks

First quarter financial report for fiscal year 2018 (October 1, 2017 to December 31, 2017). This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

ACTION: Approve the report.

E. Idaho Commission on the Arts Grant Application - Kathleen Burns

The Idaho Commission on the Arts (ICA) Entry Track Grant is an annual opportunity designed to support public programs in the arts delivered by Idaho's arts organizations. Americans for the Arts is the federal agency that provides funding that is administered by the ICA. Grant awards are based on a formula that considers the panel review assessment, fiscal size of the organization, and past Commission funding. If awarded, funds would be used for purchasing new display cases for the Third Street Gallery, enhancements to an exhibit scheduled for this fall regarding family collections and preservation, and potentially for funds related to hosting the Northwest Public Art Consortium (NowPAC). The City of Moscow has applied and received this grant for several consecutive years. The current cycle requires an application due on January 31, 2018. Awards are anticipated to be announced in June of 2018 and funding is available in July of 2018. The grant was not included in the FY2018 budget. While it will be received during fiscal year 2018 it will be deferred and expended in fiscal year 2019. This was reviewed and recommended for approval by the Administrative Committee on January 8, 2018.

ACTION: Approve the Idaho Commission on the Arts (ICA) Entry Track Grant.

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. FY20 Local Highway Safety Improvement Program (LHSIP) Grant Application - Alisa Anderson

The Highway Safety Improvement Program (LHSIP) is a federally funded program aimed at reducing Fatal and Serious Injury (Type A) crashes on the roadway systems. Eligible entities for LHSIP include Local Highway Jurisdictions (LHJs) with at least one Fatal or Serious Injury (Type A) crash from 2011-2015. The City has been notified of its eligibility for the FY20 application process. Grant applications require a local match of not less than 7.34%. LHSIP funds can be used for a variety of safety related projects that can reduce the amount of crashes in a single location or in a larger project area.

In review and analysis of the citywide crash and accident data, staff has identified a project corridor located on Third Street between Lieuallen Street and Lilly Street. This area is a walking and biking corridor frequently traveled by UI students to off-campus housing, restaurants, and many downtown businesses. Third Street is also a designated on street bike route, transitioning from bike lanes to shared lane markings at the intersection of Lieuallen and Third Streets just outside of the Phase 2 project area. A majority of the pedestrian facilities within the project area are hazardous due to deterioration and not compliant with current ADA standards which currently poses great risk to those who travel the corridor, especially at night.

The proposed Third Street/SH 8 Corridor safety improvements include the demolition and removal of deteriorated and non-ADA compliant infrastructure comprised of concrete sidewalks, outdated curb ramps, and unused vehicle access approaches. The Third Street, Phase 2, LHSIP Systemic Solution funding requested for safety improvements will replace approximately 430 square yards of deteriorated concrete sidewalk with widths ranging from 5 to 15 feet, and approximately 400 linear feet of curb and gutter including 4 ADA pedestrian curb ramps. The project will also install 8 new LED luminaires to improve night-time visibility. Total project costs are estimated not exceed to \$305,000 with a local match of 7.34% not to exceed \$22,500.

This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

PROPOSED ACTIONS: Approve submittal of the grant request for the FY20 Local Highway Safety Improvement Program for the SH8/Third Street Corridor Safety Improvement Project Phase 2 with total project costs estimated not exceed to \$305,000 with a local match of 7.34% not to exceed \$22,500 or take such other such action as deemed appropriate.

6. Task Order Agreement for Design and Construction Administration of Booster Stations Phase II - Les MacDonald

The City of Moscow has nearly completed the construction of the Taylor, White, and Vista Booster Stations in Phase I of the Booster Station Improvements Project. Phase II of the project will replace the remaining two existing water pressure booster stations, the Ponderosa Booster Station, and the Indian Hills Booster Station. This project is being implemented to address current pressure limitations, improve pump efficiency and fire flow in the Indian Hills and Ponderosa pressure zones, upgrade the electrical systems, provide emergency power to both stations, and to improve maintenance access and safety by bringing both stations above grade. The project will include the design and construction of approximately 3,000 linear feet of new water main

Staff has negotiated the attached agreement with JUB Engineers for design and construction management of the project in the amount of \$425,750. The agreement provides for completion of a preliminary evaluation and engineering report, site surveying and easement acquisition, preparation of plans and specifications, bidding assistance, and construction inspection for the replacement of both pump stations. The project is expected to be advertised for construction in the summer of 2018 with construction occurring through the following fall and winter. This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

PROPOSED ACTIONS: Approve the Task Order Agreement with JUB Engineers, Inc., or take such other action as deemed appropriate.

Reports

City Council

Mayor

Staff

Adjourn to Executive Session per Idaho Code 74-206(1)(C) and (1)(F) - The meeting will not reconvene.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.