



Moscow City Council

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Tuesday
January 16, 2018**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 PM

PRESENT: Kathryn Bonzo Council President, Gina Taruscio Council Vice President, Jim Boland Councilmember, Brandy Sullivan Councilmember, Bill Lambert Mayor

ABSENT: Art Bettge Councilmember, Anne Zabala Councilmember

OTHERS: Dave McGraw, Latah County Commissioner

STAFF: Gary J. Riedner, Bill Belknap, Les MacDonald, Ryan Cash, Laurie M. Hopkins

Pledge of Allegiance

Scout Troop 323 led the Pledge of Allegiance.

1. Consent Agenda

A. Approval of Moscow City Council January 2, 2018 Minutes – Laurie M. Hopkins

B. 2309 and 2315 Itani Drive Lot Line Adjustment - Ryan Cash

Rafik Itani is requesting a lot line adjustment between two parcels of land currently addressed as 2309 and 2315 Itani Drive in order to accommodate future development at 2315 Itani Drive. 2309 Itani Drive is currently 9,192 square feet in size and 2315 Itani Drive is currently 7,472 square feet in size. The applicant is proposing to adjust the common lot line between the two parcels in order to convey a 9 ft by 116.46 ft area from 2309 Itani Drive to 2315 Itani Drive. The subject properties are located in the Moderate Density Single-Family Residential (R-2) Zoning District which has a minimum lot area of 7,000 sf and a minimum lot width of 60 feet. Both parcels will also meet the minimum lot area and width requirements for the R-2 Zone. 2309 Itani Drive currently has a single family dwelling constructed upon it, which will meet all setback requirements for the proposed lot line adjustment. This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

ACTION: Approve the lot line adjustment request with no conditions.

C. Disbursement Report for December 2017 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending December 2017. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

ACTION: Approve the Disbursements Report for the month of December 2017.

D. First Quarter Financial Report October 1, 2017 to December 31, 2017 for FY2018 - Sarah Banks

First quarter financial report for fiscal year 2018 (October 1, 2017 to December 31, 2017). This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

ACTION: Approve the report.

E. Idaho Commission on the Arts Grant Application - Kathleen Burns

The Idaho Commission on the Arts (ICA) Entry Track Grant is an annual opportunity designed to support public programs in the arts delivered by Idaho's arts organizations. Americans for the Arts is the federal agency that provides funding that is administered by the ICA. Grant awards are based on a formula that considers the panel review assessment, fiscal size of the organization, and past Commission funding. If awarded, funds would be used for purchasing new display cases for the Third Street Gallery, enhancements to an exhibit scheduled for this fall regarding family collections and preservation, and potentially for funds related to hosting the Northwest Public Art Consortium (NowPAC). The City of Moscow has applied and received this grant for several consecutive years. The current cycle requires an application due on January 31, 2018. Awards are anticipated to be announced in June of 2018 and funding is available in July of 2018. The grant was not included in the FY2018 budget. While it will be received during fiscal year 2018 it will be deferred and expended in fiscal year 2019. This was reviewed and recommended for approval by the Administrative Committee on January 8, 2018.

ACTION: Approve the Idaho Commission on the Arts (ICA) Entry Track Grant.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jim Boland, Councilmember
SECONDER:	Gina Taruscio, Council Vice President
AYES:	Kathryn Bonzo, Gina Taruscio, Jim Boland, Brandy Sullivan
ABSENT:	Art Bettge, Anne Zabala

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments

Mayor Lambert proposed Timothy Hatten to the Sustainable Environment Commission and Trent Bice to the Moscow Urban Renewal Agency. Mayor Lambert welcomed Tim and he thanked the Mayor and Council for appointing him. He is excited to serve on the Commission. The appointments were approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brandy Sullivan, Councilmember
SECONDER:	Jim Boland, Councilmember
AYES:	Kathryn Bonzo, Gina Taruscio, Jim Boland, Brandy Sullivan
ABSENT:	Art Bettge, Anne Zabala

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Commissioner Dave McGraw, 102 E A St, Troy, thanked the Boy Scouts for attending. He is looking forward to working with the new council as there are many issues for collaboration. He introduced Tony Johnson who is going to run for County Commissioner.

Tony Johnson, Viola, is running for county commissioner and gave a brief history of his family. He has a passion for civic duty. He talked about the projects that were completed in Moscow during his tenure on the City Council. He wants to benefit the county and see it move in a forward direction.

Mark Solomon, 722 S Jefferson, Moscow, wanted to talk about the Third Street bridge. He asked the Council to think about what it means to be a new council and that budgets passed previously aren't binding. The City prides itself on connecting neighborhoods. He feels routing traffic up Third Street will change the atmosphere and character of the heart of the city. Solomon asked the Council to step back on the discussion and revisit the policy and plan as well as hold a series of public hearings to receive public comment.

Nancy Chaney, 1333 Ponderosa, Moscow, asked the Council to solicit recommendations regarding Third Street from City commissions besides the Transportation Commission (TC). She appreciates input from TC and that children are a priority. Chaney complimented the working group and council that the bridge will not function in isolation but have wider implications for the entire corridor. She reiterated solicitation from commissions and stake holders and gave ideas on what the commissions can discuss and get information on.

Mayor Lambert said the Third Street bridge open house took place last week and another one will take place this Thursday.

5. FY20 Local Highway Safety Improvement Program (LHSIP) Grant Application - Alisa Anderson

The Highway Safety Improvement Program (LHSIP) is a federally funded program aimed at reducing Fatal and Serious Injury (Type A) crashes on the roadway systems. Eligible entities for LHSIP include Local Highway Jurisdictions (LHJs) with at least one Fatal or Serious Injury (Type A) crash from 2011-2015. The City has been notified of its eligibility for the FY20 application process. Grant applications require a local match of not less than 7.34%. LHSIP funds can be used for a variety of safety related projects that can reduce the amount of crashes in a single location or in a larger project area.

In review and analysis of the citywide crash and accident data, staff has identified a project corridor located on Third Street between Lieualen Street and Lilly Street. This area is a walking and biking corridor frequently traveled by UI students to off-campus housing, restaurants, and many downtown businesses. Third Street is also a designated on street bike route, transitioning from bike lanes to shared lane markings at the intersection of Lieualen and Third Streets just outside of the Phase 2 project area. A majority of the pedestrian facilities within the project area are hazardous due to deterioration and not compliant with current ADA standards which currently poses great risk to those who travel the corridor, especially at night.

The proposed Third Street/SH 8 Corridor safety improvements include the demolition and removal of deteriorated and non-ADA compliant infrastructure comprised of concrete sidewalks, outdated curb ramps, and unused vehicle access approaches. The Third Street, Phase 2, LHSIP Systemic Solution funding requested for safety improvements will replace approximately 430 square yards of deteriorated concrete sidewalk with widths ranging from 5 to 15 feet, and approximately 400 linear feet of curb and gutter including 4 ADA pedestrian curb ramps. The project will also install 8 new LED luminaires to improve night-time visibility. Total project costs are estimated not exceed to \$305,000 with a local match of 7.34% not to exceed \$22,500.

This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

PROPOSED ACTIONS: Approve submittal of the grant request for the FY20 Local Highway Safety Improvement Program for the SH8/Third Street Corridor Safety Improvement Project Phase 2 with total project costs estimated not exceed to \$305,000 with a local match of 7.34% not to exceed \$22,500 or take such other such action as deemed appropriate.

MacDonald introduced the item explaining the original project was submitted as Phase 1. Due to the size of the original project, it was split up and a portion was approved as Phase 1 and now they are submitting the other portion as Phase 2. He described the project and what is involved as written above. He showed pictures of some of the problem areas in the corridor.

The submittal of the grant request for the FY20 Local Highway Safety Improvement Program for the SH8/Third Street Corridor Safety Improvement Project Phase 2 with total project costs estimated not exceed to \$305,000 with a local match of 7.34% not to exceed \$22,500 was approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gina Taruscio, Council Vice President
SECONDER:	Kathryn Bonzo, Council President
AYES:	Kathryn Bonzo, Gina Taruscio, Jim Boland, Brandy Sullivan
ABSENT:	Art Bettge, Anne Zabala

6. Task Order Agreement for Design and Construction Administration of Booster Stations Phase II - Les MacDonald

The City of Moscow has nearly completed the construction of the Taylor, White, and Vista Booster Stations in Phase I of the Booster Station Improvements Project. Phase II of the project will replace the remaining two existing water pressure booster stations, the Ponderosa Booster Station, and the Indian Hills Booster Station. Replacement of the Ponderosa and Indian Hills stations will allow us to achieve our long term goal of replacement of all of the City's booster stations as recommended in the City of Moscow Comprehensive Water System Plan. This project is being implemented to address current pressure limitations, improve pump efficiency and fire flow in the Indian Hills and Ponderosa pressure zones, upgrade the electrical systems, provide emergency power to both stations, and to improve maintenance access and safety by bringing both stations above grade. The project will include the design and construction of approximately 3,000 linear feet of new water main

The existing Ponderosa Station located on the north side of Ponderosa Drive near Orchard Avenue will be relocated to the southeast corner of Orchard Avenue and Lanny Lane. The existing Indian Hills Station located on Indian Hills Drive near its intersection with Northwood Drive will be relocated to property to be acquired on Southview Avenue.

Staff has negotiated the attached agreement with JUB Engineers for design and construction management of the project in the amount of \$425,750. The agreement provides for completion of a preliminary evaluation and engineering report, site surveying and easement acquisition, preparation of plans and specifications, bidding assistance, and construction inspection for the replacement of both pump stations. The project is expected to be advertised for construction in the summer of 2018 with construction occurring through the following fall and winter. This was reviewed and recommended for approval by the Public Works/Finance Committee on January 8, 2018.

PROPOSED ACTIONS: Approve the Task Order Agreement with JUB Engineers, Inc., or take such other action as deemed appropriate.

MacDonald explained the two projects within this agreement, Well #10 and upgrades to the water booster stations, both of which have two phases each. He gave a history of the phases of both projects and provided pictures of the buildings, pumps and landscaping (see attached). The Moser station is going to be decommissioned and the Vista station will take over that area. This agreement is for the design of the two stations and water lines as well as backup power system for each station. The White Ave and Vista stations have expansion capacity.

The Task Order Agreement with JUB Engineers, Inc was approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Gina Taruscio, Council Vice President
AYES:	Kathryn Bonzo, Gina Taruscio, Jim Boland, Brandy Sullivan
ABSENT:	Art Bettge, Anne Zabala

Reports

City Council

Moscow Tree Commission - Taruscio reported the Commission selected the seedlings for Arbor Day; final edits to the street tree planting guide; discussion on downtown tree replacement and which classes to offer through P&R.

Human Rights Commission - Boland reported the MLK breakfast is this Saturday; the Commission is also scheduling a fundraiser for Sojourners on February 9th.

Moscow Pathways Commission - Sullivan said the Commission reviewed goals and had discussions regarding the annual bike tour, orphan paths, and the desire to be informed earlier on new subdivision development.

Sustainable Environment Commission - Sullivan reported the Commission spoke on possible solar panels on new MPD, Mayor's Earth Day awards will be seeking nominations soon.

Fair and Affordable Housing Commission – FAHC did not meet this week but Zabala sent notes saying they are working on webinars instead of seminars on campus.

Planning & Zoning Commission - Zabala also sent notes that the Commission is discussion updates to Comprehensive Plan from the SEC and MTC; shared readings on thorough fares.

SMART Transit - Zabala sent notes saying the Board discussed the upcoming survey.

Councilmembers reported on other items of interest.

Mayor

Mayor Lambert said he attended the open house last Thursday and had good discussions. The second open house is this coming Thursday.

Staff

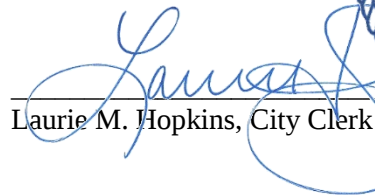
Riedner said the Association of Idaho Cities City Officials Day at the Legislature is next week and a few staff and Councilmembers will be attending as well as the Mayor. Riedner, MacDonald and Taruscio will

also attend the water summit. A transportation presentation is scheduled for tomorrow hosted by the Chamber. There is a celebration of life Saturday at the 1912 Center for long-term employee of 43 years, Steve Barnes who recently passed away.

Adjourn to Executive Session per Idaho Code 74-206(1)(C) and (1)(F) - The meeting will not reconvene.

At 8:04 p.m., it was moved, seconded and mutually agreed upon to adjourn into Executive Session and not reconvene.

ATTEST:


Laurie M. Hopkins, City Clerk




Bill Lambert, Mayor

**CITY OF MOSCOW
MINUTES OF CITY COUNCIL EXECUTIVE SESSION
January 16, 2018**

Present: Mayor Lambert, Jim Boland, Kathryn Bonzo, Brandy Sullivan, Gina Taruscio

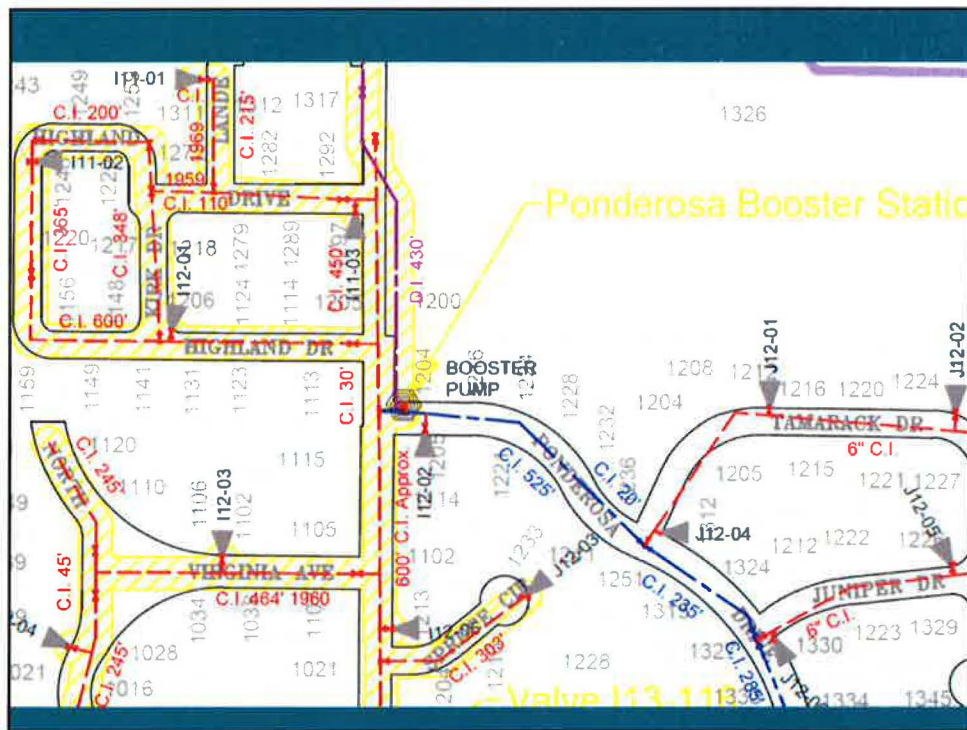
Also Present: Gary J. Riedner, City Supervisor

The Council adjourned to executive session per Idaho Code 74-206(1)(C) and (F). The session was called to order at 8:09 p.m. The session concluded at 8:32 p.m.

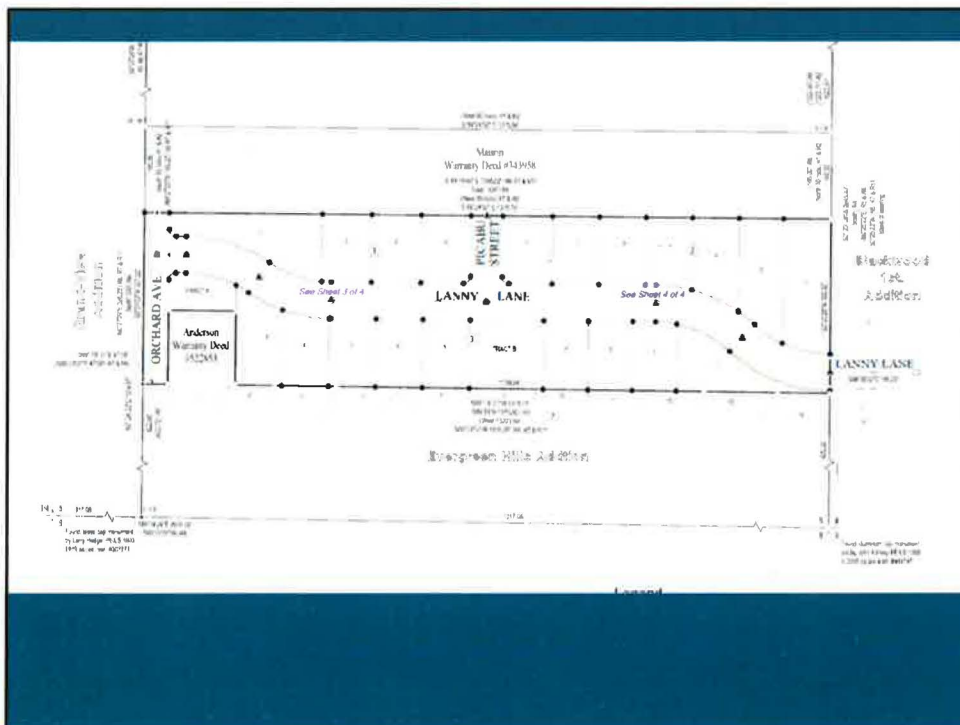
MOSCOW BOOSTER STATIONS PROJECT PHASE II

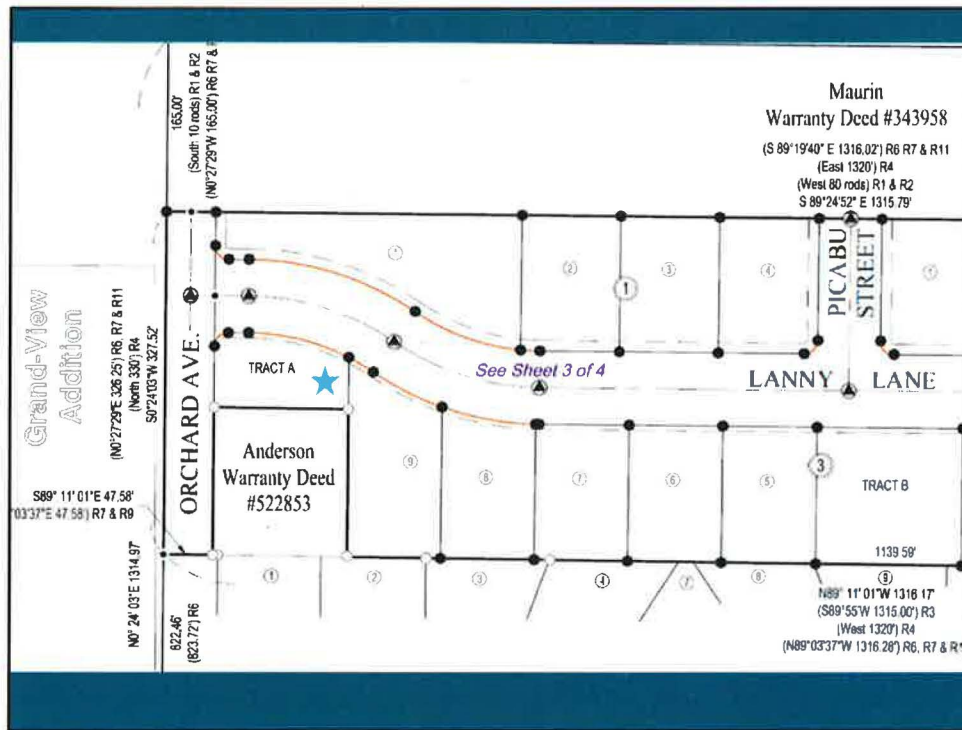
PUBLIC WORKS/FINANCE COMMITTEE
JANUARY 8, 2018

PONDEROSA BOOSTER STATION











INDIAN HILLS BOOSTER STATION









VISTA BOOSTER STATION





WHITE AVENUE BOOSTER STATION









TAYLOR BOOSTER STATION









QUESTIONS?