



Moscow City Council

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
March 5, 2018

7:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 7:00 PM

PRESENT: Kathryn Bonzo Council President, Gina Taruscio Council Vice President, Jim Boland Councilmember, Brandy Sullivan Councilmember, Anne Zabala Councilmember, Bill Lambert Mayor

ABSENT: Art Bettge Councilmember

STAFF: Gary J. Riedner, Dwight Curtis, Ryan Cash, Daniel Stewart, Tyler Palmer, Mike Parker, Justin Kilborn, Nichole Baker, Mike Dimmick, Erik Peterson, Gary McKinney, Laurie M. Hopkins

Pledge of Allegiance

Scout Troop 345 led the Pledge of Allegiance.

Proclamation - National Athletic Training Month

Mayor Lambert read the National Athletic Training Month Proclamation and presented it Mike Smitley. Smitley, with the University of Idaho Integrated Sports Medicine and Rehabilitative Therapy Clinic, thanked the Mayor for the City's support through the proclamation. He spoke and gave details of the program.

1. Consent Agenda

A. Approval of Moscow City Council February 20, 2018 Minutes – Laurie M. Hopkins

B. Moscow Charter School Request for HIRC Rental Fee Waiver for School Year 2018-2019 - Dwight Curtis

Moscow Charter School (MCS) is requesting a rental fee waiver for use of the HIRC facility for their physical education and movement classes for the 2018-2019 school year. The request is the same as last year's request, which was approved by the City Council. The MCS would use one half-gym space approximately 398 hours during the school year. This has not negatively affected public use or City programs in the past. The Parks and Recreation Commission reviewed the request on February 22, 2018, recommending approval of the MCS request.

This item was reviewed by the Public Works/Finance Committee on February 26, 2018, and recommended for approval.

ACTION: Approve HIRC rental fee waiver request by Moscow Charter School for the 2018-19 school year.

C. Resolution Appointing New City ADA Coordinator - Gary J. Riedner

In order to remain compliant and to update ADA documents, the City is required to appoint an ADA Coordinator to replace former City Clerk Stephanie Kalasz who was previously appointed as ADA Coordinator. The City Supervisor is recommending the appointment of Alisa J. Anderson as the new ADA Coordinator. A new Resolution is attached amending Resolution No. 2013-10 in the

section regarding the designation of an ADA Coordinator and maintaining all other sections of the prior Resolution. This was reviewed and recommended for approval by the Administrative Committee on February 26, 2018.

ACTION: Approve the Resolution appointing Alisa J. Anderson as the City ADA Coordinator.

D. Idaho Unified Certification Program - Alisa Anderson

The City of Moscow, as a direct recipient and/or sub recipient of United States Department of Transportation (USDOT) funding, is required to execute a Resolution and a Statement of Agreement for the Idaho Unified Certification Program (IUPC) recognizing the Idaho Transportation Department (ITD) Office of Civil Rights as the agency authorized to manage the Disadvantaged Business Enterprise (DBE) Program for the State of Idaho. As required by 49 Code of Federal Regulations, Part 26, the attached Agreement executed by ITD establishes the required one-stop-shop in the administration of a DBE organization and a Unified Certification Program (UCP) for Idaho in managing the certification, renewal and decertification of DBE's. Attached to this report is the letter from the ITD Office of Civil Rights requesting this action with the Agreement Establishing the IUPC for the DBE Program for the State of Idaho, the State of Agreement to be completed by the City, and a corresponding Resolution authorizing the requirements described. This was reviewed and recommended for approval by the Administrative Committee on February 26, 2018.

ACTION: Approve the Statement of Agreement, Idaho Unified Certification Program and corresponding Resolution.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Gina Taruscio, Council Vice President
AYES:	Bonzo, Taruscio, Boland, Sullivan, Zabala
ABSENT:	Art Bettge

2. Staff Recognition Report - Gary J. Riedner

Riedner introduced Tyler Palmer to honor two of the Water Department employees. Palmer reminded everyone of the importance of safe clean water. He praised Erik Peterson and Gary McKinney for their contribution to safe water and their dedication to education. Mayor Lambert presented their certificates and said a few words.

3. Mayors Appointments

Mayor Lambert proposed the following appointments: Michael Kyte to the Transportation Commission; Michael Nelson to the Planning & Zoning Commission; Debbie Kadlec to the Tree Commission; Cindy Barnhart to the Moscow Arts Commission; Linda Pike to the Fair & Affordable Housing Commission; Amber Ziegler to the Sustainable Environment Commission. Linda Pike and Michael Kyte said a few words. The City Council approved the appointments by roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Boland, Councilmember
SECONDER:	Brandy Sullivan, Councilmember
AYES:	Bonzo, Taruscio, Boland, Sullivan, Zabala
ABSENT:	Art Bettge

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Marshall Comstock, 932 Mountain View Rd Moscow, described his political career which has spanned 40 years. He highlighted accomplishments during his tenure with the City and explained how special Moscow is to him. He has filed and is now a candidate for the 5th District Senator position.

Peggy Gottschalk, 1130 Wellesley Rd Viola, said she has filed and is running for County Treasurer. She gave some background about herself growing up in Moscow and receiving an Accounting Degree at the University of Idaho.

Linda Pike, 1026 E 3rd St Moscow, said she heard some of the property owners adjacent to the Third Street bridge were contacted by the City asking for more property. She encouraged the Council members to visit the site on both sides and picture themselves living in one of those homes. Riedner responded the Engineering Department asked for construction easements from the adjacent property owners.

David Pierce, 716 E F St Moscow, has read lots of letters to the editor and comments as well as attended the special meeting regarding the Third Street bridge. He knows if Moscow is going to grow, the bridge must go through. He disturbed the way the City has approached it. The citizens of Moscow expect civil discussions, and he feels this proposal did not do this.

Mayor Lambert said the bridge has not been a surprise as it has been discussed for years.

5. Citizen Commission Report - Fair and Affordable Housing Commission - Ryan Cash / Randy Baukol

Cash praised the FAHC and what they have completed and introduced Randy Baukol. He went through the list of commissioners, Analysis of Impediments to Fair Housing and the action plan, workshops and training and promotion of fair housing.

6. Annual Heart of the Arts 1912 Center Report - Dwight Curtis / Jenny Kostroff

Curtis introduced Jenny Kostroff. Heart of the Arts Inc (HAI) was selected in 2006 to run the 1912 Center. She went through the officers and board members for the 2018 year and the projects and events that took place in 2017.

Comstock brought up the first penny donated by Jack Hill for the 1912 Center project and Lambert presented it to Kostroff.

7. Moscow Farmers Market Handbook - Daniel Stewart

The vendor policy document for upcoming Farmers Market season is reviewed annually and updated as needed. Per the adopted Moscow Farmers Market Strategic Plan, updates to the 2018 season policies has included more robust changes in order to enhance transparency and understanding and to provide vendors with additional information for the reasoning behind policies. Specifically, the goal of the update was to increase the clarity, quality, consensus on and consistency of policies. This was reviewed and recommended for approval by the Administrative Committee on February 26, 2018.

PROPOSED ACTIONS: Approve the Moscow Farmers Market 2018 Vendor Handbook or take such other action deemed appropriate.

Stewart reviewed the major challenge areas that were identified during the Strategic Planning process and the successes to date, which included the new vendor handbook. He described the policy changes and how they were organized into the handbook. Stewart has heard positive comments on the style and accessibility of the new restrooms which benefitted not only the patrons, but vendors as well. The Market saw more interest from young entrepreneurs last year. As a result the Commission reviewed the age limit for youth vendors and increased the age to 15. At age 16, a vendor would be considered an adult. The Commission

will be working to make the pass through areas more obvious to patrons. The City Council commended Stewart and the Commission on their work.

The Moscow Farmers Market 2018 Vendor Handbook was approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Anne Zabala, Councilmember
AYES:	Bonzo, Taruscio, Boland, Sullivan, Zabala
ABSENT:	Art Bettge

Reports

City Council

Planning and Zoning Commission - Zabala said the majority of the meeting was a discussion about eliminating the Ag/Forest zoning district. Only 11 properties are zoned Ag/Forest and they could possibly be moved to Farm Ranch.

Historic Preservation Commission - Sullivan reported projects include development for the 1912 Center interpretive sign; possibility of a historic campus and how much involvement the Commission should have; upcoming orchid awards and a Fort Russell District expansion celebration.

Moscow Urban Renewal Agency - Sullivan said the audit is signed; Main Street eligibility study is approved and will come before the Council; and the annual report was presented.

Other items Council reported on was a bike share program and the stair climb in Seattle.

Mayor

The Mayor attended an Airport Board meeting where it was reported paving is beginning this year and is schedule to be completed in October 2019 with a 3 week closure of the airport in the summer for cross paving. The Board is also looking at the possibility of financing a new terminal. He also hosted another Poverty on the Palouse meeting and participated in an AIC Board conference call. For events he read to students at Lena Whitmore and MacDonald schools.

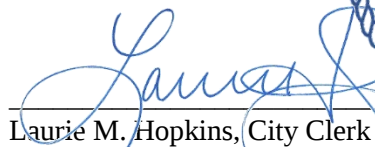
Staff

Riedner reminded the Council of the monthly breakfast meeting and who would be attending National League of Cities in Washington DC. He explained new legislation for magistrate courts.

Adjourn

The meeting was closed at 8:51 PM

ATTEST:


Laurie M. Hopkins, City Clerk




Bill Lambert, Mayor