



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

7:00 PM

Council Chambers

March 19, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

1. Consent Agenda

A. Approval Of Moscow City Council March 5, 2018 Minutes – Laurie M. Hopkins

Documents:

[CITY COUNCIL MINUTES OF 3-5-2018.PDF](#)

B. Disbursement Report For February 2018 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending February 2018. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on March 12, 2018.

ACTION:

Approve the Disbursements Report for the month of February 2018.

Documents:

[DISBURSEMENT REPORT FOR FEB 2018.PDF](#)

C. Fourth Quarter Financial Report July 1, 2017 To September 30, 2017 For FY2017 - Sarah Banks

Staff will present the financial report for the fourth quarter of fiscal year 2017

(July 1, 2017 to September 30, 2017). This was reviewed and recommended for approval by the Public Works/Finance Committee on March 12, 2018.

ACTION: Approve the FY2017 Fourth Quarter report.

Documents:

[4TH QUARTER FINANCIAL REPORT FY2017.PDF](#)

D. FTA Master Agreement And FY2018 Certifications And Assurances - Alisa Anderson

In order to receive grant funding from the Federal Transit Administration (FTA) as a direct recipient or a sub-recipient through the Idaho Transportation Department (ITD), the City must review, acknowledge, and approve the FTA Master Agreement and the affirm and execute the FY2018 Certifications and Assurances on an annual basis. This was reviewed and recommended for approval by the Public Works/Finance Committee on March 12, 2018.

ACTION: Approve the FTA Master Agreement and affirm and execute the FY2018 Certifications and Assurances.

Documents:

[FTA MASTER AGREEMENT AND FY2018 CERT AND ASSURANCES.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Oath Of Office For Mia Vowels As City Attorney - Gary J. Riedner / Laurie M. Hopkins

6. Partnership For Economic Prosperity Report - Dan Ewart

7. Comprehensive Annual Financial Report Presentation - Sarah Banks

Presnell Gage Accountants, the City's auditors, will be presenting the City's FY2017 Comprehensive Annual Financial Report (CAFR) and reporting significant changes to City Council regarding the annual audit and outlining comparative changes compared to the FY2016 CAFR. The City has received the Certificate of Achievement for Excellence in Financial Reporting for the CAFR for 14 consecutive years. After approval, staff will submit the FY2017 CAFR for consideration for the award. The accompanying final draft of the FY2017 CAFR is submitted for City Council's review.

PROPOSED ACTIONS: Accept the City of Moscow audited Comprehensive Annual Financial Report for FY2017 as presented; or take other such action as deemed appropriate.

Documents:

[COMPREHENSIVE ANNUAL FINANCIAL REPORT
PRESENTATION.PDF](#)

8. 2017 Commission Survey Report - Jen Pfiffner / Trevor Memmott

9. Moscow Urban Renewal Agency 2017 Annual Report - Bill Belknap

In compliance with Idaho Code, all urban renewal agencies are required to file an annual report describing the activities of the agency for the preceding year with the local governing body by March 31st of each year. Agencies are required to hold a public meeting to report the findings of the annual report and to take comments from the public prior to filing the report with the governing body. The Moscow Urban Renewal Agency held their public meeting to accept and approve the annual report on March 1, 2018 and it is now being presented to the City Council.

PROPOSED ACTIONS: Accept the MURA 2017 Annual Report; or take such other action deemed appropriate.

Documents:

[MOSCOW URBAN RENEWAL AGENCY 2017 ANNUAL
REPORT.PDF](#)

10. FY18 Local Strategic Initiatives Program - Grant Award - LHTAC/Local Agreement - Les MacDonald

The funding for a state grant opportunity called Local Strategic Initiative (LSI) was established in 2017 as part of the Idaho State Surplus Eliminator Program. The program is designed to fund “shovel ready” maintenance projects that address safety and mobility and can be ready for bid within 90 days of the grant award acceptance. City staff submitted a grant request for the LSI program in December 2017 requesting \$477,450 to fund the 2018 Pavement Preservation Project. The proposed project included the application of approximately 269,200 square yards of slurry seal on city streets at various locations throughout Moscow. On February 21, 2018, the City received a letter of award detailing project implementation instructions and a Local Agreement with the Local Highway Technical Assistance Council (LHTAC), Program Administrator. The award is for the full amount requested of \$477,450 with no match requirements. This was reviewed and recommended for approval by the Public Works/Finance Committee on March 12, 2018.

PROPOSED ACTIONS: Accept the Local Strategic Initiatives grant award and execute the LHTAC/Local Agreement for \$477,450 for the 2018 Pavement Preservation Program or take other action deemed appropriate.

Documents:

11. 2018 City Limits Ordinance Correction - Gary J. Riedner

Idaho State Code requires that all cities within the State of Idaho designate their legal corporate limits each year. In order to accomplish this, a new legal description of the corporate limits is developed at the beginning of the year that incorporates any and all changes to the City boundary that have occurred during the last calendar year. In order to maintain compliance with the law, the attached ordinance is presented to adopt the official legal description for the City of Moscow corporate limits.

There was one annexation in 2017, known as the Montgomery Annexation, located at the end of Warbonnet Drive north of West A Street. The City Council adopted Ordinance 2017-15 establishing and declaring corporate limits of the City of Moscow, Latah County, Idaho on December 4, 2017. Ordinance 2017-15 contained an error in the legal description. The proposed ordinance corrects that error.

PROPOSED ACTIONS: Approve the attached ordinance amending Ordinance 2017-15 to correct an error in the legal description and establishing the new legal description for the City of Moscow corporate limits under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the ordinance on first reading and that it be read by title; or reject the ordinance; or take such other action deemed appropriate.

Documents:

[2018 CITY LIMITS ORDINANCE CORRECTION.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.