



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

7:00 PM

April 2, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge of Allegiance

Fair Housing Month Proclamation

Documents:

[FAIR HOUSING PROCLAMATION.PDF](#)

1. Consent Agenda

A. Approval Of Moscow City Council March 19, 2018 Minutes – Laurie M. Hopkins

Documents:

[CITY COUNCIL MINUTES OF 3-19-18.PDF](#)

B. 710 Pullman Road Lot Division - Ryan Cash

Whipple Consulting Engineers have requested a lot division of a 62,714 sf parcel of land legally addressed as 710 Pullman Road within the City of Moscow. The applicant proposes to establish two parcels of approximately 21,506 sf and 41,208 sf from the original 62,714 sf parcel. The subject property is located within the Motor Business (MB) Zone where there is no minimum lot area or width for commercial uses. The two proposed parcels will meet all minimum lot requirements for the MB Zone. There are currently two vehicular approaches that provide access to the subject property from Pullman Road and one approach from 'A' Street. The two easterly approaches are shared with the Renaissance Mall development adjacent to the east and have shared access easements across both properties. The applicant is proposing to establish an access easement across the newly

created Lot 1 two allow cross access through the site. In accordance with City of Moscow requirements, property owners within 600 ft of the property have been notified of the proposed division and the site had been posted seven (7) days prior to the meeting date. This was presented to Public Works/Finance Committee on March 26, 2018, at which time there was no public comment received. This was reviewed and recommended for approval by the Public Works/Finance Committee.

ACTION: Approve the lot division request.

Documents:

[710 PULLMAN ROAD LOT DIVISION.PDF](#)

C. 1912 Center Roof Replacement Project Re-Bid Results - David Schott

Bids for the 1912 Center Re-roofing Project opened on February 22, 2018 with two responsive bidders. The 1912 Center Facility Development Committee recommended the base bid of \$178,432 and alternate #1 (seven lower roofs) of \$11,300 for a total bid amount of \$189,732 from Darden Enterprises. Alternate #2 was not recommend by the 1912 Center Facility Development Committee due to cost. A bid tabulation is attached. Jenny Kostroff, with Heart of the Arts, has pledged to fund alternate #1 (\$11,300) from Heart of the Arts. The Parks and Recreation Department is requesting to proceed with Darden Enterprises for the project. The Parks and Recreation Department is requesting to open the FY18 budget to account for the unanticipated revenue and expense associated with this project. The revenue, \$11,300 from the Heart of the Arts, will be receipted into 350-000-00-476-21, Capital Projects Donations - Parks & Recreation. The expense, \$213,560 will be expensed from 350-165-30-770-72, Capital Projects Building Improvements - Parks & Recreation. This item was reviewed by the Public Works/Finance Committee on March 26, 2018, and recommended for approval.

ACTION: Accept the low bid from Dardan Enterprises.

Documents:

[1912 CENTER ROOF REPLACEMENT PROJECT RE-BID RESULTS.PDF](#)

D. FY18 Children Pedestrian Safety - Grant Award - LHTAC/Local Agreement - Alisa Anderson

The funding for a state grant opportunity called Children Pedestrian Safety (CPS) program was established in 2017 as part of the Idaho State Surplus Eliminator Program. The program is designed to fund "shovel ready" projects that can be ready for bid within 90 days of the grant award acceptance. This program will only fund maintenance projects which include pathways and sidewalks along an existing roadway, ADA ramps, and other pedestrian facilities. City staff submitted a grant request for the CPS program in December 2017 requesting \$250,000 to fund pedestrian safety improvements to Third Street from Washington Street to Mountain View Road with the intent of creating a continuous pedestrian and bicycle friendly corridor. On February 27, 2018, the City received a letter of award detailing

project implementation instructions and a Local Agreement with the Local Highway Technical Assistance Council (LHTAC), Program Administrator. The award is for the full amount requested of \$250,000 with no match requirements. This was reviewed and recommended for approval by the Public Works/Finance Committee on March 26, 2018.

ACTION: Accept the Children Pedestrian Safety program grant award and the LHTAC/Local Agreement for \$250,000 for the Third Street Pedestrian Safety Improvements.

Documents:

[FY18 CHILDREN PEDESTRIAN SAFETY GRANT AWARD.PDF](#)

2. **Staff Recognition Report - Gary J. Riedner**
3. **Mayors Appointments**
4. **Public Comment And Mayor's Response Period (Limit 15 Minutes)**
5. **MVFD Fire Alarm & Annual Report – Brian Nickerson**
6. **Noise Ordinance Report – James Fry**
7. **Indian Hills Trading Company Parkland Dedication Property Exchange Request - Dwight Curtis**

Indian Hills Trading Company, LLC, is requesting a parkland exchange and dedication with the City of Moscow for parkland associated with the Indian Hills 8th Addition Subdivision and remaining unplatted Indian Hills Trading Company property. The exchange involves trading a previous 1.74 acre parkland dedication parcel for a 4.09 acre parcel.

The property exchange request was reviewed by the Parks and Recreation Commission, Pathways Commission and Tree Commission, and each recommended Council approval.

This item was reviewed by the Administrative Committee on March 26, 2018 without a recommendation. The Committee requested staff bring additional impact information to present to the City Council.

PROPOSED ACTIONS: Approve the parkland exchange and dedication agreement between Indian Hills Trading Company LLC, and the City of Moscow, regarding parkland for the Indian Hills 8th Addition subdivision and the remaining adjacent unplatted Indian Hills Trading Company property or take such other action deemed appropriate.

Documents:

[INDIAN HILLS TRADING CO PARKLAND DEDICATION PROPERTY EXCHANGE.PDF](#)

8. **Legacy Crossing Urban Renewal District Main Street Expansion Eligibility Study - Bill Belknap**

During the Moscow Urban Renewal Agency's (MURA) recent strategic planning process and joint meetings with the Moscow City Council, the

expansion of the Legacy Crossing District boundary to include Main Street was identified as a priority project for both the City Council and the MURA. In the City's 2015 Strategic Plan, the City Council identified the deteriorating public infrastructure within the Downtown as a major challenge area. Amending the boundary would allow the MURA to partner with the City in future downtown streetscape and public infrastructure improvements. The first step in the process is to update the prior eligibility study that was completed in 2007. The Agency has completed the eligibility study update which documents the deteriorating public infrastructure and concludes that the study area is a deteriorating area and appropriate for an urban renewal project. The study was reviewed by the MURA Board on March 1, 2018 at which time the MURA approved transmittal of the study the City Council by Resolution for the Council's consideration. If the Council concurs with the study's conclusion, the Council can authorize the MURA to begin the development of the amendment to the Legacy Crossing Urban Renewal Plan.

PROPOSED ACTIONS: Receive the eligibility study and approve the attached Resolution to authorize the Moscow Urban Renewal Agency to proceed with development of the amendment to the Legacy Crossing Urban Renewal Plan; or take such other action as deemed appropriate.

Documents:

[LEGACY CROSSING URBAN RENEWAL DISTRICT MAIN STREET EXPANSION ELIGIBILITY STUDY.PDF](#)

9. Waiver Of Qualified Syringa Mobile Home Installation Fees - Gary J. Riedner

The Community Development Department has received an inquiry regarding re-location of mobile homes from Syringa Mobile Home Park, located in Latah County, to locations within the City. If the individual mobile home meets the State of Idaho and City of Moscow requirements for relocation, fees would be required for installation of the mobile home. Those fees as contained in the FY2018 Fee Resolution include the following:

Mobile Home Installation - \$55.00
Mobile Home Electrical Connection - \$66.50
Mobile Home Gas Connection - \$32.00
Mobile Home Plumbing Connection - \$47.25

Because of the situation involving the Syringa Mobile Home Park and the desire of some residents to relocate from the Park, waiver of mobile home installation fees has been requested. Because of the potential for multiple requests for waiver, staff asked for direction from City Council. The Administrative Committee reviewed the item on March 26, 2018 and fully supported the waiver of fees for the relocation of those mobile homes that meet the requirements.

PROPOSED ACTIONS: Waive the mobile home installation fees for qualified homes currently located within the Syringa Mobile Home Park wishing to be relocated within the City limits of Moscow, or take other such action deemed appropriate.

Documents:

[WAIVER OF QUALIFIED SYRINGA MOBILE HOME INSTALLATION FEES.PDF](#)

10. Set FY2019 Budget Hearing Date For August 6, 2018 - Gary J. Riedner

Per Idaho Code 63-802(A) the City is required to notify Latah County of the public hearing date for the City's annual budget no later than April 30th each year. Staff is requesting that the Council officially set the date so the Notification of Budget Hearing form can be completed and returned to the Latah County Auditor's Office by April 30th.

PROPOSED ACTIONS: Set August 6, 2018 as the public hearing date for the City of Moscow FY2019 budget, or take such other action deemed appropriate.

Documents:

[SET FY2019 BUDGET HEARING DATE.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn to Executive Session per Idaho Code 74-206 (1)(C) and (1)(F) - The meeting will not reconvene.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.