



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

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208.883.7015

Monday

7:00 PM

Council Chambers

May 7, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

Bike Month Proclamation

Documents:

[BIKE MONTH 2018.PDF](#)

1. Consent Agenda

A. Approval Of Moscow City Council April 16, 2018 Minutes – Laurie M. Hopkins

Documents:

[CITY COUNCIL MINUTES OF 04-16-18.PDF](#)

B. Lola Clyde Park Sign Design - David Schott

The Parks and Recreation Department is requesting Council approval of the proposed Lola Clyde Park sign design. The proposed sign design varies from the standard park sign with the inclusion of a plaque. The plaque will consist of a picture of Lola Clyde from the 1982 National Geographic Magazine. Moreover, the plaque will include the copyright permission from the photographer with the website inscribed into the plaque.

The estimated cost for the project is \$2,000 for a standard park sign, plaque, Plexiglas, and copyright permission. The project is included in the FY18 Budget under Parks and Recreation - Parks, 120-165-30-690-10, in the

amount of \$2,125. The Clyde family has pledged to donate \$1,775 toward the Lola Clyde Park sign. The Parks and Recreation Commission considered and recommended approval of the Lola Clyde Park sign at their March 22, 2018 meeting.

The Administrative Committee considered and recommended approval of the Lola Clyde Park sign design on April 23, 2018.

ACTION: Approve the Lola Clyde Park sign design.

Documents:

[LOLA CLYDE PARK SIGN DESIGN.PDF](#)

C. Request Authorization For Beer Garden For Rendezvous In The Park 2018 - Dwight Curtis

In accordance with Moscow City Code 5-13-4(B), Rendezvous in the Park is requesting that the City Council pass a Resolution allowing them to have a beer garden catered by a licensed vendor in East City Park for Rendezvous in the Park on July 19, 20 and 21, 2018, from 4:00 p.m. to 10:00 p.m. There will be food vendors, live music, and other activities at the event. As has been approved in the past, the entire fenced off area will be designated as the beer garden to allow families to be together to watch the music festivities, as well as a secured internal alcohol dispensing area. There have been no problems associated with this set-up. Also, the fenced off area will not block public access to the restroom facility. Police Chief James Fry is supportive of Rendezvous in the Park providing its own security as done previously. There have been no problems associated with alcohol at this event in the past. This item was reviewed and recommended for approval by the Administrative Committee on April 23, 2018.

ACTION: Approve beer garden request for Rendezvous in the Park 2018 per the attached Resolution.

Documents:

[REQUEST AUTH BEER GARDEN RENDEZVOUS 2018.PDF](#)

D. Morgan's Orchard Park Playground Slab And Pathway - David Schott

Staff is requesting authorization to retain Knox Concrete, LLC for construction of the Morgan's Orchard Park Playground Slab and Pathway Project in the amount of \$18,780 with a ten percent contingency of \$1,878 for a total amount not to exceed \$20,658.

On April 9, 2018, the City issued a solicitation of bids for the Morgan's Orchard Park Playground Slab and Pathway Project to four concrete contractors with three bid proposals received ranging from \$18,780 to \$25,946. The project includes the installation of a concrete pad for the playground, authorized to purchase by Council on February 20, 2018, and a concrete pathway to the playground.

The funding source is the Hamilton Fund, and was approved through the FY2018 budget. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07,

individual projects will be authorized through the annual budget authorization.

The Public Works / Finance Committee considered and recommended approval to retain Knox Concrete for the construction of Morgan's Orchard Park Playground Slab and Pathway on April 23, 2018.

ACTION: Accept the low bid from Knox Concrete, LLC for the construction of Morgan's Orchard Park Playground Slab and Pathway Project, award the contract in the amount of \$18,780 with a ten percent contingency of \$1,878 for a total amount not to exceed \$20,658 with funding source from the Hamilton Fund.

Documents:

[MORGANS ORCHARD SLAB AND PATHWAY.PDF](#)

E. White Avenue Water Main Replacement - Les MacDonald

The City published an advertisement for bids on March 30, 2018 for the White Avenue Water Main Replacement - 2018 Project. The base bid for the project includes construction of approximately 1,200 linear feet of 12 inch ductile iron water main, new stormwater infrastructure, and reconstructing the westbound lanes road base along the north side of White Avenue from Blaine Street to State Highway 8. Construction of water main includes new service lines, hydrants, associated fittings, valves, and abandoning/connecting existing water main. Stormwater construction will include installation of six new catch basins and approximately 110 linear feet of 8 inch SDR 35 pipe. The Engineer's estimate for the project was \$319,784.63.

Bid opening for the project took place on April 17, 2018 at which 2 bids were received. Of the responsive bids received, numbers ranged from \$281,495.50 to \$313,328.00. Germer Construction Inc. of Moscow was the low bidder on the project and a bid tabulation is attached. This was reviewed and recommended for approval by the Public Works/Finance Committee on April 23, 2018.

ACTION: Accept the low bid from Germer Construction Inc., award the contract in the amount of \$281,495.50, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

Documents:

[WHITE AVE WATER MAIN REPLACEMENT.PDF](#)

F. 2018 Pavement Management Program: Slurry Seal Award - Les MacDonald

The Pavement Management Program for FY2018 includes the utilization of a \$477,450 grant through the Local Highway Technical Assistance Council's (LHTAC's) Local Strategic Initiative Program to apply a Slurry Seal road preservation treatment on multiple roadways throughout the City. A Slurry Seal is the application of a thin mixture of water, asphalt emulsion, aggregate (very small crushed rock), and additives to an existing asphalt surface. Slurry Seals are primarily applied on residential and collector

streets with low to moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 31, 2018 for the 2018 Slurry Seal road treatment project. The base bid for the project includes 265,300 square yards of Type II Slurry Seal. The Engineer's estimate for the project was \$477,540.

Bids were opened on Tuesday, April 17, 2018. Four responsive bids were received, ranging from \$443,051 to \$583,660. Of those, the low bid was submitted by Intermountain Slurry Seal of Salt Lake City in the amount of \$443,051. A bid tabulation is attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 which recommended approval.

ACTION: Accept the low bid from Intermountain Slurry Seal, award the contract in the amount of \$443,051, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

Documents:

[2018 PAVEMENT MANAGEMENT SLURRY SEAL.PDF](#)

G. Third Street- Polk To Hayes Phase II Bid Results And Contract Award - Les MacDonald

The Third Street - Hayes Street to Polk Street Phase II project is the continuation of the City's efforts to address pavement failure issues along the Third Street corridor while upgrading those public utilities that are approaching the end of service life, and bringing the pedestrian routes up to current ADA Standards. The reconstruction of this segment of Third Street was originally included as an "Add Alternate" in the 2016 Third Street - Polk to Hayes Project, but was not awarded due to fiscal constraints.

This phase of the project will reconstruct the segment of Third Street from Monroe Street to Polk Street. The work includes full depth street replacement with subsurface drainage improvements, replacement of the existing 8 inch water main with a 24 inch diameter main, and replacement of the existing storm and sanitary sewers within the roadway. The project will also install traffic calming curb bulbs at four locations and replace seven deficient curb ramps to insure compliance with ADA requirements. The Engineer's estimate is \$782,687.50.

The City published an advertisement for bids for Phase II on March 31, 2018 and bids were opened on Tuesday, April 17, 2018. Three responsive bids were received, ranging from \$658,761 to \$828,727.50. Of those, the low bid was submitted by Crea Construction of Lewiston in the amount of \$658,761. A bid tabulation is attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 and recommended for approval.

ACTION: Accept the low bid from Crea Construction, award the contract in the amount of \$658,761, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

Documents:

[THIRD ST POLK TO HAYES BID AWARD.PDF](#)

H. Colter's Creek Request For Sidewalk Cafe - Laurie Hopkins

In 2007, the City Council formalized a process for the licensing of sidewalk cafés in the Central Business Zoning District. Minimum standards for all sidewalk cafés are included in the Moscow City Code and additional regulations are required for those licensees that intend to serve alcoholic beverages within the sidewalk café. One of those additional regulations is the requirement of a non-permanent physical barrier such as a railing, potted plants, decorative chain, fence, rope or other physical barrier, as required and approved by the City. Over the last couple years, staff has received inquiries regarding esthetically pleasing options for the barrier, including a more permanent structure. Due to the risk of damage to the City's right-of-way, the City does not allow drilling into the sidewalk. Colter's Creek has requested the installation of a deck-like base for their café area. The Deputy Director of Public Works Operations has reviewed the area and discussed options on how this proposal can work within the guidelines of the Code, as well as safety of the public and ADA requirements. Staff is bringing the proposal to City Council as a proposed pilot project to determine whether to proceed with a more robust, yet still non-permanent sidewalk café. Staff will continue to review requests and refine options for sidewalk cafes while putting together possible amendments to the sidewalk café regulations. This was reviewed and recommended for approval by the Administrative Committee on April 23, 2018.

ACTION: Approve the sidewalk café pilot project.

Documents:

[COLTERS CREEK REQUEST FOR SIDEWALK CAFE.PDF](#)

I. Request To Purchase Fire Truck - Gary J. Riedner

One of the City's Major Challenge Areas (MCA) in its Strategic Plan, was to replace its aging and deteriorating fire apparatus. To meet this MCA, City Council directed that a schedule for fire truck replacement be included within the City's budget process, rather than depend upon a bond election. This direction was implemented in 2016, and a schedule was developed to replace the fire truck fleet. A Pierce Manufacturing Saber pumper engine was ordered in FY2017 and is due for delivery in June, 2018. The FY2018 budget includes \$362,204 accumulation to be allocated toward the purchase of the second pumper engine scheduled to be ordered in FY2018 for delivery in 2019. In addition to the funding accumulation, the City applied for an Idaho Community Development Block Grant (ICDBG) in the amount of \$289,000, for which the City received notice of award last week. This brings the total available funding for purchase of the second pumper engine to \$651,204.

The City Fleet Department ordered the 2017 pumper engine through a purchasing consortium which provides the greatest discounts for the fire truck purchase. The Fleet Department has received notice from Hughes Fire Equipment (the dealer for Pierce Manufacturing), that recent tariffs imposed upon imports has had the effect of increasing the cost of certain components (mainly aluminum), which will consequently increase the cost

of the pumper engine by \$15,638. This increase can be avoided if the purchase order is made prior to May 1, 2018, when the tariff takes effect.

Fire Chief Brian Nickerson has been working with the Moscow Volunteer Fire Department (MVFD) Board of Directors and MVFD Company 7 (the Company which will receive the next pumper engine), and has obtained their approval of the specifications for the next pumper engine which will be identical to the Pierce Saber pumper engine ordered in 2017. This approval allows for the new pumper engine to be ordered immediately, if authorized.

Fleet Supervisor Rick Benjamin has been in contact with Hughes Fire Equipment and it is possible to order the new pumper engine prior to May 1, 2018, to avoid the price increase resulting from the tariff. The quoted purchase price is \$545,472. With the successful CDBG award, the purchase of the pumper engine could be made in advance of the 2019 schedule in order to avoid the tariff-related increase of \$15,638.

This agenda item was taken to both Public Works/Finance Committee and Administrative Committee last week in order to gain consensus to proceed with ordering the pumper engine prior to the Council meeting on May 7, 2018. Both Committees recommended approval of ordering the pumper engine last week and recommended ratification of the action at the City Council meeting May 7, 2018.

ACTION: Ratify the order and purchase of the Pierce Manufacturing Saber pumper engine.

Documents:

[REQUEST TO PURCHASE FIRE TRUCK.PDF](#)

2. **Staff Recognition Report - Gary J. Riedner**
3. **Mayors Appointments**
4. **Public Comment And Mayor's Response Period (Limit 15 Minutes)**
5. **Citizen Commission Report - Moscow Pathways Commission - David Schott / Jonathan Gradin**
6. **Paradise Path Underpass & Multimodal Extension Bid Results And Contract Award - Les MacDonald**

The intersection of State Highway 8 and White/Styner Avenues has long been problematic for bicyclists and pedestrians needing to cross the highway. In spring of 2016, application was made for federal funding to design and construct a bike/ped underpass at this location and to extend the Paradise Path to Blaine Street and the south entrance of the Latah County Fairgrounds. In February 2017, the City was notified in that the request had been approved for construction in FY 2018. With the assistance of the Local Highway Technical Assistance Council (LHTAC), which administers the State of Idaho Transportation Alternatives Program, City Staff enlisted a local engineering firm, Alta-SE, to design the project.

On March 31, 2018, the City published an advertisement for bids to construct the project. The base bid includes 1,295 linear feet of 10' wide asphalt path,

190 linear feet of concrete path underpass, 980 linear feet of curb and gutter, 295 linear feet of concrete block retaining wall, 72 linear feet of 6' wide concrete sidewalk, and 4 new pedestrian ramps. Due to potential budget constraints, the bid proposal was structured such that the section of 10' wide asphalt path, pedestrian ramps, and curb and gutter from Blaine Street to the Fairgrounds is included as an additive alternate that may be awarded at the discretion of the City. As a federally funded project, it is subject to prevailing wages and other mandatory federal compliance requirements. The Engineer's estimate is \$344,702.27 Base Bid (Hwy 8/Troy Rd to Blaine St.) and \$31,834.40 Add Alternative No. 1 Bid (Blaine St. to Fairgrounds).

Bids were opened on Tuesday, April 17, 2018. Two responsive bids were received, with Base Bids ranging from \$392,847 to \$418,719.75 and Add Alternative No. 1 Bids ranging from \$28,873.50 to \$38,908.40. Of those, the low bid was submitted by Crea Construction of Lewiston in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1. Bid tabulations are attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 and was recommended for approval.

PROPOSED ACTIONS: Accept the low bid from Crea Construction, award the contract in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1 Bid, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or take other action deemed appropriate.

Documents:

[PARADISE PATH UNDERPASS BID RESULTS AND CONTRACT AWARD.PDF](#)

7. Professional Services Agreement Paradise Path Underpass Construction Inspection - Les MacDonald

The construction contract for the Paradise Path Underpass and Multimodal Extension Project was reviewed by the Public Works/Finance Committee on April 16, 2018, and was forwarded to the full Council's next meeting (May 7, 2018) with a recommendation to accept the low bid from Crea Construction of Lewiston and to award the contract.

City staff, with the assistance of the Local Highway Technical Assistance Council (LHTAC), has selected the engineering firm of J-U-B Engineers, Inc. to perform the construction inspection for the project. The attached professional services agreement with JUB in the amount not to exceed \$55,700.00 has been prepared by the Idaho Transportation Department's (ITD's) Consultant Services Section for this work. The agreement was not received by Staff until April 25, 2018, thus it could not accompany the construction agreement presented to the Public Works/Finance Committee as staff had hoped.

PROPOSED ACTIONS: Approve the Professional Services Agreement with J-U-B Engineers, Inc. in an amount not to exceed \$55,700.00, or take other such action deemed appropriate.

Documents:

8. Idaho Community Development Block Grant Agreement - Fire Engine - Gary J. Riedner

On April 23, 2018, the Idaho Department of Commerce (IDOC) notified the City of Moscow it had been awarded a \$289,000 Idaho Community Development Grant (ICDBG) for the Pumper Fire Engine Project. The letter included three items which needed to be completed and submitted to IDOC prior to execution of an ICDBG Agreement. Staff completed and submitted the documentation to meet those requirements and received approval to order the Fire Engine on April 26, 2018. Staff also subsequently submitted the purchase documents in order to receive the price quoted available until May 1, 2018, in order to avoid an additional aluminum tariff price increase and confirmation of the order and purchase was also received on April 26, 2018. On May 1, 2018, notification was received from IDOC stating the ICDBG Agreement was mailed to the City. In anticipation of the Agreement being received and reviewed for approval prior to City Council meeting on May 7, 2018, staff is submitting this request for approval to execute the forthcoming ICDBG Agreement.

PROPOSED ACTIONS: Approval to execute the Idaho Community Development Block Grant Agreement for award of \$289,000 for the purchase of a Fire Engine, or take such other action deemed appropriate.

Documents:

[CDBG AGREEMENT FOR FIRE TRUCK.PDF](#)

9. Authorization To Proceed With Purchase Of Magyar Building - Gary J. Riedner

The City of Moscow Water & Sewer Departments have occupied the office building located at 201 North Main Street in Moscow (owned by Magyar Investments, Inc.) since 2008. The City leased the building for an initial term of 6 years, and that lease has been renewed on year-to-year extensions since 2013. The annual rate for the current lease is \$54,000 per year.

When the City originally leased the building, the location was optimal, as it provided office space in close proximity to the City's Water Operations building and filter plant located at the intersection of "A" and Jackson streets. Magyar investments has offered the building for City purchase for the amount of \$422,214.00. Assuming no increase in the current lease rate, and a projected rate of return on investment of 3%, the City will amortize the purchase price of the building in approximately ten years. Based upon the City's occupancy of the building for the past 10 years, and the favorable structural assessment, it should serve the City's current needs for a Water and Sewer office building for many years to come.

Staff is recommending the purchase of the building for the amount of \$422,214.00. The recommended source of funding for the purchase will come from the Water Capital Projects and Sewer Capital Projects line items from accumulations for Public Works Facilities. This was reviewed and recommended for approval by the Public Works/Finance Committee on April 23, 2018.

PROPOSED ACTIONS: Approve purchase of the Water & Sewer office building from Magyar Investments, Inc. for the price of \$422,214.00 or take other such action deemed appropriate.

Documents:

[AUTHORIZATION TO PROCEED WITH PURCHASE OF MAGYAR BUILDING.PDF](#)

10. Strategic Planning Update - Jen Pfiffner

?Reports

City Council

Mayor

Staff

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.