



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

7:00 PM

Council Chambers

May 21, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

Emergency Medical Services Week Proclamation

Documents:

[EMS PROCLAMATION.PDF](#)

1. Consent Agenda

A. Approval Of Moscow City Council May 7, 2018 Minutes – Laurie M. Hopkins

Documents:

[APPROVAL OF MCC MAY 7, 2018 MINUTES.PDF](#)

B. Disbursement Report For April 2018 - Gary J. Riedner

Staff will present the Accounts Payable Report for the month ending April 2018. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve the Disbursements Report for the month of April 2018.

Documents:

[DISBURSEMENT REPORT FOR APRIL 2018.PDF](#)

C. Artwalk Beer And Wine Garden Resolution And Artwalk Sidewalk Cafe Temporary Expansion Resolution - Jen Pfiffner

Artwalk 2018 is scheduled for June 15, 2018. Since 2016, Council has permitted beer and wine gardens within the City streets and rights-of-way in the Moscow Central Business District for select events by way of Council Resolution. The current proposal will allow appropriate City staff to issue permits for beer and wine gardens during Artwalk June 15th, 2018. An establishment interested in participating in Artwalk by hosting a beer/wine garden would contact the Community Events Manager to coordinate participation in accordance with this resolution and the authorized street closure permit process. Approved participating establishments are required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations. Additionally, the City regulates sidewalk cafes in the downtown central business to the area immediately in front of an establishment. In an effort to add to the festive and enticing atmosphere of Artwalk businesses may opt to expand their currently permitted sidewalk cafe to the abutting neighboring business property lines with the neighboring business' permission. An establishment wishing to temporarily expand its sidewalk cafe for Artwalk, pursuant to Resolution, would be required to file an amended Sidewalk Cafe Licensed Area diagram to the City Clerk with written permission from the neighboring business allowing the extension of the area in front of the neighboring business. Those establishments permitted to serve alcohol, would be required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve the Resolution related to beer and wine gardens and the Resolution related to temporary expansion of sidewalk cafes.

Documents:

[ARTWALK BEER AND CAFE EXPANSION RESOLUTIONS.PDF](#)

D. 736 Vista Street And 822 Getaway Court Lot Line Adjustment - Michael Ray

Richard Burnham is requesting a lot line adjustment between two parcels of land currently addressed as 736 Vista Street and 822 Getaway Court. 736 Vista Street is 9,386 sf in size and 822 Getaway Court is 18,169 sf in size. The applicant is proposing to adjust the common lot line between the two parcels in order to convey a 6,837 sf area from 822 Getaway Court to 736 Vista Street. The subject properties are located in the Moderate Density Single-Family Residential (R-2) Zoning District which has a minimum lot area of 7,000 sf and a minimum lot width of 60 feet. Both parcels will also meet the minimum lot area and width requirements for the R-2 Zone. 736 Vista Street currently has a single family dwelling constructed upon it, which will meet all setback requirements for the proposed lot line adjustment. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve the lot line adjustment request with no conditions.

Documents:

[736 VISTA STREET AND 822 GETAWAY COURT LOT LINE](#)

E. Purchase Agreement For North Welcome Sign Property - Gary J. Riedner

In 1998, the City of Moscow installed welcome signs at the west, east and north entrances to the City. The south entrance sign installation was delayed pending the completion of modifications to US95 by the Idaho Transportation Department. The funding for the entrance signs included participation from the City, University of Idaho, Associated Students of the University of Idaho, Moscow School District and the Associated Students of Moscow School District. The north entrance sign was constructed on land granted by a permanent easement granted by Gainford Mix, the owner of the property. Recent surveys have determined that the location of the sign is partially upon the easement, and portions of the sign and attendant landscaping are outside of the easement area, upon property owned by Mr. & Mrs. Richard Beebe and Mr. Edward Shipley. The Beebes and Mr. Shipley have indicated that they are willing to sell the property to the City. Staff has worked with the property owners and have negotiated a price of \$4,200 for the City to obtain fee title to the property. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve purchase of property for the north entrance sign.

Documents:

[PURCHASE AGREEMENT FOR NORTH WELCOME SIGN PROPERTY.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Public Hearing: Amendment Of Title 4, Chapters 1, 2, 3, 4, 6, 11, And 12 Of Moscow City Code Regarding The Use Table Ordinance - Michael Ray

As part of the ongoing work of the Planning and Zoning Commission and Community Development Department to update the Zoning Code, the Commission has been working on a code amendment to convert portions of the Zoning Code from a narrative format to a table format. In order to accommodate the conversion of these portions of the code there is restructuring and relocation of certain sections of the code for ease of use and also the creation of new sections for instruction or explanation. Also included within this amendment are: the conversion of commercial use definitions to the North American Industry Classification System (NAICS); minor amendments to the sign code; the insertion of standards for drive-through facilities; and the insertion of illustrations to more clearly convey requirements. The Planning and Zoning Commission conducted a public hearing on the proposed ordinance on April 11, 2018 and recommended approval of the ordinance to City Council with a slight modification. This was reviewed by the Administrative Committee on May 14, 2018.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of testimony presented, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it

be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Documents:

[AMENDMENT OF T4C 1, 2, 3, 4, 6, 11, AND 12 USE TABLE ORDINANCE.PDF](#)

6. FMPP Grant Application - Jen Pfiffner

The Farmers Market Promotion Program is a federally administered USDA grant. The Moscow Farmers Market has identified two projects requiring assistance that match the capacity building requirements of this grant to enhance the development, improvement and expansion of direct producer to consumer market opportunities. As identified in the Moscow Farmers Market Strategic Plan, the issue of Market Layout is Unsafe, Restrictive and Limits Growth Decisions has been listed as a project as well as a desire to identify a clear and distinctive branding message outlining what makes the Moscow Farmers Market unique. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

PROPOSED ACTIONS: Approve ratification of submittal of the grant request for the 2018 Farmers Market Promotion Program (FMPP) with total project costs estimated not exceed to \$135,000 with no local match required or take other such action deemed appropriate.

Documents:

[FMPP GRANT APPLICATION.PDF](#)

7. Internet Crimes Against Children MOU - James Fry

The Idaho Attorney General's Office has selected the Moscow Police Department to enter into a Memorandum of Understanding (MOU) allowing MPD Detective Eric Kjorness to become an agent under the Internet Crimes Against Children task force. This partnership allows the Moscow Police Department to hire an additional cyber crime investigator, as under the MOU, the Attorney General provides reimbursement to the City of all expenses for Det. Kjorness, including salary, as well as training and equipment. The MOU will provide better support and succession planning for the City of Moscow and the Moscow Police Department's commitment to the safety of children. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

PROPOSED ACTIONS: Approve the Memorandum of Understanding with the Idaho Attorney General's Office; or take other action deemed appropriate.

Documents:

[INTERNET CRIMES AGAINST CHILDREN MOU.PDF](#)

8. Medical Insurance Proposal And Direction - Gary J. Riedner

Healthcare costs for both the City and employees continues to rise year after year. As our employee base becomes more diverse with different age groups and preferences for service, the model that has served us for many years is being reviewed, given changes in the healthcare industry. Per the Human Resources Strategic Plan and in support of long-range planning

initiatives, exploration of available options for managing the City's health insurance including medical insurance costs for the City and the employees is being conducted.

Murray Group, the City's consultant for employee benefits, will provide an overview and presentation relating to self-funded health insurance options. The presentation has been made to the Administrative Committee, Employee Advisory Committee, Employee Benefits Committee and City Management on Monday, May 14.

PROPOSED ACTIONS: Review presentation and direct staff to proceed with development of a self-funded City Employee Health Insurance proposal for City Council consideration, or take such other action deemed appropriate.

Documents:

[MEDICAL INSURANCE PROPOSAL AND DIRECTION.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn to Executive Session per Idaho Code 74-206 (1)(B), (1)(C) and (1)(F) - The meeting will not reconvene.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.