



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

7:00 PM

Council Chambers

May 21, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

Emergency Medical Services Week Proclamation

Documents:

[EMS PROCLAMATION.PDF](#)

1. Consent Agenda

A. Approval Of Moscow City Council May 7, 2018 Minutes – Laurie M. Hopkins

Documents:

[APPROVAL OF MCC MAY 7, 2018 MINUTES.PDF](#)

B. Disbursement Report For April 2018 - Gary J. Riedner

Staff will present the Accounts Payable Report for the month ending April 2018. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve the Disbursements Report for the month of April 2018.

Documents:

[DISBURSEMENT REPORT FOR APRIL 2018.PDF](#)

C. Artwalk Beer And Wine Garden Resolution And Artwalk Sidewalk Cafe Temporary Expansion Resolution - Jen Pfiffner

Artwalk 2018 is scheduled for June 15, 2018. Since 2016, Council has permitted beer and wine gardens within the City streets and rights-of-way in the Moscow Central Business District for select events by way of Council Resolution. The current proposal will allow appropriate City staff to issue permits for beer and wine gardens during Artwalk June 15th, 2018. An establishment interested in participating in Artwalk by hosting a beer/wine garden would contact the Community Events Manager to coordinate participation in accordance with this resolution and the authorized street closure permit process. Approved participating establishments are required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations. Additionally, the City regulates sidewalk cafes in the downtown central business to the area immediately in front of an establishment. In an effort to add to the festive and enticing atmosphere of Artwalk businesses may opt to expand their currently permitted sidewalk cafe to the abutting neighboring business property lines with the neighboring business' permission. An establishment wishing to temporarily expand its sidewalk cafe for Artwalk, pursuant to Resolution, would be required to file an amended Sidewalk Cafe Licensed Area diagram to the City Clerk with written permission from the neighboring business allowing the extension of the area in front of the neighboring business. Those establishments permitted to serve alcohol, would be required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve the Resolution related to beer and wine gardens and the Resolution related to temporary expansion of sidewalk cafes.

Documents:

[ARTWALK BEER AND CAFE EXPANSION RESOLUTIONS.PDF](#)

D. 736 Vista Street And 822 Getaway Court Lot Line Adjustment - Michael Ray

Richard Burnham is requesting a lot line adjustment between two parcels of land currently addressed as 736 Vista Street and 822 Getaway Court. 736 Vista Street is 9,386 sf in size and 822 Getaway Court is 18,169 sf in size. The applicant is proposing to adjust the common lot line between the two parcels in order to convey a 6,837 sf area from 822 Getaway Court to 736 Vista Street. The subject properties are located in the Moderate Density Single-Family Residential (R-2) Zoning District which has a minimum lot area of 7,000 sf and a minimum lot width of 60 feet. Both parcels will also meet the minimum lot area and width requirements for the R-2 Zone. 736 Vista Street currently has a single family dwelling constructed upon it, which will meet all setback requirements for the proposed lot line adjustment. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve the lot line adjustment request with no conditions.

Documents:

[736 VISTA STREET AND 822 GETAWAY COURT LOT LINE](#)

E. Purchase Agreement For North Welcome Sign Property - Gary J. Riedner

In 1998, the City of Moscow installed welcome signs at the west, east and north entrances to the City. The south entrance sign installation was delayed pending the completion of modifications to US95 by the Idaho Transportation Department. The funding for the entrance signs included participation from the City, University of Idaho, Associated Students of the University of Idaho, Moscow School District and the Associated Students of Moscow School District. The north entrance sign was constructed on land granted by a permanent easement granted by Gainford Mix, the owner of the property. Recent surveys have determined that the location of the sign is partially upon the easement, and portions of the sign and attendant landscaping are outside of the easement area, upon property owned by Mr. & Mrs. Richard Beebe and Mr. Edward Shipley. The Beebes and Mr. Shipley have indicated that they are willing to sell the property to the City. Staff has worked with the property owners and have negotiated a price of \$4,200 for the City to obtain fee title to the property. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

ACTION: Approve purchase of property for the north entrance sign.

Documents:

[PURCHASE AGREEMENT FOR NORTH WELCOME SIGN PROPERTY.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Public Hearing: Amendment Of Title 4, Chapters 1, 2, 3, 4, 6, 11, And 12 Of Moscow City Code Regarding The Use Table Ordinance - Michael Ray

As part of the ongoing work of the Planning and Zoning Commission and Community Development Department to update the Zoning Code, the Commission has been working on a code amendment to convert portions of the Zoning Code from a narrative format to a table format. In order to accommodate the conversion of these portions of the code there is restructuring and relocation of certain sections of the code for ease of use and also the creation of new sections for instruction or explanation. Also included within this amendment are: the conversion of commercial use definitions to the North American Industry Classification System (NAICS); minor amendments to the sign code; the insertion of standards for drive-through facilities; and the insertion of illustrations to more clearly convey requirements. The Planning and Zoning Commission conducted a public hearing on the proposed ordinance on April 11, 2018 and recommended approval of the ordinance to City Council with a slight modification. This was reviewed by the Administrative Committee on May 14, 2018.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of testimony presented, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it

be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Documents:

[AMENDMENT OF T4C 1, 2, 3, 4, 6, 11, AND 12 USE TABLE ORDINANCE.PDF](#)

6. FMPP Grant Application - Jen Pfiffner

The Farmers Market Promotion Program is a federally administered USDA grant. The Moscow Farmers Market has identified two projects requiring assistance that match the capacity building requirements of this grant to enhance the development, improvement and expansion of direct producer to consumer market opportunities. As identified in the Moscow Farmers Market Strategic Plan, the issue of Market Layout is Unsafe, Restrictive and Limits Growth Decisions has been listed as a project as well as a desire to identify a clear and distinctive branding message outlining what makes the Moscow Farmers Market unique. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

PROPOSED ACTIONS: Approve ratification of submittal of the grant request for the 2018 Farmers Market Promotion Program (FMPP) with total project costs estimated not exceed to \$135,000 with no local match required or take other such action deemed appropriate.

Documents:

[FMPP GRANT APPLICATION.PDF](#)

7. Internet Crimes Against Children MOU - James Fry

The Idaho Attorney General's Office has selected the Moscow Police Department to enter into a Memorandum of Understanding (MOU) allowing MPD Detective Eric Kjorness to become an agent under the Internet Crimes Against Children task force. This partnership allows the Moscow Police Department to hire an additional cyber crime investigator, as under the MOU, the Attorney General provides reimbursement to the City of all expenses for Det. Kjorness, including salary, as well as training and equipment. The MOU will provide better support and succession planning for the City of Moscow and the Moscow Police Department's commitment to the safety of children. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

PROPOSED ACTIONS: Approve the Memorandum of Understanding with the Idaho Attorney General's Office; or take other action deemed appropriate.

Documents:

[INTERNET CRIMES AGAINST CHILDREN MOU.PDF](#)

8. Medical Insurance Proposal And Direction - Gary J. Riedner

Healthcare costs for both the City and employees continues to rise year after year. As our employee base becomes more diverse with different age groups and preferences for service, the model that has served us for many years is being reviewed, given changes in the healthcare industry. Per the Human Resources Strategic Plan and in support of long-range planning

initiatives, exploration of available options for managing the City's health insurance including medical insurance costs for the City and the employees is being conducted.

Murray Group, the City's consultant for employee benefits, will provide an overview and presentation relating to self-funded health insurance options. The presentation has been made to the Administrative Committee, Employee Advisory Committee, Employee Benefits Committee and City Management on Monday, May 14.

PROPOSED ACTIONS: Review presentation and direct staff to proceed with development of a self-funded City Employee Health Insurance proposal for City Council consideration, or take such other action deemed appropriate.

Documents:

[MEDICAL INSURANCE PROPOSAL AND DIRECTION.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn to Executive Session per Idaho Code 74-206 (1)(B), (1)(C) and (1)(F) - The meeting will not reconvene.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

EMERGENCY MEDICAL SERVICES PROCLAMATION

- WHEREAS,** emergency medical services are a vital component to public service; and
- WHEREAS,** the members of the Moscow Volunteer Fire Department and Ambulance Company are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS,** access to high quality emergency care dramatically improves the survival and recovery rate of those to experience sudden illness or injury; and
- WHEREAS,** the members of the Moscow Volunteer Fire Department and Ambulance Company is made up of volunteer emergency medical technicians, paramedics, and firefighters, and trained members of the public; and
- WHEREAS,** the members of these teams engage in countless hours of specialized training and continuing education to enhance their lifesaving skills; and
- WHEREAS,** it is appropriate to recognize the value and the accomplishments of the emergency medical services of the Moscow Volunteer Fire Department and Ambulance Company by designating Emergency Medical Services Week.

NOW, THEREFORE, I, Bill Lambert, Mayor for the City of Moscow, do hereby proclaim the WEEK of May 20 – 26, 2018 as

Emergency Medical Services Week

in the City of Moscow, and encourage our public to thank these volunteers.



DATED this 21st day of May, 2018.

Bill Lambert, Mayor



Moscow City Council

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
May 7, 2018

7:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 7:00 PM

PRESENT: Kathryn Bonzo Council President, Art Bettge Councilmember, Jim Boland Councilmember, Brandy Sullivan Councilmember, Anne Zabala Councilmember, Bill Lambert Mayor

ABSENT: Gina Taruscio Council Vice President (Excused)

STAFF: Gary J. Riedner, Mia Vowels, Les MacDonald, Jen Pfiffner, David Schott, Laurie M. Hopkins

Pledge of Allegiance

Councilmember Zabala led the Pledge of Allegiance.

Mayor Lambert took a moment and spoke about Linda Pall, who passed away last week.

Bike Month Proclamation

Mayor Lambert read the proclamation and presented it to Margaret Dibble.

1. Consent Agenda

A. Approval of Moscow City Council April 16, 2018 Minutes – Laurie M. Hopkins

B. Lola Clyde Park Sign Design – David Schott

The Parks and Recreation Department is requesting Council approval of the proposed Lola Clyde Park sign design. The proposed sign design varies from the standard park sign with the inclusion of a plaque. The plaque will consist of a picture of Lola Clyde from the 1982 National Geographic Magazine. Moreover, the plaque will include the copyright permission from the photographer with the website inscribed into the plaque.

The estimated cost for the project is \$2,000 for a standard park sign, plaque, Plexiglas, and copyright permission. The project is included in the FY18 Budget under Parks and Recreation - Parks, 120-165-30-690-10, in the amount of \$2,125. The Clyde family has pledged to donate \$1,775 toward the Lola Clyde Park sign. The Parks and Recreation Commission considered and recommended approval of the Lola Clyde Park sign at their March 22, 2018 meeting.

The Administrative Committee considered and recommended approval of the Lola Clyde Park sign design on April 23, 2018.

ACTION: Approve the Lola Clyde Park sign design.

C. Request Authorization for Beer Garden for Rendezvous in the Park 2018 – Dwight Curtis

In accordance with Moscow City Code 5-13-4(B), Rendezvous in the Park is requesting that the City Council pass a Resolution allowing them to have a beer garden catered by a licensed vendor in East City Park for Rendezvous in the Park on July 19, 20 and 21, 2018, from 4:00 p.m. to

Minutes Acceptance: Minutes of May 7, 2018 7:00 PM (Consent Agenda)

10:00 p.m. There will be food vendors, live music, and other activities at the event. As has been approved in the past, the entire fenced off area will be designated as the beer garden to allow families to be together to watch the music festivities, as well as a secured internal alcohol dispensing area. There have been no problems associated with this set-up. Also, the fenced off area will not block public access to the restroom facility. Police Chief James Fry is supportive of Rendezvous in the Park providing its own security as done previously. There have been no problems associated with alcohol at this event in the past. This item was reviewed and recommended for approval by the Administrative Committee on April 23, 2018.

ACTION: Approve beer garden request for Rendezvous in the Park 2018 per the attached Resolution.

D. Morgan's Orchard Park Playground Slab and Pathway - David Schott

Staff is requesting authorization to retain Knox Concrete, LLC for construction of the Morgan's Orchard Park Playground Slab and Pathway Project in the amount of \$18,780 with a ten percent contingency of \$1,878 for a total amount not to exceed \$20,658.

On April 9, 2018, the City issued a solicitation of bids for the Morgan's Orchard Park Playground Slab and Pathway Project to four concrete contractors with three bid proposals received ranging from \$18,780 to \$25,946. The project includes the installation of a concrete pad for the playground, authorized to purchase by Council on February 20, 2018, and a concrete pathway to the playground.

The funding source is the Hamilton Fund, and was approved through the FY2018 budget. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects will be authorized through the annual budget authorization.

The Public Works / Finance Committee considered and recommended approval to retain Knox Concrete for the construction of Morgan's Orchard Park Playground Slab and Pathway on April 23, 2018.

ACTION: Accept the low bid from Knox Concrete, LLC for the construction of Morgan's Orchard Park Playground Slab and Pathway Project, award the contract in the amount of \$18,780 with a ten percent contingency of \$1,878 for a total amount not to exceed \$20,658 with funding source from the Hamilton Fund.

E. White Avenue Water Main Replacement - Les MacDonald

The City published an advertisement for bids on March 30, 2018 for the White Avenue Water Main Replacement - 2018 Project. The base bid for the project includes construction of approximately 1,200 linear feet of 12 inch ductile iron water main, new stormwater infrastructure, and reconstructing the westbound lanes road base along the north side of White Avenue from Blaine Street to State Highway 8. Construction of water main includes new service lines, hydrants, associated fittings, valves, and abandoning/connecting existing water main. Stormwater construction will include installation of six new catch basins and approximately 110 linear feet of 8 inch SDR 35 pipe. The Engineer's estimate for the project was \$319,784.63.

Bid opening for the project took place on April 17, 2018 at which 2 bids were received. Of the responsive bids received, numbers ranged from \$281,495.50 to \$313,328.00. Germer Construction Inc. of Moscow was the low bidder on the project and a bid tabulation is attached. This was reviewed and recommended for approval by the Public Works/Finance Committee on April 23, 2018.

ACTION: Accept the low bid from Germer Construction Inc., award the contract in the amount of \$281,495.50, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

F. 2018 Pavement Management Program: Slurry Seal Award – Scott Bontrager

The Pavement Management Program for FY2018 includes the utilization of a \$477,450 grant through the Local Highway Technical Assistance Council's (LHTAC's) Local Strategic Initiative Program to apply a Slurry Seal road preservation treatment on multiple roadways throughout the City. A Slurry Seal is the application of a thin mixture of water, asphalt emulsion, aggregate (very small crushed rock), and additives to an existing asphalt surface. Slurry Seals are primarily applied on residential and collector streets with low to moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 31, 2018 for the 2018 Slurry Seal road treatment project. The base bid for the project includes 265,300 square yards of Type II Slurry Seal. The Engineer's estimate for the project was \$477,540.

Bids were opened on Tuesday, April 17, 2018. Four responsive bids were received, ranging from \$443,051 to \$583,660. Of those, the low bid was submitted by Intermountain Slurry Seal of Salt Lake City in the amount of \$443,051. A bid tabulation is attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 which recommended approval.

ACTION: Accept the low bid from Intermountain Slurry Seal, award the contract in the amount of \$443,051, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

G. Third Street- Polk to Hayes Phase II Bid Results and Contract Award – Scott Bontrager

The Third Street - Hayes Street to Polk Street Phase II project is the continuation of the City's efforts to address pavement failure issues along the Third Street corridor while upgrading those public utilities that are approaching the end of service life, and bringing the pedestrian routes up to current ADA Standards. The reconstruction of this segment of Third Street was originally included as an "Add Alternate" in the 2016 Third Street - Polk to Hayes Project, but was not awarded due to fiscal constraints.

This phase of the project will reconstruct the segment of Third Street from Monroe Street to Polk Street. The work includes full depth street replacement with subsurface drainage improvements, replacement of the existing 8 inch water main with a 24 inch diameter main, and replacement of the existing storm and sanitary sewers within the roadway. The project will also install traffic calming curb bulbs at four locations and replace seven deficient curb ramps to insure compliance with ADA requirements. The Engineer's estimate is \$782,687.50.

The City published an advertisement for bids for Phase II on March 31, 2018 and bids were opened on Tuesday, April 17, 2018. Three responsive bids were received, ranging from \$658,761 to \$828,727.50. Of those, the low bid was submitted by Crea Construction of Lewiston in the amount of \$658,761. A bid tabulation is attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 and recommended for approval.

ACTION: Accept the low bid from Crea Construction, award the contract in the amount of \$658,761, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount

H. Colters Creek Request for Sidewalk Cafe - Laurie Hopkins

In 2007, the City Council formalized a process for the licensing of sidewalk cafés in the Central Business Zoning District. Minimum standards for all sidewalk cafés are included in the Moscow City Code and additional regulations are required for those licensees that intend to serve alcoholic beverages within the sidewalk café. One of those additional regulations is the requirement of a non-permanent physical barrier such as a railing, potted plants, decorative chain, fence, rope or other physical barrier, as required and approved by the City. Over the last couple years, staff has received inquiries regarding esthetically pleasing options for the barrier, including a more permanent structure. Due to the risk of damage to the City's right-of-way, the City does not allow drilling into the sidewalk. Colter's Creek has requested the installation of a deck-like base for their café area. The Deputy Director of Public Works Operations has reviewed the area and discussed options on how this proposal can work within the guidelines of the Code, as well as safety of the public and ADA requirements. Staff is bringing the proposal to City Council as a proposed pilot project to determine whether to proceed with a more robust, yet still non-permanent sidewalk café. Staff will continue to review requests and refine options for sidewalk cafes while putting together possible amendments to the sidewalk café regulations. This was reviewed and recommended for approval by the Administrative Committee on April 23, 2018.

ACTION: Approve the sidewalk café pilot project.

I. Request to Purchase Fire Truck - Gary J. Riedner

One of the City's Major Challenge Areas (MCA) in its Strategic Plan, was to replace its aging and deteriorating fire apparatus. To meet this MCA, City Council directed that a schedule for fire truck replacement be included within the City's budget process, rather than depend upon a bond election. This direction was implemented in 2016, and a schedule was developed to replace the fire truck fleet. A Pierce Manufacturing Saber pumper engine was ordered in FY2017 and is due for delivery in June, 2018. The FY2018 budget includes \$362,204 accumulation to be allocated toward the purchase of the second pumper engine scheduled to be ordered in FY2018 for delivery in 2019. In addition to the funding accumulation, the City applied for an Idaho Community Development Block Grant (ICDBG) in the amount of \$289,000, for which the City received notice of award last week. This brings the total available funding for purchase of the second pumper engine to \$651,204.

The City Fleet Department ordered the 2017 pumper engine through a purchasing consortium which provides the greatest discounts for the fire truck purchase. The Fleet Department has received notice from Hughes Fire Equipment (the dealer for Pierce Manufacturing), that recent tariffs imposed upon imports has had the effect of increasing the cost of certain components (mainly aluminum), which will consequently increase the cost of the pumper engine by \$15,638. This increase can be avoided if the purchase order is made prior to May 1, 2018, when the tariff takes effect.

Fire Chief Brian Nickerson has been working with the Moscow Volunteer Fire Department (MVFD) Board of Directors and MVFD Company 7 (the Company which will receive the next pumper engine), and has obtained their approval of the specifications for the next pumper engine which will be identical to the Pierce Saber pumper engine ordered in 2017. This approval allows for the new pumper engine to be ordered immediately, if authorized.

Fleet Supervisor Rick Benjamin has been in contact with Hughes Fire Equipment and it is possible to order the new pumper engine prior to May 1, 2018, to avoid the price increase resulting from the tariff. The quoted purchase price is \$545,472. With the successful CDBG

award, the purchase of the pumper engine could be made in advance of the 2019 schedule in order to avoid the tariff-related increase of \$15,638.

This agenda item was taken to both Public Works/Finance Committee and Administrative Committee last week in order to gain consensus to proceed with ordering the pumper engine prior to the Council meeting on May 7, 2018. Both Committees recommended approval of ordering the pumper engine last week and recommended ratification of the action at the City Council meeting May 7, 2018.

ACTION: Ratify the order and purchase of the Pierce Manufacturing Saber pumper engine.

Sullivan asked Item 1G to be removed from the consent agenda. Sullivan moved and Boland seconded to approve the consent agenda minus Item 1G.

RESULT:	ADOPTED CONSENT AGENDA [UNANIMOUS] MINUS ITEM 1G BY ROLL CALL VOTE
MOVER:	Brandy Sullivan, Councilmember
SECONDER:	Jim Boland, Councilmember
AYES:	Bonzo, Bettge, Boland, Sullivan, Zabala
EXCUSED:	Gina Taruscio

Brandy asked MacDonald to explain more about the bulb-outs. This contract with Crea Construction is a continuation of the reconstruction of Third Street and includes the replacement of the water line. In 2016, Hayes Street to just west of Monroe Street was completed. This contract will complete the street from west of Monroe Street to just west of Polk Street. The schedule is not completed yet but will generally start after the high school is out. The Third Street corridor also includes the Children Pedestrian Safety (CPS) improvements. The CPS program is only for pedestrian safety improvements such as raised pedestrian crosswalks, lights on speed zone signs, sidewalks where they don't exist, ADA ramps, etc. When the City applied for the CPS grant, staff was still looking at possible project options. MacDonald went through the locations of raised pedestrian walkways, what a curb is, and locations of the bulb outs. Sullivan asked if it is appropriate to have the Transportation Commission look at the design. Riedner explained that is not the intent of the Transportation Commission as design goes through the City Engineering Department. MacDonald explained the CPS grant has a general cost estimate for the CPS application and components and includes the bike facilities as the local match. The amount of monies from the CPS grant that will go towards bulb outs versus sidewalk versus raised crosswalks has not been broken out. Everything in Plan C is moving forward and the bulb-outs further enhance the corridor.

RESULT:	ADOPTED ITEM 1G BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jim Boland, Councilmember
SECONDER:	Kathryn Bonzo, Council President
AYES:	Bonzo, Bettge, Boland, Sullivan, Zabala
EXCUSED:	Gina Taruscio

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Karen Burnett, 1423 Alpowa Ave Moscow, saw the public notice for weed spraying and has many questions and concerns regarding the list of pesticides, health and safety and environment related. She spoke with her neighbors and many of them have concerns as well. She read her concerns into the record

and will provide a typed copy to the City Supervisor via email.

Joann Muneta, 203 S. Howard Moscow, said she is confused about the bulb-outs in the Third Street reconstruction contract and doesn't feel it was seen by the public nor Transportation Commission. What is design as opposed to construction and change of traffic patterns. Questions she would like answered are why wasn't the Transportation Commission involved and is any of the Child Protection Safety (CPS) grant money being used for these bulb-outs? She feels this is one more surprise to the citizens and perhaps not all of the bulb-outs are necessary.

MacDonald responded that some of the bulb-outs were included in the CPS grant application. The purpose of these bulb-outs is pedestrian safety for children walking on Third Street.

5. Citizen Commission Report - Moscow Pathways Commission - David Schott / Jonathan Gradin

Gradin went through the current Commission members and recent accomplishments including the concrete pad and benches at Blackbird Station; evaluated the underpass feasibility on US95 and provided planning feedback on the underpass at Styner/White and Highway 8. Future goals include becoming more active in pathway planning for new developments; developing guidelines for Community Development on implementation; research and propose safety improvements at road crossings; continuing work on orphan paths and donations for Blackbird Station.

6. Paradise Path Underpass & Multimodal Extension Bid Results and Contract Award - Les MacDonald

The intersection of State Highway 8 and White/Styner Avenues has long been problematic for bicyclists and pedestrians needing to cross the highway. In spring of 2016, application was made for federal funding to design and construct a bike/ped underpass at this location and to extend the Paradise Path to Blaine Street and the south entrance of the Latah County Fairgrounds. In February 2017, the City was notified in that the request had been approved for construction in FY 2018. With the assistance of the Local Highway Technical Assistance Council (LHTAC), which administers the State of Idaho Transportation Alternatives Program, City Staff enlisted a local engineering firm, Alta-SE, to design the project.

On March 31, 2018, the City published an advertisement for bids to construct the project. The base bid includes 1,295 linear feet of 10' wide asphalt path, 190 linear feet of concrete path underpass, 980 linear feet of curb and gutter, 295 linear feet of concrete block retaining wall, 72 linear feet of 6' wide concrete sidewalk, and 4 new pedestrian ramps. Due to potential budget constraints, the bid proposal was structured such that the section of 10' wide asphalt path, pedestrian ramps, and curb and gutter from Blaine Street to the Fairgrounds is included as an additive alternate that may be awarded at the discretion of the City. As a federally funded project, it is subject to prevailing wages and other mandatory federal compliance requirements. The Engineer's estimate is \$344,702.27 Base Bid (Hwy 8/Troy Rd to Blaine St.) and \$31,834.40 Add Alternative No. 1 Bid (Blaine St. to Fairgrounds).

Bids were opened on Tuesday, April 17, 2018. Two responsive bids were received, with Base Bids ranging from \$392,847 to \$418,719.75 and Add Alternative No. 1 Bids ranging from \$28,873.50 to \$38,908.40. Of those, the low bid was submitted by Crea Construction of Lewiston in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1. Bid tabulations are attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 and was recommended for approval.

PROPOSED ACTIONS: Accept the low bid from Crea Construction, award the contract in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1 Bid, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or take other action deemed appropriate.

MacDonald showed an aerial of the location. This project uses the existing structure to provide a path under the highway and along the north side of White Avenue to the entrance of the fairgrounds. The area from the fairgrounds entrance to the gas station is not included and staff anticipates eventually completing that project as a possible City-funded project in the next few years. The drawings were shown for the path and the road surface. Riedner added that staff is putting together a proposal for a hydraulic study for an underpass under US95 to come forward in the future. The low bid from Crea Construction, award the contract in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1 Bid, and staff approval for construction change orders in an amount not to exceed 10% of the contract amount was approved by roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Bettge, Councilmember
SECONDER:	Kathryn Bonzo, Council President
AYES:	Bonzo, Bettge, Boland, Sullivan, Zabala
EXCUSED:	Gina Taruscio

7. Professional Services Agreement Paradise Path Underpass Construction Inspection - Les MacDonald

The construction contract for the Paradise Path Underpass and Multimodal Extension Project was reviewed by the Public Works/Finance Committee on April 16, 2018, and was forwarded to the full Council's next meeting (May 7, 2018) with a recommendation to accept the low bid from Crea Construction of Lewiston and to award the contract.

City staff, with the assistance of the Local Highway Technical Assistance Council (LHTAC), has selected the engineering firm of J-U-B Engineers, Inc. to perform the construction inspection for the project. The attached professional services agreement with JUB in the amount not to exceed \$55,700.00 has been prepared by the Idaho Transportation Department's (ITD's) Consultant Services Section for this work. The agreement was not received by Staff until April 25, 2018, thus it could not accompany the construction agreement presented to the Public Works/Finance Committee as staff had hoped.

PROPOSED ACTIONS: Approve the Professional Services Agreement with J-U-B Engineers, Inc. in an amount not to exceed \$55,700.00, or take other such action deemed appropriate.

MacDonald introduced the item saying as part of the conditions in accepting grant funding, LHTAC will sometimes require certified people to complete the inspections. Boland pointed out this expense was not talked about during the construction contract and has concerns about liability should a situation come up and if they have the authority to require it be fixed. The inspection contractor acts as an extension of City staff. The inspector's role is to review the project; be sure construction is according to the plans and specifications; point out any issues; and provide documentation demonstrating what was reviewed and what is in/ out of compliance. Regardless of any comments from inspector, the contractor has to meet the requirements with the bid documents. If the inspector identifies any issues, they speak to staff. Staff, as the construction managers will work with the contractor to remedy the situation. The southwest sewer trunk line was the last project inspection services were contracted for. LHTAC requires state certification for some grants and the City is not state certified. This contract was not available for committee because LHTAC had not approved it in time. The professional services agreement with J-U-B Engineers, Inc. in an amount not to exceed \$55,700.00 was approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Art Bettge, Councilmember
AYES:	Bonzo, Bettge, Boland, Sullivan, Zabala
EXCUSED:	Gina Taruscio

8. Idaho Community Development Block Grant Agreement - Fire Engine - Gary J. Riedner

On April 23, 2018, the Idaho Department of Commerce (IDOC) notified the City of Moscow it had been awarded a \$289,000 Idaho Community Development Grant (ICDBG) for the Pumper Fire Engine Project. The letter included three items which needed to be completed and submitted to IDOC prior to execution of an ICDBG Agreement. Staff completed and submitted the documentation to meet those requirements and received approval to order the Fire Engine on April 26, 2018. Staff also subsequently submitted the purchase documents in order to receive the price quoted available until May 1, 2018, in order to avoid an additional aluminum tariff price increase and confirmation of the order and purchase was also received on April 26, 2018. On May 1, 2018, notification was received from IDOC stating the ICDBG Agreement was mailed to the City. In anticipation of the Agreement being received and reviewed for approval prior to City Council meeting on May 7, 2018, staff is submitting this request for approval to execute the forthcoming ICDBG Agreement.

PROPOSED ACTIONS: Approval to execute the Idaho Community Development Block Grant Agreement for award of \$289,000 for the purchase of a Fire Engine or take such other action deemed appropriate.

Riedner explained the Council ratified the order and purchase of the fire truck in the consent agenda. The notice of approval for the ICDBG grant was received and the Council needs to accept the grant by contract. The contract was received this morning from the Department of Commerce. It is their standard agreement and Riedner passed it out prior to the meeting. The authorization to execute the Idaho Community Development Block Grant Agreement for award of \$289,000 for the purchase of a Fire Engine was approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Art Bettge, Councilmember
SECONDER:	Jim Boland, Councilmember
AYES:	Bonzo, Bettge, Boland, Sullivan, Zabala
EXCUSED:	Gina Taruscio

9. Authorization to Proceed with Purchase of Magyar Building - Gary J. Riedner

The City of Moscow Water & Sewer Departments have occupied the office building located at 201 North Main Street in Moscow (owned by Magyar Investments, Inc.) since 2008. The City leased the building for an initial term of 6 years, and that lease has been renewed on year-to-year extensions since 2013. The annual rate for the current lease is \$54,000 per year.

When the City originally leased the building, the location was optimal, as it provided office space in close proximity to the City's Water Operations building and filter plant located at the intersection of "A" and Jackson streets. Magyar investments has offered the building for City purchase for the amount of \$422,214.00. Assuming no increase in the current lease rate, and a projected rate of return on investment of 3%, the City will amortize the purchase price of the building in approximately ten years. Based upon the City's occupancy of the building for the past 10 years, and the favorable structural assessment, it should serve the City's current needs for a Water and Sewer office building for many years to come.

Minutes Acceptance: Minutes of May 7, 2018 7:00 PM (Consent Agenda)

Staff is recommending the purchase of the building for the amount of \$422,214.00. The recommended source of funding for the purchase will come from the Water Capital Projects and Sewer Capital Projects line items from accumulations for Public Works Facilities. This was reviewed and recommended for approval by the Public Works/Finance Committee on April 23, 2018.

PROPOSED ACTIONS: Approve purchase of the Water & Sewer office building from Magyar Investments, Inc. for the price of \$422,214.00 or take other such action deemed appropriate.

Riedner introduced the item as written above. While the structural assessment was favorable, there will be some improvements needed such as some beam work, HVAC, carpets and other cosmetic modifications. If the Council approves, the City Attorney will prepare the purchase and sale agreement for the Mayor to sign and the repairs will be proposed in the FY2019 budget. The purchase of the Water & Sewer office building from Magyar Investments, Inc. for the price of \$422,214.00 was approved by roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Anne Zabala, Councilmember
AYES:	Bonzo, Bettge, Boland, Sullivan, Zabala
EXCUSED:	Gina Taruscio

10. Strategic Planning Update - Jen Pfiffner

Pfiffner explained the City began strategic planning in 2014 and it was adopted in 2015. There have been several updates since. She presented the Major Challenge Areas (MCA), both external which is more forward facing to community, and the internal which are more specific to the City organization and how each City department has worked toward those MCA's. See attached presentation. Since 2014, the strategic planning process has been introduced and used by the Moscow Farmers Market Commission, the Moscow Volunteer Fire Department, SMART Transit, and the Partnership for Economic Prosperity. Sullivan asked for an update on the sanitation survey. Pfiffner said it was mailed out two weeks ago and it is left open for four to six weeks. Tallying will begin next week. Boland said some have a lot of progress and thought the MCA's may need to be looked at again. Riedner explained review of the MCA's is the next step and then integrate in the FY2020 budget. A strategic plan is a much longer process. The operational overviews are what staff do every day where the long range goals are in addition to every day jobs. The Council asked questions on some specific MCA's and thanked Pfiffner for the report.

Reports

City Council

Farmers Market Commission - Bonzo reported the Commission worked their strategic planning; discussed a business survey; there were 350 dog incidents last market year and 50 incidents regarding smoking. The Commission is working on an education program about service dogs.

Parks & Recreation Commission - Bettge said the Commission had an upcoming summer events report; discussed Lena Whitmore playground equipment and other locations for off lease dog parks.

Palouse Knowledge Corridor - Bettge reported they are planning for the annual Bootcamp to take place on June 11-14 at the Idaho Commons and Schweitzer.

Planning & Zoning Commission - Zabala said they discussed the PUD densities and rural lot access.

Fair & Affordable Housing Commission - Zabala reported the Commission held their first housing fair

and discussed how to make it more successful. The event had plenty of vendors but would like more public attendance.

Palouse Basin Aquifer Committee - Boland said the Committee had a discussion of the current research project on how to determine how much water is in the ground and research on the North Fork and how much turbidity is in the water in order to find out how usable it is.

Human Rights Commission - Boland reported the Moscow High School organized the walk for life and school walk out and also sponsored the Food Chain film at the Kenworthy.

Historic Preservation Commission - Sullivan said the Commission finalized the location for the 1912 interpretive signage; discussion of Orchid Awards and the Fort Russell expansion ceremony; meeting with U of I representatives in June to discuss a historic district potential.

Sustainable Environment Commission - Sullivan reported they are working with P&R Commission on a pesticide free test area in Otness Park; discussed a letter from the Citizens' Climate Lobby-Palouse Region encouraging effective climate/energy legislation.

Councilmembers reported on other events attended.

Mayor

Mayor Lambert said he attended the Airport Board meeting. He and a few others are making a trip on May 4th to Seattle to meet with Alaska Air and discuss what kind of possibilities there may be for flights to Boise. No answer but the presentation seemed well received. He also attended the Association of Idaho Cities spring district workshop; rang the bell to begin the first Farmers Market of the season; fundraiser auction for the Lena Whitmore playground.

Staff

Riedner said the annual Champs awards were last week. The annual Public Service Recognition Week BBQ is this Friday. Commission training will take place tomorrow at 6:30 p.m. and will include the Commission awards.

Adjourn

The meeting was closed at 9:13 PM

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Minutes Acceptance: Minutes of May 7, 2018 7:00 PM (Consent Agenda)

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** Disbursement Report for April 2018**Responsible Staff:** Gary J. Riedner

Information

DESCRIPTION: Presentation of the Accounts Payable Report for the month ending April 30, 2018. A summary of the major expenditures has been approximated by category and represents 95% of the total expenditure of \$2,002,481.56. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

Payroll	\$995,680.00
Professional Services	72,950.00
Sanitation	282,019.00
Capital Outlay	145,747.00
Supplies	44,924.00
Retainage Payments	32,948.00
Vehicles	57,169.00
Utilities	74,869.00
Equipment	70,511.00
Improvements	49,273.00
ACH Wells Fargo	18,993.00
Contractual Payments	48,985.00
Total	\$1,894,068.00

STAFF RECOMMENDATION: Approve report.

ACTION: Approve the Disbursements Report for the month of April 2018.

Necessary Resources/Impacts

\$2,002,481.56

Attachments

Cash & Investments Balances April 2018
 Disbursements Report FY18
 Revenue 2018

City of Moscow Cash and Investments Balances as of 4/30/2018		
Fund	Year to Date Balance	
General Fund	\$	5,115,397.06
Street Fund	\$	1,602,230.68
Culture & Recreation	\$	1,399,933.07
MSDCPF	\$	158,720.24
1912 Fund	\$	78,296.05
Art Fund	\$	-
Transit Center	\$	109,719.55
Water Fund	\$	2,499,084.42
Sewer/WWTP	\$	4,188,000.12
Sanitation Fund	\$	2,193,206.45
Fleet Fund	\$	3,077,142.34
Information Systems	\$	1,838,339.20
Water Capital	\$	6,682,733.05
Sewer Capital	\$	7,009,341.95
Capital Projects	\$	5,517,618.26
Sanitation Capital	\$	4,624,624.16
LID construction	\$	179,232.42
Hamilton	\$	2,567,221.64
Bond & Interest	\$	177,841.23
LID Funds	\$	32,825.84
Payroll Service	\$	541,044.29
Total Cash & Investments	\$	49,592,552.02

DISBURSEMENTS REPORT FOR APRIL 2018										
DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	GRAND TOTALS
		4/6/2018	4/12/2018	4/19/2018	4/20/2018	4/23/2018	4/26/2018	4/16/2018	4/13/2018	4/27/2018
		00001.04.2018	00003.04.2018	00007.04.2018	00005.04.2018	00009.04.2018	00010.08.2018	00006.04.2018	00100.04.2018	00200.04.2018
BATCH #								00010.04.2018		
CHECK #'s		86977-87064	87065-87144	87145	87146-87192	87193	87194-87249	March's CC ACHS	20689-20696	20697-20705
Fund #										
101	GENERAL	24,008.09	78,626.15	793.50	6,106.60	1,225.00	29,766.61	8,782.28	288,029.95	304,462.89
105	STREETS	27,349.48	43,470.21		1,706.33		3.10	10.12	21,793.97	22,631.17
120	RECREATION AND CULTURE	12,536.12	10,405.24		960.68		8,782.83	2,799.15	49,227.65	51,175.20
121	MSD COMM. PLAY FIELDS	18.47	141.42		500.00		1,400.00		2,509.35	2,370.06
123	1912 CENTER		7,916.67							
128	TRANSIT CENTER		1,126.66		105.00					
220	WATER	12,674.91	30,384.07		4,880.06		3,189.73	1,566.72	46,751.10	47,489.35
230	SEWER	56,225.44	50,211.03		6,360.52		12,307.78	183.17	47,402.83	46,640.07
240	SANITATION	79,563.93	185,638.43				359.20		3,751.26	3,837.19
290	FLEET	72,982.41	6,247.97		2,861.67		18,846.89	518.46	11,992.30	12,201.77
295	INFORMATION SYSTEMS	196.61	3,381.25		1,659.05		25,500.00	5,133.63	16,552.10	16,861.61
320	WATER CAPITAL PROJECTS		14,324.60				12,909.57			
330	SEWER CAPITAL PROJECTS		19,626.72				16,870.00			
340	SANITATION CAPITAL PROJ									
350	CAPITAL PROJECTS	26,718.50	10,813.06				56,126.65			
355	LID CONSTRUCTION									
380	HAMILTON - PARKS & REC									
590	BONDS & INTEREST									
	TOTAL	312,273.96	462,313.48	793.50	25,139.91	1,225.00	186,062.36	18,993.53	488,010.51	507,669.31
										2,002,481.56

WIRE Transfers:

_____ Kathryn Bonzo, Chair

_____ Brandy Sullivan

_____ Jim Boland

_____ Gary J. Riedner, Acting Finance Director

RECEIPTS REPORT FOR APRIL 2018

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	22,035.89	122,396.07	58,704.00	358,575.77	126,546.31	7,486.09	24,479.86	445.33	0.00	4,156.42	724,825.74
105	STREETS	2,941.51	0.00	0.00	307,478.85	26,153.82	0.00	0.00	208.00	0.00	0.00	336,782.18
120	RECREATION AND CULTURE	0.00	0.00	25.00	0.00	59,467.83	0.00	0.00	0.00	11.50	0.00	59,504.33
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	6,631.55	0.00	0.00	0.00	0.00	0.00	0.00	6,631.55
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,379.54	0.00	0.00	0.00	0.00	0.00	1,379.54
220	WATER	0.00	0.00	0.00	0.00	424,424.41	0.00	34,843.14	0.00	0.00	0.00	459,267.55
230	SEWER	0.00	0.00	0.00	0.00	830,153.16	0.00	0.00	922.45	0.00	0.00	831,075.61
240	SANITATION	0.00	0.00	0.00	0.00	375,844.83	0.00	0.00	2,000.00	0.00	0.00	377,844.83
290	FLEET	0.00	0.00	0.00	0.00	73,403.32	0.00	0.00	0.00	0.00	0.00	73,403.32
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	97,568.34	0.00	0.00	5.10	0.00	0.00	97,573.44
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	0.00	773,730.75	0.00	0.00	0.00	0.00	0.00	0.00	773,730.75
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	3,631.05	0.00	0.00	0.00	3,631.05
590	BOND & INTEREST	701.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.34
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	547.70	547.70
	TOTAL	25,678.74	122,396.07	58,729.00	1,446,416.92	2,014,941.56	7,486.09	62,954.05	3,580.88	11.50	4,704.12	3,746,898.93

Attachment: Revenue 2018 (1714 : Disbursement Report for April 2018)

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** Artwalk Beer and Wine Garden Resolution And Artwalk Sidewalk Cafe Temporary Expansion Resolution**Responsible Staff:** Jen Pfiffner

Information

DESCRIPTION: Artwalk 2018 is scheduled for June 15, 2018. Since 2016, Council has permitted beer and wine gardens within the City streets and rights-of-way in the Moscow Central Business District for select events by way of Council Resolution. The current proposal will allow appropriate City staff to issue permits for beer and wine gardens during Artwalk June 15th, 2018. An establishment interested in participating in Artwalk by hosting a beer/wine garden would contact the Community Events Manager to coordinate participation in accordance with this resolution and the authorized street closure permit process. Approved participating establishments are required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations.

Additionally, the City regulates sidewalk cafes in the downtown central business to the area immediately in front of an establishment. In an effort to add to the festive and enticing atmosphere of Artwalk businesses may opt to expand their currently permitted sidewalk cafe to the abutting neighboring business property lines with the neighboring business' permission. An establishment wishing to temporarily expand its sidewalk cafe for Artwalk, pursuant to Resolution, would be required to file an amended Sidewalk Cafe Licensed Area diagram to the City Clerk with written permission from the neighboring business allowing the extension of the area in front of the neighboring business. Those establishments permitted to serve alcohol, would be required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations.

This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

STAFF RECOMMENDATION: Approve the Resolution related to beer and wine gardens and Resolution related to temporary expansion of sidewalk cafes.

ACTION: Approve the Resolution related to beer and wine gardens and the Resolution related to temporary expansion of sidewalk cafes.

Necessary Resources/Impacts:

N/A

Attachments

ArtWalk;Beer-Wine(2018)
SidewalkCafeTempAmendmentArtwalk(2018)

RESOLUTION NO. 2018 –

A RESOLUTION OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN MOSCOW DOWNTOWN CENTRAL BUSINESS ZONING DISTRICT UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE SECTION 10-1-12.

WHEREAS, Moscow City Code Section 10-1-12 prohibits the possession of alcoholic beverages while present in a public place or a place where the public has permitted access, including public streets and/or public rights-of-way in the City of Moscow, Idaho (hereinafter “City”) except in accordance with specific regulations adopted by the Council by Resolution; and

WHEREAS, the City of Moscow and the Moscow Chamber of Commerce are sponsoring Artwalk (hereinafter the “Event”), June 15, 2018 in downtown Moscow; and

WHEREAS, Artwalk is an Event promoting the close connections between the Moscow Chamber of Commerce, the City of Moscow, and local artists; and

WHEREAS, Council wishes to encourage and promote downtown businesses during the Event; and

WHEREAS, Moscow Main Street between 6th and “A” Streets in Moscow is a City street (hereinafter “the Event Location”); and

WHEREAS, Council wishes to allow for the vending and responsible consumption of beer and/or wine under certain conditions, contained herein and during limited hours during the Event; and

WHEREAS, Council wishes to prohibit the sale and/or consumption of liquor during the Event; and

WHEREAS, Council wishes to grant authority to appropriate City staff to approve catering permits for Beer and/or Wine Gardens for the Event; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes the specific regulations herein balance the health and safety concerns of citizens with the desire to promote downtown businesses; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens, with the desire to promote responsible use of alcoholic beverages; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol within City limits; and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of any Beer and Wine Garden Sponsor permitted at the Event, and/or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho as follows:

SPECIFIC REGULATIONS ON THE SALE AND/OR CONSUMPTION OF BEER AND/OR WINE DURING ARTWALK 2018:

Intent:

This Resolution is intended to allow appropriate City staff to approve catering permits for Beer and/or Wine Gardens in City streets or rights-of-way in Moscow's downtown central business zoning district in appropriate locations approved by City staff for the sale and consumption of beer and wine only (not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Event. Other than as specifically provided herein, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution shall not establish precedent nor shall it apply to any event other than the Event held on the 15th day of June, 2018 from 4:00 p.m. to 10:00 p.m. Set-up may begin at 3:00 p.m.; tear-down and clean-up may continue until 11:00 p.m.

Liability, Insurance and Safety:

1. No less than five (5) days prior to the Event at which the licensed vendor will sell beer/wine, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk one (1) copy of written proof that the licensed vendor has current, paid up, off-premise liquor liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits.
2. City shall be named as an additional insured on the insurance policy of the licensed vendor.
3. No less than five (5) days prior to the Event, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk the signed original of an agreement with City to defend, hold harmless and indemnify City of Moscow, Idaho, its agents, servants, employees, officers and contractors from any and all claims, causes of action or damages which may arise from the Beer and/or Wine Garden Sponsor's use of the Event Location premises.
4. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of a Beer and/or Wine Garden Sponsor's activities allowed under this Resolution at any time he reasonably determines that it is in the best interest of City to do so. There shall be no appeal from a determination by the Moscow Police Chief or his designee to terminate all or part of any Beer and/or Wine Garden permitted for the Event.

Vendor:

1. There shall be only one (1) licensed vendor of beer and/or wine in the Beer and/or Wine Garden Sponsor's permitted area;
2. All beer/wine shall be sold only by a licensed vendor;
3. Every licensed vendor shall comply with all alcohol related laws and regulations, including, but not limited to, the City requirement of a catering permit;
4. The name, address, telephone number, alcohol license permit number of every licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided to the City Clerk no less than five (5) days prior to the Event at which such licensed vendor shall sell beer and/or wine;
5. The City shall play no role in determining which vendor shall be selected to sell beer/wine in the Permitted Area during the Event described herein;
6. The vendor shall provide at least two (2) persons to check proper identification for those who shall be sold beer/wine during the Event. These persons shall be clearly identified and shall be stationed within ten feet (10') of the sales and/or dispensing counter between 4:00 p.m. and 10:00 p.m. while alcoholic beverages are being sold and/or consumed;

Sales and Consumption:

1. No less than five (5) days prior to the Event at which the licensed vendor will sell beer/wine, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk one (1) copy of a site map which shall be drawn to show the locations, dimensions of, and relative distances between the following: (a) the beer/wine garden within the Street; (b) the barricade, sales and/or dispensing area, consumption area, entry and exit points; (c) identification checking station; and, if any, (d) food sales and service areas. Said site design and any subsequent alterations shall be approved in writing by the Moscow City Supervisor or designee, and by the Moscow Chief of Police or designee prior to the Event;
2. All beer/wine sales and consumption shall take place within the area designated by the Beer and/or Wine Garden Sponsor and as shown on the site map required by this Resolution;
3. The designated sales and service area(s) shall be physically separated from the rest of the Event Location by a barricade which is no less than forty four inches (44") tall and which is constructed so no person can pass under, over, or through it except at established entry and exit points located, as shown, on the site map required by this Resolution. All sales, dispensing, service, and consumption shall take place inside the approved barricade area;
4. All food sales and service shall be located outside the approved barricade and have a space of no less than ten feet (10') between the approved barricade and food sales or service area;
5. No person shall be allowed to transport, purchase, consume or possess alcohol in the Permitted Area other than within the area designated for alcohol sales and consumption as shown on the map required by this Resolution;
6. There shall be no more than one (1) entrance and one (1) exit to the area designated for alcohol consumption, as shown on the map required by this Resolution;
7. All beer/wine shall be dispensed in and consumed from its original container or a readily identifiable container not more than sixteen ounces (16 oz.) in size which shall not bear a logo for a non-alcoholic beverage;
8. Every occupant within the area(s) designated for beer/wine consumption shall provide identification to law enforcement officers or City employees who request it;

9. A sign shall be prominently posted at or near all entrances and exits to any area designated for beer/wine sales and/or consumption stating to the effect that no alcohol can be consumed within the Permitted Area unless it is purchased within such Permitted Area and that no person under twenty one (21) years of age may purchase, carry, or consume alcohol within the Permitted Area;
10. Beer/wine shall be sold only within the designated Beer and/or Wine Garden Sponsor's Permitted Area only between the hours of 4:00 p.m. and 10:00 p.m. on the 15th day of June, 2018;
11. Beer/wine shall be consumed only within the designated Beer and/or Wine Garden Sponsor's Permitted Area only between the hours of 4:00 p.m. and 10:00 p.m. on the 15th day of June, 2018, during the Event;
12. No person shall carry or consume an alcoholic beverage within the Beer and/or Wine Garden Sponsor's Permitted Area which is not purchased or dispensed from a licensed vendor at the Event and consumed within the approved consumption area. Consumption of alcohol not purchased within the Beer and/or Wine Garden Sponsor's Permitted Area and outside of the approved consumption area shall be considered a violation of the City's open container ordinance.

Fee

The Beer and/or Wine Garden Sponsor shall submit to the City Clerk, within five (5) days of the Event, the required fee established by Council that is associated with this Resolution.

Failure To Comply:

Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for alcohol permits within Moscow for a period of no less than five (5) years.

PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this _____ day of _____, 2018.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Attachment: ArtWalk;Beer-Wine(2018) (1716 : Artwalk 2018 Beer/Wine Garden Resolution)

RESOLUTION NO. 2018 – ____

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY EXPANSION OF SIDEWALK CAFÉS IN DOWNTOWN MOSCOW UNDER SPECIFIC REGULATIONS AND UNDER LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE § 9-12-6(D); PROVIDING THAT THIS RESOLUTION SHALL BE IN EFFECT UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Moscow City Code § 9-12-6(D) limits the licensed area of a Sidewalk Café to no more than fifty percent (50%) of the unobstructed portion of the abutting sidewalk to the business; and

WHEREAS, the City of Moscow and the Moscow Chamber of Commerce are sponsoring Artwalk (hereinafter the “Event”), June 15, 2018, in downtown Moscow; and

WHEREAS, Artwalk is an Event promoting the close connections between the Moscow Chamber of Commerce, the City of Moscow, and local artists; and

WHEREAS, Council wishes to encourage and promote downtown businesses during the event; and

WHEREAS, Council wishes to allow licensed Sidewalk Cafés to expand their operations during the event with any and all required permits as prescribed by law; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes the specific regulations herein balance the health and safety concerns of citizens, with the desire to promote downtown businesses; and

WHEREAS, nothing contained within this Resolution is intended to waive other laws and regulations applicable to Sidewalk Cafés;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

Specific regulations for the expansion of Sidewalk Cafés during the Event (Artwalk 2018), June 15, 2018.

Intent:

This Resolution is intended to allow the expansion of Sidewalk Café operations pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the day of this Event.

This Resolution is not a waiver of any State, County, or local requirement of a permit or licensure related to sales and/or distribution of alcohol including a requirement for a catering permit.

This Resolution shall not establish precedent nor shall it apply to any event other than the permitted Event held on the 15th day of June, 2018.

Conditions of Sidewalk Café License:

1. A licensed Sidewalk Café operator, with written permission from an abutting business operator, and if said establishment serving alcohol obtains a proper catering permit, may expand the Sidewalk Café operation to include the unobstructed portion of the abutting sidewalk in front of the neighboring business up to, but not including, the doorway to the neighboring business;
2. Any Sidewalk Café wishing to expand its Sidewalk Café business during the event shall be required to file an amended Sidewalk Café Licensed Area Diagram to the City Clerk along with the written permission from the neighboring business allowing the extension of the area in front of the neighboring business;
3. Any Sidewalk Café establishment permitted to serve alcohol shall apply for and pay for a catering permit with the City of Moscow in accordance with State Alcohol Regulations;
4. Any Sidewalk Café establishment permitted to serve alcohol shall provide delineation of the Licensed Area, consisting of a non-permanent physical barrier such as a railing, potted plants, decorative chain, fence, rope or other physical barrier, as required and approved by the City; and
5. Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for permits for a period of no less than five (5) years.

This Resolution shall become effective as of the _____ day of _____, 2018.

PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this _____ day of _____, 2018.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** 736 Vista Street and 822 Getaway Court Lot Line Adjustment**Responsible Staff:** Michael Ray

Information

DESCRIPTION: Richard Burnham is requesting a lot line adjustment between two parcels of land currently addressed as 736 Vista Street and 822 Getaway Court. 736 Vista Street is 9,386 sf in size and 822 Getaway Court is 18,169 sf in size. The applicant is proposing to adjust the common lot line between the two parcels in order to convey a 6,837 sf area from 822 Getaway Court to 736 Vista Street. The subject properties are located in the Moderate Density Single-Family Residential (R-2) Zoning District which has a minimum lot area of 7,000 sf and a minimum lot width of 60 feet. Both parcels will also meet the minimum lot area and width requirements for the R-2 Zone. 736 Vista Street currently has a single family dwelling constructed upon it, which will meet all setback requirements for the proposed lot line adjustment. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

STAFF RECOMMENDATION: Approve the lot line adjustment request with no conditions.

ACTION: Approve the lot line adjustment request with no conditions.

Necessary Resources/Impacts

N/A

Attachments

Packet

RECEIVED

MAY 04 2018

City of Moscow

May 4, 2018

City of Moscow
Mayor and City Council
Moscow, ID 83843

RE: Boundary Line Adjustment

Dear Mayor and City Council:

Attached is the plat map and legal description of two parcels of land that we are requesting lot line adjustments for: Lot 1 (one) and Lot 3 (three), as surveyed and prepared by Hodge & Associates. Both lots are in the Moser Estate Fifth Addition.

After readjustment, Lot 1 will contain 16,223 Sq Ft (+/-) and Lot 3 will contain 11,361 Sq Ft (+/-).

We appreciate your consideration regarding this request.

Please feel free to contact me should you have any questions.

Kind regards,



Richard E. Burnham
1147 Amy Court
Moscow, ID 83843
208/596-5772

Attachment: Packet (1718 : 736 Vista Street and 822 Getaway Court Lot Line Adjustment)

4/30/2018

Legal Description by Hodge & Associates
For Richard Burnham
Parcel 1

A legal description for a parcel of land located in Lot 3, Block 5 of Vista Addition to the City of Moscow, in Section 16, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho and being more particularly described as follows;

Beginning at the southeast corner of Lot 1, Block 5 of Vista Addition to the City of Moscow;

Thence S89°15'19"E, 65.00 feet;

Thence N48°22'58"E, 47.27 feet, to the common line between Vista Addition to the City of Moscow and Moser Estate Fifth Addition to the City of Moscow;

Thence, along said common line, S44°14'33"E, 35.38 feet to the west corner of Lot 2, Block 2, of said Moser Estates Fifth Addition;

Thence, continuing along said common line S44°14'33"E, 35.00 feet to the east corner of said Lot 3, Block 5 of Vista Addition;

Thence departing said common line, S48°22'58"W, 126.77 feet along the southeasterly line of said Lot 3 to the right of way of Getaway Court;

Thence 65.02 feet, along said right of way, on a curve to the left, said curve having a Delta = 82°46'55", Radius = 45.00 feet, Chord = 59.51, and a Chord Bearing = N69°46'18"W to the southwest corner of said Lot 3;

Thence along the west line of said Lot 3, N 0°48'16"E, 83.50 feet to the **Point of Beginning**.

Parcel contains 11,361 Sq. Ft, more or less.



4/30/2018

**Legal Description by Hodge & Associates
For Richard Burnham
Parcel 2**

A legal description for a parcel of land located in Lots 1 and 3, Block 5, of Vista Addition to the City of Moscow, in Section 16, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho and being more particularly described as follows;

Beginning at the Southeast corner of Lot 1, Block 5 of Vista Addition to the City of Moscow;

Thence N89°15'19"W, 103.04 feet to the southwest corner of Lot 1, Block 5 of Vista Addition to the City of Moscow and the east right of way of Vista Street;

Thence, along said right of way, N0°51'45"E, 91.55 feet to the northwest corner of said Lot 1;

Thence, departing said right-of-way, S89°08'15"E, 102.70 feet to the northeast corner of said Lot 1, and the southwest corner of Lot 4, Moser Estate Fifth Addition to the City of Moscow;

Thence along the north line of Lot 3, Block 5 of Vista Addition, S89°46'15"E, 40.26 feet to the northeast corner of said Lot 3, being also the west corner of Lot 3, Block 2 of Moser Estate Fifth Addition;

Thence along the common line between Vista Addition and Moser Estate Fifth Addition, S44°14'33"E, 84.62 feet;

Thence departing said line, S48°22'58"W, 47.27 feet;

Thence N89°15'19"W, 65.00 feet to the **Point of Beginning**.

Parcel contains 16,223 Sq. Ft, more or less.



Basis of Bearings

The Basis of Bearing for this survey is the westerly line of Lot 1, Block 5, per Vista Addition, Book 6, Page 34, being N0°51'45"E.

Surveyor's Certificate

I, Duane Priest, PLS #6449, State of Idaho, do hereby certify that the survey represented by this map was performed by me or under my supervision in accordance with the laws of the State of Idaho and at the request of Richard E Burnham in March 2018.

Survey References

1. Vista Addition
2. Mosher Estate Fifth Addition
3. Record of Survey Instrument #561378
4. Unrecorded Resurvey of Lot 1 Block 5 by Larry Hodge in 1983.

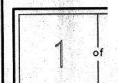
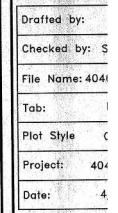
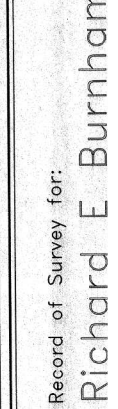
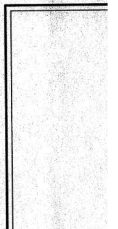
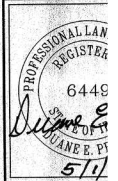
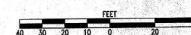
Purpose Of Survey

The purpose of this survey was to locate the boundary of the Burnham parcels, Lots 1 and 3, Block 5, Vista Addition per Decree of Distribution Instrument #397536 and adjust the boundary lines per owners' instructions.

Legend

- Set 5/8" Diameter Rebar w/Yellow Plastic Cap Stamped "Priest 6449"
- Found 5/8" Diameter Rebar
- Calculated Position
- Block Number
- Lot Number
- Record Data - See Survey References
- Boundary Line
- Lot Line
- Centerline
- Right-of-Way
- Original Vista Addition Lot Line

SCALE: 1" = 40'



Record of Survey for:
Richard E Burnham
Attachment: Packet (1718 : 736 Vista Street and 822 Getaway Court Lot Line Adjustment)

NO. 591840
AT THE REQUEST OF:
Duane E. Priest
DATE & HOUR: 05.01.2018 10:08 A.M.
HENRIANNE WESTBERG
LATAH COUNTY RECORDER
FEE \$ 5.00 BY C. Smith

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** Purchase Agreement for North Welcome Sign Property**Responsible Staff:** Gary J. Riedner

Information

DESCRIPTION: In 1998, the City of Moscow installed welcome signs at the west, east and north entrances to the City. The south entrance sign installation was delayed pending the completion of modifications to US95 by the Idaho Transportation Department. The funding for the entrance signs included participation from the City, University of Idaho, Associated Students of the University of Idaho, Moscow School District and the Associated Students of Moscow School District.

The north entrance sign was constructed on land granted by a permanent easement granted by Gainford Mix, the owner of the property. Recent surveys have determined that the location of the sign is partially upon the easement, and portions of the sign and attendant landscaping are outside of the easement area, upon property owned by Mr. & Mrs. Richard Beebe and Edward Shipley. The Beebes and Mr. Shipley have indicated that they are willing to sell the property to the City. Staff has worked with the property owners and have negotiated a price of \$4,200 for the City to obtain fee title to the property.

This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

STAFF RECOMMENDATION: Approve purchase of property for the north entrance sign.

ACTION: Approve purchase of property for the north entrance sign.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

North Entrance Sign Map 1
 North Entrance Sign Map 2
 North Entrance Sign Map 3

RP39N05W061810
1699 HWY 95 N
RANDLE,
CHARLES T

RP39N05W061650
1525 HWY 95 N
TIME WARNER
CABLE PACIFIC

RP39N05W060230
HWY 95 N
TIME WARNER
CABLE PACIFIC

RPM00000069545
MIX BROTHERS
LLC

RPM00000060245
BEEBE, RICHARD
C

RPM00000060235
BANDT, STEVEN
E

MAIN ST

RPM00000055765
1501 COVEY
A + STORAGE LLC

RPM00000055800
1500 HWY 95 N
LATHAM, DAVID R

RPM00000055725
1450 N MAIN
RANDAL,
CHRISTINA

RPM00000055705
1390 N MAIN
WAY, KEN

RPM00000055695
1370 N MAIN
WAY, ELIZABETH A

1539 COVEY
SCHULTZ,
CHAD MARTIN

RPM08260030110
1513 COVEY
HANSEN, NIELS

RPM08260030100
1487 COVEY
POULOS,
JONATHAN D

RPM08260030090
1467 COVEY
BROWN, STUART
CHADWICK

RPM08260030080
1435 COVEY
JALLI, JEEVAN

COVEY LN

60' Wide
Powerline
Easement

RPM08250030130

RMR
CONSTRUCTION
LLC

RPM08250030120
1110 W
STACY

RPM08220001110
200 DRYTALL
DRIVE



This map is provided for reference purposes only and is not intended to depict the exact location of property lines or other features shown. Please do not make business decisions based on this product before independently validating the data. The City of Moscow is not responsible for any inaccuracies contained herein. Datum: Horizontal - NAD83, Vertical - NGVD29

This map is provided for reference purposes only and is not intended to depict the exact location of property lines or other features shown. Please do not make business decisions based on this product before independently verifying the data.
The City of Moscow is not responsible for any inaccuracies contained herein.
Datum: Horizontal - NAD83 Vertical - NGVD29

RPM00000069545
MIX BROTHERS
LLC

RPM00000069765
1051 N MAIN ST
BRANDT, BEUFORD

RPM00000069040
1189 N MAIN ST
BRANDT, STEVEN

RPM00000060235
BRANDT, STEVEN E

MAIN ST

RPM00000056320
HWY 95 N
GERMER, LARRY D

RPM00000056330
200 RODEO
J & D HOLDINGS
LLC

RPM0765002001B
212 RODEO
GRESS, JAMES M

RPM08250050180
CITY OF
MOSCOW

RPM08250030180
RMR
CONSTRUCTION
LLC

RPM08250030120
SMISEK, STACY
W

RPM000000055695
1370 N MAIN
WAY, ELIZABETH A

RPM0825003001A
1337 FRANKLIN
MEYER, COLIN R

RODEO DR

RODEO DR

0 110 220 440



MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** Public Hearing: Amendment of Title 4, Chapters 1, 2, 3, 4, 6, 11, and 12 of Moscow City Code
Regarding the Use Table Ordinance**Responsible Staff:** Michael Ray

Information

DESCRIPTION: As part of the ongoing work of the Planning and Zoning Commission and Community Development Department to update the Zoning Code, the Commission has been working on a code amendment to convert portions of the Zoning Code from a narrative format to a table format. In order to accommodate the conversion of these portions of the code there is restructuring and relocation of certain sections of the code for ease of use and also the creation of new sections for instruction or explanation. Also included within this amendment are: the conversion of commercial use definitions to the North American Industry Classification System (NAICS); minor amendments to the sign code; the insertion of standards for drive-through facilities; and the insertion of illustrations to more clearly convey requirements. The Planning and Zoning Commission conducted a public hearing on the proposed ordinance on April 11, 2018 and recommended approval of the ordinance to City Council with a slight modification. This was reviewed by the Administrative Committee on May 14, 2018.

STAFF RECOMMENDATION: Conduct the public hearing and upon consideration of testimony presented, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of testimony presented, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Necessary Resources/Impacts:

N/A

Attachments

Ordinance
Memo
Public Hearing Notice
P&Z Minutes

ORDINANCE NO. 2018 -

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTERS 1, 2, 3, 4, 6, 11 AND 12; PROVIDING FOR THE CONVERSION OF PORTIONS OF THE ZONING CODE FROM NARRATIVE TO TABLE FORMAT; PROVIDING FOR THE RESTRUCTURING OF CERTAIN CHAPTERS WITHIN THE ZONING CODE; PROVIDING FOR THE CONVERSION OF COMMERCIAL USE DEFINITIONS TO THE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM; PROVIDING FOR THE AMENDMENT OF THE SIGN REGULATIONS TO ACCOMMODATE LARGER PROPERTIES; PROVIDING FOR THE INSERTION OF DRIVE-THROUGH FACILITIES WITHIN THE SPECIFIC USE STANDARDS; PROVIDING FOR THE INSERTION OF ILLUSTRATIONS TO BETTER CONVEY REQUIREMENTS; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Zoning Code is currently in a narrative format and there are significant inconsistencies between zoning districts as well as inconsistencies with defined terms and use terms; and

WHEREAS, the City wishes to convert certain portions of the Zoning Code to table format for consistent use terms, side by side comparison of districts, a clean list of terms which are defined, and a more compact document due to the reduction of redundant language; and

WHEREAS, there is currently no correlation to outside reference to assist with determinations of use allowance or comparable uses; and

WHEREAS, the City wishes to convert the commercial uses to the North American Industry Classification System, which is the standard used by the United States and other countries to classify business establishments; and

WHEREAS, the City wishes to amend the sign regulations in order to provide greater opportunities for larger sized properties; and

WHEREAS, the City wishes to insert drive-through facility standards into the Zoning Code to ensure predictability and safety when developing such facilities; and

WHEREAS, the City wishes to insert illustrations to better explain certain requirements; and

WHEREAS, on April 11, 2018, the Planning and Zoning Commission conducted a public hearing upon the amendments contained herein and recommended approval to the City Council; and

WHEREAS, on May 21, 2018, the City Council conducted a public hearing and considered and adopted the amendments contained herein;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO, AS FOLLOWS:

SECTION 1: That Moscow City Code Title 4, Chapter 1 be amended as follows:

Sec. 1-1. Title.

Title 4, Land Use Regulations, of the Code, the Chapters and subparts contained therein, and its appurtenant maps shall be known as the "Moscow Zoning Code." The words "the Zoning Code" or "this Zoning Code" shall mean all or any part of the Moscow Zoning Code.

Sec. 1-2. Authority.

This Zoning Code is adopted pursuant to the authority conferred by Chapter 65, Title 67 and Chapter 13, Title 50 of the Idaho Code and to the home rule authority of Idaho cities granted by Article 12, Section 2 of the Idaho Constitution and Section 302 of Title 50, Idaho Code.

Sec. 1-3. Purpose.

The provisions of this Zoning Code shall be applied to fulfill the following purposes:

- A. Promote the health, safety and general welfare of the Moscow community.
- B. Encourage the most appropriate use of land within the City's jurisdiction to protect the natural and human environment.
- C. Mitigate the effects of incompatible land uses upon neighborhoods, public facilities, and the community as a whole.
- D. Provide for public improvements which are serviceable and durable and which provide for effective service delivery by all public agencies.
- E. Preserve the positive aspects of existing neighborhoods while improving the neighborhoods which have fallen into disrepair.
- F. Provide adequate public services and community amenities in newly developing neighborhoods.
- G. Further the goals of the enabling statutes which grant authority to the City to enact ordinances regulating land use and development.

Sec. 1-4. Adoption of Comprehensive Plan.

The Comprehensive Plan of the City of Moscow is hereby adopted by reference as the policy guide for the application of the provisions of this Title. The words "the Plan" or "this Plan" shall mean the Comprehensive Plan of the City of Moscow throughout this Title. ~~Three~~One (1) copies of the Plan, as it now exists and may be subsequently amended, shall be retained by the Clerk, available for public inspection during regular City business hours.

Sec. 1-5. Establishment of Zoning Districts.

~~—Pursuant to the policies contained in this Zoning Code and the Plan, the City is divided into zoning districts as depicted upon the Moscow Zoning Map which is hereby adopted and made a part of this Title and Ordinance, as though fully set out herein. Zoning districts depicted on the Moscow Zoning Map shall correspond to the zoning districts established by this Zoning Code.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 1-5. Scope of Zoning Code.

This Zoning Code shall apply to buildings, structures, and lands situated within the City and to those buildings, structures and lands hereafter annexed to the City, and to those buildings, structures and lands situated within the Area of City Impact. The regulations set forth in this Zoning Code for each zoning district shall be minimum standards and shall be applied uniformly to each class or kind of structure or land, particularly as follows:

- A. No building, structure, or land shall hereafter be used or occupied, and no building or structure or part thereof shall hereafter be erected, constructed, reconstructed, moved, or structurally altered except in conformity with all of the regulations herein specified for the zoning district in which it is located.
- B. No building or other structure shall hereafter be erected or altered:
 - 1. to exceed the height or bulk as herein required; or
 - 2. to accommodate or house a greater number of families than herein allowed; or
 - 3. to have narrower or smaller rear yards, front yards, side yards, or other open spaces than herein required; or
 - 4. in any other manner contrary to the provisions of this Zoning Code.
- C. No part of a yard, open space, or off-street parking or loading space required in connection with any building or use for the purpose of complying with this Zoning Code, shall be included as part of a yard, open space, or off-street parking or loading space similarly required for any other building or use, unless otherwise provided herein.
- D. No yard or lot existing at the time of passage of this Zoning Code shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Zoning Code shall meet at least the minimum requirements established by this Zoning Code.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 1-6. Definitions.

For the purpose of this Zoning Code, certain words and terms used herein are defined as follows:

- A. All words used in the present tense include the future tense; all words in the plural number include the singular number, and all words in the singular number include plural number; unless the natural construction of the wording indicates otherwise. The word "lot" includes the word "plot"; the word "building" includes the word "structure"; and the word "shall" is mandatory and not directory. The word "used" shall be deemed also to include "designed, intended or arranged to be used."
- B. Where applicable, uses have been named and defined using the 2012 North American Industry Classification System (NAICS) which is the standard used by the Federal government in classifying business establishments. The uses that are defined by NAICS will have an associated NAICS code in parenthesis following the named use (i.e., *Bowling Centers (NAICS 713950)*). In many cases, this Code has used an abbreviated definition, which is further defined using the 2012 NAICS Manual that is published on the United States Census Bureau website. Many NAICS subsectors include multiple industries that are included within the subsector. In some circumstances, certain industries have specifically been excluded from subsectors because of incompatibility with certain zoning districts.
- C. Unless otherwise specified, all distances shall be measured horizontally.

D. Definitions used herein:

1. *Accessory Dwelling Unit.* A secondary dwelling unit that is accessory to a single family dwelling on a single lot, containing complete housekeeping facilities and which is added to, created within, or detached from the principal dwelling unit and subject to the Specific Use Standards of this Code.
2. *Accessory Use.* A minor or second use for which a lot, structure or building is designed or employed in conjunction with but subordinate to its primary use. The term is synonymous with "secondary use."
3. *Affected Person.* A person who shows to the City, by a preponderance of evidence, that such person has an interest which may be adversely affected by the issuance or denial of a permit authorizing development or by a decision of the City.
4. *Agencies, Brokerages and Other Insurance Related Activities (NAICS 5242).* Establishments primarily engaged in (1) acting as agents (i.e., brokers) in selling annuities and insurance policies; or (2) providing other employee benefits and insurance related services, such as claims adjustment and third party administration.
5. *Agriculture, Animal Production and Aquaculture (NAICS 112).* Establishments that raise or fatten animals for the sale of animals or animal products and/or raise aquatic plants and animals in controlled or selected aquatic environments for the sale of aquatic plants, animals, or their products.
6. *Agriculture, Crop Production (NAICS 111).* Establishments such as farms, orchards, groves, greenhouses, and nurseries, primarily engaged in growing crops, plants, vines, or trees and their seeds.
7. *Alley.* A passageway open to public travel which affords generally a secondary means of vehicular access to abutting lots and is not intended for general traffic circulation.
8. *Alterations.* A change or rearrangement of the structural parts of existing facilities, or an enlargement by extending the sides or increasing the height or depth, or the moving from one (1) location to another. In buildings for business, commercial, industrial or similar uses, the installation or rearrangement of partitions affecting more than one-third (1/3) of a single floor area shall be considered an alteration.
9. *Animal Slaughtering and Processing (NAICS 31161).* Establishments primarily engaged in one (1) or more of the following: (1) slaughtering animals; (2) preparing processed meats and meat byproducts; and (3) rendering and/or refining animal fat, bones, and meat scraps. This industry includes establishments primarily engaged in assembly cutting and packing of meats (i.e., boxed meats) from purchased carcasses.
10. *Antenna Tower.* A structure to house or hold a device which transmits or receives television, radio, or telephone communications but excluding those which are used as accessory to a residential use.
11. *Amusement and Recreation Industries (NAICS 713990).* Establishments (except amusement parks and arcades; gambling industries; golf courses and country clubs; skiing facilities; marinas; fitness and recreational sports centers; and bowling centers) primarily engaged in providing recreational and amusement services.
12. *Archery/Shooting Ranges.* A controlled area of activity, located indoors, specifically designed for the discharging of projectiles at targets.
13. *Automobile and RV Dealers (NAICS 4411).* Establishments primarily engaged in retailing new and used automobiles and light trucks, such as sport utility vehicles, and passenger and cargo vans.

14. *Automotive Repair and Maintenance (NAICS 8111).* Establishments involved in providing repair and maintenance services for automotive vehicles, such as passenger cars, trucks, and vans, and all trailers. Establishments in this industry group employ mechanics with specialized technical skills to diagnose and repair the mechanical and electrical systems for automotive vehicles, repair automotive interiors, and paint or repair automotive exteriors.
15. *Basement.* That portion of a building partly underground and having at least one-half (1/2) of its height more than five feet (5') below the adjoining finish grade.
16. *Bed and Breakfast Inn.* Establishments primarily engaged in providing short-term lodging (durations of less than twenty-one (21) consecutive days per guest) for compensation in private homes or accessory buildings where the owner resides upon the property and where breakfast may or may not be provided.
17. *Bedroom.* A room within an apartment unit other than a living room, kitchen, bathroom, eating area or utility room which may be used for sleeping purposes.
18. *Boarding House.* A building occupied by its owner in which not more than six (6) roomers, lodgers and/or boarders are housed or fed for compensation on a weekly or longer basis.
19. *Bowling Centers (NAICS 713950).* Establishments engaged in operating bowling centers. These establishments often provide food and beverage services.
20. *Broadcasting (NAICS 515).* Establishments that create content or acquire the right to distribute content and subsequently broadcast the content.
21. *Building Area.* The total ground coverage of a building or structure which provides shelter measured from the outside of its external walls or supporting members or from a point four feet (4') in from the outside edge of a cantilevered roof, whichever covers the greatest area.
22. *Building or Structure.* "Building" means any structure having a roof, but excluding all forms of vehicles even though immobilized. When a use is required to be within a building, or where special authority granted pursuant to this Zoning Code requires that a use shall be within an entirely enclosed building, then the term "building" means one so designed and constructed that all exterior walls of the structures shall be solid from the ground to the roof line, and shall contain no openings except for windows and doors which are designed so that they may be closed.
23. *Building or Structure, Accessory.* A subordinate building or structure, the use of which is incidental to the use of the main building on the same lot, attached to or located adjacent to a home, or on the same lot, including awnings, steps, porches, carports, garages, and storage buildings. Accessory buildings or structures may contain incidental uses such as but not limited to workshops, artist studios, hobby spaces, and accessory living spaces for residents of the main building which are not to be rented out for compensation unless otherwise permitted by this Code. Size limitations contained within this Code pertaining to accessory buildings or structures shall apply to the enclosed building footprint (the enclosed land area occupied by such accessory structure).
24. *Building or Structure, Detached.* A building surrounded on all sides by open space and which is located more than two feet (2') from the principal/primary structure.
25. *Building Height.* The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point on the roof or parapet wall.

26. *Building Line.* The line of that face or corner or part of a building nearest the property line.

27. *Building Material Sales and Garden Equipment/Supplies (NAICS 444).* Establishments that retail new building material and garden equipment and supplies from fixed point-of-sale locations. Establishments in this subsector have display equipment designed to handle lumber and related products and garden equipment and supplies that may be kept either indoors or outdoors under covered areas.

28. *Business, Professional, Political, Social Advocacy, Grantmaking, and Similar Organizations (NAICS 8132, 8133, 8139).* See individual NAICS sectors for definitions.

29. *Cemeteries and Crematories (NAICS 812220).* Establishments primarily engaged in operating sites or structures reserved for the interment of human or animal remains and/or cremating the dead.

30. *Child Care Facility.* Any business, place of business or establishment which provides Child Care. This definition includes any premises, location, play area, playground, organization, institution, partnership, school, home, residence, dwelling, group home, foster home, place or facility whether such business or concern calls itself a mini school, kindergarten, nursery, pre-school, club, cooperative, mother's-day-out, learning center or any other business whose activity is the same or substantially similar to a Child Care operation or concern.

a. The definition of Child Care Facility shall not include:

(1) Any institution, school or facility operated by or under the direction of the State of Idaho, by any agency or political subdivision of the State of Idaho, or by any other public body or public entity.

(2) Any elementary, junior high, or high school licensed and designated as such by the State of Idaho.

(3) Any medical or hospital facility operated pursuant to license issued by the State of Idaho.

b. There shall be four (4) classifications of Child Care Facility:

(1) Family Child Care Facility: A Child Care Facility providing Child Care for five (5) or fewer children;

(2) Group Child Care Facility: A Child Care Facility providing Child Care for six (6) to twelve (12) children;

(3) Small Child Care Facility: A Child Care Facility providing Child Care for thirteen (13) to twenty (20) children; and

(4) Large Child Care Facility: A Child Care Facility providing Child Care for twenty-one (21) or more children.

(5) The number of children in each of the above classifications (1) through (4) may be increased with the addition of school-aged children (first grade and up) from 3:00 p.m. until 6:00 p.m. on weekdays, on teacher work days, and on snow days, without affecting the classification level.

31. *Civic and Social Organizations (NAICS 813410).* Establishments primarily engaged in promoting the civic and social interests of their members. Establishments in this industry may operate bars and restaurants for their members.

32. *Coffee/Espresso Stand.* A beverage service establishment where drive-up window service is the primary customer access.

33. Commercial and Industrial Machinery and Equipment Repair and Maintenance (NAICS 811310). Establishments primarily engaged in the repair and maintenance of commercial and industrial machinery and equipment.
34. Commercial Banking (NAICS 522110). Establishments primarily engaged in accepting demand and other deposits and making commercial, industrial, and consumer loans. Commercial banks and branches of foreign banks are included in this industry.
35. Community Center. A building or group of buildings in which members of a community may gather for group activities, social support, educational activities, cultural activities, and other purposes. They may sometimes be open for the whole community or for a specialized group within the greater community.
36. Conditional Use. "Conditional use" means a use permitted in one (1) or more zoning district as defined by this Zoning Code but which, because of characteristics peculiar to such use, or because of size, technological processes or equipment, or because of the exact location with reference to surroundings, streets and existing improvements or demands upon public facilities, requires a special degree of control to make uses consistent with and compatible to other existing or permissible uses in the same zoning district(s).
37. Conditional Use Permit. "Conditional Use Permit" means the documented evidence of authority granted by the Board of Adjustment to locate a conditional use at a particular location.
38. Construction Contractor Services (NAICS 238). Establishments whose primary activity is performing specific activities (e.g., pouring concrete, site preparation, plumbing, painting, and electrical work) involved in building construction or other activities that are similar for all types of construction, but that are not responsible for the entire project.
39. Consumer Goods Rental (NAICS 5322). Establishments primarily engaged in renting personal and household-type goods. Establishments classified in this industry group generally provide short-term rental although in some instances, the goods may be leased for longer periods of time. These establishments often operate from a retail-like or store-front facility.
40. Correctional Institutions (NAICS 922140). Government establishments primarily engaged in managing and operating correctional institutions. The facility is generally designed for the confinement, correction, and rehabilitation of adult and/or juvenile offenders sentenced by a court.
41. Credit Unions (NAICS 522130). Establishments primarily engaged in accepting members' share deposits in cooperatives that are organized to offer consumer loans to their members.
42. Dance Halls. Establishments where amplified sound or music is provided for entertainment.
43. Data Processing, Hosting, and Related Services (NAICS 518). Establishments that provide the infrastructure for hosting and/or data processing services.
44. Dormitory. A building typically located at a college or university, containing a number of private or semiprivate rooms for residents, usually along with common bathroom facilities and recreation areas.
45. Drinking Places (Alcoholic Beverages) (NAICS 722410). Establishments known as bars, taverns, nightclubs, or drinking places primarily engaged in preparing and serving alcoholic beverages for immediate consumption. These establishments may also provide limited food services.

46. *Dwelling, Single Family.* A detached building or manufactured home designed for, and occupied exclusively by, one (1) family. The classification “single family dwelling” shall include any home in which eight (8) or fewer unrelated mentally and/or physically handicapped or elderly persons reside; and which is supervised. Resident staff, if employed, need not be related to each other or to any of the mentally or physically handicapped or elderly persons residing in the home. No more than two (2) such staff shall reside in the dwelling at any one (1) time.

47. *Dwelling, Townhouse.* A structure which contains three (3) or more attached single family dwelling units that share a single common wall and where each unit is located upon a separate platted lot to allow for individual sale.

48. *Dwelling, Twinhome.* A structure which contains two (2) attached single family dwelling units that share a single common wall and where each unit is located upon a separate platted lot to allow for individual sale.

49. *Dwelling, Two (2) Family.* A building containing two (2) kitchens and designed to be occupied by two (2) families living independently of each other.

50. *Dwelling, Multi-Family.* A building designed to house three (3) or more families living independently of each other and having one (1) yard in common.

51. *Dwelling Unit.* A building or portion thereof providing complete housekeeping facilities for one (1) family. The term “dwelling” shall not be deemed to include motel, hotel, tourist home, bed and breakfast inn, or boarding house.

52. *Educational Services (NAICS 611).* Establishments that provide instruction and training in a wide variety of subjects. The instruction and training is provided by specialized establishments, such as schools, colleges, universities, and training centers.

53. *Electronic and Precision Equipment Repair and Maintenance (NAICS 8112).* Establishments primarily engaged in repairing electronic equipment, such as computers and communications equipment, and highly specialized precision instruments.

54. *Established Grade.* The high point of the sidewalk at the front or side lot line as established by the City.

55. *Fairgrounds.* An area where outdoor fairs, circuses, exhibitions, etc. are held.

56. *Family.*

a. For purposes of this “family” definition:

(1) “related” shall mean persons related by blood, marriage, adoption, and/or guardianship or other duly authorized relationship, and

(2) “family” shall not mean any society, club, fraternity, sorority, association, lodge, federation, bed and breakfast inn, boarding house, residential rental unit, or other like use or organization, and

(3) there shall be no more than one (1) “family” per dwelling unit, unless otherwise permitted by this Code.

(4) “living together as a single housekeeping unit” shall mean where all occupants of the dwelling unit enjoy a common right to use the entire dwelling, despite informal arrangements among members to designate certain areas as individual sleeping spaces, and where such persons share household living arrangements, including, but not limited to, rental or mortgage payments, utility payments, groceries, chores, maintenance of the premises, and common sanitary, living, and cooking supplies and/or facilities.

(5) “related by blood” shall mean persons related in any combination of the following: parents, step-parents, children, step-children, siblings, step-siblings, half-siblings,

uncles, aunts, nephews, nieces, grandparents, grandchildren, great grandparents, great grandchildren, and first cousins.

b. One (1) or more related persons living together as a single housekeeping unit in a dwelling unit; or

c. Not more than four (4) persons living together as a single housekeeping unit in a dwelling unit, when one (1) or more of them is not related to any other person in such dwelling unit; or

d. Two (2) persons who are not related and any number of additional persons related to either of such two (2) unrelated persons, as long as all persons are living together as a single housekeeping unit in such dwelling unit; or

e. Eight (8) or fewer unrelated mentally and/or physically handicapped or elderly persons reside; and which is supervised. Resident staff, if employed, need not be related to each other or to any of the mentally or physically handicapped or elderly persons residing in the home. No more than two (2) such staff shall reside in the dwelling at any one (1) time.

57. *Farm and Garden Machinery and Equipment Merchant Wholesalers (NAICS 423820).* Establishments primarily engaged in the merchant wholesale distribution of specialized machinery, equipment, and related parts generally used in agricultural, farm, and lawn and garden activities.

58. *Fitness Centers (NAICS 713940).* Establishments primarily engaged in operating fitness and recreational sports facilities featuring exercise and other active physical fitness conditioning or recreational sports activities, such as swimming, skating, or racquet sports.

59. *Floor Area.* The sum of the gross horizontal areas of the floors of a building or buildings, measured from the exterior faces of exterior walls and from the center line of division walls. Floor area shall include: basement space, elevator shafts and stairwells at each floor, mechanical equipment rooms or attic spaces with headroom of seven feet (7') six inches (6"), exterior steps or stairs, terraces, breezeways and open spaces.

60. *Fraternity, Sorority Or Student Cooperative.* A building occupied by and maintained exclusively for students affiliated with an academic or professional college or university, or other recognized institution of higher learning and regulated by such institution.

61. *Functional Open Space.* Land within a development which is permanently reserved as open space, free from permanent structures, useful for recreational or social use by the residents of the development, or others; such space shall not include streets, roadways or parking areas.

62. *Funeral Homes and Funeral Services (NAICS 812210).* Establishments primarily engaged in preparing the dead for burial or interment and conducting funerals (i.e., providing facilities for wakes, arranging transportation for the dead, selling caskets and related merchandise). Funeral homes combined with crematories are included in this industry.

63. *Garage and/or Workshop, Private.* An enclosed space for the storage of one (1) or more private vehicles for residents of the premises.

64. *Garden, Accessory.* The use of land for growing of produce and/or plants that is accessory to a permitted principal use, and where the produce from the garden is primarily grown for the consumption and use or donation by the person(s) residing or employed upon the subject property. Accessory Gardens may include the keeping of animals and fowl as permitted by this Code. On-site retail sales are not permitted in association with Accessory Gardens unless specifically permitted under this Code.

65. *Garden, Community.* The collective use of land for growing of produce and/or plants conducted by a group of people, where the site is commonly divided into plots that individuals may rent for the season, where the produce or plant materials grown upon the site are intended for consumption, use, or donation by the person(s) cultivating the land. On-site retail sales are not permitted in association with Community Gardens unless specifically permitted under this Code.

66. *Garden, Market.* The use of land for growing of produce and/or plants that is conducted by a single individual or a group of individuals where the produce or plant materials grown upon the site are intended to be sold for consumption by others. Market Gardens may include the keeping of animals and fowl as permitted by this Code. On-site retail sales are not permitted in association with Market Gardens unless specifically permitted under this Code.

67. *Gasoline Stations (NAICS 447).* Establishments that retail automotive fuels (e.g., gasoline, diesel fuel, gasohol, alternative fuels) and automotive oils or retail these products in combination with convenience store items. These establishments have specialized equipment for the storage and dispensing of automotive fuels.

68. *General Freight Trucking (NAICS 4841).* Establishments primarily engaged in providing general freight trucking.

69. *Golf Courses and Country Clubs (NAICS 713910).* Establishments primarily engaged in operating golf courses (except miniature) which also may include dining facilities and other recreational facilities that are known as country clubs. These establishments often provide food and beverage services, equipment rental services, and golf instruction services.

70. *Golf Facilities, Miniature.* Establishments engaged in operating a novelty golf game played with a putter on a miniature course usually having tunnels, bridges, sharp corners, and obstacles. These establishments often provide food and beverage services.

71. *Government Office Buildings.* A building or rooms in which the business of a department of government administration is carried out. Government office buildings include, but are not limited to, courthouses, local city government offices, and libraries.

72. *Habitable Floor.* Any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used only for storage purposes is not a "habitable floor."

73. *Health Care Services (Ambulatory) (NAICS 621).* Establishments that provide health care services directly or indirectly to ambulatory patients and do not usually provide inpatient services. Health practitioners in this subsector provide outpatient services, with the facilities and equipment not usually being the most significant part of the production process.

74. *Hospitals (NAICS 622).* Establishments that provide medical, diagnostic, and treatment services that include physician, nursing, and other health services to inpatients and the specialized accommodation services required by inpatients. Hospitals may also provide outpatient services as a secondary activity. Establishments in the Hospitals subsector provide inpatient health services, many of which can only be provided using the specialized facilities and equipment that form a significant and integral part of the production process.

75. *Hotels and Motels (NAICS 721110).* Establishments primarily engaged in providing short-term lodging in facilities known as hotels, motor hotels, resort hotels, and motels. The establishments in this industry may offer food and beverage services, recreational services, conference rooms and convention services, laundry services, parking, and other services.

76. *Kitchen.* Any rooms used or intended or designed to be used for cooking and/or preparation of food.

77. *Large Retail Establishment.*

a. A single retail establishment; or any combination of retail establishments in a single building with shared private off-street parking (such as a shopping mall); or any combination of retail establishments in separate and abutting buildings which are planned, constructed, and/or managed as a single property with shared private off-street parking (such as a shopping center); and

b. Which is greater than forty thousand (40,000) square feet of gross floor area.

78. *Laundries and Drycleaners (NAICS 812310).* Establishments primarily engaged in (1) operating facilities with coin-operated or similar self-service laundry and dry cleaning equipment for customer use on the premises; and/or (2) supplying and servicing coin-operated or similar self-service laundry and dry cleaning equipment for customer use in places of business operated by others, such as apartments and dormitories.

79. *Lot.* A lot, in the meaning of this Zoning Code, is a single tract of land, no matter how legally described, whether by metes and bounds and/or by lot or lots and block designation as in a recorded plat, which at the time of applying for a building permit is designated by its owner or developer as the tract to be used, developed or built upon as a unit of land under single ownership or control and assigned to the particular use for which the building permit is being secured and having frontage on or access to a public street.

80. *Lot Area.* The total horizontal area within the boundary lines of a lot, excluding areas of dedicated and prescriptive public or railroad rights-of-way. The lot area shall include all utility easements and any flag pole portion of a flat lot.

81. *Lot, Corner.* A lot at the junction of and fronting on two (2) or more intersecting streets.

82. *Lot, Depth.* The mean dimension of the lot from the front street line to the rear line.

83. *Lot, Flag.* A lot with access provided to the part of the lot designated for use as a building site by a narrow corridor.

84. *Lot, Interior.* A lot fronting on one (1) street.

85. *Lot Line, Front.* The front lot line is the property boundary that abuts a public or private street; the front lot line for an undeveloped corner lot is either one (1) of the property boundaries that abuts a public or private street, as selected by the property owner.

86. *Lot Line, Rear.* The boundary line of a lot that is opposite and most distant from the front lot line.

87. *Lot Line, Side.* Any lot line not a rear lot line or a front lot line shall be considered a side lot line.

88. *Lot Line, Street Side.* The street side lot line is the property boundary on a corner lot that abuts a public or private street which is not considered the front lot line.

89. *Lot, Through.* A lot fronting on two (2) streets that do not intersect on the parcel's lot lines.

90. *Lot, Width.* The dimension of the lot line at the street, or in an irregular shaped lot the dimension across the lot at the building line, or in a corner lot the narrow dimension of the lot at a street or building line.

91. *Manufactured (Mobile) Home Dealers (NAICS 453930).* Establishments primarily engaged in retailing new and/or used manufactured homes (i.e., mobile homes), parts, and equipment.

92. *Manufactured Home.* A structure as defined by Idaho Code Section 39-4105(14) and which meets the following additional standards:

a. The manufactured home shall be multisectional and enclose a space of not less than one thousand (1,000) square feet; and

b. The manufactured home shall be placed on an excavated and backfilled foundation and enclosed at the perimeter such that the home is located not more than twelve inches (12") above grade; and

c. The manufactured home shall have a pitched roof of at least three feet (3') in vertical rise for each twelve feet (12') in horizontal run; and

d. The manufactured home shall have any exterior siding and roofing material which is approved by the City for site-built homes; and

e. The manufactured home shall not be permitted within an area defined as a historic district under Section 67-4607, Idaho Code.

93. Manufacturing, Aerospace Product and Parts Manufacturing (NAICS 3364). Establishments primarily engaged in one (1) or more of the following: (1) manufacturing complete aircraft, missiles, or space vehicles; (2) manufacturing aerospace engines, propulsion units, auxiliary equipment or parts; (3) developing and making prototypes of aerospace products; (4) aircraft conversion (i.e., major modifications to systems); and (5) complete aircraft or propulsion systems overhaul and rebuilding (i.e., periodic restoration of aircraft to original design specifications).

94. Manufacturing, Beverage (NAICS 3121). Establishments primarily engaged in manufacturing soft drinks, ice, and purifying and bottling water; manufacturing brewery products; winery products; and distillery products. Also included is (1) the artificially carbonating of water; (2) the brewing of beer, ale, malt liquors, and nonalcoholic beer; (3) growing of the grapes, and the manufacturing of wine and brandy, or making of wine or brandy from purchased materials, and the blending of wines and brandies; and (4) the distilling of potable liquors (except brandies) and the blending of liquors and other ingredients.

95. Manufacturing, Computer and Electronic Product (NAICS 334). Establishments that manufacture computers, computer peripherals, communications equipment, and similar electronic products, and establishments that manufacture components for such products.

96. Manufacturing, Electrical Equipment, Appliance, and Component (NAICS 335). Establishments that manufacture products that generate, distribute and use electrical power.

97. Manufacturing, Light. The manufacturing, compounding, treatment, processing, assembling, packaging, or testing of goods or equipment that is primarily indoors and which does not present any adverse effect upon surrounding property from smoke, noise, vibration, dust, glare, air pollution, or water pollution.

98. Manufacturing, Medical Equipment and Supplies (NAICS 3391). Establishments primarily engaged in manufacturing medical equipment and supplies.

99. Manufacturing, Pharmaceutical and Medicine (NAICS 3254). Establishments primarily engaged in one (1) or more of the following: (1) manufacturing biological and medicinal products; (2) processing (i.e., grading, grinding, and milling) botanical drugs and herbs; (3) isolating active medicinal principals from botanical drugs and herbs; and (4) manufacturing pharmaceutical products intended for internal and external consumption in such forms as ampoules, tablets, capsules, vials, ointments, powders, solutions, and suspensions.

100. Manufacturing, Heavy. The extraction, processing or treatment of raw materials, or the manufacturing, compounding, treatment, processing, assembling, packaging, testing, handling, or storage of explosive or radioactive materials or products.

101. Motorized Vehicle. A motor driven conveyance capable of carrying one (1) or more passengers.
102. Movie Theaters (NAICS 512131). Establishments primarily engaged in operating motion picture theaters (except drive-ins) and/or exhibiting motion pictures or videos at film festivals, and so forth.
103. Museums and Art Galleries (NAICS 712110). Establishments primarily engaged in the preservation and exhibition of objects of historical, cultural, and/or educational value.
104. Nonconforming Building Use. The use of a building or structure which was a lawful use at the time this Zoning Code was passed but which use, because of the passage of this Zoning Code, does not conform to the regulations of the zoning district in which the use exists.
105. Nonconforming Use. A use which lawfully occupied a building or land at the time this Zoning Code becomes effective and which does not conform with the use regulations of the zoning district in which it is located.
106. Nursing and Residential Care Facilities (NAICS 623). Establishments that provide residential care combined with either nursing, supervisory, or other types of care as required by the residents. In this subsector, the facilities are a significant part of the production process and the care provided is a mix of health and social services with the health services being largely some level of nursing services.
107. Off-Street Parking. Parking facilities for motor vehicles located on private property.
108. Parking Lots and Garages (NAICS 812930). Establishments primarily engaged in providing parking space for motor vehicles, usually on an hourly, daily, or monthly basis and/or valet parking services. For the purposes of this Code, a parking lot is an off-street parking facility designed for more than four (4) parking spaces.
109. Personal and Household Goods Repair and Maintenance (NAICS 8114). Establishments primarily engaged in home and garden equipment and appliance repair and maintenance; reupholstery and furniture repair; footwear and leather goods repair; and other personal and household goods repair and maintenance.
110. Personal Care Services (NAICS 8121). Establishments such as barber and beauty shops, that provide appearance care services to individual consumers.
111. Parking Space. A usable space for the storage of one (1) passenger automobile or commercial vehicle, exclusive of access drives, aisles, or ramps, within a public or private parking lot or a building that meets the parking standards of this Code.
112. Pet Care Services (NAICS 812910). Establishments primarily engaged in providing pet care services (except veterinary), such as boarding, grooming, sitting, and training pets.
113. Planned Unit Development (PUD). The PUD is characterized by a unified site design for a number of housing units and/or other buildings where clustering of buildings and utilization of open space will allow for enhanced land use. Through a PUD, a development may be planned as a unit and the density of use may be calculated on the basis of the entire project, rather than on a lot by lot basis. Individual uses and structures in a PUD need not comply with specific building locations, height, building size, floor area, lot size and open space requirements of the underlying basic zone provided that requirements set forth herein are complied with, and the development as a whole is harmonious with the community, particularly adjacent land uses.
114. Principal Use. The primary or predominant use(s) to which a property is or may be devoted.

115. *Professional, Scientific, and Technical Services (NAICS 541).* Establishments engaged in processes where human capital is the major input. These establishments make available the knowledge and skills of their employees, often on an assignment basis, where an individual or team is responsible for the delivery of services to the client. The individual industries of this subsector are defined on the basis of the particular expertise and training of the services provider.

116. *Public Service and Utility Facility.* Public facilities necessary to serve the neighborhood or community, including, but not limited to, fire stations, police stations, national guard armories, fire training facilities, pumping stations, electrical substations, and telephone switching facilities.

117. *Publishing Industries (except Internet) (NAICS 511).* Establishments engaged in the publishing of newspapers, magazines, other periodicals, and books, as well as directory and mailing list and software publishing.

118. *Public Utility.* A public service corporation performing some public service and subject to special governmental regulations, or a governmental agency performing similar public services, the services by either of which are paid for directly by the recipients thereof. Such services shall include, but are not limited to, water supply, electric power, gas and transportation for persons and freight.

119. *Railroad Yards (NAICS 488210).* Establishments primarily engaged in providing specialized services for railroad transportation, including servicing, routine repairing (except factory conversion, overhaul or rebuilding of rolling stock), and maintaining rail cars; loading and unloading rail cars; and operating independent terminals.

120. *Real Estate Services (NAICS 531).* Establishments that are primarily engaged in renting or leasing real estate to others; managing real estate for others; selling, buying, or renting real estate for others; and providing other real estate related services, such as appraisal services.

121. *Religious Facilities (NAICS 813110).* Establishments primarily engaged in (1) operating religious organizations, such as churches, religious temples, and monasteries; and/or (2) establishments primarily engaged in administering an organized religion or promoting religious activities.

122. *Rental and Leasing Services (NAICS 532).* Establishments that provide a wide array of tangible goods, such as automobiles, computers, consumer goods, and industrial machinery and equipment, to customers in return for a periodic rental or lease payment.

123. *Restaurants (NAICS 72251).* Establishments primarily engaged in one (1) of the following: (1) providing food services to patrons who order and are served while seated (i.e., waiter/waitress service), and pay after eating; (2) providing food services to patrons who generally order or select items (e.g., at a counter, in a buffet line) and pay before eating; or (3) preparing and/or serving a specialty snack (e.g., ice cream, frozen yogurt, cookies) and/or nonalcoholic beverages (e.g., coffee, juices, sodas) for consumption on or near the premises.

124. *Retail Sales (NAICS 44-45).* Establishments engaged in retailing merchandise, generally without transformation, and rendering services incidental to the sale of merchandise.

125. *Riding Stables.* Establishments where horses are kept for riding, driving, or stabling for compensation.

126. *RV (Recreational Vehicle) Parks and Campgrounds (NAICS 721211).* Establishments primarily engaged in operating sites to accommodate campers and their equipment, including tents, tent trailers, travel trailers, and RVs (recreational vehicles). These establishments may

provide access to facilities, such as washrooms, laundry rooms, recreation halls and playgrounds, stores, and snack bars.

127. *Savings Institutions (NAICS 522120).* Establishments primarily engaged in accepting time deposits, making mortgage and real estate loans, and investing in high-grade securities. Savings and loan associations and savings banks are included in this industry.

128. *Sawmills (NAICS 321113).* Establishments primarily engaged in sawing dimension lumber, boards, beams, timbers, poles, ties, shingles, shakes, siding, and wood chips from logs or bolts.

129. *Scrap Yards/Material Recycling (NAICS 423930).* Establishments primarily engaged in the merchant wholesale distribution of automotive scrap, industrial scrap, and other recyclable materials. Included in this industry are auto wreckers primarily engaged in dismantling motor vehicles for the purpose of wholesaling scrap.

130. *Securities, Commodity Contracts, and Other Financial Investments and Related Activities (NAICS 523).* Establishments that are primarily engaged in one (1) of the following: (1) underwriting securities issues and/or making markets for securities and commodities; (2) acting as agents (i.e., brokers) between buyers and sellers of securities and commodities; (3) providing securities and commodity exchange services; and (4) providing other services, such as managing portfolios of assets; providing investment advice; and trust, fiduciary, and custody services.

131. *Self-Storage Facilities (NAICS 531130).* Establishments primarily engaged in renting or leasing space for self-storage. These establishments provide secure space (i.e., rooms, compartments, lockers, containers, or outdoor space) where clients can store and retrieve their goods.

132. *Setback.* The distance that buildings or uses must be removed from their lot lines. Setbacks shall be measured, where applicable, from proposed or actual public or private street right-of-way lines. When measuring front and street side yard setbacks for lots that abut a Local Residential Street, as designated upon the Thoroughfare Plan within the City's Comprehensive Plan, the front and street side setbacks shall be measured from the building lot side of the public sidewalk to the nearest point of the wall of the main building on the lot. In such cases where sidewalks do not exist in the front or street side of a building lot, the Zoning Administrator shall determine the point of measurement based upon the location of adjacent principal structures, the likelihood of future sidewalk installation, and the anticipated location of such future sidewalk.

133. *Sign.* A presentation, display, or representation of words or letters, or of a figure, design, picture, painting, color pattern, logo, emblem, symbol, trademark or other representation so as to give notice, advertise, call attention to, or identify an entity.

134. *Software Publishers (NAICS 5112).* Establishments primarily engaged in computer software publishing or publishing and reproduction. Establishments in this industry carry out operations necessary for producing and distributing computer software, such as designing, providing documentation, assisting in installation, and providing support services to software purchasers. These establishments may design, develop, and publish, or publish only.

135. *Stadiums and Sports Arenas (NAICS 713940).* Establishments primarily engaged in operating fitness and recreational sports facilities featuring exercise and other active physical fitness conditioning or recreational sports activities, such as swimming, skating, or racquet sports.

136. *Street*. A public thoroughfare which affords the principal means of access to abutting properties.

137. *Telecommunications Services (NAICS 517)*. Establishments that provide telecommunications and the services related to that activity (e.g., telephony, including Voice over Internet Protocol (VoIP); cable and satellite television distribution services; Internet access; telecommunications reselling services). The Telecommunications subsector is primarily engaged in operating, and/or providing access to facilities for the transmission of voice, data, text, sound, and video.

138. *Temporary Use*. A land use established for a limited duration which does not require permanent site improvements. Temporary Uses include, but are not limited to, the erection of temporary structures for activities such as fruit and vegetable sales, Christmas tree sales, fireworks sales, art sales, and other retail sales permitted in the zoning district within which the proposed use is to be located.

139. *Use*. The purpose land, a building or a structure now serves or for which it is occupied, maintained, arranged, designed or intended.

140. *Use District*. A portion or portions of the City designated on the Moscow Zoning Map as one (1) or more of the categories listed and described in this Zoning Code.

141. *Variance*. A modification of the bulk and placement requirements of the ordinance as to lot size, lot coverage, width, depth, front yard, side yard, rear yard, setbacks, parking space, height of buildings, or other ordinance provision affecting the size or shape of a structure or the placement of the structure upon lots, or the size of lots.

142. *Veterinary Services (NAICS 541940)*. Establishments of licensed veterinary practitioners primarily engaged in the practice of veterinary medicine, dentistry, or surgery for animals; and establishments primarily engaged in providing testing services for licensed veterinary practitioners.

143. *Warehousing and Storage (NAICS 493)*. Establishments that are primarily engaged in operating warehousing and storage facilities for general merchandise, refrigerated goods, and other warehouse products. These establishments provide facilities to store goods. They do not sell the goods they handle. These establishments take responsibility for storing the goods and keeping them secure. They may also provide a range of services, often referred to as logistics services, related to the distribution of goods.

144. *Wholesale Uses (NAICS 423)*. Establishments that sell capital or durable goods to other businesses.

145. *Yard*. An open unoccupied space, except as otherwise permitted in this Code, in the front, rear or side on the same lot with a building or proposed building, which extends along a lot line and at right angles to the lot line to a depth or width specified in the setback requirements of the zoning district where the property is located.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 1-6. Adoption of Moscow Zoning Map.

~~The original of the Moscow Zoning Map, signed by the Mayor, attested by the Clerk, and kept in the office of the City Engineer, shall serve as the true record of zoning district boundaries of the City. A copy shall be retained by the Clerk. Provisions shall be made on the Moscow Zoning Map for notation of changes to zoning district boundaries. Change notations shall be initialed by the Mayor upon the original Moscow Zoning Map.~~

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 1-7.~~Sec. 1-8.~~ Nonconformities.

A. Intent:

1. Within the zoning districts established by this Zoning Code or amendments thereto, there exist lots, structures, uses of land and structures, and characteristics of uses and structures which were lawful before this Zoning Code was enacted or amended, but which would be prohibited, regulated, or restricted under the terms of this Zoning Code or future amendment. It is the intent of this Zoning Code to permit these nonconformities to continue until they are removed, destroyed or lost by time, but not to encourage their survival. Further it is the intent of this Zoning Code that nonconformities shall not be enlarged, expanded or extended, nor be used as grounds for adding other structures or uses prohibited elsewhere in the same zoning district.

2. Nonconforming uses are declared by this Zoning Code to be incompatible with permitted uses in the same zoning district. A nonconforming use of a structure, a nonconforming use of land, or a nonconforming use of a structure and land in combination shall not be extended or enlarged after passage of this Zoning Code by attachment to a building or by the addition of other uses, of a nature which would otherwise be prohibited in the same zoning district.

3. To avoid undue hardship, nothing in this Zoning Code shall be deemed to require a change in the City-approved plans, construction, or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this Zoning Code and upon which actual building construction has since been diligently pursued. Actual construction includes the placing of construction materials in permanent position and fastening in a permanent manner. Where excavation, demolition, or removal of an existing building has been substantially begun in preparation for rebuilding, such excavation, demolition or removal shall be deemed to be actual construction, provided that work shall be diligently carried on.

B. Nonconforming Lots of Record: In any zoning district in which single family dwellings are permitted, where any single lot of record existing as of the effective date of adoption of this Zoning Code has been previously approved by the City, a single family dwelling and customary accessory buildings may be erected on such lot.

This provision shall apply even if such lot otherwise fails to meet the requirements for area or width, or both, which are generally applicable in the district. Such lot shall conform to yard dimensions and requirements other than those applying to lot area or width for the zoning district in which such lot is located.

Variance of yard requirements may be granted only pursuant to the procedure set forth in this Zoning Code.

C. Nonconforming Use of Land (or land with minor structures only): Where at the time of passage of this Zoning Code, or of an amendment thereto, lawful use of land exists which would not be permitted by the regulations imposed by this Zoning Code or an amendment, and where such use involves no individual structure with a replacement cost exceeding Two Thousand Dollars (\$2,000), such use may be continued as long as it remains otherwise lawful, provided:

1. No such nonconforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Zoning Code; and

2. No such nonconforming use shall be moved in whole or in part to any portion of the lot or parcel other than that physically occupied by such use on the effective date of adoption or amendment of this Zoning Code; and
 3. If any such nonconforming use of land ceases for any reason for a period of more than thirty (30) days, any subsequent use of such land shall conform to the regulations specified by this Zoning Code for the zoning district in which such land is located. This provision shall not apply when the discontinuance or abandonment is caused by government action impeding access to the premises; and
 4. No additional structure not conforming to the requirements of this Zoning Code shall be erected in connection with such nonconforming use of land.
- D. Nonconforming Structures: Where a lawful structure exists on the effective date of adoption or amendment of this Zoning Code that could not be built under the terms of this Zoning Code by reason of standards for area, lot coverage, height, yards, the structure's location on the lot, or other requirements concerning the structure, such structure may be retained if it remains otherwise lawful, subject to the following provisions:
1. No such nonconforming structure may be enlarged or altered in any manner which increases its nonconformity, except as provided in M.C.C. 4-1-8(D)(4) below; and
 2. Should such nonconforming structure or nonconforming portion of structure be destroyed by no fault of the owner (fire, flood, natural disaster, etc.), it may be reconstructed having the same zoning nonconformities, but no more than as existed before the damage occurred;
 3. Should such structure be moved for any reason for any distance whatsoever, it shall thereafter conform to the regulations for the zoning district in which it is located after it is moved; and
 4. A nonconforming structure may be enlarged or altered with the same zoning nonconformities through the issuance of a Conditional Use Permit.
- E. Nonconforming Uses of Structures or of Structures and Premises in Combination: If lawful use of individual structures with a replacement cost of Two Thousand Dollars (\$2,000) or more, or of such structures and land in combination, exists on the effective date of adoption or amendment of this Zoning Code that would not be allowed in the zoning district under the terms of this Zoning Code, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:
1. No existing structure devoted to a use not permitted by this Zoning Code in the zoning district in which it is located shall be enlarged, extended, constructed, reconstructed, moved, or structurally altered except in changing the use of the structure to a use permitted in the zoning district in which it is located. An exception would be when destruction of an existing structure and use in combination occurs by no fault of the owner (fire, flood, natural disaster, etc.), the structure and use in combination may be replaced to its original size and use prior to the destruction; and
 2. Any nonconforming use may be extended throughout any part of a building which was manifestly arranged or designed for such use at the time of adoption or amendment of this Zoning Code, but no such use shall be extended to occupy any land outside such building; and
 3. Any structure, or structure and land in combination, in or on which a nonconforming use is replaced by a permitted use, shall thereafter conform to the regulations for the zoning district in which it is located. The nonconforming use shall not thereafter be resumed; and
 4. When a nonconforming use of a structure, or of a structure and premises in combination, is discontinued or abandoned for six (6) consecutive months or for eighteen (18) months

during any three (3) year period, the structure, or structure and premises in combination, shall not thereafter be used except in conformity with the regulations of the zoning district in which the structure is located. This provision shall not apply when the discontinuance or abandonment is caused by government action impeding access to the structure or premises;

F. Repairs and Maintenance:

1. Ordinary repairs and maintenance may be done on any nonconforming structure or nonconforming portion of a structure.
2. Further, upon order of any official charged with protecting the public safety, any building or part thereof declared to be unsafe by such official may be strengthened or restored to a safe condition.

(Ord. 2018-xx, xx/xx/xxxx)

SECTION 2: That Moscow City Code Title 4, Chapter 2 be amended as follows:

Sec. 2-1. Establishment of Zoning Districts.

Pursuant to the policies contained in this Zoning Code and the Plan, the City is divided into zoning districts as depicted upon the Moscow Zoning Map which is hereby adopted and made a part of this Title and Ordinance, as though fully set out herein. Zoning districts depicted on the Moscow Zoning Map shall correspond to the zoning districts established by this Zoning Code.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 2-2. Adoption of Moscow Zoning Map.

The original of the Moscow Zoning Map, signed by the Mayor, attested by the Clerk, and kept in the office of the City Engineer, shall serve as the true record of zoning district boundaries of the City. A copy shall be retained by the Clerk. Provisions shall be made on the Moscow Zoning Map for notation of changes to zoning district boundaries. Change notations shall be initialed by the Mayor upon the original Moscow Zoning Map.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 2-3. Rules for Determination of Zoning Districts.

Where uncertainty exists as to the classification or boundaries of zoning districts as shown on the Moscow Zoning Map, the following rules shall apply:

- A. Boundaries indicated as approximately following the center lines of streets, highways, or alleys shall be construed to follow such center lines;
- B. Boundaries indicated as approximately following lot lines shall be construed as following such lot lines;
- C. Boundaries indicated as approximately following City limits shall be construed as following such City limits;
- D. Boundaries indicated as parallel to or extensions of features indicated in subsections A through C herein shall be so construed.
- E. Distances not specifically indicated on the Moscow Zoning Map shall be determined by the scale of the map.
- F. When physical or cultural features existing on the ground are at variance with those shown on the Moscow Zoning Map, or in other circumstances not covered by subsections A through E herein, the zoning district boundaries shall be determined in a manner consistent with the purposes of this Zoning Code.

- G. Where a district boundary line appearing on the Moscow Zoning Map divides a platted lot which was in single ownership at the time of passage of this Chapter, the requirements of the less restrictive zoning district shall apply to the whole thereof, provided that such extension shall not include any part of such lot more than thirty (30) feet beyond a zoning district boundary line.
- H. If the zoning district of any property as indicated on the Moscow Zoning Map should conflict with a textual description, the Moscow Zoning Map shall prevail.
- I. If the zoning of a parcel of land is not shown on the Moscow Zoning Map, the parcel of land shall be deemed to be zoned FR, Farm, Ranch, Outdoor Recreation Zoning District.
- J. All land hereafter annexed to the City shall be classified FR, Farm, Ranch, Outdoor Recreation Zoning District, pending study, public hearing and specific zoning district classification.
(Ord. 2018-xx, xx/xx/xxxx)

Sec. 2-4. District Purposes.

A. Agriculture/Forestry Zoning District (AF).

IntentPurpose: The purpose of the Agriculture/Forestry (AF) zoning district is to foster agriculture and forestry land uses while providing for limited, low-density residential land uses which will not conflict with farm and forest practices nor place inappropriate demands on rural public services nor promote the indiscriminate conversion of farm and forest land to other uses.

B. Farm, Ranch, and Outdoor Recreation Zoning District (FR).

IntentPurpose: This classification is intended to permit current agricultural, outdoor recreation and other open land uses to be maintained and at the same time to set minimum standards for the development of similar new uses in order that this open zoning district be protected against spasmodic, disorderly and indiscriminate development until such time as another appropriate use of the land in this zoning district has been determined. It is also intended that newly annexed areas of the City be placed in this classification until land use studies determine the character and appropriate use of such areas.

C. Suburban Residential Zoning District (SR).

IntentPurpose: This classification is to create and protect a permanent single family residential neighborhood at a very low density. Where properly located and controlled, specified rural uses, including pasturage of livestock, may be allowed. Because large areas are contained within lots in this zoning district, the demand for parking is to be satisfied by spaces located entirely on private property. Public improvements are to be designed to serve the rural, low intensity uses permitted in this zoning district; for this reason and because some uses permitted in the SR zoning district may not be compatible with more intensive zoning districts, the following conditions shall apply to the designation of land in the SR zoning district.

1. Local streets developed to a reduced standard specially applicable in the SR zoning district shall not provide primary access to development with a higher density than permitted in the SR zoning district.
2. The minimum size of an SR zoning district shall be ten (10) acres.
3. The SR zoning district shall be located only in areas specifically designated A or A/LR on the Comprehensive Plan Map. Because the SR zoning district may interfere with higher density, more efficient land use, it should be applied where such interference would be unlikely, such as in areas primarily rural in character and not close to schools, public facilities and shopping areas. The SR zoning district should not be applied where the reduced street standards permitted would interfere with present or future transportation needs for the area in which the SR zoning district is proposed.

4. After zoning and development of land in the SR zoning district occurs, changes from this zoning district can only take place concurrently with or after redevelopment of streets and utilities to standards applicable in the proposed zoning district for which the person is applying.

D. Low Density, Single Family Residential Zoning District (R-1).

IntentPurpose: The R-1 zoning district is a low density residential zone appropriate where the following circumstances are present:

1. Single family dwellings predominate in the area.
2. The physical character of the area does not lend it to more intense development, either by virtue of irregular topography, restricted access, division of the land into subdivision lots of a size greater than the minimum lot size required by this zoning district, or the application of the Plan policies to the land in question.

E. Moderate Density, Single Family Residential Zoning District (R-2).

IntentPurpose: The R-2 zoning district is a moderate density residential zone appropriate where the following circumstances are present:

1. Single family dwellings predominate.
2. The terrain is not harshly irregular and smaller lot sizes can be accommodated without extensive earthwork.
3. Utilities and other public facilities are adequate for the densities allowed.
4. Existing lot development patterns and policies embodied in the Plan will also guide application of this zoning district.

F. Medium Density Residential Zoning District (R-3).

IntentPurpose: The R-3 zoning district provides for an increase over the density allowed by the R-2 zoning district by permitting different types of housing construction. It is appropriate where activity levels are moderate, terrain permits construction of somewhat larger structures, and where public systems and neighborhood facilities can accommodate a greater intensity of land use as guided by the Comprehensive Plan.

G. Multiple Family Residential Zoning District (R-4).

IntentPurpose: The R-4 zoning district provides for the most intense residential land uses permitted in the community. It is to be applied where activity levels are high and adequate public facilities are available, especially near the University of Idaho campus or the City Central Business Zoning District. Adequate transportation access should be given high priority in determining the appropriate location for R-4 zoning districts.

H. Residential/Office Zoning District (RO).

Purpose: The RO Zoning District is a moderately intensive zone including both offices and high density housing. It serves as a transitional Zoning District between residential Zoning Districts and commercial or industrial Zoning Districts. The RO Zoning District is appropriately applied in the following circumstances:

1. On the perimeter of commercial or industrial districts where they abut residential land uses;
2. Where transportation network use is greater than desirable for lower density residential uses;
3. Where landforms create sites which are reasonably accessible by transportation systems and which are buffered from nearby residential areas; and
4. Where the development patterns in a neighborhood will allow development of moderate intensity to occur without producing adverse visual impact or harm to the transportation network.

I. Neighborhood Business Zoning District (NB).

Purpose: The NB Zoning District is the lowest intensity commercial Zoning District permitted within the City. It is intended to apply to areas of less than two (2) acres, where commercial services may be provided in convenient locations serving adjoining residential neighborhoods rather than the community as a whole. The commercial services permitted are those where traffic generation, access requirements, impacts of lighting, neighborhood need for services, and noise production will be compatible with residential uses. The NB Zoning District is appropriately applied in the following circumstances:

1. Where local commercial facilities will serve the everyday needs of a limited neighborhood area;
2. Where activity levels associated with small scale office development can be accommodated or tolerated by surrounding land uses and existing public services;
3. Where a neighborhood core is identified which is easily accessible by pedestrian or vehicular circulation; and
4. Where such commercial development will result in minimal interference with residential uses in the vicinity of the NB Zoning District.

J. Research, Technology and Office Zoning District (RTO).

Purpose: The RTO Zoning District is intended to create a high quality professional environment for research, technology, office and other primary job industries to be established within the City of Moscow. This Zoning District is appropriate where adequate infrastructure is available and where neighboring land uses will enhance, or not detract from, the intent and uses of the RTO Zoning District. The RTO Zoning District should be located adjacent to or in close proximity to arterial or collector streets.

K. Central Business Zoning District (CB).

Purpose: The principal purpose of the CB Zoning District is to provide a location for groups of compatible commercial uses having the common characteristic of not involving more than incidental and minimal assembly, fabrication or storage of commodities; for example, establishments dispensing retail commodities, and those providing professional and personal services to the individual. The CB Zoning District is the most intensive commercial Zoning District. To promote pedestrian use, unbroken, street-level, commercial frontage is encouraged in this Zoning District.

L. General Business Zoning District (GB).

Purpose: The principal purpose of the GB Zoning District is to provide for the location and grouping of compatible retail enterprises having the common characteristics of dispensing commodities, providing professional services or providing personal services to the individual, but which do not involve more than incidental or limited assembly, fabrication or storage of commodities. The GB Zoning District is appropriately applied in the following circumstances:

1. On the periphery of the CB Zoning District where retail uses are appropriate yet the distance to community parking facilities indicates a need for on-site parking.
2. At dispersed commercial centers where the grouping of retail and office uses is appropriate to serve community or regional needs.

M. Motor Business Zoning District (MB).

Purpose: The MB Zoning District is intended to provide for the location and grouping of compatible uses having similar operation as they involve enterprises which depend primarily on the transient motor vehicle-based trade. By concentrating such uses the City intends to

increase public convenience when utilizing such services and, within the regulation, to allow such activities to render the maximum service.

N. Industrial Zoning District (I).

Purpose: The I Zoning District is designed to encourage sound industrial development in the City by providing a protective environment primarily for such development.

O. Urban Mixed Commercial Zoning District (UMC).

Purpose: The principal purpose of the UMC Zoning District is to provide a location for urban mixed development including a range of compatible commercial uses such as retail, eating and drinking, and hospitality establishments, professional and personal service uses, as well as residential uses. The UMC Zoning District is intended to promote the urban development form, promote a mixture of commercial and residential land uses. This Zoning District is appropriately applied in close proximity to the Central Business District and the downtown area where the urban form of development is appropriate and intensity of allowed commercial land uses can be accommodated.

P. University Zoning District (U).

Purpose: The purpose of the University Zoning District is to create a district that will protect and maintain the university environment, and provide for the location and grouping of compatible uses found on or in close proximity to the University of Idaho Campus.

(Ords. 97-12, 04/07/97; 97-14, 04/07/97; 97-33, 11/03/97; 98-15, 04/20/98; 98-13, 04/20/98; 98-18, 06/01/98; 2003-24, 11/17/2003; 2005-07, 02/07/2005; 2005-27, 08/15/2005; 2005-33, 12/19/2005; 2006-03, 02/07/2006; 2006-20, 11/06/2006; 2007-11, 09/17/2007; 2008-22, 10/20/2008; 2010-10, 06/07/2010; 2010-24, 11/15/2010; 2011-11, 08/15/2011; 2011-15, 09/19/2011; 2013-05, 04/01/2013; 2013-15, 08/19/2013; 2013-16, 10/21/2013; 2014-06, 05/19/2014; 2014-16, 10/06/2014; 2014-19, 11/17/2014; 2015-04, 03/02/2015; 2015-06, 04/06/2015; 2015-07, 05/04/2015; 2015-11, 07/06/2015; 2015-12, 08/03/2015; Ord. 2018-xx, xx/xx/2018)

Sec. 2-5. Overlay and Specific Plan Districts.

A. General Provisions.

Overlay and Specific Plan Districts. All land within the City shall be assigned a base zoning district established in Section 4-2-1. In addition, some lands may be designated one or more overlay district. Where a property is assigned an overlay district, both sets of regulations apply, with those of overlay controlling in case of conflict between the two. An overlay district may apply additional requirements or allow exceptions to the standard regulations of the base zone.

B. Legacy Crossing Overlay Zoning District (LCO).

1. Purpose. With the retraction of historic agricultural industrial uses from the downtown area and in special consideration of its unique and sensitive characteristics, the City finds that redevelopment within the LCO area requires an increased level of review to ensure the logical and orderly redevelopment and provision of public services within the LCO area.

2. Relationship to Underlying Zoning. It is the intent of the LCO that the underlying zoning district designation shall specify the permitted land uses within the LCO and the LCO review process shall be contained to the review of design of proposed development within the LCO.

3. Development Review. Prior to the issuance of any building permit for a new principal structure, or for a substantial improvement (as defined by this Code) to any existing principal structure, all development proposals within the LCO shall be reviewed for conformance with the LCO Design Guidelines, as duly adopted by Resolution of the Council, in accordance with the provisions of this Section.

4. Development Review Process. Review of a proposed LCO development shall consist of three (3) stages: a Pre-application Meeting; a Preliminary LCO Development Review; and a Final LCO Development Review.

a. Pre-application Meeting. The pre-application meeting is intended to provide the opportunity to identify and discuss the conformance of the proposed development concept with the underlying zoning designation and the intents, purposes and requirements of the LCO Design Guidelines, and to provide an informal review opportunity of a proposed development prior to substantial design investment by the applicant.

i. Required Pre-application Meeting Materials. The applicant shall provide concept plans which show the proposed development, including a concept site plan, building elevations, and the number, floor area, and proposed use of all proposed structures and land areas of the development site. Such plans shall be of adequate scale, resolution and detail to provide the Zoning Administrator with adequate information to assess the conformance of proposed development to the LCO Design Guidelines.

ii. Upon completion of the Pre-application Meeting, the Zoning Administrator shall provide the applicant with comments and suggestions for any recommended amendments and/or modifications to the development concept for use in further development of the application.

b. Preliminary Development Review.

i. Preliminary LCO Development Application Materials. Prior to review by the Planning and Zoning Commission, the applicant shall submit five (5) copies the following development application materials to the Zoning Administrator:

(a) A development site plan that includes all the following:

(i) Property boundary lines and individual lot lines of each parcel which is to be created for separate ownership;

(ii) Existing and proposed grade plan in two foot (2') maximum contour intervals of the development site and extending a minimum of twenty feet (20') outside the development site;

(iii) The location of all buildings and all off-street parking areas;

(iv) The location of all planned and existing thoroughfares and walks, their widths and nature of their improvements, and whether they are to be public or private;

(v) The location of easements for water lines, fire hydrants, sewer and storm sewer lines, and other utilities;

(vi) Areas to be conveyed, dedicated, reserved or used for parks, playgrounds or any other public use;

(vii) Landscaping and tree planting plans including the location of existing trees and shrubs which are to be retained;

(viii) Any other details deemed necessary during the Pre-application Meeting to demonstrate conformance with the LCO Design Guidelines.

(b) Elevation drawings of all proposed structures including a description of proposed building materials and all proposed land uses including a computation of total square footages dedicated to the proposed uses; and

(c) Lighting and signage plans.

ii. All submitted plans shall be drawn to a standard engineer's or architect's scale and may contain multiple categories of the above-listed information on any one (1) plan drawing, provided that such plan drawing represents all information in an accurate and readily identifiable manner. Plans shall contain information and detail as necessary to determine compliance with applicable codes, and to determine conformance with the LCO Design Guidelines and intent of this Section.

iii. Determination of Completeness. Upon receipt of the Preliminary Review submission from Applicant, the Zoning Administrator shall distribute the proposed development plans to the appropriate development review parties for review and comment upon the proposed development plans. Upon determination that the application materials are complete and in substantial conformance with applicable City standards and requirements, the Zoning Administrator shall schedule the Preliminary LCO Development Application for review by the Planning and Zoning Commission.

iv. Preliminary Review Public Comment Period. Prior to the Preliminary Review by the Commission, notice of the proposed development shall be published in the paper of record and posted upon the subject property. Such notice shall describe the nature of the proposed development, the location where materials relating to the proposed development may be viewed, and provide fifteen (15) calendar days from the date of publication and posting for written comments regarding the proposed development to be submitted to the Zoning Administrator. All written comments received by the Zoning Administrator shall be included with the preliminary review materials for the Commission's consideration.

v. Preliminary Development Review Process. The Preliminary Review shall be conducted by the Commission as a regular agenda item. The Commission shall evaluate the conformance of the proposed development with the LCO Design Guidelines and may give approval of the proposed development, or approval subject to required modifications or conditions, or may deny the development proposal. All decisions of the Commission shall be based upon the criteria established within the LCO Design Guidelines. If the proposed development will include Conditionally Permitted Uses or require a Variance, the Commission shall serve as the hearing body for the proposed Conditional Use or Variance in conjunction with the Preliminary Review.

vi. Appeal of the Preliminary Decision. The decision of the Commission relative to a proposed LCO development may be appealed to the Council by the applicant or by any affected person, as defined by this Code, in accordance with this Code.

vii. Duration of Preliminary Approval. Preliminary approval of a LCO development proposal shall expire eighteen (18) months following the date of approval by the Commission and shall be automatically null and void on such date unless final approval has been granted prior to such time.

c. Final Review. The final review process is intended to provide an opportunity to review the final development plans for conformance with the intent of the Preliminary Development Review approval.

i. Final LCO Development Application Review Materials. The applicant shall provide five (5) copies of the proposed final LCO development plans to the Zoning Administrator not less than twenty-one (21) days in advance of the meeting of the Commission at which the proposed final development plans shall be reviewed. The final LCO development plan submission shall include final version of all materials required for the Preliminary development review, in addition to the following items:

(a) Evidence of clear title to any lands to be conveyed or reserved for parks, scenic ways, playgrounds, schools, public buildings, or other public purposes;

(b) Final plans for location of water, sewer, drainage and all other utilities, and plans for street improvements and grading;

(c) A final phasing plan; and

(d) Any proposed development agreements, deed restrictions, or other commitments necessary to assure compliance with the proposed final LCO development plan.

ii. Final LCO Development Review Process. If the proposed final LCO development plan is substantially similar to the LCO development plan application submitted to the Commission for preliminary approval and, if it adequately incorporates all required conditions or modifications, it may be considered as a regular agenda item at a meeting of the Commission. The Commission may grant final approval, may grant final approval with minor modifications or conditions, or may deny the application if it is not in substantial conformance with the preliminary approval and/or conditions of preliminary review approval. Phased building permits and construction shall be allowed in accordance to phasing plans presented and approved within the original approval.

iii. Appeal of the Final Decision. The decision of the Commission relative to a proposed LCO development final approval may be appealed to the Council by the applicant or by any affected person, as defined by this Code, in accordance with this Code.

iv. Duration of Final LCO Development Approval. If building permits required for the approved LCO development are not obtained within twenty-four (24) months following the date of final approval by the Commission, such LCO development final approval shall be immediately revoked and shall be automatically null and void on such date. Within twenty four (24) months following the date of LCO development final approval by the Commission, the applicant of such LCO development may request one (1) extension of not more than twelve (12) months from the date of the request for extension. The request for extension shall be reviewed and approved or denied by the Commission. No further extension shall be granted.

d. LCO Project Amendment. After final approval of a LCO Development, the Zoning Administrator shall administer the permitting and development review process for the project. The Zoning Administrator shall be allowed to approve minor amendments to the project that do not substantively alter the intent and considerations, or specific conditions of the Commission's project approval. If the Zoning Administrator finds that the proposed amendment substantively alters the intent and considerations, or specific conditions of the Commission's approval, the proposed amendment shall be consider by the Commission as a regular agenda item.

(Ord. 2012-09, 06/04/2012; 2018-xx, xx/xx/2018)

SECTION 3: That Moscow City Code Title 4, Chapter 3 be amended as follows:

Sec. 3-1. Introduction of Land Use Table.

The Land Use Table within Section 3.4 below lists the uses allowed within all base zoning districts. Each of the listed uses is defined in City Code Section 4-1-6, *Definitions*.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-2. Interpretation of Land Use Table.

A. Permitted Uses. "P" in a cell indicates that the use is allowed by right, without special conditions other than those imposed upon other uses by right in the district. Permitted uses are subject to all other applicable regulations of this Code.

B. Permitted Accessory Uses. "PA" in a cell indicates that the use is allowed only as accessory or incidental to a permitted principal use. An accessory use is generally designed or employed in conjunction with but subordinate to its primary use.

- C. Conditional Uses. “C” in a cell indicates that in the respective zoning district the use is allowed only if reviewed and approved in accordance with the procedures in City Code Section 4-8-4, Conditional Uses. Conditional Uses are subject to all other applicable regulations of this Code. A “C” designation does not constitute an authorization or assurance that such use will be permitted. Rather, each Conditional Use Permit application shall be evaluated against the relevant criteria and standards contained within City Code Section 4-8-4(B), and may be approved or denied as the findings indicate appropriate.
- D. Uses Subject to Specific Requirements. “Px”, “PAx”, or “Cx” in a cell indicates that the use is subject to specific requirements contained within footnotes at the end of the use table.
- E. Prohibited Uses. A blank cell indicates that the use is not permitted in the respective zoning district.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-3. Authorized Uses.

This Zoning Code is an exclusive zoning ordinance wherein the stated uses are the only uses which are permitted in each zoning district. Those uses not listed as permitted or conditionally permitted are not authorized. The question whether a specific use is encompassed by a listed use shall be subject to the Zoning Administrator's or designee's reasonable discretion. Further, ~~when, as a result of subsequent changes in technology, business practice, or lifestyle, if a proposed use is not specifically listed within the Land Use Table, the Zoning Administrator or designee shall make a determination as to the zoning classification into which such use should be placed, based upon the most comparable use listed within the table. a use has not been mentioned in this Zoning Code, the Zoning Administrator or designee may permit such use if it is clear that the use is comparable to listed uses for a particular zoning district. Alternatively, the Zoning Administrator or designee may refer such proposed use to the Board of Adjustment for review as a conditional use. Any other use not listed may only be permitted upon amendment of this Zoning Code to include such use in the appropriate zoning district.~~

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-4. Land Use Table.

LAND USE TABLE																	
P = Permitted Use			PA = Permitted Accessory Use			C = Conditional Use Permit			Blank = Not Permitted								
RESIDENTIAL USES	NAICS 2012 Code No.	AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U
Dwellings in Residential Zones²																	
Single Family (up to 4 unrelated individuals)		P	P	P	P	P	P	P									
Two Family							P	P									
Twinhome							P	P									
Townhouse ¹							P	P									
Single Family (up to 6 unrelated individuals)		C	C	C	C	C	C	P									
Multiple Family (3 or more units)								P									
Mobile Home Parks								P									
Dwellings in Commercial Zones																	
Above or behind a commercial use or on a secondary street frontage		See above, Dwellings in Residential Zones								P	P	P/C ³	P	P	PA ⁴	P/C ³	P
On the ground floor on primary street frontage									P	C		C	C	C	PA ⁴	C	P
Group Living																	
Boarding House (occupied by owner, up to 6 boarders)		P	C	C	C	C	C	P									
Dormitories																	P
Fraternity, Sorority, and Cooperative Houses	721310							C									P
Accessory Uses																	
Accessory Buildings or Structures (up to 1,000 sq ft)		PA	PA	PA	PA	PA	PA ¹⁵	PA ¹⁵	PA								
Accessory Buildings or Structures (1,001 to 1,500 sq ft)		C	C	C	C	C	C	C	C								
Accessory Buildings or Structures (no size limitation)										PA	PA	PA	PA	PA	PA	PA	PA
Accessory Dwelling Unit ¹		PA	PA	PA	PA	PA	PA	PA									
Accessory Home Occupations Type I ¹		PA	PA	PA	PA	PA	PA	PA	PA	PA		PA	PA	PA	PA	PA	PA
Accessory Home Occupations Type II ¹		C	C	C	C	C	C	C	PA	PA		PA	PA	PA	PA	PA	PA
Accessory Gardens		PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA
NON-RESIDENTIAL USES	NAICS 2012 Code No.	AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U
Agricultural Uses																	
Agriculture, Animal Production	112	P/C ¹⁸	C ⁵														P
Agriculture, Crop Production	111	P															P
Animals and Fowl (as permitted by City Code Title 10)		PA	PA	PA	PA	PA	PA	PA	PA								
Animal Slaughtering and Processing	31161	C													P		P
Gardens (Market and Community) no on-site retail sales ¹		P	P	P	P	P	P	P	P	P		P	P	P	P	P	P
With on-site retail sales ¹		P	P	C	C	C	C	C	P	P		P	P	P	P	P	P
Sawmills	321113	C													C		
Amusement and Recreation Facilities																	
Archery/Shooting Ranges (indoor only)	713990											P	P	P	P	P	P
Bowling Centers	713950											P	P	P		P	P
Dance Halls	713990											P	P	P		P	P
Fitness Centers	713940									P		P	P	P		P	P
Golf Courses and Country Clubs	713910	C	C	C	C	C	C	C	C								P
Miniature Golf Facilities	713990											P	P	P		P	P
Movie Theaters	512131											P	P	P		P	P
Riding Stables	713990	C										P	P	P	P	P	P
Stadiums and Sports Arenas (Ice/Roller Rinks, Gymnasiums, Ballfields)	713940						C	C				P	P	P		P	P
Animal-Related Business																	
Veterinary Services	541940	C	C						P	P			P	P	P		
Pet Care Services ¹	812910	C	C							P ¹⁰				P	P		
Financial, Technology, and Professional Services																	
Agencies, Brokerages and Other Insurance Related Activities	5242							P ⁶	P	P	P	P	P	P		P	
Broadcasting Studios	515										P	P	P	P		P	
Business, Professional, Political, Social Advocacy, Grantmaking, and Similar Organizations	8132/8133/8139							P ⁶	P	P	P	P	P	P		P	
Commercial Banking, Credit Unions, and Savings Institutions	522110/120/130											P	P	P			
Construction Contractor Services	238											P	P	P	P	P	
Data Processing, Hosting, and Related Services	518								P	P	P	P	P	P	P	P	P
Professional, Scientific, and Technical Services	541							P ⁶	P	P	P ¹¹	P ¹¹	P	P	P	P ¹¹	P
Publishing Industries (except Internet)	511										P	P	P	P	P	P	P
Real Estate Services	531							P ⁶	P	P	P	P	P	P		P	
Securities, Commodity Contracts, and Other Financial Investments	523							P ⁶	P	P	P	P	P	P		P	
Software Publishers	5112							P ⁶	P	P	P	P	P	P	P	P	
Food and Beverage Service																	
Coffee/Esspresso Stand										P		C	C	P		C	P
Drinking Places (Alcoholic Beverages)	722410											P	P	P		P	P
Restaurants	72251								P ⁹	P		P	P	P		P	P

NON-RESIDENTIAL USES	NAICS 2012 Code No.	AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U
Manufacturing																	
Beverage Manufacturing	3121									C		P	P	P	P	P	
Manufacturing, Heavy															C		
Manufacturing, Light													C	P	P	C	
Aerospace Product and Parts Manufacturing	3364										P		C	P	P	C	
Computer and Electronic Product Manufacturing	334										P		C	P	P	C	
Electrical Equipment, Appliance, and Component Manufacturing	335										P		C	P	P	C	
Medical Equipment and Supplies Manufacturing	3391										P		C	P	P	C	
Pharmaceutical and Medicine Manufacturing	3254										P		C	P	P	C	
Public/Institutional Uses																	
Antenna Towers (new)		C	C	C	C	C	C	C	C	C		C	C	C	C	C	C
Co-Location ¹⁴		P	P	P	P	P	P	P	P	P		P	P	P	P	P	P
Cemeteries	812220	C	C	C	C	C	C	C	C					C			
Child Day Care Services ¹																	P
Family, 5 or fewer children		PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	P	
Group, 6 to 12 children		P	P	P	P	P	P	P	P	P	C	C	C	C	C	P	
Small, 13 to 20 children		C	C	C	C	C	P	P	P	P	C	C	C	C	C	P	
Large, 21 or more children		C	C	C	C	C	C	C	C	P	C	C	C	C	C	C	
Civic and Social Organizations	813410											P	P	P		C	P
Community/Neighborhood Center		C	C	C	C	C	C	C	P	P		P	P	P			P
Correctional Institutions	922140														C		
Educational Services ¹	611	C ¹⁹	C ¹⁹	C ¹⁹	C ¹⁹	C ¹⁹	C ¹⁹	C	C	C	C ¹⁶	C	C	C	C	C	P
Fairgrounds		C	C	C	C	C	C	C	C								
Funeral Homes and Funeral Services	81221								C	P		C	P	P			
Government Office Buildings		C	C	C	C	C	C	C	C	P		P	P	P	P	P	P
Health Care Services (Ambulatory) (excluding 624410)	621								P	P	P ⁸	P	P	P	P	P	P
Hospitals	622											C	P	C			P
Museums and Art Galleries	712110							C	C	P		P	P	P		P	P
Nursing and Residential Care Facilities	623			C	C	C	C	C	C				P	P			
Public Parks & Recreational Facilities (operated by local government) ⁷		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Public Service and Utility Facilities		C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P
Religious Facilities	813110	C	C	C	C	C	C	C	C	P		P	P	P		C	P
Telecommunications Services ¹	517							P ⁶	P	P	P	P	P	P	P	P	
Retail and Personal Services																	
Consumer Goods Rental	5322									P		P	P	P	P	P	P
Laundries and Drycleaners	812310/ 812320									P		P	P	P	P	P	P
Personal Care Services	8121								P	P		P	P	P	P	P	P
Retail Sales (excluding 4411, 444, 447, & 453930)	44-45								PA	P	PA	P	P	P	P	P	P
Large Retail Establishment ¹														P	P		
NON-RESIDENTIAL USES	NAICS 2012 Code No.	AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U
Storage Services																	
Self-Storage Facilities	531130	C	C											C	P		
Warehousing and Storage	493										PA ¹²			C	P		
Wholesale Uses	423										PA ¹²			C	P		
Temporary Uses¹												P	P	P	P	P	
Vehicles and Equipment																	
Automobile and RV Dealers	4411											C	C	P	P		
Automotive Repair and Maintenance	8111											C	C	P	P		
Building Material Sales & Garden Equipment/Supplies	444													P	P		
Commercial and Industrial Machinery and Equipment Repair and Maintenance	811310														P		
Electronic and Precision Equipment Repair and Maintenance	8112								P	P		P	P	P	P		
Gasoline Stations	447											C	C	P	P		
Heavy Equipment Sales (manufactured home dealers, farm and garden equipment)	453930 423820													C	P		
Parking Lots and Garages	812930	PA	PA	PA	PA	PA	PA	PA	P	P	PA	P	P	P	P	P	P
Personal and Household Goods Repair and Maintenance	8114									P		P	P	P	P	P	
Railroad Yards and General Freight Trucking	488210/4841														P		
Rental and Leasing Services (excluding 5322)	532											C	C	P	P		
Scrap Yards/Material Recycling	423930														C		
Visitor Accommodations																	
Bed and Breakfast Inns		P	P	C	C	C	C	P	P	P		P	P	P		P	
Hotels and Motels	721110											P	P	P		P	P
RV Parks and Campgrounds	721211	C	C					C					P	P	P		P
USE ELEMENTS & EXCEEDANCES TO BULK & DIMENSIONAL REQUIREMENTS		AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U
Drive-Through Facilities ¹												P/C ¹³	C	P		C	
Exceedance of maximum building height (for permitted non-residential uses)		C	C	C	C	C	C	C	C	C	C	C	C			C ¹⁷	

NOTES

- ¹ Subject to Specific Use Standards within Section 4-3-4 of this Zoning Code
- ² Only one principal dwelling permitted per building lot in AF, FR, SR, R-1, and R-2 Zones
- ³ Residential dwellings located on ground floor on secondary street frontages require a Conditional Use Permit in CB and UMC Zone
- ⁴ One dwelling unit per lot is allowed where accessory to a permitted principal use
- ⁵ Feedlots must be on at least 20 acres of land and associated buildings must be set back at least 500 ft from the nearest property line
- ⁶ Use shall not exceed 2,000 sq ft of office space
- ⁷ Including all public facilities operated by local government (including but not limited to parks, recreational facilities, and recycling centers)
- ⁸ Excluding Outpatient Care Centers, Home Health Care Services, and Other Ambulatory Health Care Services (NAICS 6214, 6216, and 6219)
- ⁹ Restaurants shall not exceed 1,500 sq ft in the RO Zone
- ¹⁰ Indoor kennels only
- ¹¹ Excluding Veterinary Services
- ¹² Indoor storage only
- ¹³ Drive-up windows permitted for financial institutions only, Conditional Use Permit is required for drive-up windows associated with all other uses in the CB Zone
- ¹⁴ Antenna shall not extend more than 18 ft above, and shall not project more than 8 ft horizontally away from the existing tower or support structure
- ¹⁵ Or 600 sq ft per dwelling unit in R-3 and R-4 Zones
- ¹⁶ Business Schools and Computer and Management Training, and Technical and Trade Schools only, as defined by NAICS code number 6114 and 6115, and excluding aviation and flight training instruction schools, modeling schools, nursing schools, cosmetology schools, and truck driving schools
- ¹⁷ Residential or commercial uses may obtain a Conditional Use Permit for exceedance of the maximum building height in the UMC Zone
- ¹⁸ Feedlots with up to 20 animals are permitted by right. Feedlots between 20 and 200 animals require a Conditional Use Permit
- ¹⁹ Elementary Schools, Secondary Schools, and Other Schools and Instruction only, as defined by NAICS code number 6111 and 6116

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-5. Specific Use Standards.

A. Accessory Dwelling Units:

1. Applicability and Purpose. These standards shall apply to Accessory Dwelling Units which are permitted by this Code. These standards are intended to help promote the benefits of Accessory Dwelling Units, while also preserving neighborhood character and creating predictability and certainty for established neighborhoods.

2. Specific Standards.

a. General. Accessory Dwelling Units must meet all applicable regulations for the zoning district in which they are located, except as otherwise expressly stated within this Section. Lots that currently do not meet the minimum lot size for a single family dwelling shall be ineligible for an Accessory Dwelling Unit.

b. Size. The floor area of the Accessory Dwelling Unit may not exceed six hundred (600) square feet or forty percent (40%) of the gross floor area of the principal dwelling, whichever is less.

c. Maximum Occupancy. The number of persons allowed to reside within an Accessory Dwelling Unit shall be limited to two (2).

d. Owner Occupancy.

i. Prior to the issuance of a building permit for an Accessory Dwelling Unit, the property owner must record a deed restriction upon the property which states that the property owner will reside on the property, within either the principal dwelling or Accessory Dwelling Unit. The deed restriction must be approved by the City Attorney and shall be binding upon the heirs, assigns, and subsequent purchasers of the property.

ii. Owner occupancy means a property owner, as reflected in real property records, who makes his or her legal residence at the property, as evidenced by voter registration or similar means and actually resides at the property for more than six (6) months out of any given year. Owner occupancy may also include a named natural person with an ownership or benefit in a private trust, but shall not extend to corporate trusts.

iii. The Community Development Director may waive this requirement for temporary absences of greater than six (6) months for military service, employment sabbatical, or family medical leave qualified absences. Temporary leave waivers for other reasons must be reviewed and approved by the City Council.

iv. In the event the owner is unable to reside on the property as required herein, only one (1) of the dwelling units on the property may be occupied.

e. Off-street parking. One (1) off-street parking space shall be required for the Accessory Dwelling Unit, in addition to that required for the principal dwelling.

B. Accessory Home Occupations.

1. Purpose.

Accessory home occupations are uses that occur within dwellings and which are accessory and incidental to the principal use of the subject property for residential purposes. It is the intent of this Section to allow accessory home occupations that are compatible with the surrounding neighborhood and land use where the nature of the accessory home occupation use is and remains secondary to the principal use of the subject property as a dwelling. This Section recognizes that many types of accessory home occupations can be conducted within a residential dwelling with little or no adverse effect(s) on the surrounding neighborhood.

2. Description of Accessory Home Occupation Types.

For the purposes of this Section there shall be two (2) classifications of accessory home occupations as follows:

a. Type I Accessory Home Occupation. A Type I Accessory Home Occupation is a non-residential use conducted solely by the inhabitants of the dwelling within such dwelling unit, or allowable accessory structure thereto; where there are no on-site employees or customer services provided; and where the conduct of the use does not change the character or nature of the dwelling or surrounding area. Examples include, but are not limited to, artists, crafts people, writers, graphic artists, computer programmers and software developers, consultants and similar uses. Private instruction (such as music instruction, private tutoring, other and similar uses) involving no more than four (4) students upon the premises at any one time shall be deemed to be a Type I Accessory Home Occupation.

b. Type II Accessory Home Occupation. A Type II Accessory Home Occupation is a non-residential use conducted by the inhabitants of the dwelling with up to one (1) additional on-site employee, and/or with on-site customer service provided upon the subject property, and where the conduct of the use does not change the character or nature of the dwelling or surrounding area.

3. Accessory Home Occupation Use Regulations.

a. Allowed Uses. Type I Accessory Home Occupations shall be an allowed use in all residential Zoning Districts, but shall be subject to the performance standards included herein. Type II Accessory Home Occupations shall be a Conditionally Permitted Use in all residential Zoning Districts and shall also be subject to the performance standards included herein.

b. Prohibited Accessory Home Occupation Uses. The following uses shall not be allowed as either a Type I or Type II Accessory Home Occupation, but may otherwise be permitted under this Code:

i. Animal clinics or kennels;

ii. Bed and breakfast;

iii. Boarding house;

iv. ~~Child Care Facilities~~ ~~Daycares~~;

v. Dispatch centers, where employees come to the site and are dispatched to other locations;

vi. Manufacturing utilizing power tools or similar equipment such as furniture refinishing or building, cabinet making, metal fabrication or cutting, employing welding or cutting, or other similar uses, except for minor and incidental use of such equipment deemed allowable by the Zoning Administrator;

vii. Medical clinics;

viii. On-site retail sales involving on-premises customer service, except as may be permitted as an accessory use to a Type II Accessory Home Occupation;

ix. Repair or assembly of vehicles or equipment with internal combustion engines (such as automobiles, lawnmowers, motorcycles, snow-mobles and other similar equipment);

x. Restaurants;

xi. Schools;

xii. Towing services; and

xiii. Other uses with similar operating characteristics as determined by the Zoning Administrator.

4. Accessory Home Occupation Performance Standards.

a. Outdoor Activities. All activities shall be conducted wholly within the principal structure or a permitted accessory structure thereto. External storage or display of goods or equipment shall be prohibited.

b. Appearance of Structure and Site. The dwelling and subject property shall remain residential in character and the Accessory Home Occupation use shall not be discernable from the exterior of the principal structure or permitted accessory structure thereto. No alterations of the structure or subject property which would change the residential appearance of the dwelling and subject property shall be permitted. Examples of such prohibited alterations include construction of parking lots, paving of setbacks, external signage not otherwise permitted by this Code, or adding commercial exterior lighting.

c. Vehicles. No more than one (1) vehicle shall be discernable as being used in association with the Accessory Home Occupation. The maximum size of such vehicle used in association with the Accessory Home Occupation shall be no more than one (1) ton capacity and shall not include any trailer.

d. Deliveries. Deliveries and/or pick-ups of supplies or products associated with the Accessory Home Occupation shall be allowed only between 8:00 a.m. and 6:00 p.m. local time.

e. Nuisances. Unless otherwise permitted by law, no Accessory Home Occupation shall produce any detectable fumes, odors, dust, heat, noise, vibration, glare, electro-magnetic field, electrical interference, or other effects outside the dwelling which is incompatible with the characteristics of the residential Zoning District or is otherwise a violation of this Code.

C. Child Care Facilities.

The following standards are required for approval of Child Care Facilities when such uses are classified as permitted uses within zoning districts and shall serve as guidelines to which additional conditions may be added when Child Care Facilities require conditional use permits to operate within a zoning district:

1. Parking and Loading Facilities:

a. Child Care Facilities shall provide off-street parking adequate to meet the requirements of City Code Section 4-6-5.

b. Child Care Facilities shall provide loading spaces in accordance with the following standards:

i. Quantity of Loading Spaces required:

(a) Group Child Care: one (1).

(b) Small and Large Child Care: two (2).

ii. Required loading spaces may be provided in one of the following ways:

(a) On-street, subject to the approval of the City Engineer, when the space is reserved or otherwise generally available, and which is located on the same side of the street as the Child Care Facility. On-street loading space shall be at least thirty feet (30') from any street intersection.

(b) Off-street where the travel path from the loading space(s) to the Facility entrance does not cross vehicle maneuvering and travel areas.

2. Play Area and Screening. Child Care Facilities shall provide a contained or fenced outdoor play area sufficient to comply with the spatial standards required by City Code. Sight-proof fencing or sight-proof landscaping shall be provided on perimeters of such outdoor play areas where necessary to protect the privacy of neighbors' yards.

3. Additional Large Child Care Facility Standards. To ensure that traffic generated by a large Child Care Facility will not disrupt a residential neighborhood characterized by low volumes of vehicular traffic, such Facilities shall be:

a. Located on City street that has an average daily traffic (ADT) of at least five hundred (500) vehicles per day; or

b. Located within three hundred feet (300') of a school and provide after school service for school age children; or

c. Permitted when the facility is located in a church, grange hall, social center or other large public assembly building; or

d. Upon issuance of a Conditional Use Permit.

4. Site Plan Required. To ensure compliance with these standards, a site plan shall be submitted for all Child Care Facilities indicating parking, loading, traffic flow characteristics and related signage.

5. Use of public right-of-way for Child Care loading is discretionary and subject to the approval of City Engineer in consideration of the availability and demand of on-street parking in the subject area and the proximity of the proposed loading space to intersections, current and future traffic conditions, and other similar considerations.

D. Drive-Through Facilities.

1. Applicability and Purpose. These standards shall apply to establishments that utilize drive-through windows as part of their business operations. These standards are intended to ensure that the design and operation of drive-through facilities provide functional and safe traffic circulation, access, and vehicle queuing. The standards are also meant to ensure that drive-through facilities are compatible with the surrounding area and minimize their impacts on adjacent uses.

2. Development Standards. Drive-Through Facilities shall comply with the following design standards and requirements.

a. Number of Spaces Required. Drive-Through Facilities with one (1) service window shall provide room for five (5) queuing spaces. When there are two (2) or more service windows provided, there shall be room for four (4) queuing spaces per service window.

b. Size of Space. The dimensions of a vehicle queuing space shall be a minimum of twelve feet (12') in width and twenty feet (20') in length.

c. Turning Radius. The minimum drive-through lane inside turning radius shall be twenty feet (20').

d. Demarcation. Drive-through lanes shall be clearly demarcated with striping or curbing.

e. Additional Queuing. The design, signage or operational characteristics of the Drive-Through Facility shall prevent or discourage vehicles from waiting for service on public sidewalks or streets.

f. Landscaping. Drive-through lanes adjacent to public streets shall provide a landscape buffer of a minimum of three feet (3') in width and shall contain one (1) tree of one and one half inch (1.5") caliper every forty (40) lineal feet and one (1) shrub every six feet (6').

E. Educational Services (Elementary and Secondary Schools).

1. Purpose. The following standards are required to ensure the safety and placement of loading spaces that are intended to serve as student pick-up and drop-off locations for Elementary and Secondary Schools.

2. Loading Standards. Elementary and Secondary Schools shall provide off-street turn-out areas for student pick-up and drop-off, in addition to the required off-street parking found within Section 4-6-5(E). Loading space shall be provided for at least two (2) vehicles provided in a manner that would not result in a safety hazard to children being picked up or delivered. Such space may be provided in one of the following ways:

a. On-street, when the space is reserved or otherwise generally available, and which is located on the same side of the street as the School. On-street loading space shall be at least thirty feet (30') from any intersection.

b. Off-street, where ingress and egress would not require backing movements by vehicles.

c. Other loading space determined to be safe by the City Engineer considering existing street and traffic conditions and anticipated use of the loading facility.

F. Gardens Market, Community and Accessory.

1. Applicability and Purpose. These standards shall apply to Market Garden and Community Garden uses where such uses are located within SR, R-1, R-2, R-3, and R-4 Zoning Districts, and shall serve as guidelines where such uses are considered as a Conditionally Permitted Use. These standards are intended to reduce the potential for adverse impacts to adjacent residential uses and to mitigate potential nuisances.

2. Specific Standards.

a. Permitted Accessory Structures. Hoop houses, green houses, shed and other minor accessory structures without permanent foundations and of less than one thousand (1,000) square feet in size shall be permitted in association with the operation of a permitted Market or Community Garden use. If the associated Market or Community Garden use ceases, such structures shall be removed from the property.

b. Hours of Operation.

i. Operation of Market and Community Gardens shall be limited to sunrise or 7:00 a.m. local time, whichever is earlier, and must end at sunset or 9:00 p.m. local time, whichever is later. Operation shall be defined as people engaged in the operation of the use present upon the site.

ii. Where permitted, retail sales shall be limited to the hours of 8:00 a.m. to 7:00 p.m. local time.

iii. Use of motorized equipment shall be limited to 7:00 a.m. to 9:00 p.m. local time.

iv. The pickup of produce by those who have purchased shares, such as a Community Supported Agriculture (CSA), shall be permitted during daylight hours and shall not be considered retail sales.

c. Lighting. Exterior and interior lighting use associated with the operation of a Market or Community Garden shall be limited and shall not result in light trespass or glare upon adjacent residential uses.

d. Use of Machinery. The use of motorized equipment and machinery shall be limited to typical residential scale equipment, except that larger equipment may be used on an infrequent basis during spring and fall preparation activities.

e. General Nuisance Prohibition. Operation of Market and Community Gardens shall be conducted in a manner so as to limit dust, noise, drainage, overspray of chemicals, or smells that would constitute a public nuisance.

f. Signage. Signage advertising and/or identifying a permitted Market or Community Garden use shall be allowed as provided within the City Sign Code.

g. Keeping of Animals. The keeping of animal and fowl in association with a Market Garden shall be permitted per the animal regulations of City Code.

h. Off-Street Parking. In order to preserve the residential character of neighborhoods, no Off-Street Parking shall be required for Market and Community Gardens. Any Off-Street Parking provided for Market and Community Gardens shall be limited in nature and shall not be fully improved or paved. Grassed or small graveled seasonal parking areas shall be permitted.

i. Exceedance of Standards. These standards may be exceeded with approval of a Conditional Use Permit.

G. Large Retail Establishments. Large Scale Establishments.

a. New Large Retail Establishments. Every new Large Retail Establishment shall comply with the provisions of this Section and the City of Moscow Large Retail Establishment Design Manual (Design Manual), as adopted or amended by Resolution of the Council. Any substantive deviation from a standard required by the Design Manual shall require a Variance.

b. Expansion of Existing Large Retail Establishments. The following is required for expansion(s) of a Large Retail Establishment:

i. Any one (1) time expansion of an existing Large Retail Establishment shall comply with Subsection (4)(d) Stormwater Management (for any proposed additional impervious surface areas). Additionally, the provisions of the Design Manual shall apply to the greatest extent feasible in consideration of the existing site development, as determined by the reviewing body.

ii. Conditions of Reconstruction. If any existing Large Retail Establishment should be destroyed by any means to an extent of more than seventy (70%) percent of the replacement cost of the whole structure at the time of destruction, it shall not be reconstructed except in conformity with the provisions of the Design Manual (to the greatest extent feasible

in consideration of the existing site development, as determined by the Zoning Administrator).

c. Large Retail Establishments that includes less than one hundred forty (140) parking stalls shall not be subject to Section 2.2, Parking Lots, of the Design Manual.

d. Large Retail Establishments Greater Than Sixty Five Thousand (65,000) Square Feet. In addition to other requirements contained in the Design Manual, every application for a new Large Retail Establishment of greater than sixty five thousand (65,000) square feet of gross floor area or any application for the expansion of more than thirty percent (30%) of any existing Large Retail Establishment, where such expansion would result in the creation of a Large Retail Establishment of greater than sixty five thousand (65,000) square feet of the gross floor area, shall address and include all of the following items:

i. Site location and existing and future streets and pathways. The applicant shall show, as part of the application, that the proposed development does not preclude the logical and orderly extension of existing public streets and pathways and does not preclude the development of future planned streets and pathways, as generally identified within the City's Comprehensive Plan.

ii. Multimodal Traffic Study. The applicant shall provide a Traffic Impact Study (including pedestrian, bicycle, transit and motorized travel) in accordance with City Traffic Impact Study Standards. Such Traffic Impact Study shall include an assessment of the impacts of the proposed development upon vehicular, pedestrian, bicycle and transit transportation systems and services anticipated in the vicinity of the development for twenty (20) years from the anticipated date of completion of the proposed development. Such Traffic Impact Study shall include an analysis of all proposed measures to mitigate impacts of the proposed development. All Traffic Impact Studies shall be reviewed and approved by the City Engineer.

iii. City Services and City Infrastructure Impact Assessment. The applicant shall provide a public utility service impact analysis of the proposed use and its anticipated impacts upon the City's physical infrastructure and the service delivery of essential City services including water, sanitary sewer, storm sewer, police, fire and sanitation services. Such assessment shall include an analysis of the proposed development's anticipated service demand, adequacy of existing service infrastructure, and an assessment of the impacts the proposed use may have upon other users and the service provider. Such analysis shall also include any potential and proposed measures necessary to mitigate such impacts. Payment of costs for increasing service capability and/or over-sizing or upgrading of service infrastructure, as necessary to mitigate the impacts of the proposed development, shall be the responsibility of the applicant. All City services impact studies shall be reviewed and approved by the City Engineer.

iv. Stormwater Management. Stormwater runoff shall not be discharged into the public storm sewer system or into any natural drainage system, without being detained in accordance with this Code and without being treated to the most current quality standards, as prescribed by the Idaho Department of Environmental Quality in the catalog of Stormwater Best Management Practices for Cities and Counties. Stormwater facilities shall be designed to detain and release stormwater at a rate that shall not exceed the pre-development stormwater discharge rates for the two (2) year storm, ten (10) year storm, and twenty-five (25) year storm events and shall be designed as treatment train systems (i.e. multiple devices and/or methods to improve water quality and increase evaporation).

Treatment trains shall include a vegetative primary treatment component, such as a bio-filtration swale, filter strips, or other similar devices. The level of water quality treatment shall be designed for two (2) year storm event post development flows. Stormwater facilities shall be aesthetically pleasing amenities consistent with Design Manual Central Features and Community Spaces Guidelines and Standards. Regionally viable vegetation shall be planted inside open earthen detention ponds. Above ground detention vaults or ponds with slopes greater than three to one (3:1) or those containing vertical walls shall be provided with a six foot (6') high fence or wall at the top of the slope for security and safety purposes. A type "B" landscape buffer yard, as described in this Zoning Code, shall be required around the outside perimeter of the fence or wall. Storage, display, or sale of chemicals, pesticides, fertilizers, liquid petroleum and any product containing any chemical listed in the Code of Federal Regulations Title 40, Chapter 1, Subpart d, Part 131.369, as amended, shall be prohibited in areas not protected from weather (such as parking lots) and from areas not located or designed to prevent contamination of stormwater runoff. All stormwater management plans shall be reviewed and approved by the City Engineer.

v. Standards for Materials Submitted. Each study, report, analysis, certification, or assessment required by the City or offered by the applicant shall be paid for by the applicant and shall be conducted by professionals educated, trained and experienced in the appropriate field and shall be mutually agreed upon by the applicant and the City.

e. Community Meeting Required. All proposed new Large Retail Establishments and expansions of existing Large Retail Establishments greater than thirty percent (30%) of the existing gross floor area shall require a community meeting in accordance with the following requirements:

i. Meeting Purpose. The purpose of the community meeting is to allow the applicant for a Large Retail Establishment to present the proposed development to the community and other members of the public prior to consideration by the City so that the parties can discuss and consider neighborhood and community impacts, mitigation, design and construction elements, and the like. Conduct by all participating in the community meeting should be respectful, should avoid personal attack, and should be directed toward gathering and exchanging information regarding the proposal(s).

ii. Meeting Notice and Location. Notice of a community meeting shall be given to all property owners within six hundred feet (600') of the subject property, shall be posted upon the subject property of a size and location that renders such notice visible and legible to persons in the vicinity of the subject property, published in the local newspaper and provided to local media. Such notice shall be provided at least fourteen (14) days before the community meeting. Mailed notice shall be made by U.S. mail to the current or last known property owners of record as determined by review of the records in possession of Latah County. Alternatively, the City may provide a list of property owners to the applicant upon request and receipt of the appropriate fee.

The community meeting shall be set at a date, time, and place reasonably calculated to facilitate the attendance of the public. Evening meetings during the work week are encouraged.

iii. Meeting Content and Conduct. The applicant or applicant's representative shall chair and conduct the meeting according to orderly procedures. The chair should provide the participants in the community meeting a fair chance to be heard. The chair will have the authority to recognize participants in the meeting and to maintain order in the

conduct of the meeting. Formal rules of evidence will not apply during the meeting but the chair may limit the duration of comments or presentation where necessary to give the broadest number of participants the opportunity to express their views. Each meeting shall be conducted so that those in attendance can discuss the project/proposal which is the subject of the application(s) to be filed. Where more than one (1) application is to be considered, the meeting shall include discussion of all related matters. For example, where there is to be a submittal for a rezoning along with the Large Retail Establishment, both shall be thoroughly discussed in the community meeting and shall satisfy any Neighborhood Meeting requirement of this Code.

iv. Submission of Meeting Materials Required. Where community meetings are required, the following community meeting materials shall be submitted with the application(s).

- (a) Time, date and location of the community meeting.
- (b) Names and addresses of property owners to whom notice was sent,
- (c) Names and addresses of all attendees,
- (d) Summary of comments, suggestions and discussion,
- (e) Applicant's response to comments, suggestions and discussion, including any modifications made or intended to be made to the project proposal/application as a result of the community meeting comments,
- (f) Materials utilized or submitted (including plans, proposals, designs, power point presentations, maps, handouts, petitions, letters, studies, etc.) shall be submitted with the application for the related project(s).

A verbatim transcript is not required nor is a video and/or audio tape (unless the applicant wishes to submit it). The summary of comments, suggestions and discussion should be extensive enough to allow the reader to understand what occurred.

f. Design Manual Review. All applications for new Large Retail Establishments and expansions of existing Large Retail Establishments shall be reviewed by the Zoning Administrator for conformance to the standards and requirements of the Design Manual. The Zoning Administrator shall review the site plan, landscape plan, and architectural building plans and building elevations for conformance with the requirements of the Design Manual.

i. Alternate Compliance Methods. The Zoning Administrator shall be authorized to approve alternate compliance methods to meet the purposes and intents of the specific requirements of the Design Manual where the Zoning Administrator finds such alternate compliance methods are in keeping with the intents and purposes of the Design Manual and where such alternate compliance methods will achieve equivalent or superior mitigation of impacts of the proposed Large Retail Establishment or its expansion.

ii. Design Review Decision. Upon completion of the design review, the Zoning Administrator may approve the proposed development, approve the proposed development with conditions of approval related to specific requirements of the Design Manual, or deny the proposed plans with specific direction to the applicant regarding what specific elements of the development plans must be modified to comply with the Design Manual.

iii. Design Review Decision Appeal. Appeals or design review decisions by the Zoning Administrator shall be made to the Council.

H. Telecommunications Facilities.

1. Applicability.

This Section shall apply to antenna towers, antenna support structures, antennas and their ancillary facilities (telecommunications facilities) any of which are used to provide commercial telecommunications services. This Section shall not apply to noncommercial antenna towers exclusively used as accessory to a residential use on the same lot.

2. Purpose.

The provisions of this Section are intended to ensure that telecommunications facilities are located, installed, maintained and removed in a manner that:

- a. Minimizes the number of antenna towers throughout the community;
- b. Encourages the co-location of telecommunications facilities;
- c. Encourages the use of existing buildings, light or utility poles, water towers or other structures for antenna mounting and discourages construction of new antenna towers;
- d. Ensures that telecommunications facilities are located and designed to minimize visual impact on the surroundings.
- e. Ensures that regulation of telecommunications facilities does not have the effect of prohibiting the provision of telecommunications services, does not unreasonably discriminate among functionally equivalent providers of such services, and allows the provision of adequate area coverage by such services.

3. Definitions.

- a. *Ancillary Facilities.* Buildings, cabinets, vaults, enclosures, equipment, and the like required for operation of telecommunications systems.
- b. *Antenna.* Any device that transmits and/or receives radio waves, microwaves, or other electro-magnetic radiation for voice, data or video communications purposes including, but not limited to, television, AM/FM radio, micro-wave, cellular telephone and similar forms of communications.
- c. *Antenna Support Structure.* Any structure or building not constructed primarily for the purpose of supporting an antenna but that supports an antenna as a secondary or accessory use.
- d. *Antenna Tower.* Any structure or pole erected primarily for the purpose of supporting one or more antennas that are used to provide commercial wireless communications or telecommunications services.
- e. *Antenna Tower Height.* The overall vertical length of the antenna tower above ground level.
- f. *Co-location.* Placement of one or more antenna(s) on an antenna support structure or the placement of an antenna on an antenna tower on which one or more antennas are already located.
- g. *Lattice Tower.* An antenna tower characterized by a framework of lateral or diagonal cross members that stabilize the tower.
- h. *Monopole.* An antenna tower that consists of a single upright pole, which is self-supporting and without supports or guys.
- i. *Telecommunications facilities.* Antenna towers, antenna support structures, antennas and their ancillary facilities that are used to provide commercial wireless communications or telecommunications services.

j. Temporary Antenna Tower. An antenna tower established for the purpose of providing tele-communications services on a temporary basis for a special event or to temporarily replace an antenna tower while it is being repaired.

4. Use Regulations

a. The installation of lattice towers is prohibited except lattice towers that qualify and are permitted as temporary antenna towers. Replacement, relocation or alteration of non-conforming lattice towers shall be subject to the Nonconformity Regulations in Section 4-1-6 of this Zoning Code.

b. A Conditional Use Permit shall be required before the installation, relocation, replacement, and/or alteration of an antenna tower that exceeds thirty-five feet (35') in height.

c. Co-location shall be a permitted use if the property upon which such antenna is located is within one of the following Zoning Districts: U, RO, NB, RTO, CB, GB, MB, or I. An antenna may be co-located as a permitted use on existing antenna towers and antenna support structures in all zoning districts if the antenna extends no more than eighteen feet (18') above, and projects no more than eight feet (8') horizontally away from the existing tower or support structure. Co-location shall also be a permitted use on nonconforming antenna towers if the antenna extends no more than eighteen feet (18') above, and projects no more than eight feet (8') horizontally away from, the nonconforming antenna tower.

d. A temporary antenna tower as defined herein shall be a permitted use in all zoning districts, subject to site plan approval by the Zoning Administrator. The duration of the temporary antenna tower at the site shall not exceed the special event time or the time reasonably needed to repair the antenna tower in need of repair.

5. Development Standards

a. Antenna Tower Setback from Highway Right-of-Way.

No antenna tower that exceeds sixty feet (60') in height shall be permitted within five hundred feet (500') of US Highway 95 and/or State Highway 8 rights-of-way unless the proposed site is in the U, MB, or I Zoning District, in which case the antenna tower shall be set back a minimum of one hundred feet (100') from said right-of-way.

b. Security.

Every telecommunications facility shall be protected from unauthorized access by appropriate security measures.

c. Lighting.

Every antenna and antenna tower shall not be lighted unless required by the Federal Aviation Administration or other state or federal agency having such authority, and such lighting shall not be more than the minimum required by such agency.

d. Noise Reduction.

In any SR, R-1, R-2, R-3, or R-4 Zoning District, and in all other Zoning Districts when the adjacent property is zoned SR, R-1, R-2, R-3, or R-4 or occupied by a dwelling, hospital, school, library, or nursing home or similar use, noise generating equipment shall be sound-buffered by means of baffling, barriers, or other suitable means to reduce sound level measured at the property line to forty five decibels (45 dB).

e. Signage.

The placement of signage on antenna towers is prohibited, except for the placement of security signage, which shall not exceed six (6) square feet on each side of the antenna tower and shall not be located higher than six feet (6') above grade. Additionally, one

security sign not to exceed one (1) square foot may be provided on each fifty feet (50') of wall or fence enclosing the facility.

f. Antenna towers shall be separated from the property line of any adjacent property zoned SR, R-1, R-2, R-3, or R-4 at least a distance equal to the height of the antenna tower, and shall be separated from all other adjacent property lines at least a distance equal to one-half (1/2) the height of the antenna tower.

g. Aesthetic Considerations.

i. Antenna towers shall be painted a neutral color consistent with the natural or built environment of the subject site and the surrounding area unless otherwise required by the Federal Aviation Administration or any other state or federal agency having such authority.

ii. Equipment shelters or cabinets shall have an exterior finish compatible with the natural or built environment of the subject site and the surrounding area and shall also comply with any design guidelines applicable to the particular zoning district in which the facility is located.

iii. Antennas and cables shall be of a color identical to or closely compatible with that of the structure to which they are attached unless otherwise required by the Federal Aviation Administration or any applicable state or federal agency. Telecommunications facilities located above ground in or directly adjacent to any SR, R-1, R-2, R-3, and R-4 Zoning Districts shall be surrounded by a minimum six-foot (6') high decorative wall constructed of brick, stone, or textured concrete block. Said wall shall be surrounded by a Type "A" Landscape Buffer Yard planted adjacent to said wall or fence or at an alternate location providing equal or better buffering. Telecommunications facilities in all other Zoning Districts shall be surrounded by a minimum six-foot (6') high wall or solid or slatted fence. Said fence or wall shall be surrounded by a Type "A" Landscape Buffer Yard planted adjacent to said wall or fence or at an alternate location providing equal or better buffering.

iv. Vehicle or outdoor storage on any antenna tower site is prohibited unless otherwise permitted by the Zoning District in which the tower is located.

v. At least one (1) on-site parking stall with a vehicle turnaround area shall be provided at each antenna tower site. The parking area and driveway to it shall consist of asphalt, concrete, or gravel.

vi. Ancillary facilities located above ground for antennas in or directly adjacent to any SR, R-1, R-2, R-3, or R-4 Zoning District shall be set back a minimum of twenty-five feet (25') from any SR, R-1, R-2, R-3, or R-4 zoned property, unless the applicant can demonstrate that the specific proposal will present no greater adverse visual and audio impacts to surrounding properties. Above ground ancillary facilities in any other Zoning District shall be located a minimum of fifty feet (50') from any SR, R-1, R-2, R-3, or R-4 zoned property, unless the applicant can demonstrate that the specific proposal will present no greater adverse visual and audio impacts to surrounding properties.

6. Co-Location

a. Existing Antenna Towers.

Prior to the issuance of any permit to relocate, alter or modify any antenna tower, the tower owner shall provide to the City a notarized written commitment to make said antenna tower available for use by others subject to technical and structural limitations and reasonable financial terms. The failure of an antenna tower owner to agree to shared use or to negotiate in good faith with potential users shall be unlawful and, among other remedies

of the City, shall be just cause for the withholding of the issuance of future antenna tower permits to such an owner as well as revocation of antenna tower permits for any antenna tower on which co-location is refused or unreasonably hindered.

b. New Antenna Towers.

Any new or relocated antenna tower eighty feet (80') or greater in height shall be designed and constructed to accommodate at least two (2) additional users unless a larger number of users needs to be accommodated as indicated by the response to the Notice provisions herein. As an alternative, a smaller tower may be approved if the tower owner commits in writing to "swap out" to a larger tower when needed to allow co-location space for additional service providers. A notarized written commitment to shared use as specified in Subsection 6.a. above shall be submitted to the Zoning Administrator by the antenna tower applicant. The failure of the owner of an antenna tower built with a capacity for shared use to negotiate in good faith with potential users shall be unlawful and shall be a violation of this Ordinance and, among other remedies of the City, shall be just cause for the withholding of the issuance of future antenna tower permits to such an owner as well as revocation of antenna tower permits for any antenna tower on which co-location is refused or unreasonably hindered.

c. Antenna Tower Inventories.

Prior to the issuance of any permit to install, relocate, replace or alter any antenna tower, the tower owner shall furnish the Zoning Administrator an inventory of all of the owner's antennas and antenna towers in the City of Moscow and the Area of City Impact. The inventory shall include the reference name or number, or other description of location including a site map(s), structure type, height, type of antenna tower(s) or antenna support structure(s) and height of all existing antennas and an assessment of available ground space for the placement of additional equipment shelters for potential future users.

d. Notice of Antenna Tower Permit Applications.

The applicant for any antenna tower permit shall have a copy of the application and a summary containing the height, design, location, type and frequency of antennas delivered by certified mail to all known and potential antenna tower users as identified by a list maintained by the Community Development Department. Proof of such delivery of the summary shall be submitted with the permit application to the City. Such notification shall be so mailed no less than sixty (60) days prior to Zoning Administrator decision or Board of Adjustment public hearing and shall specifically solicit co-location discussion between the applicant and recipients of the notice. The Zoning Administrator may establish a form required to be used for such notifications. Upon request, the Zoning Administrator shall place on a list the name and address of any user or prospective user of antenna towers to receive notification of applications. The failure of the party receiving such Notice to use this process or respond to any such Notice may be considered cause for denying requests by such party for antenna tower permits. Such response shall be provided in writing to the Zoning Administrator within forty-five (45) days of mailing and shall contain a statement specifying desire to co-locate on the applicant's proposed tower and a statement regarding the responder's ability to accommodate the needs of the applicant on an existing tower or support structure owned or operated by the responder. Additionally, the Zoning Administrator shall cause notice of any required public hearing for a proposed antenna tower to be mailed to owners of property within six hundred feet (600') of the permit application site not less than sixty (60) days prior to the public hearing.

7. Permits Required

A building permit shall be required to construct, install, relocate, replace, or alter any antenna tower. An administrative zoning permit shall be required to locate or replace any antenna on an antenna tower or antenna support structure. A Conditional Use Permit shall be required as specified in Section 4 herein.

An application for any of the above-mentioned permits shall include or be accompanied by all of the information necessary to determine and document compliance with the regulations established herein. Where no application or permit form exists, the application shall be in the form of a letter signed and dated by the applicant, and the permit issuance shall be in the form of a letter of approval signed and dated by the Zoning Administrator or a dated signature by the Zoning Administrator on the applicable site plan.

Specific permit application submittal requirements shall be determined by the Zoning Administrator and may include, but are not limited to, the following:

- a. Permit application.
- b. Site plan.
- c. Elevation drawing(s) of the antenna tower or antenna support structure, antenna(s) and ancillary facilities.
- d. Description of proposed and required lighting including light locations. Documentation of required lighting, as specified in Section 5.c. herein, may be deferred until prior to issuance of building permit if not available at time of application submittal.
- e. Any plans necessary to depict structural requirements.
- f. Description of the number and types of antennas being proposed, as well as the expected or known capacity of the antenna tower in terms of the number of antennas the antenna tower can accommodate.
- g. Antenna tower or antenna location study specifying the search process by which the proposed site was chosen.
- h. Antenna tower inventory as specified in Section 6.c. herein.
- i. Notarized written commitment to allow co-location/shared use as specified in Section 6. herein.
- j. Documentation demonstrating compliance with non-ionizing electromagnetic radiation (NIER) or radio frequency (RF) emissions standards as established by the Federal Communications Commission (FCC). Such documentation may be deferred until prior to issuance of building permit if not available at time of application submittal.
- k. Current FCC license to operate.
- l. Documentation of a review by the Federal Aviation Administration (FAA) and/or the Aviation Division of the Idaho Transportation Department (ITD). Such documentation may be deferred until prior to issuance of building permit if not available at time of application submittal.
- m. Name and address of the property owner, telecommunications service provider, and owner of the telecommunications facility on the permit application, and a written statement of approval of the application by the property owner.
- n. Description of proposed security measures as required in Section 5.b. herein.

8. Findings for Conditional Use Permit.

Before a Conditional Use Permit for an antenna tower may be issued, the applicant must demonstrate, and the Zoning Board of Adjustment must find, compliance with all of the following:

a. No existing antenna towers or antenna support structures within the necessary geographic area for the applicant's antenna tower meet the applicant's requirements considering (a) height, (b) structural integrity, or (c) that there are other prohibitive conditions that render existing antenna towers or antenna support structures within the applicant's required geographic area unsuitable.

b. That the design of the antenna tower, including the antennas and ancillary facilities, minimizes visual impact and otherwise complies with provisions and intent of this Section.

c. That the proposed antenna tower location minimizes the number and/or size of antenna towers or antenna support structures that will be required in the area.

d. That the applicant has not previously failed to take advantage of reasonably available shared use opportunities or procedures provided by this Ordinance or otherwise.

These findings shall be required in addition to those required for the Reasoned Statement of Relevant Criteria and Standards provided in Section 4-8-4 of the Zoning Code.

9. Abandonment and Removal.

All telecommunications facilities shall be removed by the owner of the facility, by the operator of the facility, and/or by the property owner within six (6) months of the time that the facility has substantially ceased being used to provide telecommunications services to the public. Removal shall not be required when the owner or operator of the facility has, within the aforementioned six (6) months, filed with the City a written request to reuse the antenna tower and the City has approved such request. Such written request shall detail the circumstances that justify why the antenna tower should not be removed, why it will be unused for six (6) months or more, and shall commit to a date certain, not to exceed twelve (12) months from the date of last use, by which time the antenna tower will again provide telecommunications services to the public. Before issuance of an antenna tower permit, the applicant for any antenna tower permit shall provide to the City financial security, such as but not limited to an open-ended bond, to ensure removal of the antenna tower and ancillary facilities after the facility is no longer being used to provide telecommunications services to the public.

10. Affirmative Duty to Keep City Informed.

All telecommunications service providers having telecommunications facilities in the jurisdiction of the City shall be required to report in writing to the Zoning Administrator any change in the status of their operations. Change in status shall include, but is not limited to, the following:

a. Change in or loss of license from the FCC to operate.

b. Receipt of notice of failure to comply with the regulations of any other authority having jurisdiction over the business or facility.

c. Change in ownership of the company that owns the telecommunications facilities or that provides telecommunications services.

d. Loss or termination of lease with the property owner or the owner of the telecommunications facilities.

e. Abandonment of a facility or non-use of a facility for a period of six (6) months or longer.

All telecommunications service providers having facilities in the jurisdiction of the City shall file with the Zoning Administrator an annual written statement verifying continued use of each of their facilities in the City's jurisdiction as well as continued compliance with state and federal agency regulations.

I. Temporary Uses.

1. Applicability and Purpose. It is the intent of this Section to allow Temporary Uses upon developed or undeveloped commercial property within the City, subject to the following standards. These standards are intended to reduce the potential traffic, parking, safety, and nuisance issues associated with the short term nature of Temporary Uses.

2. Specific Standards.

a. Site Access. Vehicular ingress and egress from the subject property shall be from an established vehicular approach or a temporary approach as approved by the City Engineer. Approaches shall be clearly identified and delineated and shall not present a traffic hazard to the adjacent roadway as determined by the City Engineer.

b. Site Circulation. Vehicular circulation shall be delineated and maintained on the subject property in order to reduce the risk of vehicular conflicts and ensure orderly circulation.

c. Setbacks. All temporary structures shall meet the minimum yard setback requirements of the underlying zoning district.

d. Vision Triangle. All temporary structures shall be located outside of street intersection sight triangles. All displays, goods, or objects placed within street intersection sight triangles shall be in accordance with the City Standard Construction Specifications and drawings as adopted by the Council.

e. Duration. Each Temporary Use may not exceed forty-five (45) days per calendar year.

f. Nuisances. A Temporary Use shall not result in dust, noise, tracking of dirt in the public right-of-way, or other nuisances generated upon the subject property.

3. Permit Required. A Temporary Use Permit shall be required for any Temporary Use conducted on an undeveloped property or a property which does not have an existing developed parking area.

J. Townhouses.

1. Building Development Standards.

a. Building Orientation and Front Entry Feature. The front and main entrance of all townhouse units shall be oriented toward and shall face the adjacent public street.

b. Front Entry Feature. Townhouse units shall include a porch or stoop entry feature that clearly establishes the location of the principal entry of the townhouse unit and the orientation of the unit to the adjacent public street. This shall be accomplished through the provision of one of the following elements:

i. covered front porch feature of no less than four feet (4') in depth and six feet (6') in width;

ii. covered front stoop of no less than four feet (4') in depth and four feet (4') in width; or

iii. any other significant entry feature deemed equivalent by the Zoning Administrator.

c. Façade and Roof Line Articulation. Townhouses should be designed as a unified building mass with common architectural styling and details. The building mass shall be varied by material and color variations, shifts in roof profiles and variation at corner units. Individual units shall be expressed through façade articulation or vertical divisions between individual units and through roof structure variation that expresses the individuality of each unit.

d. Fenestration. Townhouse units shall include door and/or window openings upon all front and exterior side walls to provide adequate natural light, provide architectural detailing, and to enhance security upon adjacent sidewalks and streets. Windows and doors shall occupy no less than ten percent (10%) of front wall and exterior side wall areas.

e. Building Height. Maximum building height shall be as specified within the applicable Zoning District.

f. Unit Grouping and Spacing. Townhouse buildings shall contain no more than eight (8) contiguous units. Spacing between townhouse buildings shall be no less than sixteen feet (16'). Spacing between townhouse buildings shall include a four foot (4') wide pedestrian easement and sidewalk joining the alley, or rear of the townhouse development, to the public sidewalk adjacent to the front public street.

2. Parking and Access.

a. Street Access. Rear vehicular access to townhouse developments via an existing public alley or a private drive within the townhouse development is preferred; however, front vehicular access can be allowed in accordance with the standards herein.

b. Curb Cut Minimum Spacing. Curb cut spacing shall be no less than twenty-four feet (24') apart, as measured from the two closest points of the curb cuts. Front loaded townhouse units curb cuts shall be no more than twenty feet (20') in width and such curb cuts shall be used to serve the two (2) adjacent units. Curb cuts for private drives that provide access to rear loaded townhouse units shall be no more than twenty-four feet (24') in width.

c. Garage Design. The garage door on front loaded townhouse units shall occupy no more than sixty percent (60%) of the townhouse unit width. Front loaded garage doors shall be recessed from the surrounding structure and shall include design features and windows that complement the townhouse design and shall be painted to match the townhouse unit served by such garage.

d. Guest Parking. Townhouse developments of more than twenty-four (24) units shall provide off-street guest parking at the rate of one (1) stall per each four (4) townhouse units. Such guest parking shall be located within the required spacing between townhouse buildings or at the rear of the townhouse buildings.

3. Open Space Requirements. Open space shall be provided as follows:

a. Private Open Space Requirement. Each townhouse unit shall provide a minimum of one hundred eighty (180) square feet of functional open space which may be provided via a private yard, balcony, deck, roof garden or patio area. The smallest dimension of such open space shall not be less than eight feet (8') and fencing or other privacy screening shall be provided between adjacent private open space areas. The required front entry feature and required front yard area shall not be used to satisfy the private open space requirement.

b. Common Open Space Requirement. Townhouse developments of more than twenty-four (24) units shall provide functional common open space of seventy-five (75) square feet per unit. Such common open space shall be of a functional size, the smallest dimension of which shall not be less than thirty feet (30') and shall include landscaped and turf areas and shall include at least two (2) different furnishings such as benches, picnic tables, children's play equipment or other similar items.

4. Landscaping. All townhouse projects shall include aesthetically pleasing landscaping material within the required front and street side yard areas of sufficient quantity to buffer and soften the building massing. Such landscaping shall include a combination of trees, shrubs and other landscaping materials. Plans for such landscaping shall be required as part

of the building permit application and shall be subject to approval of the Zoning Administrator.

(Ord. 2010-24, 11/15/2010; 2011-15, 09/19/2011; 2012-23, 12/03/2012; 2013-15, 08/19/2013; 2015-06, 04/06/2015; 2015-07, 05/04/2015; 2018-xx, xx/xx/2018).

Sec. 3-6. Limitations on Uses Table.

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LIMITATIONS ON USES																
	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U	
All uses other than dwellings:																
No more than 35% of lot area shall be covered by buildings			X	X	X	X										
Off-street parking shall not be located in required front or street side yards			X	X	X	X										
Type-A landscape buffer shall be provided along any property line abutting property zoned SR, R-1, R-2, or R-3			X	X	X	X										
All uses shall be conducted wholly and entirely within enclosed buildings, except:																
Building material yards								X	X			X				
Car washes												X				
Drive-in theaters, miniature golf courses, commercial amusement parks and similar uses												X				
Gasoline service stations												X				
Kennels												X				
Landscape supply yards												X				
Market Garden, Community Garden, Accessory Garden								X	X			X				
Movable displays incidental to the major usage, except that such displays shall be confined to privately owned property												X				
Outdoor advertising structures												X				
Outdoor dining areas for restaurants								X	X			X				
Outdoor play areas necessary for schools or daycares								X	X							
Parking and loading areas								X	X			X				
Public utility installations												X				
Sales display areas for automobiles, mobile homes, trailers, boats and heavy duty equipment												X				
Temporary uses, as permitted by this Code												X				
All products made incident to a permitted use which are manufactured, fabricated, processed or treated on the premises shall be sold primarily on the premises	X									X	X					
Uses, buildings and structures that utilize electricity and/or water and are accessory to a single family or duplex residence shall be serviced by the same electrical and/or water meter as the single family or duplex residence. The Zoning Administrator may allow separate meters in the event that the distance between the principal use and the accessory use is determined to be exceptionally long.	X	X	X	X	X	X										
	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U	
Off-street parking areas associated with a principal structure on a lot shall be located behind or to the side of the principal structure that it serves. No off-street parking shall be located between the principal structures and the adjacent principal public street or pedestrian walkway.														X		
Operations conducted on the premises shall not constitute a nuisance beyond the property lines by reason of smoke, fumes, odor, steam, gasses, vibration, noise, hazards, or other causes									X	X	X			X		
Gasoline stations: pump islands shall not be closer than fifteen feet (15') to any street, property line, or public right-of-way												X	X			
Accessory buildings customarily incident to any of the permitted uses shall be located on the same site with the principal building												X	X			
Accessory structures encroaching into the minimum rear yard setback shall not occupy more than fifty percent (50%) of the area of the required rear yard for the parcel	X	X	X	X	X	X	X	X	X							
Uses specifically not permitted:																
Uses involving the use of machinery out of doors that generate significant noise, dust or odors									X							

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-7 Performance Standards. Any dissemination incident to a permitted use shall comply with the standards established in this Section.

- A. Unless otherwise permitted by Title 10, Section 11 of this Code, the noise emanating from a premise used for industrial activities shall be muffled so as to not become objectionable due to intermittent beat, frequency or shrillness, and where an industrial use adjoins a residential zoning district, the noise loudness measured at the boundary line shall not exceed forty (40) decibels between the hours of eleven thirty (11:30) p.m. and six (6:00) a.m., local time, and sixty (60) decibels at other hours.
- B. Arc welding, acetylene torch cutting or similar processes shall be performed so as not to be seen from any point beyond the outside of the property.
- C. In terms of fire and safety hazards, the storage and handling of inflammable liquids, liquefied petroleum, gases and explosives shall comply with rules and regulations falling under the jurisdiction of the City Fire Chief, the laws of the State and other local ordinances.
Bulk storage of inflammable liquids below ground shall be permitted, and the tank shall be located not closer to the property line than the greatest dimension (diameter, length or height) of the tank.
- D. Provisions must be made for necessary shielding or other preventative measures against interferences occasioned by mechanical, electrical, electronic and nuclear equipment, uses or processes with electrical apparatus in nearby buildings or land uses.
- E. The emission of obnoxious odors of any kind shall not be permitted nor the emission of any toxic or corrosive fumes or gases. Dust created by an industrial operation shall not be exhausted or wasted into the air.
- F. The emission of smoke or particulate matter of a density equal to or greater than number three (3) of the Ringelmann Chart as currently published and used by the U.S. Bureau of Mines, is prohibited at all times.
Dust and other types of air pollution borne by the wind from such sources as storage areas and roads, shall be minimized by appropriate landscaping, paving, oiling or other acceptable means. Emission of particulate matter in excess of two-tenths (0.2) grain per cubic foot of conveying gas or air measured at any property line, is prohibited.
- G. Smoke or emission rates: The rate of emission of particulate matter from all sources on any property shall not exceed a net weight of one (1) pound per acre of property during any one (1) hour.
- H. Liquid and solid wastes: Storage of animal or vegetable waste which attract insects or rodents or otherwise create a health hazard, shall be prohibited. No waste products shall be exposed to view from eye level from any property line.
- I. Open storage: All storage of building materials, tires, wheels, fencing or other similar items which are stacked or which must be moved by forklift, front-end loader or a similar method shall be located within an area not closer than ten feet (10') from the street right-of-way line or shall be enclosed with a heavy wire fence or of a similar type, with the top of said fence not less than six feet (6') in height, or by an attractive hedge or board fence at least six feet (6') in height. In case of the open storage of lumber, coal or other combustible material, a roadway shall be provided, graded, surfaced and maintained from the street to the rear of the property, to permit free access of fire trucks at any time.
(Ord. 97-33, 11/3/97; 2005-07, 02/07/2005; 2018-xx, xx/xx/2018)

Sec. 3-1. Purpose:

~~The commercial Zoning Districts created by this Chapter are established to promote the orderly development and maintenance of commercial and industrial areas that are compatible with adjacent residential land uses and supplied with adequate existing or potential public services and facilities. The~~

zoning regulations contained herein recognize that commercial and industrial land uses can have substantial impacts on the community as a whole and upon the public services and facilities which are used by City residents and residents of other communities. Zoning for commercial and industrial uses shall be based on the following factors:

- 1. The physical character of the site;
- 2. Quality of existing public facilities and utilities;
- 3. Costs and feasibility of expanding or modifying existing public facilities;
- 4. Current land use in the vicinity of the site;
- 5. Capacity of the community transportation network within the vicinity of the site and throughout the community;
- 6. Community development policies as stated in the Comprehensive Plan; and
- 7. The need for more commercial or industrial zoned land in the City or the neighborhood of the site.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-2. Residential/Office Zoning District (RO).

A. Intent: The RO Zoning District is a moderately intensive zone including both offices and high density housing. It serves as a transitional Zoning District between residential Zoning Districts and commercial or industrial Zoning Districts. The RO Zoning District is appropriately applied in the following circumstances:

- 1. On the perimeter of commercial or industrial districts where they abut residential land uses;
- 2. Where transportation network use is greater than desirable for lower density residential uses;
- 3. Where landforms create sites which are reasonably accessible by transportation systems and which are buffered from nearby residential areas; and
- 4. Where the development patterns in a neighborhood will allow development of moderate intensity to occur without producing adverse visual impact or harm to the transportation network.

B. Permitted Principal Uses and Structures:

- 1. Single family dwelling.
- 2. Two family dwelling.
- 3. Townhome dwelling.
- 4. Townhouse dwelling, subject to the Specific Use Standards of Chapter 12 of this Code.
- 5. Multiple family dwelling.
- 6. Establishments that provide clerical, professional, or other skilled services and which do not involve substantial fabrication, repair, or sale of goods. Examples of such uses include, but are not limited to, the offices of professionals such as doctors, lawyers, accountants, counselors, architects, and engineers; insurance and business consultant offices; lending and financial institutions; administrator's offices; beauty and barber shops; and graphic artist and photographic studios.
- 7. Bed and breakfast inn.
- 8. Boarding house.
- 9. Public parks and recreation facilities; provided, however, that any service yard located within said park shall be maintained no closer than fifty feet (50') to a property line of an adjoining residence or a street frontage.
- 10. Noncommercial, private recreation facilities, including golf courses.
- 11. Group day care facility, small day care facility, or large day care facility.
- 12. Parking lots serving uses permitted in the RO Zoning District and uses in adjacent commercial Zoning Districts.

— 13. Residential Rental Unit.

— 14. Market Garden, Community Garden, Accessory Garden, including retail sales.

C. Permitted Accessory Uses and Structures:

- 1. Attached or detached private garages and workshops not to exceed one thousand (1,000) square feet or six hundred (600) square feet per dwelling unit.

— 2. Retail sales, provided the commodities sold are a normal incidental function of the principal use and are sold within a building on the premises. Examples of such permitted retail sales include but are not limited to the sale of glasses at an optometrist's office and hair care products at a hair salon.

— 3. Family day care facility.

— 4. Uses, buildings and structures that utilize electricity and/or water and are accessory to a single family or duplex residence shall be serviced by the same electric and/or water meter as the single family or duplex residence.

— 5. Keeping of animals and fowl as permitted by this Code.

D. Conditional Uses

— 1. Schools, commercial schools and educational institutions with specific consideration given to traffic, parking, safety and nuisance issues, as well as cumulative impacts of and proximity to existing schools, commercial schools and educational institutions in the vicinity.

— 2. Churches, convents, monasteries, synagogues, mosques and other similar places of worship and religious practice.

— 3. Libraries, galleries and museums that are open to visitation by the general public during regular, established business hours.

E. Special Uses:

— 1. Public service and utility facilities not listed as permitted uses in this Zoning District such as fire stations, police stations, telephone switching facilities, fair grounds, cemeteries, national guard armories, fire training facilities, pumping stations, electric substations, hospitals, and similar public service facilities necessary to serve the neighborhood and community, including signage and other necessary accessory structures.

— 2. Public oriented commercial services such as nursing homes, convalescent and rest homes for the aged, retirement homes and hospitals, except alcoholic, mental and penal hospitals.

F. Limitations On Uses: None specified.

G. Lot Requirements:

— 1. Residential Uses:

— a. Minimum Lot Area:

— i. Single family, two (2) family, and multiple family dwellings—five thousand (5,000) square feet or eight hundred (800) square feet of lot area per dwelling, whichever is greater.

— ii. Twinhome dwellings—two thousand two hundred fifty (2,250) square feet.

— iii. Townhouse dwellings—one thousand eight hundred (1,800) square feet.

— b. Minimum Lot Width:

— i. Single family, two (2) family and multiple family dwellings—fifty feet (50').

— ii. Twinhome dwellings—twenty five feet (25').

— iii. Townhouse dwellings—eighteen feet (18').

— 2. Non Residential Uses:

— a. Minimum Lot Area—none specified.

— b. Minimum Lot Width—none specified.

H. Minimum Yard Requirements:

— 1. Residential Uses:

— a. Front—ten feet (10').

— b. Side—five feet (5'); the sum of the two (2) side yards shall be at least fifteen feet (15') for lots greater than fifty five feet (55') in width and ten feet (10') for lots fifty five feet (55') or less in width. Eight feet (8') for twinhome and townhouse exterior side yards.

— c. Rear—twenty feet (20').

— d. Street side—ten feet (10').

— e. Twinhome dwelling and Townhouse dwelling interior side—none.

— 2. Non Residential Uses:

— a. Front—ten feet (10').

— b. Side—five feet (5').

- ~~_____ c. Rear ten feet (10'); twenty feet (20') when rear yard abuts residentially zoned land.~~
- ~~_____ d. Street side ten feet (10').~~

~~I. Required Open Space: A minimum of seventy five (75) square feet of functional open space shall be provided per dwelling unit; a minimum of four hundred (400) square feet of functional open space shall be provided for each lot on which a residential use is located.~~

~~J. Maximum Height of Structures: forty feet (40').~~

~~K. Signs: Pursuant to the Moscow Sign Code.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 3-3. Neighborhood Business Zoning District (NB).

~~A. Intent: The NB Zoning District is the lowest intensity commercial Zoning District permitted within the City. It is intended to apply to areas of less than two (2) acres, where commercial services may be provided in convenient locations serving adjoining residential neighborhoods rather than the community as a whole. The commercial services permitted are those where traffic generation, access requirements, impacts of lighting, neighborhood need for services, and noise production will be compatible with residential uses. The NB Zoning District is appropriately applied in the following circumstances:~~

- ~~_____ 1. Where local commercial facilities will serve the everyday needs of a limited neighborhood area;~~
- ~~_____ 2. Where activity levels associated with small scale office development can be accommodated or tolerated by surrounding land uses and existing public services;~~
- ~~_____ 3. Where a neighborhood core is identified which is easily accessible by pedestrian or vehicular circulation; and~~
- ~~_____ 4. Where such commercial development will result in minimal interference with residential uses in the vicinity of the NB Zoning District.~~

~~B. Permitted Principal Uses and Structures:~~

- ~~_____ 1. Residential uses, including Residential Rental Unit, provided that any dwellings located on the ground floor shall be located behind commercial uses in a manner that will not interrupt commercial frontage on the primary street, except as otherwise authorized herein. Residential uses may be allowed on the ground floor on secondary street frontages of corner lots.~~
- ~~_____ 2. Retail sales and personal services, including restaurants, but limited to sale of goods and services are to the household consumer. Excluded from this Zoning District are dealers in large commodities such as automobiles, appliances, furniture, and other goods of similar nature or character.~~
- ~~_____ 3. Establishments that provide clerical, professional, or other skilled services which do not involve substantial fabrication. Examples of such uses include, but are not limited to, the offices of professionals such as doctors, lawyers, accountants, counselors, architects, and engineers; insurance and business consultant offices; administrator's offices; beauty and barber shops; and graphic and photographic studios.~~
- ~~_____ 4. Group day care facility or small day care facility.~~
- ~~_____ 5. Community or neighborhood center operated by an agency of local government.~~
- ~~_____ 6. Parking facilities for uses permitted within the NB Zoning District.~~
- ~~_____ 7. Churches, convents, monasteries, synagogues and mosques.~~
- ~~_____ 8. Market Garden, Community Garden, Accessory Garden, including retail sales.~~
- ~~_____ 9. Mortuaries.~~

~~C. Permitted Accessory Uses and Structures: Family day care facility.~~

~~D. Conditional Uses:~~

- ~~_____ 1. Large day care facility.~~
- ~~_____ 2. Uses involving the assembly, treatment, processing, or fabrication of consumer products to be sold at retail on the premises. Such uses shall not utilize a structure which exceeds one thousand (1,000) square feet of gross floor area. No operation conducted on the premises shall constitute a public nuisance beyond the property lines by reason of smoke, fumes, odor, steam, gasses, vibration, noise, hazards or other causes.~~

— 3. ~~Schools, commercial schools and educational institutions, with specific consideration given to traffic, parking, safety and nuisance issues, as well as cumulative impacts of and proximity to existing schools, commercial schools and educational institutions in the vicinity.~~

— 4. ~~Residential uses, including Residential Rental Unit, located on the ground floor which are not located behind commercial uses or otherwise authorized herein.~~

~~E. Limitations On Uses:~~

— All uses shall be conducted wholly and entirely within enclosed buildings, except:

- 1. ~~Market Garden, Community Garden, Accessory Garden, including retail sales;~~
- 2. ~~Outdoor dining areas for restaurants;~~
- 3. ~~Outdoor play areas necessary for schools or daycares;~~
- 4. ~~Parking and loading areas.~~

~~F. Lot Requirements:~~

— 1. ~~Residential Uses:~~

— a. ~~Minimum Lot Area five thousand (5,000) square feet; eight hundred (800) square feet per dwelling unit, whichever is greater.~~

— b. ~~Minimum Lot Width fifty feet (50').~~

— 2. ~~Non Residential Uses:~~

— a. ~~Minimum Lot Area none specified.~~

— b. ~~Minimum Lot Width none specified.~~

~~G. Minimum Yard Requirements:~~

— 1. ~~Front twenty feet (20').~~

— 2. ~~Side ten feet (10').~~

— 3. ~~Rear twenty feet (20').~~

~~H. Required Open Space: A minimum of seventy-five (75) square feet of functional open space shall be provided per dwelling unit; a minimum of four hundred (400) square feet of functional open space shall be provided for each lot on which a residential use is located.~~

~~I. Maximum Height of Structures: forty feet (40').~~

~~J. Signs: Pursuant to the Moscow Sign Code.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

~~Sec. 3 4. Research, Technology and Office Zoning District (RTO).~~

~~A. Intent: The RTO Zoning District is created to take advantage of technology developed and expertise available at the University of Idaho and the transfer of technology to the private sector. It is intended that a high quality environment which is conducive to the successful operation and attraction of research and technology-based businesses be established in this Zoning District compatible with the University of Idaho campus and the City Central Business Zoning District. This Zoning District is appropriate where adequate infrastructure is available and where neighboring land uses will enhance, or not detract from, the intent and uses of the RTO Zoning District. The RTO Zoning District should be located adjacent to or in close proximity to arterial or collector streets. Permitted uses include but are not limited to those directly involved in research and development; manufacture of prototype goods or goods from prototype machinery or processes; limited light manufacturing beyond prototype compatible with a research and development environment; and a limited range of office uses that could provide services to the research and development functions or could be converted to research and development uses as the market for such space warrants.~~

~~B. Permitted Principal Uses and Structures: In an RTO Zoning District, only the following are permitted as hereinafter specifically provided and allowed in this Chapter, and are subject to the off-street parking requirements and general provisions and exceptions set forth in this Zoning Code:~~

- 1. ~~Research and development establishments that offer support to the research and technology purposes of the Zoning District, including the manufacture or creation of prototype products or processes.~~
- 2. ~~Light manufacturing (as defined in the Zoning Code) that offers support to the research and technology purposes of the Zoning District.~~

— 3. Professional, executive and clerical offices that offer support to the research and technology purposes of the Zoning District. “Professional” as used in this subsection, includes, but is not limited to: attorneys, accountants, tax consultants, engineers, architects and other professional enterprises and offices which can support the research and technology purposes and uses of the Zoning District. Medical offices engaged primarily in the provision of health care to patients are excluded from this Zoning District.

— 4. Financial services that offer support to the research and technology purposes of the Zoning District, except full service banks and savings and loan institutions. Financial services shall include, but not be limited to, brokerage firms, investment firms, and insurance firms.

— 5. Publishing houses that offer support to the research and technology purposes of the Zoning District.

— 6. One (1) commercial eating and drinking establishment shall be permitted in an RTO Zoning District with less than twenty five (25) acres; two such establishments shall be permitted in an RTO Zoning District with twenty five (25) to fifty (50) acres; and three such establishments shall be permitted in an RTO Zoning District with more than (50) acres.

— 7. Family day care facilities, group daycare facilities, small and large day care facilities as defined by this Code that offer support to the research and technology purposes of the Zoning District.

C. Permitted Accessory Uses and Structures: In an RTO Zoning District, only the following uses are permitted as accessory uses and as hereinafter specially provided and allowed by this Chapter:

— 1. Off street parking lots and structures providing parking for uses within the RTO Zoning District.

— 2. Indoor storage of products produced in the RTO Zoning District.

— 3. Cafeterias.

— 4. Retail sales in support of the intent, purposes and permitted uses of the RTO Zoning District.

— 5. Accessory Gardens.

D. Conditional Uses:

— Commercial schools directly associated with a research and technology business. Specific consideration shall be given to cumulative impacts of and proximity to existing commercial schools in the vicinity.

E. Special Uses:

— Retail sales directly related to a permitted use in the RTO Zoning District conducted at a higher level of intensity than an accessory use.

F. Limitations On Uses:

— 1. The following standards are or will be met:

— a. Noise. At the property line the sound pressure level of noise radiated from a facility shall conform to the requirements of the Code.

— b. All uses and related commercial activities shall be conducted wholly and entirely within an enclosed building, except for parking and loading areas, outdoor dining areas for eating and drinking establishments, and outdoor play areas necessary for day care facilities.

— 2. Uses specifically not permitted within the RTO Zoning District, include, but are not limited to, the following:

— a. Automotive wrecking, repair, sales or storage.

— b. Concrete mixing plants.

— c. Drive up windows.

— d. Residential uses.

— e. Uses involving the use of machinery out of doors that generate significant noise, dust or odors.

— f. Motels, hotels and recreational vehicle parks.

— g. Self-service storage, ware houses, except as a secondary use for the storage of products produced in the RTO Zoning District only.

— h. Bulk storage or sale of fertilizers, chemicals, or petroleum products.

— i. Rock crushing and extraction.

— j. Medical offices engaged primarily in the delivery of health care.

- ~~_____ k. Sale of building materials, hay, grain and bulk garden supplies.~~
- ~~_____ l. Sanitary landfill, composting or incineration.~~
- ~~_____ m. Slaughterhouse, animal rendering plant.~~
- ~~_____ n. Bulk storage of fireworks or other explosive materials.~~
- ~~_____ o. Tannery.~~
- ~~_____ p. Transit or trucking terminal.~~
- ~~_____ q. Construction businesses.~~
- ~~_____ r. Laundry businesses.~~
- ~~_____ s. All other heavy manufacturing uses not previously specified.~~
- ~~_____ t. Residential Rental Unit.~~

~~G. Lot Requirements: None specified.~~

~~H. Minimum Yard Requirements:~~

~~_____ 1. Front—Every lot in the RTO Zoning District shall have a front yard of not less than twenty-five feet (25') which shall be landscaped with trees, shrubs and ground cover.~~

~~_____ 2. Side and Rear—When adjacent to R 1, R 2, R 3 or R 4 Zoning Districts, twenty feet (20') or equivalent to the height of the building, whichever is greater.~~

~~I. Required Open Space: None specified.~~

~~J. Maximum Height of Structures: Sixty-five feet (65').~~

~~K. Signs: Pursuant to Moscow Sign Code.~~

Sec. 3-5. Central Business Zoning District (CB).

~~A. Intent: The principal purpose of the CB Zoning District is to provide a location for groups of compatible commercial uses having the common characteristic of not involving more than incidental and minimal assembly, fabrication or storage of commodities; for example, establishments dispensing retail commodities, and those providing professional and personal services to the individual. The CB Zoning District is the most intensive commercial Zoning District. To promote pedestrian use, unbroken, street-level, commercial frontage is encouraged in this Zoning District.~~

~~B. Permitted Principal Uses and Structures:~~

~~_____ 1. Retail establishments excluding firms selling bulky items, such as building materials, mobile homes, trailers, boats and heavy equipment and excluding Large Retail Establishments, Categories 1 and 2.~~

~~_____ 2. Professional, financial, business and medical offices, and any enterprise rendering professional or personal services.~~

~~_____ 3. Repair shops for commodities, such as household appliances, bicycles, and shoes.~~

~~_____ 4. Eating and drinking establishments catering primarily to on-premises consumers; entertainment, dancing and recreation establishments, including restaurants, bars, theaters, video arcades, dance halls and physical fitness centers.~~

~~_____ 5. Printing and publishing houses, including newspaper publishing.~~

~~_____ 6. Lodges, private clubs, and fraternal societies.~~

~~_____ 7. Churches, synagogues, mosques, governmental offices, libraries, museums, art galleries, police and fire stations, and similar public or private institutions.~~

~~_____ 8. Residential uses, including Residential Rental Unit, provided that dwellings located on the ground floor are located behind commercial uses in a manner that they will not interrupt commercial frontage.~~

~~_____ 9. Public utility installations relating directly to local distribution of services, including switching and transmission stations, but not including warehouses and service yards.~~

~~_____ 10. Publicly and privately owned and operated off-street parking facilities if open to the public; however, any such area shall not be used as a sales or storage area for mobile homes, trailers, boats or heavy-duty equipment.~~

~~_____ 11. Drive-up windows associated with financial institutions.~~

~~_____ 12. Farmers' Markets.~~

~~_____ 13. Market Garden, Community Garden, Accessory Garden, including retail sales.~~

—14. Temporary Uses, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.

C. Permitted Accessory Uses and Structures:

—Family day care facility.

D. Conditional Uses:

—1. Hotels and motels.

—2. Mortuaries.

—3. Drive-up windows other than those permitted under Code Section 4-3-5(B)(11).

—4. Automobile sales.

—5. Establishments providing prepared food primarily for take-out or delivery.

—6. Gasoline service stations and car washes. These uses shall be subject to detailed review of traffic access and circulation plans.

—7. Group day care facility, small day care facility, or large day care facility.

—8. Commercial schools and educational institutions, with specific consideration given to traffic, parking, safety and nuisance issues, as well as cumulative impacts of and proximity to existing commercial schools and educational institutions in the vicinity and impact on availability of retail and office space, especially at street level. Applications for educational institutions shall be accompanied by a detailed, written description of plans, including present student enrollment, staff on site, site development and future enrollment growth and any phasing thereof.

—9. Residential uses located on the ground floor which are not located behind commercial uses, with specific consideration given to preservation of retail frontage(s) and/or suitability of building for ground floor commercial use.

E. Limitations On Uses:

—1. All products made incident to a permitted use which are manufactured, fabricated, processed or treated on the premises shall be sold primarily on the premises.

—2. Operations conducted on the premises shall not constitute a nuisance beyond the property lines by reason of smoke, fumes, odor, steam, gasses, vibration, noise, hazards, or other causes.

—3. Permitted uses in the CB Zoning District are not subject to the off-street parking schedule of Code Section 4-6-5; however, all other provisions of Code Section 4-6-5 shall apply.

F. Minimum Lot Requirements: None specified.

G. Minimum Yard Requirements: None specified.

H. Required Open Space: None specified.

I. Maximum Height of Structures: sixty five feet (65').

J. Signs: Pursuant to the Moscow Sign Code.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-6. General Business Zoning District (GB).

A. Intent: The principal purpose of the GB Zoning District is to provide for the location and grouping of compatible retail enterprises having the common characteristics of dispensing commodities, providing professional services or providing personal services to the individual, but which do not involve more than incidental or limited assembly, fabrication or storage of commodities. The GB Zoning District is appropriately applied in the following circumstances:

—1. On the periphery of the CB Zoning District where retail uses are appropriate yet the distance to community parking facilities indicates a need for on-site parking.

—2. At dispersed commercial centers where the grouping of retail and office uses is appropriate to serve community or regional needs.

B. Permitted Principal Uses and Structures:

—1. Retail sales enterprises, excluding firms selling bulky items such as building materials, mobile homes, trailers, boats and heavy equipment.

—2. Professional, financial, business and medical offices, and any enterprise rendering professional or personal services.

—3. Repair shops for commodities such as household appliances, bicycles, and shoes.

- 4. ~~Eating and drinking establishments catering primarily to on-premises consumers, entertainment, dancing and recreation establishments, including restaurants, bars, theaters, video arcades, dance halls and physical fitness centers.~~
- 5. ~~Printing and publishing houses, including newspaper publishing.~~
- 6. ~~Lodges, private clubs, and fraternal societies.~~
- 7. ~~Churches, synagogues, mosques, governmental offices, libraries, museums, art galleries, mortuaries, police and fire stations, and similar public or private institutions.~~
- 8. ~~Public utility installations relating directly to local distribution of services including switching and transmission stations, but not including warehouses and service yards.~~
- 9. ~~Public off-street parking facilities, whether publicly or privately owned or operated; provided that any such area shall not be used as a sales or storage area for mobile homes, trailers, boats or heavy duty equipment.~~
- 10. ~~Health care facilities, including hospitals and nursing homes.~~
- 11. ~~Hotels and motels.~~
- 12. ~~Recreational vehicle parks and campgrounds subject to the approval process and development standards of City Code Title 6, Chapter 4.~~
- 13. ~~Market Garden, Community Garden, Accessory Garden, including retail sales.~~
- 14. ~~Residential uses, including Residential Rental Unit, provided that any dwellings located on the ground floor shall be located behind commercial uses in a manner that will not interrupt commercial frontage, except as otherwise authorized herein. Residential uses may be allowed on the ground floor on secondary street frontages of corner lots.~~
- 15. ~~Temporary Uses, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.~~
- C. ~~Permitted Accessory Uses and Structures:~~
 - 1. ~~Business offices and storage facilities incident to any of the permitted uses shall be located on the same site with the principal building.~~
 - 2. ~~Family day care facility.~~
- D. ~~Conditional Uses:~~
 - 1. ~~Drive-up windows.~~
 - 2. ~~Automobile sales.~~
 - 3. ~~Residential uses, including Residential Rental Unit, located on the ground floor which are not located behind commercial uses or otherwise authorized herein.~~
 - 4. ~~Establishments providing prepared food primarily for take-out or delivery.~~
 - 5. ~~Gasoline service stations and car washes. These uses shall be subject to detailed review of traffic access and circulation plans.~~
 - 6. ~~Group day care facility, small day care facility, or large day care facility.~~
 - 7. ~~Schools, commercial schools and educational institutions, with specific consideration given to traffic, parking, safety and nuisance issues, as well as cumulative impacts of and proximity to existing schools, commercial schools and educational institutions in the vicinity.~~
 - 8. ~~Light Manufacturing with specific consideration given to traffic and circulation.~~
- E. ~~Limitations On Uses:~~
 - 1. ~~All products made incident to a permitted use which are manufactured, fabricated, processed or treated on the premises shall be sold primarily on the premises.~~
 - 2. ~~Operations conducted on the premises shall not constitute a nuisance beyond the property lines by reason of smoke, fumes, odor, steam, gasses, vibration, noise, hazards or other causes.~~
- F. ~~Lot Requirements:~~
 - 1. ~~Non-residential uses—none specified~~
 - 2. ~~Residential uses:~~
 - a. ~~Minimum area—five thousand (5,000) square feet; or eight hundred (800) square feet of lot area per dwelling unit, whichever is greater.~~
 - b. ~~Minimum width—fifty feet (50').~~

G. ~~Minimum Yard Requirements:~~

- ~~1. Non residential uses—none specified.~~
- ~~2. Residential uses:~~
 - ~~a. Front—twenty feet (20').~~
 - ~~b. Side—five feet (5'); the sum of the two (2) side yards shall be at least fifteen feet (15').~~
 - ~~c. Rear—twenty feet (20'), or a rear yard equal to the height of the structure measured at the rear of the structure, whichever is greater.~~
 - ~~d. Street side yard—thirteen feet (13').~~

H. ~~Required Open Space:~~

- ~~1. Non residential uses—none specified.~~
- ~~2. Residential uses—a minimum of seventy-five (75) square feet of functional open space shall be provided per dwelling unit; a minimum of four hundred (400) square feet of functional open space shall be provided for each lot.~~

I. ~~Maximum Height Of Structures: sixty-five feet (65').~~

J. ~~Signs: Pursuant to the Moscow Sign Code.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 3-7. Motor Business Zoning District (MB).

~~A. Intent: The MB Zoning District is intended to provide for the location and grouping of compatible uses having similar operation as they involve enterprises which depend primarily on the transient motor vehicle-based trade. By concentrating such uses the City intends to increase public convenience when utilizing such services and, within the regulation, to allow such activities to render the maximum service.~~

~~B. Permitted Principal Uses and Structures:~~

- ~~1. Retail enterprises dispensing food or commodities including on premises sales, sales requiring delivery of goods, and drive up facilities such as shopping centers and malls, grocery stores, gasoline service stations, sales lots for automobiles, mobile homes, trailers, boats and heavy duty equipment, and building and landscape material stores and yards (except concrete or asphalt batch or mixing plants).~~
- ~~2. Professional, financial, business and medical offices, and any enterprise rendering professional or personal services.~~
- ~~3. Repair shops.~~
- ~~4. Eating, drinking, entertainment, dancing and recreation establishments, including restaurants, bars, theaters, video arcades, dance halls and physical fitness center.~~
- ~~5. Printing and publishing houses, including newspaper publishing.~~
- ~~6. Lodges, private clubs, and fraternal societies.~~
- ~~7. Churches, synagogues, mosques, governmental offices, libraries, parks, museums, art galleries, mortuaries, police and fire stations and similar public or private institutions.~~
- ~~8. Residential uses, including Residential Rental Unit, provided that any dwellings located on the ground floor shall be located behind commercial uses in a manner that will not interrupt commercial frontage, except as otherwise authorized herein. Residential uses may be allowed on the ground floor on secondary street frontages of corner lots.~~
- ~~9. Public utility installations relating directly to local distribution of services including switching and transmission stations and accessory warehouse and service yards.~~
- ~~10. Public off street parking facilities, whether publicly or privately owned or operated.~~
- ~~11. Hotels and motels.~~
- ~~12. Kennels, commercial and noncommercial, provided that all run areas shall be paved with one and one half inches (1 ½") of concrete or other impervious material and completely surrounded by an eight foot (8') solid wall or architectural fence.~~
- ~~13. Laundries, laundromats and dry cleaning services.~~
- ~~14. Administrative or research establishments.~~
- ~~15. Self service storage facilities.~~

—16. Recreational vehicle parks and campgrounds subject to the approval process and development standards of City Code Title 6, Chapter 4.

—17. Large Scale Establishments, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.

—18. Market Garden, Community Garden, Accessory Garden, including retail sales.

—19. Light Manufacturing.

—20. Temporary Uses, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.

C. Permitted Accessory Uses and Structures:

—Business offices and storage facilities incident to any of the permitted uses shall be located on the same site with the principal building.

D. Conditional Uses:

—1. Family day care facility, group day care facility, small day care facility, or large day care facility.

—2. Warehouses (that are not accessory to a permitted use) and wholesale uses. In evaluating a proposal, the applicant must demonstrate to the Board of Adjustment that anticipated levels of traffic from heavy vehicles and potential noise, dust, and odors are compatible with uses located in the vicinity of the proposal.

—3. Schools, commercial schools and educational institutions, with specific consideration given to traffic, parking, safety and nuisance issues, as well as cumulative impacts of and proximity to existing commercial schools and educational institutions in the vicinity and impact to availability of retail and office space. Applications for educational institutions shall be accompanied by a detailed, written description of plans, including present student enrollment, staff on site, site development and future enrollment growth and any phasing thereof.

—4. Residential uses, including Residential Rental Unit, located on the ground floor which are not located behind commercial uses or otherwise authorized herein.

E. Special Uses:

—1. Public service and utility facilities not listed as permitted uses in the district, such as fire stations, police stations, courthouses, jails, telephone switching facilities, fairgrounds, cemeteries, national guard armories, fire training facilities, pumping stations, electric substations, and similar public service facilities necessary to the neighborhood or community, including signage and other necessary accessory structures.

—2. Public oriented commercial services such as nursing homes, convalescent and rest homes for the aged, retirement homes, and hospitals.

F. Limitations On Uses:

—1. Pump islands of gasoline service stations shall not be closer than fifteen feet (15') to any street, property line, or public way.

—2. All uses shall be conducted wholly and entirely within enclosed buildings except:

—a. Sales display areas for automobiles, mobile homes, trailers, boats and heavy duty equipment.

—b. Gasoline service stations.

—c. Building materials yards.

—d. Kennels.

—e. Outdoor advertising structures.

—f. Parking and loading areas.

—g. Public utility installations.

—h. Drive in theaters, miniature golf courses, commercial amusement parks and similar uses.

—i. Movable displays incidental to the major usage, except that such displays shall be confined to privately owned property.

—j. Car washes.

—k. Outdoor dining areas for restaurants.

—l. Market Garden, Community Garden, Accessory Garden, including retail sales.

—m. Landscape Supply Yards.

—n. Temporary Uses, as permitted by this Code.

— 3. Accessory buildings and uses customarily incident to any of the permitted uses shall be located on the same site with the principal buildings.

G. Minimum Lot Requirements:

— 1. Non residential uses none specified.

— 2. Residential uses:

— a. Area five thousand (5,000) square feet; eight hundred (800) square feet of lot area per dwelling unit.

— b. Width fifty feet (50').

H. Minimum Yard Requirements:

— 1. Front ten feet (10').

— 2. Side Street ten feet (10').

I. Required Open Space: A minimum of seventy five (75) square feet of functional open space shall be provided per dwelling unit; a minimum of four hundred (400) square feet of functional open space shall be provided for each lot.

J. Maximum Height of Structures: None specified.

K. Signs: Pursuant to the Moscow Sign Code.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 3-8. Industrial Zoning District (I).

A. Intent: The I Zoning District is designed to encourage sound industrial development in the City by providing a protective environment primarily for such development.

B. Permitted Principal Uses and Structures:

— 1. Any manufacturing, processing, assembling, research, wholesale or storage use, excepting those uses listed as conditional or special uses in City Code Section 4-3-8(D) or City Code Section 4-3-8(E).

— 2. Railroad yard and freight stations, trucking and motor freight stations and facilities.

— 3. Public and public utility service buildings, structures and uses.

— 4. Automobile, truck, and heavy equipment service stations and garages.

— 5. Gasoline service stations.

— 6. Building and landscape material stores and yards.

— 7. Public off street parking facilities, whether publicly or privately owned or operated.

— 8. Large Retail Establishment, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.

— 9. Market Garden, Community Garden, Accessory Garden, including retail sales.

— 10. Temporary Uses, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.

C. Permitted Accessory Uses and Structures:

— 1. Business offices incident to any of the permitted uses.

— 2. One (1) dwelling unit per lot where accessory to a permitted principal use.

D. Conditional Uses:

— 1. Retail establishment, office, or service uses.

— 2. Family day care facility, group day care facility, small day care facility, or large day care facility, provided the facility provides day care services only to children of persons employed at the site.

— 3. Commercial schools related to or supportive of industrial uses, with specific consideration given to cumulative impacts of and proximity to existing commercial schools in the vicinity.

E. Special Uses:

— 1. Junk yards, auto wrecking, salvage, and scrap yards, provided all storage and salvage operations are screened from public view.

— 2. Concrete or asphalt batch or mixing plants.

— 3. Chemical plants.

— 4. Meat packing plants.

— 5. Heavy manufacturing.

~~F. Limitations On Uses:~~

~~1. Pump islands of gasoline service stations shall not be closer than fifteen feet (15') to any street property line or public way, nor shall any gasoline service station signs extend over the property boundary line, street property line or public way.~~

~~2. Accessory buildings and uses customarily incident to any of the permitted uses shall be located on the same site with the principal building.~~

~~G. Minimum Lot Requirements: None specified.~~

~~H. Minimum Yard Requirements:~~

~~1. Front yard ten feet (10').~~

~~2. Side none specified.~~

~~3. Rear none specified.~~

~~I. Required Open Space: None specified.~~

~~J. Maximum Height of Structures: None specified.~~

~~Signs: Pursuant to the Moscow Sign Code.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 3-9. Urban Mixed Commercial Zoning District (UMC).

~~A. Intent: The principal purpose of the UMC Zoning District is to provide a location for urban mixed development including a range of compatible commercial uses such as retail, eating and drinking, and hospitality establishments, professional and personal service uses, as well as residential uses. The UMC Zoning District is intended to promote the urban development form, promote a mixture of commercial and residential land uses. This Zoning District is appropriately applied in close proximity to the Central Business District and the downtown area where the urban form of development is appropriate and intensity of allowed commercial land uses can be accommodated.~~

~~B. Permitted Principal Uses and Structures:~~

~~1. Retail establishments excluding firms selling bulky items, such as building materials, mobile homes, trailers, boats and heavy equipment and large retail establishments.~~

~~2. Professional, financial, business and medical offices, administrative, and any enterprise rendering professional or personal services.~~

~~3. Research and development establishments including limited associated light manufacturing that is conducted entirely within an enclosed building and which does not constitute a nuisance to adjacent properties.~~

~~4. Vertically mixed use development, where residential uses are located above or behind ground floor commercial uses.~~

~~5. Eating and drinking establishments including wineries, breweries, bakeries and other food product production with on-site retail sales.~~

~~6. Entertainment, dancing and recreation establishments, including restaurants, bars, theaters, video arcades, art studios, dance halls and physical fitness centers.~~

~~7. Hotels and motels.~~

~~8. Public parks, plazas and similar public community and recreation facilities.~~

~~9. Printing and publishing houses, including newspaper publishing.~~

~~10. Governmental offices, libraries, museums, art galleries, police and fire stations, and similar public or private institutions.~~

~~11. Family day care facility, group day care facility, small day care facility.~~

~~12. Public utility installations relating directly to local distribution of services, including switching and transmission stations, but not including warehouses and service yards.~~

~~13. Publicly and privately owned and operated off-street parking facilities; however, any such area shall not be used as a sales or storage area for mobile homes, trailers, boats or heavy-duty equipment.~~

~~14. Market Garden, Community Garden, Accessory Garden, including retail sales.~~

~~15. Temporary Uses, subject to the Specific Use Standards of Chapter 12 of this Zoning Code.~~

C. ~~Permitted Accessory Uses and Structures:~~

~~— None.~~

D. ~~Conditional Uses:~~

~~— 1. Churches, synagogues, mosques, lodges, private clubs, and fraternal societies.~~

~~— 2. Drive up windows.~~

~~— 3. Light manufacturing.~~

~~— 4. Large day care facility.~~

~~— 5. Commercial schools and educational institutions, with specific consideration given to traffic, parking, safety and nuisance issues, as well as cumulative impacts of and proximity to existing commercial schools and educational institutions in the vicinity and impact on availability of retail and office space, especially at street level. Applications for educational institutions shall be accompanied by a detailed, written description of plans, including present student enrollment, staff on site, site development and future enrollment growth and any phasing thereof.~~

~~— 6. Residential uses located on the ground floor which are not located behind commercial uses.~~

~~— 7. Structures over sixty five feet (65') in height.~~

E. ~~Limitations On Uses:~~

~~— 1. Required Off Street Parking:~~

~~— a. Minimum Required.~~

Use of Building or Site	Minimum Number of Parking Spaces Required
Residential Uses	Fifty percent (50%) of the minimum parking required by this Code
Hotel	One (1) stall per room
Convention / Meeting Space	One (1) per ten (10) fixed seats and one (1) per each one hundred (100) sq. ft. of assembly space without fixed seating
Office, Retail, and Other Uses	No minimum parking specified

~~— b. Maximum Allowed Off Street Parking. The maximum allowed off street surface parking shall be limited to no more than one hundred percent (100%) of the minimum parking required as specified within the minimum required parking table of Section 4-6-5(E)(5) of this Code. Parking within parking structures or placed under structures shall not be counted toward the maximum allowed off street parking limitation.~~

~~— 2. Off street parking facilities associated with a principal structure on a lot shall be located behind or to the side of the principal structure that it serves. Off street parking shall not be located between principal structures and the adjacent principal public street or pedestrian walkways.~~

~~— 3. Operations conducted on the premises shall not constitute a nuisance beyond the property lines by reason of smoke, fumes, odor, steam, gasses, vibration, noise, hazards, or other causes.~~

F. ~~Minimum Lot Requirements: None specified.~~

~~G. Yards:~~

- ~~1. Minimum Yard Requirements: None specified.~~
- ~~2. Maximum Yard Limitation: five feet (5') from property lines adjacent public streets or public walkways, except for building recess features designed to provide expanded outdoor seating areas, or building entrance features which may be allowed to be set back a maximum of fifteen feet (15').~~

~~H. Required Open Space: None specified.~~

~~I. Maximum Height of Structures: sixty five feet (65'), except as otherwise allowed by this Code.~~

~~J. Signs: Pursuant to the Moscow Sign Code.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

SECTION 4: That Moscow City Code Title 4, Chapter 4 be amended as follows:

Sec. 4-1. Introduction.

This Section establishes parcel and building standards for developments within all zoning districts. The standards vary depending upon the zone in which the development is located within as well as the building type. All residential and non-residential development must comply with the standards contained within the Bulk and Placement Regulations Table below. General exceptions to parcel and building standards as well as standards of how to measure setback requirements can also be found within this Section.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 4-2. Bulk and Placement Regulations Table.

BULK & PLACEMENT REGULATIONS TABLE																	
	AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U	
Minimum Lot Requirements																	
Minimum lot area (expressed in square feet unless otherwise noted, no minimum lot area for non-residential uses)																	
Single family detached	40 acres ¹³	3 acres	1 acre	9,600	7,000	6,000	5,000 ¹	5,000 ¹	5,000 ¹	-				-			
Twinhome	-	-	-	-	-	3,250	2,250	2,250	2,250	-				-			
Townhouse	-	-	-	-	-	2,000 ²	1,800	1,800	1,800	-				-			
Two family dwelling	-	-	-	-	-	7,000	5,000 ¹	5,000 ¹	5,000 ¹	-				-			
Multiple family dwelling	-	-	-	-	-	-	5,000 ¹	5,000 ¹	5,000 ¹	-				-			
Minimum lot width (in feet, no minimum lot width for non-residential uses)																	
Single family detached	150	125	100	80 ³	60 ³	60 ³	50	50	50	-				-			
Twinhome	-	-	-	-	-	30	25	25	25	-				-			
Townhouse	-	-	-	-	-	20	18	18	18	-				-			
Two family dwelling	-	-	-	-	-	60 ³	50	50	50	-				-			
Multiple family dwelling	-	-	-	-	-	-	50	50	50	-				-			
Minimum Setbacks ⁹ (in feet)																	
Front ¹⁰	30	25	25	25	20	15	15	10	20	25				10	10		
Rear	35	30	30	20	20	20	20	20	20	20 ⁴							
Side Yard Minimum	35	20	20	5	5	5	5 ^{5/6}	5 ^{5/6}	10	20 ⁴							
Side Yard Combined Minimum				15	15 ⁵	15 ⁵	15 ^{5/6}	15 ^{5/6}									
Street Side	20	17	17	17	15	13	13	10	10	20				10			
Exceptions to Minimum Setbacks Listed Above																	
Twinhome and Townhouse Exterior Side Setback	-	-	-	-	-	8	8	8	8	-							
Garage Door Front Setback (when door faces said street)	20	40	40	25	20	20	20	20	20	25							
Garage Door Street-Side Setback (when door faces said street)	20	20	20	20	20	20	20	20	20	20							
Accessory Structure Side & Rear Setback (detached, 200 sq ft or less) ¹¹	0	0	0	0	0	0	0	0	0	0							
Accessory Structure Rear Setback (detached, greater than 200 sq ft) ¹²	5	5	5	5	5	5	5	5	5	5							
Common Open Space (minimum 400 square feet per lot or as required below, whichever is greater, residential uses only)																	
							75/du	75/du	75/du				75/du	75/du			
	AF	FR	SR	R-1	R-2	R-3	R-4	RO	NB	RTO	CB	GB	MB	I	UMC	U	
Maximum Building Height ⁸ (in feet)																	
Principal Structure	35	35	35	35	35	35	40	40	40	65	65	65			65		
Accessory Structure (detached, GREATER than 200 sq ft, and encroaching into required rear yard setback for the parcel)																	
Building Height	35	35	35	35	35	35	40	40	40	65	65	65					
Wall Height ⁷	14	14	14	14	14	14	14	14	14	14	-	-					
Accessory Structure (detached, 200 sq ft OR LESS, and encroaching into principal structure side or rear yard setbacks)																	
Building Height	12	12	12	12	12	12	12	12	12	12	-	-					
Notes																	
where space is blank there is no minimum/maximum requirement, "-" = not applicable, use not permitted in that zone																	
du = dwelling unit																	
¹ Or 800 square feet per dwelling, whichever is greater																	
² Average net density of a townhouse development shall not be more than fourteen and one-half (14.5) units per acre																	
³ Minimum lot width for lots that have rear alley access is reduced by 10 feet																	
⁴ Or equal to the height of the building, whichever is greater, when adjacent to R-1, R-2, R-3, or R-4 Zones																	
⁵ Side yard combined minimum of 15 feet only applies to lots 55 feet or more in width																	
⁶ Minimum side yard setback for multiple family developments on lots greater than 20,000 square feet shall be no less than 10 feet																	
⁷ Dormers may be allowed to exceed 14 feet provided they do not occupy more than fifty percent (50%) of the length of the wall, each wall measured separately																	
⁸ Building height is defined in Section 4-1-6 of this Code. For exceptions to maximum building height regulations refer to Section 4-3-3 and Section 4-5-3 of this Code.																	
⁹ Minimum setbacks as specified on this table are for building walls. For permitted projections into minimum setback areas, refer to Section 4-5-4(C) of this Code																	
¹⁰ Where established front setbacks are less than the minimum required for such Zone, refer to Section 4-5-4(E) of this Code for an alternate front setback requirement																	
¹¹ Roof drainage must be contained on-site																	
¹² The accessory structure shall not occupy more than fifty percent (50%) of the area of the required rear yard for the parcel																	
¹³ Exception to minimum forty (40) acre lot size: No more than one (1) parcel of land less than forty (40) acres may be divided from an existing parcel of forty (40) acres or more in the AF zoning district (a 1/4-1/4 section or full Government Lot shall be treated as a forty (40) acre parcel for the purposes of this Zoning Code). The small parcel shall be at least one (1) acre in area and must be registered with the Office of the Latah County Clerk and the City Community Development Department. Such exceptions must be reviewed and approved by the Council and the Board of Latah County Commissioners.																	

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 4-3. Exceptions to Height Regulations.

The height limitations contained in the district regulations do not apply to spires, belfries, cupolas, antennas, water tanks, ventilators, chimneys, solar panels, or other appurtenances usually required to be placed above the roof level and not intended for human occupancy.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 4-4. Setbacks.

- A. Definition. A setback is the distance that buildings or uses must be removed from their property lines. Every lot typically has front, rear, and side setbacks that are determined by the underlying zoning district and the building type upon the lot.
- B. Setbacks Measurement. Setbacks are measured from the property line unless otherwise indicated. When measuring front and street side yard setbacks for lots that abut a Local Residential Street, as designated upon the Thoroughfare Plan within the City's Comprehensive Plan, the front and street side setbacks shall be measured from the building lot side of the public sidewalk to the nearest point of the wall of the main building on the lot, as shown in Figure 1 below. In such cases where sidewalks do not exist in front or street side of a building lot, the Zoning Administrator shall determine the point of measurement based upon the location of adjacent principal structures, the likelihood of future sidewalk installation, and the anticipated location of such future sidewalk.
- C. Permitted Projections into Required Setbacks. Architectural features that do not provide indoor floor space, including eaves, bay windows, decks, carports, and unwallled porches, may project up to twenty-four inches (24") into required side yards and up to forty-eight inches (48") into required front, street side and rear yards.
- D. Exceptions to Required Setbacks: Structures of thirty inches (30") or less in height from grade to the top of the structure are exempt from setback requirements. Deck railings are not to be included when measuring the height of structures for the purposes of this setback exemption so long as they do not exceed forty-two inches (42") in height and where the rails and material constitute not more than seventy percent (70%) of the railing area.
- E. Alternate Front Setback Requirement. In any zoning district where established front yards are less than the minimum required front yard for such district, the Zoning Administrator may grant modifications to the front yard setback of new principal buildings on the subject property provided:
 - 1. The minimum front yard setback is at least equal to the average setback of the principal buildings located on the lots abutting said subject property; or
 - 2. Sixty percent (60%) or more of the principal buildings, within a numbered block on the same side of the street as the subject property, are set back less than the required zoning front yard setback; the average setback of the existing nonconforming structures may be used to establish the minimum front yard of all properties fronting on that side of the street.
- F. Setbacks for Flag Lots. The setback requirements for flag lots are determined by the underlying zoning district the lot is within. The front setback requirement shall be measured by drawing a radius of the front setback distance from the center of the flagpole portion of the lot where it enters the main portion of the lot as shown in Figure 2 below.

(Ord. 98-14, 4/20/98; 2010-24, 11/15/2010; 2014-18, 10/20/2014; 2018-xx, xx/xx/2018)

FIGURE 1

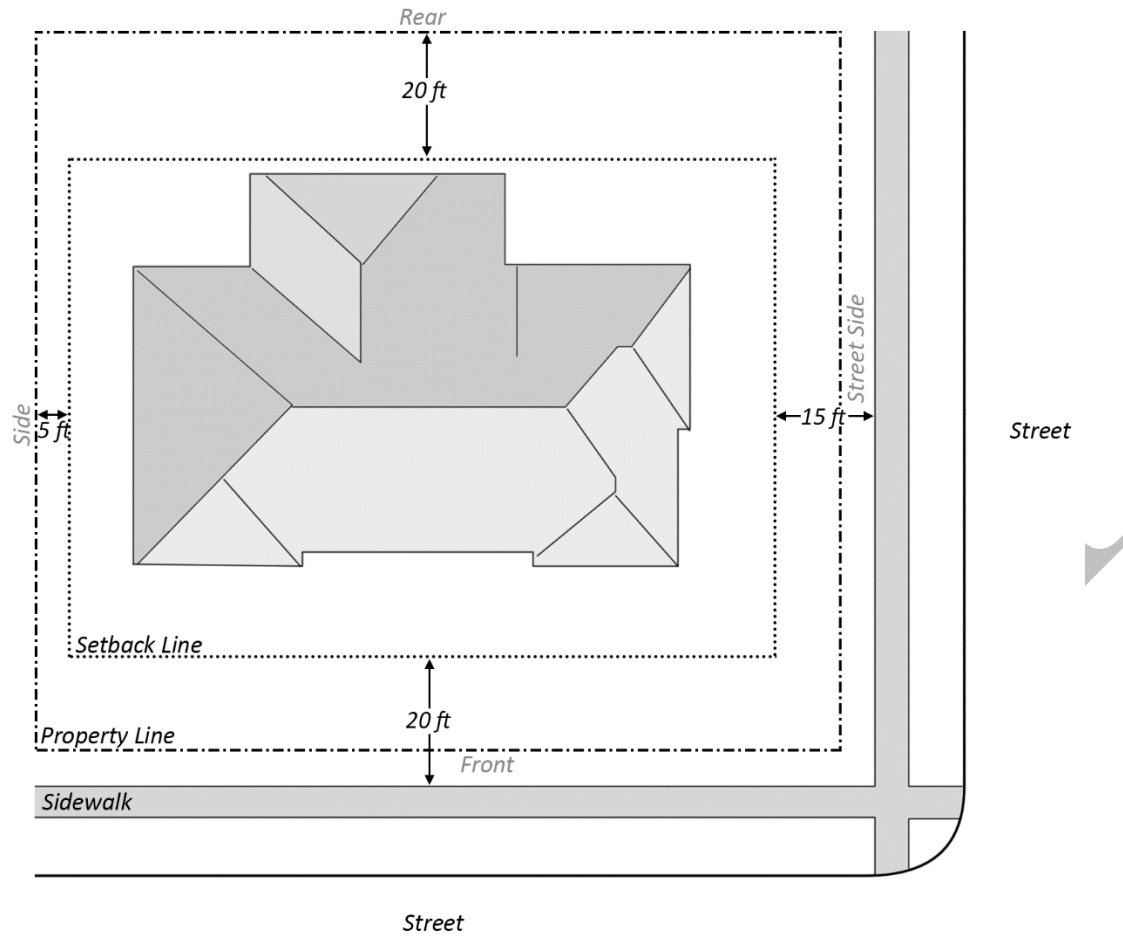
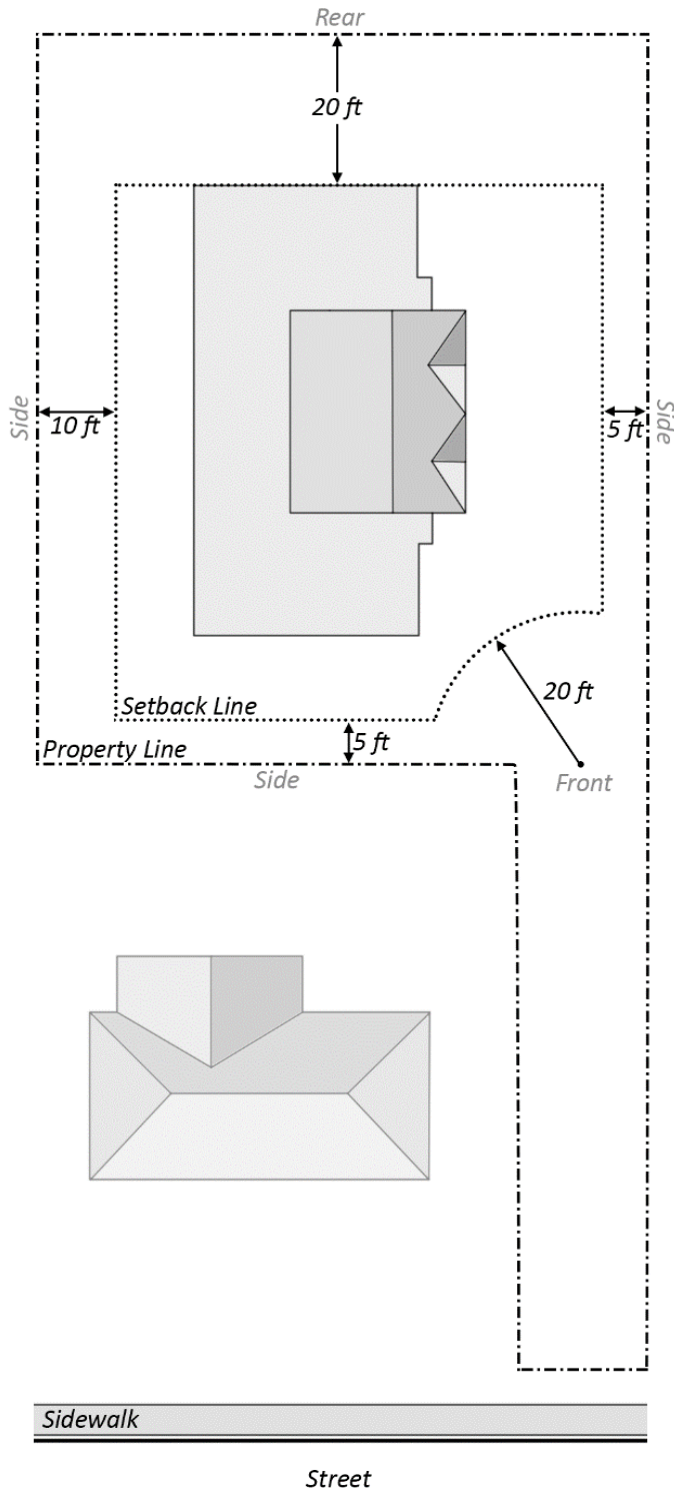


FIGURE 2



Sec. 4-5. Access to Lots and Buildings.

Except as provided below, every lot shall abut a public street right-of-way (other than an alley) for a minimum distance of forty feet (40').

1. Lots on cul-de-sacs and vehicle turnarounds shall abut a public street right-of-way for a minimum distance of twenty feet (20').

2. Approved flag lots shall abut a public street right-of-way for a minimum distance of twenty feet (20'), and the flagpole portion of flag lots shall not exceed one hundred fifty feet (150') in length and shall not be less than twenty feet (20') in width at any point.

3. Approved twinhome lots shall abut a public street right-of-way for a minimum distance of twenty feet (20'). Approved townhouse lots shall abut a public street right-of-way for a minimum distance equal to the minimum lot width of the applicable Zoning District.

4. Legal lots of record that have been approved by the City Council prior to the adoption of this Zoning Code and which do not abut a public street right-of-way shall be excepted from this requirement where sufficient permanent legal access is available (via public right-of-way, private access easement, or other legal means) to provide safe and convenient access for servicing, fire protection, and required off-street parking.

(Ord. 98-14, 4/20/98; 2010-24, 11/15/2010; 2014-18, 10/20/2014; 2018-xx, xx/xx/2018)

Sec. 4-1. University Zoning District (U).

~~A. Intent: The purpose of the U zoning district is to create a zoning district that will protect and maintain the university environment, and provide for the location and grouping of compatible uses found at a university, college or institute of higher learning. The unique activities and wide range of uses found on a university, college or institute of higher learning campus require a special, designated zoning district for this unique set of land uses. Land in the University zoning district must be owned by the University of Idaho (hereinafter "University"). Also provided in this Chapter is a provision for notice to the City for those new or expanded uses in this zoning district where there is a major impact on the water resources, the air quality, the visual environment, the public utilities, the streets or arterials, the surrounding land uses and parking in and surrounding the University zoning district. The intent of the notice is to provide sufficient time for the City to identify potential problems resulting from the proposed new or expanded uses, and to be able to work in conjunction with the University toward the alleviation of these problems.~~

~~B. Permitted Uses: In the University zoning district, the following types of uses are permitted as hereinafter provided and allowed by this Chapter and are subject to the general provisions and exceptions set forth in this Zoning Code:~~

- ~~— 1. Schools, commercial schools and educational institutions.~~
- ~~— 2. Dormitories, fraternity and sorority houses on University owned land, and apartment and other residences that are owned by the University.~~
- ~~— 3. Bookstores, student unions, theaters, recreation facilities for participatory and spectator recreation, both indoor and outdoor, that are the normal part of the University and are subject to the rules and regulations of the University administration. Commercial activities shall be prohibited from locating in this zoning district except those directly related to the University, the University's technology transfer mission, or the operation of Student Union Buildings; commercial uses incident to public events such as athletic events, performances and the like,~~

occurring on or in University facilities; commercial uses incident to operation of the University golf course; and commercial events, such as trade shows, fairs or exhibitions, of one week or less duration.

- 4. College University administration offices, teaching facilities, research facilities, technology transfer facilities, libraries, farm and farm buildings, that are a part of the University and subject to the rules and regulations of the University administration.
- 5. Warehouses, maintenance buildings, utility structures, and other similar facilities that are the normal part of the University and are subject to the rules and regulations of the University and the University administration.
- 6. Recreational vehicle parks and campgrounds subject to the approval process and development standards of Code Title 6, Chapter 4.
- C. Notification of New or Expanded Uses: The University will notify the City, in a timely fashion, of any proposed new or expanded use to be established in the University zoning district having a major impact upon the water resources, air quality, visual environment, the public utilities including sewage facilities, the surrounding land uses, streets and arterials and parking facilities.
- D. Bulk and Dimensional Regulations:
 - 1. Minimum lot area none specified.
 - 2. Minimum lot width none specified.
 - 3. Building height none specified.
 - 4. Minimum setback requirements none specified except rear yards where abutting a Residential zoning district shall be twenty (20) feet in depth, measured from rear property line to rear of structure.
- E. Use After Sale: University land sold or leased for non-University uses must be rezoned before a new use can be established.
- F. Recreational Vehicle Parks: In evaluating a proposal, the applicant must demonstrate to the Planning and Zoning Commission that the recreational vehicle park will not generate traffic volumes that would be a nuisance to the neighborhood in which it is located.
- G. Signs: Pursuant to the Moscow Sign Code.
 - (Ords. 97-33, 11/3/97; 2005-33, 12/19/2005)
 - (Ord. 2018-xx, xx/xx/xxxx)

Sec. 4 2. Legacy Crossing Overlay (LCO) Zoning District.

- A. Intents and Purposes. With the retraction of historic agricultural industrial uses from the downtown area and in special consideration of its unique and sensitive characteristics, the City finds that redevelopment within the LCO area requires an increased level of review to ensure the logical and orderly redevelopment and provision of public services within the LCO area.
- B. Relationship to Underlying Zoning. It is the intent of the LCO that the underlying zoning district designation shall specify the permitted land uses within the LCO and the LCO review process shall be contained to the review of design of proposed development within the LCO.
- C. Development Review. Prior to the issuance of any building permit for a new principal structure, or for a substantial improvement (as defined by this Code) to any existing principal structure, all development proposals within the LCO shall be reviewed for conformance with the LCO Design Guidelines, as duly adopted by Resolution of the Council, in accordance with the provisions of this Section.

~~D. Development Review Process. Review of a proposed LCO development shall consist of three (3) stages: a Pre-application Meeting; a Preliminary LCO Development Review; and a Final LCO Development Review.~~

~~1. Pre-application Meeting. The pre-application meeting is intended to provide the opportunity to identify and discuss the conformance of the proposed development concept with the underlying zoning designation and the intents, purposes and requirements of the LCO Design Guidelines, and to provide an informal review opportunity of a proposed development prior to substantial design investment by the applicant.~~

~~a. Required Pre-application Meeting Materials. The applicant shall provide concept plans which show the proposed development, including a concept site plan, building elevations, and the number, floor area, and proposed use of all proposed structures and land areas of the development site. Such plans shall be of adequate scale, resolution and detail to provide the Zoning Administrator with adequate information to assess the conformance of proposed development to the LCO Design Guidelines.~~

~~b. Upon completion of the Pre-application Meeting, the Zoning Administrator shall provide the applicant with comments and suggestions for any recommended amendments and/or modifications to the development concept for use in further development of the application.~~

~~2. Preliminary Development Review.~~

~~a. Preliminary LCO Development Application Materials. Prior to review by the Planning and Zoning Commission, the applicant shall submit five (5) copies the following development application materials to the Zoning Administrator:~~

~~i. A development site plan that includes all the following:~~

~~— (a) Property boundary lines and individual lot lines of each parcel which is to be created for separate ownership;~~

~~— (b) Existing and proposed grade plan in two foot (2') maximum contour intervals of the development site and extending a minimum of twenty feet (20') outside the development site;~~

~~— (c) The location of all buildings and all off-street parking areas;~~

~~— (d) The location of all planned and existing thoroughfares and walks, their widths and nature of their improvements, and whether they are to be public or private;~~

~~— (e) The location of easements for water lines, fire hydrants, sewer and storm sewer lines, and other utilities;~~

~~— (f) Areas to be conveyed, dedicated, reserved or used for parks, playgrounds or any other public use;~~

~~— (g) Landscaping and tree planting plans including the location of existing trees and shrubs which are to be retained;~~

~~— (h) Any other details deemed necessary during the Pre-application Meeting to demonstrate conformance with the LCO Design Guidelines.~~

~~ii. Elevation drawings of all proposed structures including a description of proposed building materials and all proposed land uses including a computation of total square footages dedicated to the proposed uses; and~~

~~iii. Lighting and signage plans.~~

~~b. All submitted plans shall be drawn to a standard engineer's or architect's scale and may contain multiple categories of the above listed information on any one (1) plan drawing, provided that such plan drawing represents all information in an accurate and readily~~

~~identifiable manner. Plans shall contain information and detail as necessary to determine compliance with applicable codes, and to determine conformance with the LCO Design Guidelines and intent of this Section.~~

~~c. Determination of Completeness. Upon receipt of the Preliminary Review submission from Applicant, the Zoning Administrator shall distribute the proposed development plans to the appropriate development review parties for review and comment upon the proposed development plans. Upon determination that the application materials are complete and in substantial conformance with applicable City standards and requirements, the Zoning Administrator shall schedule the Preliminary LCO Development Application for review by the Planning and Zoning Commission.~~

~~d. Preliminary Review Public Comment Period. Prior to the Preliminary Review by the Commission, notice of the proposed development shall be published in the paper of record and posted upon the subject property. Such notice shall describe the nature of the proposed development, the location where materials relating to the proposed development may be viewed, and provide fifteen (15) calendar days from the date of publication and posting for written comments regarding the proposed development to be submitted to the Zoning Administrator. All written comments received by the Zoning Administrator shall be included with the preliminary review materials for the Commission's consideration.~~

~~e. Preliminary Development Review Process. The Preliminary Review shall be conducted by the Commission as a regular agenda item. The Commission shall evaluate the conformance of the proposed development with the LCO Design Guidelines and may give approval of the proposed development, or approval subject to required modifications or conditions, or may deny the development proposal. All decisions of the Commission shall be based upon the criteria established within the LCO Design Guidelines. If the proposed development will include Conditionally Permitted Uses or require a Variance, the Commission shall serve as the hearing body for the proposed Conditional Use or Variance in conjunction with the Preliminary Review.~~

~~f. Appeal of the Preliminary Decision. The decision of the Commission relative to a proposed LCO development may be appealed to the Council by the applicant or by any affected person, as defined by this Code, in accordance with this Code.~~

~~g. Duration of Preliminary Approval. Preliminary approval of a LCO development proposal shall expire eighteen (18) months following the date of approval by the Commission and shall be automatically null and void on such date unless final approval has been granted prior to such time.~~

~~3. Final Review. The final review process is intended to provide an opportunity to review the final development plans for conformance with the intent of the Preliminary Development Review approval.~~

~~a. Final LCO Development Application Review Materials. The applicant shall provide five (5) copies of the proposed final LCO development plans to the Zoning Administrator not less than twenty one (21) days in advance of the meeting of the Commission at which the proposed final development plans shall be reviewed. The final LCO development plan submission shall include final version of all materials required for the Preliminary development review, in addition to the following items:~~

~~i. Evidence of clear title to any lands to be conveyed or reserved for parks, scenic ways, playgrounds, schools, public buildings, or other public purposes;~~

ii. ~~Final plans for location of water, sewer, drainage and all other utilities, and plans for street improvements and grading;~~

iii. ~~A final phasing plan; and~~

iv. ~~Any proposed development agreements, deed restrictions, or other commitments necessary to assure compliance with the proposed final LCO development plan.~~

b. ~~Final LCO Development Review Process. If the proposed final LCO development plan is substantially similar to the LCO development plan application submitted to the Commission for preliminary approval and, if it adequately incorporates all required conditions or modifications, it may be considered as a regular agenda item at a meeting of the Commission. The Commission may grant final approval, may grant final approval with minor modifications or conditions, or may deny the application if it is not in substantial conformance with the preliminary approval and/or conditions of preliminary review approval. Phased building permits and construction shall be allowed in accordance to phasing plans presented and approved within the original approval.~~

c. ~~Appeal of the Final Decision. The decision of the Commission relative to a proposed LCO development final approval may be appealed to the Council by the applicant or by any affected person, as defined by this Code, in accordance with this Code.~~

d. ~~Duration of Final LCO Development Approval. If building permits required for the approved LCO development are not obtained within twenty four (24) months following the date of final approval by the Commission, such LCO development final approval shall be immediately revoked and shall be automatically null and void on such date. Within twenty four (24) months following the date of LCO development final approval by the Commission, the applicant of such LCO development may request one (1) extension of not more than twelve (12) months from the date of the request for extension. The request for extension shall be reviewed and approved or denied by the Commission. No further extension shall be granted.~~

~~4. LCO Project Amendment. After final approval of a LCO Development, the Zoning Administrator shall administer the permitting and development review process for the project. The Zoning Administrator shall be allowed to approve minor amendments to the project that do not substantively alter the intent and considerations, or specific conditions of the Commission's project approval. If the Zoning Administrator finds that the proposed amendment substantively alters the intent and considerations, or specific conditions of the Commission's approval, the proposed amendment shall be consider by the Commission as a regular agenda item.~~

~~(Ord. 2012-09, 06/04/2012)~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

SECTION 5: That Moscow City Code Title 4, Chapter 6 be amended as follows:

Sec. 6-1. Accessory Building Setbacks.

Detached accessory buildings shall comply with all minimum yard requirements applicable to the principal building with the following exceptions:

A. Detached accessory buildings greater than two hundred (200) square feet in size may encroach into the required rear yard provided that:

1. they be set back a minimum of five feet (5') from the rear lot line;
2. they occupy not more than fifty percent (50%) of the area of the required rear yard;
3. the maximum height of such structures shall be as follows:

a. A building with a sloped roof shall have a top plate line not to exceed fourteen feet (14'), and the maximum height of the building shall be the maximum height permitted for a building in the Zone. Dormers may be allowed to exceed fourteen feet (14') provided they do not occupy more than fifty percent (50%) of the length of the wall, each wall measured separately.

b. A building with a flat roof (that is, a building with a slope less than 2:12) shall not exceed fourteen feet (14') in height.

B. Detached accessory buildings two hundred (200) square feet or less may encroach into the required rear and side yards provided that:

1. the building shall not exceed twelve feet (12') in height; and
2. roof drainage is contained on-site.

C. Accessory buildings and structures attached to a principal building shall observe all yard restrictions applicable to the principal building.

(Ord. 97-33, 11/3/97; 2010-08, 05/17/2010; 2015-06, 04/06/2015; 2018-xx, xx/xx/2018)

Sec. 6 2. — Exceptions to Height Regulations.

~~— The height limitations contained in the district regulations do not apply to spires, belfries, cupolas, antennas, water tanks, ventilators, chimneys, or other appurtenances usually required to be placed above the roof level and not intended for human occupancy.~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 6 3. — Access to Lots and Buildings.

~~— Except as provided below, every lot shall abut a public street right-of-way (other than an alley) for a minimum distance of forty feet (40').~~

~~— 1. Lots on cul-de-sacs and vehicle turnarounds shall abut a public street right-of-way for a minimum distance of twenty feet (20').~~

~~— 2. Approved flag lots shall abut a public street right-of-way for a minimum distance of twenty feet (20'), and the flagpole portion of flag lots shall not exceed one hundred fifty feet (150') in length and shall not be less than twenty feet (20') in width at any point.~~

~~— 3. Approved twinhome lots shall abut a public street right-of-way for a minimum distance of twenty feet (20'). Approved townhouse lots shall abut a public street right-of-way for a minimum distance equal to the minimum lot width of the applicable Zoning District.~~

~~— 4. Legal lots of record that have been approved by the City Council prior to the adoption of this Zoning Code and which do not abut a public street right-of-way shall be excepted from this requirement where sufficient permanent legal access is available (via public right-of-way, private access easement, or other legal means) to provide safe and convenient access for servicing, fire protection, and required off-street parking.~~

~~(Ord. 98-14, 4/20/98; 2010-24, 11/15/2010; 2014-18, 10/20/2014)~~

~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 6 4. — Curb Cuts.

~~— The cut in a curb line for the passage of vehicles shall require the approval of the City Engineer and be subject to the following standards:~~

~~A. Curb cuts shall be located at least thirty feet (30') from the intersection of the curb line with the curb line of an intersecting street.~~

~~B. The width of a curb cut providing access to residential uses shall be a maximum of twenty feet (20'). Curb cuts providing two-way access to commercial uses shall be a maximum of thirty feet (30') in width unless a wider width is deemed appropriate by the City Engineer.~~

~~C. Curb cuts shall be limited to one (1) per street frontage for each lot, with the following exceptions:~~

- ~~1. Two (2) twenty foot (20') curb cuts may be permitted to commercial uses where ingress only will be permitted through one curb cut and egress only will be permitted through the other curb cut.~~
- ~~2. Additional curb cuts may be authorized by the City Engineer where, in his opinion, an exceptionally long street frontage or traffic conditions in the area justify such curb cuts.~~

~~D. Approaches to lots from streets where curbs have not been established shall be constructed in a manner such that widths of approaches are consistent with the above standards for curb cuts.~~
(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-52. Off-Street Parking Requirements.

...

E. Off-Street Parking Schedule: Parking spaces required for designated uses in all zoning districts, except within Section 4-6-5(E)(4) below, are established as follows:

1. Compact Spaces: An allowance of thirty-five percent (35%) of the total number of spaces required may be identified and used as compact car spaces. These spaces shall be conveniently located and provided with adequate signage.
2. Fractional Requirements: Fractional requirements shall require one (1) space.
3. Area Calculation: Except as otherwise indicated, area measurements are given in gross floor area. Restroom facilities and areas used for storage may be excluded from the floor area calculation.
4. Specific Zone Exemptions: The following zoning districts have off-street parking requirements specific to each respective zone and are not required to meet Section 4-6-5(E)(6) below; however, all other provisions of Section 4-6-5 shall apply.
 - a. Central Business (CB) Zoning District: Off-street parking is not required within the CB Zoning District.
 - b. Urban Mixed Commercial Zoning District Required Off-Street Parking:
 - i. Minimum Required.

Use of Building or Site	Minimum Number of Automobile Parking Spaces Required
Residential Uses	50% of the minimum parking required by this Code
Hotels	1 per room
Convention/Meeting Spaces	1 per 10 fixed seats and 1 per each 100 sf of assembly space without fixed seating
Office, Retail, and Other Uses	No minimum parking specified

ii. Maximum Allowed Off-Street Parking. The maximum allowed off-street surface parking shall be limited to no more than one hundred percent (100%) of the minimum parking required as specified within the minimum required parking table of Section 4-6-5(E)(6) of this Code. Parking within parking structures or placed under structures shall not be counted toward the maximum allowed off-street parking limitation.

c. University Zoning District. Off-street parking is not required within the U Zoning District since the University of Idaho manages parking on campus through the Parking and Transportation Services Department.

5. Accessibility: Where off-street parking is required for multi-family residential, commercial, or institutional uses, accessible parking and access shall be provided in accordance with the most recent standards promulgated by the American National Standards Institute (ANSI) and the most recently adopted building code. The van accessible space detail, standard accessible space detail, accessible sign detail, and the number of accessible spaces required are shown in Figure 2 below. The most recently adopted ANSI and building code requirements shall take precedence over Figure 2 in the circumstance where there are differing standards.

6. Minimum Number of Automobile Parking Spaces Required by use of building or site:

RESIDENTIAL USES	Minimum Number of Automobile Parking Spaces Required ²
<i>Dwellings in Residential Zones</i>	
Single Family (up to 4 unrelated individuals)	2 per du, plus 1 per bedroom in excess of 4 bedrooms
Two Family	2 per du, plus 1 per bedroom in excess of 4 bedrooms
Twinhome	2 per dwelling unit
Townhouse	2 per dwelling unit
Single Family (up to 6 unrelated individuals)	2 per du, plus 1 per bedroom in excess of 4 bedrooms
Multiple Family (3 or more units)	Studio or one bedroom: 1.25 per du Two bedroom: 1.75 per du Three or more bedroom: 0.75 per bedroom
Mobile Home Parks	2 per mobile home
<i>Group Living</i>	
Boarding House (occupied by owner, up to 6 boarders)	2 per du, plus 1 per bedroom in excess of 4 bedrooms
Dormitories	1 per 2 occupants based upon anticipated max occupancy
Fraternity, Sorority, and Cooperative Houses	1 per 2 occupants based upon anticipated max occupancy
<i>Accessory Uses</i>	
Accessory Dwelling Unit	1 in addition to principal structure requirements
NON-RESIDENTIAL USES	Minimum Number of Automobile Parking Spaces Required ²
<i>Agricultural Uses</i>	
Agriculture, Animal Production	None Required
Agriculture, Crop Production	None Required
Animals and Fowl (as permitted by City Code Title 10)	None Required
Animal Slaughtering and Processing	None Required
Gardens (Market and Community) no on-site retail sales	None Required
With on-site retail sales	None Required
Sawmills	None Required
<i>Amusement and Recreation Facilities</i>	
Archery/Shooting Ranges (indoor only)	1.5 per firing lane

Bowling Centers	6 per lane
Dance Halls	1 per 100 sf
Fitness Centers	1 per 300 sf
Golf Courses and Country Clubs	4 per hole
Miniature Golf Facilities	4 per hole
Movie Theaters	1 per 4 seats
Riding Stables	1 per 3 stalls
Stadiums and Sports Arenas (Ice/Roller Rinks, Gymnasiums, Ballfields)	1 per 8 seats, plus 1 per 100 sf of assembly space without fixed seats ³
Animal-Related Business	
Veterinary Services	1 per 200 sf
Pet Care Services	1 per 400 sf
Financial, Technology, and Professional Services	
Agencies, Brokerages and Other Insurance Related Activities	1 per 400 sf
Broadcasting Studios	1 per 400 sf
Business, Professional, Political, Social Advocacy, Grantmaking, and Similar Organizations	1 per 400 sf
Commercial Banking, Savings Institutions, and Credit Unions	1 per 400 sf
Construction Contractor Services	1 per 400 sf of office space
Data Processing, Hosting, and Related Services	1 per 400 sf
Professional, Scientific, and Technical Services	1 per 400 sf
Publishing Industries (except Internet)	1 per 400 sf
Real Estate Services	1 per 400 sf
Securities, Commodity Contracts, and Other Financial Investments	1 per 400 sf
Software Publishers	1 per 400 sf
Food and Beverage Service	
Coffee/Espresso Stand	1 per 200 sf
Drinking Places (Alcoholic Beverages)	1 per 200 sf
Restaurants	1 per 200 sf
Manufacturing	
Beverage Manufacturing	1 per 1,000 sf
Manufacturing, Heavy	
Manufacturing, Light	
Aerospace Product and Parts Manufacturing	
Computer and Electronic Product Manufacturing	
Electrical Equipment, Appliance, and Component Manufacturing	
Medical Equipment and Supplies Manufacturing	
Pharmaceutical and Medicine Manufacturing	
Public/Institutional Uses	
Antenna Towers (new)	1 stall per site

Co-Location	None Required
Cemeteries	None Required
Child Day Care Services	
<i>Family, 5 or fewer children</i>	2 per child care facility
<i>Group, 6 to 12 children</i>	2 per child care facility plus the loading zone requirements of Section 4-3-4. D.
<i>Small, 13 to 20 children</i>	3 per facility plus the loading zone requirements of Section 4-3-4. D.
<i>Large, 21 or more children</i>	4 per facility plus the loading zone requirements of Section 4-3-4. D.
Civic and Social Organizations	1 per 4 seats or 100 inches of bench seating, plus 1 per 100 square feet of open assembly area
Community/Neighborhood Center	1 per 4 seats or 100 inches of bench seating, plus 1 per 100 square feet of open assembly area
Correctional Institutions	1 per each 6 beds
Educational Services	Kindergarten, Elementary & Middle Schools: 2 spaces per classroom and 1 for every 8 seats in largest assembly area; High Schools: 5 spaces per classroom and 1 for every 8 seats in largest assembly area;
Fairgrounds	1 per 8 seats and 1 per 100 sf of assembly space without fixed seats
Funeral Homes and Funeral Services	1 per 75 sf used for assembly
Government Office Buildings	1 per 400 sf
Health Care Services (Ambulatory)	1 per 200 sf
Hospitals	1 per bed
Museums and Art Galleries	1 per 500 sf
Nursing and Residential Care Facilities	1 per 3 beds
Public Parks & Recreational Facilities (operated by local government)	1 per 8 seats and 1 per 100 sf of assembly space without fixed seats ³
Public Service and Utility Facilities	None Required
Religious Facilities	1 per 4 seats or 100 inches of bench seating, plus 1 per 100 square feet of open assembly area
Telecommunications Services	1 per 400 sf
Retail and Personal Services	
Consumer Goods Rental	1 per 400 sf
Laundries and Drycleaners	1 per 400 sf
Personal Care Services	1 per 400 sf
Retail Sales (excluding 4411 & 444)	1 per 400 sf; 1 per 800 sf for retail stores handling bulky merchandise (furniture, appliances, etc.)
Large Retail Establishment	
Storage Services	
Self-Storage Facilities	1 per 300 sf of sales or office area
Warehouses/Wholesale Uses	1 per 2,000 sf
Temporary Uses¹	None Required
Vehicles and Equipment	
Automobile and RV Dealers	1 per 800 sf

Automotive Repair and Maintenance	
Building Material Sales & Garden Equipment/Supplies	
Commercial and Industrial Machinery and Equipment Repair and Maintenance	
Electronic and Precision Equipment Repair and Maintenance	
Gas Stations	
Heavy Equipment Sales (mobile homes, farm equipment)	
Parking Lots and Garages	None Required
Personal and Household Goods Repair and Maintenance	1 per 800 sf
Railroad Yards and General Freight Trucking	1 per 2 employees on maximum work shift, but not less than 1 per 1,000 sf
Rental and Leasing Services	1 per 800 sf
Scrap Yards/Material Recycling ¹	1 per 300 sf of sales or office area
Visitor Accommodations	
Bed and Breakfast	0.5 per bedroom
Hotels and Motels	1 per sleeping room
RV Parks and Campgrounds	1 per each trailer/tent or RV space

NOTES

¹ Or applicant provide parking survey and summary to document peak on-street parking demand for the neighborhood for Zoning Administrator and/or Board of Adjustment determination that adequate parking is available.

² Exemptions to minimum off-street parking requirements in CB, UMC, and U Zones. See Section 4-6-5(E)(4)

³ Or as determined by the Zoning Administrator, in consideration of operating characteristics of the use

<i>Use of Building or Site</i>	<i>Minimum Number of Parking Spaces Required</i>
Residential:	
Single family dwelling	2 per dwelling unit
Two family dwelling	2 per dwelling unit or 1 per bedroom for any two family dwelling containing three or more bedrooms and providing direct vehicular access between the parking and a designated arterial or collector street

Multi-family dwelling (3 or more units)	
One bedroom or studio apt.	1.25 per dwelling unit
Two bedroom	1.75 per dwelling unit
Three or more bedroom	.75 per bedroom or 1 per bedroom for any multifamily dwelling containing three or more bedrooms and providing direct vehicular access between the parking and a designated arterial or collector street
Elderly housing project	1 per 2 dwelling units
Fraternities & Sororities	1 per 2 occupants
Commercial	
Retail uses not otherwise specified and personal services:	
If less than 5,000 sq. ft.	1 per 400 sq. ft.
If 5,000 to 25,000 sq. ft.	10 plus 1 per 400 sq. ft. in excess of 5,000 sq. ft.
If over 25,000 sq. ft.	60 plus 1 per 300 sq. ft. in excess of 25,000 sq. ft.
Retail stores handling bulky merchandise (furniture, appliances, farm machinery, and plumbing, heating and building supplies) and other services and repair	1 per 800 sq. ft.
Restaurants, bars and lounges	

If less than 4,000 sq. ft.	1 per 200 sq. ft.
If 4,000 sq. ft. or more	20 plus 1 per 100 sq. ft. in excess of 4,000 sq. ft.
Dance Halls	1 per 100 sq. ft.
Auto courts, motels and hotels	1 per unit
Theaters	1 per 4 seats
Bowling Alleys	6 per lane
Medical and dental clinics	1 per 200 sq. ft.
Banks, business and professional offices with on-site customer services	1 per 400 sq. ft.
Offices not providing on-site customer service	1 per employee or 1 per 800 s. ft., whichever is greater
Warehouses and storage	1 per two employees on maximum work shift
Wholesale establishments	1 per 2 employees on maximum work shift plus 1 per 500 s. ft. of sales or office area
Manufacturing, research, assembling, all industries	1 per 2 employees on maximum testing and processing, work shift, but not less than 1 per each 800 sq. ft.
Churches, auditoriums and similar enclosed assembly places	1 per 3 seats or 60 inches of pew, or 40 sq. ft. for assembly
Mortuaries	1 per 75 sq. ft. used for assembly
Stadiums, sports arenas and similar open assembly areas	1 per 8 seats and 1 for each 100 sq. ft. of assembly space without fixed seats
Hospitals	1 per bed
Nursing homes, convalescent homes, sanitariums, rest homes	1 per 3 beds

Libraries	1 per 500 sq. ft.
Day care facilities	1.25 per employee or staff member
Schools:	
Kindergarten, elementary and junior high	1 per employee and faculty member
** High schools	1 per employee and faculty member, and support staff plus 1 per each 8 students
** Commercial schools	1 per employee, faculty member and support staff plus 1 per each 5 students
** Educational Institutions, except where located in the University (U) Zoning District	1 per employee, faculty member, and support staff plus 1 per each 5 students

****** Exempt from having to meet minimum number of off-street parking spaces, if requirement would result in five (5) or fewer such spaces.

7. Bicycle Parking Incentive: The total number of required automobile parking spaces for all uses other than single family and two (2) family dwellings may be reduced by ten percent (10%) if bicycle parking is provided in accordance with the following standards:

a. Required Bicycle Spaces: The total number of bicycle parking spaces must be equal to four (4) times the total number of reduced automobile parking spaces.

b. Approved Bicycle Rack Types. All required bicycle parking support racks shall be of the 'A', inverted 'U' or modified 'U' (or equivalent) style, or a bicycle locker or other storage device which;

i. support[s] the bicycle in an upright position by the bicycle frame in a minimum of two (2) locations;

ii. prevent[s] the wheel of the bicycle from tipping over; and

iii. enable[s] the locking of the frame and one (1) or both wheels.

All bike racks or bike lockers shall be securely anchored in the ground. Nothing within this Section is intended to preclude opportunities for creative and artistic bicycle racks that meet the bicycle support and locking requirements contained herein.

c. Bicycle Rack Location and Lighting. Bicycle racks shall be placed as close to the primary building entrance(s) as possible in a convenient location that is clearly visible and well lit for ease of use and to provide protection against vandalism and theft. Bicycle racks should not be placed so as to block an entrance or inhibit pedestrian flow in or out of a building.

d. Bicycle Rack Sheltering. No less than twenty-five percent (25%) of bicycle racks serving commercial or institutional uses, and no less than fifty percent (50%) of bicycle racks serving multi-family residential uses, shall be placed under building overhangs, awnings, free-

standing shelter structures, or similar structures that protect the entire bicycle parking space from precipitation.

e. Bicycle Rack Spacing and Area. The minimum bicycle parking space shall be twenty-four inches (24") wide by seventy-two inches (72") long. Spacing between bicycle racks shall be no less than forty-eight inches (48"). Where multiple rows of bicycle racks are installed, a center access aisle of no less than forty-eight inches (48") shall be provided. Bicycle racks shall be placed no closer than twenty-four inches (24") from any adjacent building wall or other obstruction.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-63. Loading Requirements.

Each off-street loading space shall measure not less than thirty feet (30') by twelve feet (12'), shall have an unobstructed height of fourteen feet (14') and six inches (6"), shall be made permanently available for such purposes, and shall be surfaced, improved and maintained as required in Section 4-6-6 of this Title.

Table of Minimum Standards: Required loading spaces shall conform with the standards in the following table:

Department stores, freight terminals, hospitals, sanitariums, industrial or manufacturing establishments, retail or wholesale stores or storage warehouses, or any similar use which has, or is intended to have, ten thousand (10,000) square feet or more, shall provide truck loading or unloading berths as follows. Required number of berths by square feet of aggregate gross floor area.

Ten thousand (10,000) to fifteen thousand (15,000). One (1) berth.

Sixteen thousand (16,000) to thirty-nine thousand nine hundred ninety-nine (39,999). Two (2) berths.

Forty thousand (40,000) to sixty-five thousand (65,000). Three (3) berths.

For each additional sixteen thousand (16,000). One (1) additional berth.

Auditoriums, convention or exhibit halls, sports arenas, hotels, office buildings, restaurants or similar uses which have, or are intended to have, an aggregate gross floor area of forty thousand (40,000) square feet or more, shall provide truck loading or unloading berths as follows. Required number of berths by square feet of aggregate gross floor area:

Forty thousand (40,000) to fifty-nine thousand (59,000). One (1) berth.

Sixty thousand (60,000) to ninety-nine thousand nine hundred ninety-nine (99,999). Two (2) berths.

One hundred thousand (100,000) to one hundred sixty thousand (160,000). Three (3) berths.

For each additional sixty thousand (60,000). One (1) additional berth.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-7. Performance Standards.

~~Any dissemination incident to a permitted use shall comply with the standards established in this Section.~~

~~A. Unless otherwise permitted by Title 10, Section 11 of this Code, the noise emanating from a premise used for industrial activities shall be muffled so as to not become objectionable due to intermittent beat, frequency or shrillness, and where an industrial use adjoins a residential zoning district, the noise loudness measured at the boundary line shall not exceed forty (40) decibels between the hours of eleven thirty o'clock (11:30) p.m. and six o'clock (6:00) a.m. and sixty (60) decibels at other hours.~~

- ~~B. Arc welding, acetylene torch cutting or similar processes shall be performed so as not to be seen from any point beyond the outside of the property.~~
- ~~C. In terms of fire and safety hazards, the storage and handling of inflammable liquids, liquefied petroleum, gases and explosives shall comply with rules and regulations falling under the jurisdiction of the City Fire Chief, the laws of the State and other local ordinances.~~
- ~~— Bulk storage of inflammable liquids below ground shall be permitted, and the tank shall be located not closer to the property line than the greatest dimension (diameter, length or height) of the tank.~~
- ~~D. Provisions must be made for necessary shielding or other preventative measures against interferences occasioned by mechanical, electrical, electronic and nuclear equipment, uses or processes with electrical apparatus in nearby buildings or land uses.~~
- ~~E. The emission of obnoxious odors of any kind shall not be permitted nor the emission of any toxic or corrosive fumes or gases. Dust created by an industrial operation shall not be exhausted or wasted into the air.~~
- ~~F. The emission of smoke or particulate matter of a density equal to or greater than number 3 of the Ringelmann Chart as currently published and used by the U.S. Bureau of Mines, is prohibited at all times.~~
- ~~— Dust and other types of air pollution borne by the wind from such sources as storage areas and roads, shall be minimized by appropriate landscaping, paving, oiling or other acceptable means. Emission of particulate matter in excess of two tenths (0.2) grain per cubic foot of conveying gas or air measured at any property line, is prohibited.~~
- ~~G. Smoke or emission rates: The rate of emission of particulate matter from all sources on any property shall not exceed a net weight of one (1) pound per acre of property during any one (1) hour.~~
- ~~H. Liquid and solid wastes: Storage of animal or vegetable waste which attract insects or rodents or otherwise create a health hazard, shall be prohibited. No waste products shall be exposed to view from eye level from any property line.~~
- ~~I. Open storage: All storage of building materials, tires, wheels, fencing or other similar items which are stacked or which must be moved by forklift, front end loader or a similar method shall be located within an area not closer than ten feet (10') from the street right of way line or shall be enclosed with a heavy wire fence or of a similar type, with the top of said fence not less than six feet (6') in height, or by an attractive hedge or board fence at least six feet (6') in height. In case of the open storage of lumber, coal or other combustible material, a roadway shall be provided, graded, surfaced and maintained from the street to the rear of the property, to permit free access of fire trucks at any time.~~
- ~~(Ord. 97-33, 11/3/97; 2005-07, 02/07/2005)~~
- ~~(Ord. 2018-xx, xx/xx/xxxx)~~

Sec. 6-84. <RESERVED>

(Ord. 2010-24, 11/15/2010; 2018-xx, xx/xx/2018)

Sec. 6-95. Buffer Yard Requirements.

- A. Purpose: The purposes of this Section establishing standard buffer yard requirements are to provide a visual buffer between uses of different intensity, to reduce erosion and storm-water runoff, to protect property values, and to eliminate potential land use conflicts by mitigating adverse impacts from dust, odor, litter, noise, glare, lights, signs, buildings or parking areas.
- B. Buffer yards required: Buffer yards shall be provided in accordance with the provisions of this section whenever any use, development, or modification to use or development is being reviewed under this Zoning Code.
- C. Table of Required Buffer Yards: Table 1 titled "Required Buffer Yards Between Zoning Districts" is hereby adopted as part of this Section (see page following). The letter designation in Table 1 refers to the buffer yard standards established in Figure 2 (see page following).

- D. **Buffer Yard Standards:** Buffer yard requirements vary depending on the intensity of both the zoning district of the proposed use and its neighbors. Three different standards, A, B, and C, are hereby established to accommodate the range of buffer yard needs. Buffer yards shall conform to the minimum standards provided in Figure 2.
- E. **Location:** All required buffer yards shall be located on the perimeter of a lot or parcel upon which the development occurs and shall extend from lot line to lot line, or in an alternative location if the applicant demonstrates that it will provide an equivalent or superior buffering effect between uses. Buffer yards shall not be located on any portion of a public or private street, dedicated right-of-way or vision clearance triangle.
- F. **Plant Size:** The minimum size of plants at the time of planting shall be as follows:
1. Canopy trees - One and one-half inch (1.5") caliper.
 2. Understory trees - four feet (4') in height.
 3. Shrubs –
 - a. deciduous - fifteen inches (15") in height.
 - b. evergreen - twelve inches (12") in height.
 4. Evergreen trees - three feet (3') in height.
- G. **Existing Vegetation:** Existing trees and other vegetation may be used in combination for buffering if they are healthy and will satisfy the requirements of this section.
- H. **Fences and Berms:**
1. A fence provided to meet the requirements of a "C" buffer yard shall be solid, view obscuring, and constructed of natural materials and/or masonry, and shall be at least six feet (6') in height.
 2. If a landscaped berm at least three feet (3') in height is provided in a "B" buffer yard, plantings provided at the "A" buffer yard level will satisfy the buffer yard requirement.
 3. If a landscaped berm at least three feet (3') in height is provided in a "C" buffer yard, no fencing shall be required.
- I. **Arterial Streets:** Where an arterial street separates the incompatible uses requiring a buffer yard, then if a "C" buffer yard would normally be required, a "B" buffer yard will satisfy the requirement; and if a "B" buffer yard would normally be required, an "A" buffer yard will satisfy the requirement.
- J. **Preparation of Buffer Yard Plan:** Whenever buffering is required, a buffer yard plan, which may be incorporated into any other site plan required to be submitted under this Zoning Code, shall be prepared showing the approximate location, height, size and type of all plantings, fences and berms, and irrigation systems.

Table 1

**Required Buffer Yards
Between Zoning Districts**

zone of proposed use

	FR	SR		R-1	R-2	R-3	R-4	RO	BN	RTO	CB	GB	MB	I	U
FR							A	A	A	A	B	B	B	B	
SR							A	A	A	A	B	B	C	C	

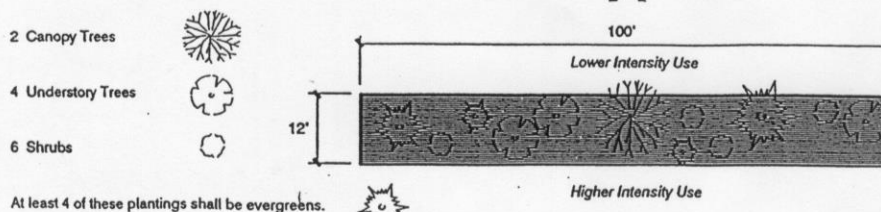
R-1							B	A	B	B	B	B	C	C	
R-2							A	A	A	A	B	B	B	C	
R-3							A	A	A	A	B	B	B	C	
R-4				A	A				A	A	B	B	B	C	
RO				A	A	A						A	A	C	
BN	A	A		A	A	A	A							A	
RTO		A		A	A	A	A							A	
CB	A	B		B	B	B	B	A						A	
GB	A	B		B	B	B	B	A						A	
BN	A	B		B	B	B	B	A						A	
I	A	B		B	B	B	B	B	A	A					
U															

No buffer yard required if space is blank

Figure 2

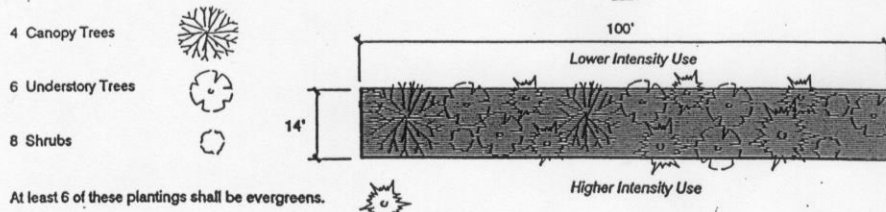
Standard Buffer Yards

REQUIRED PLANT UNITS / 100'



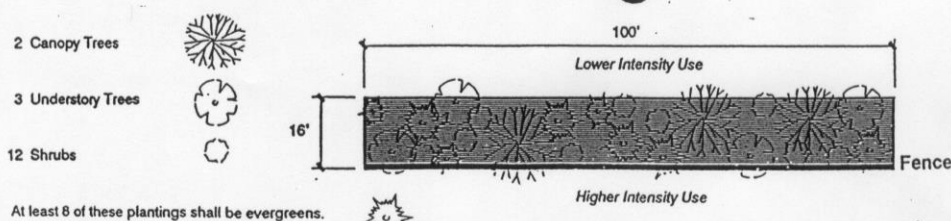
Bufferyard width may be reduced to a minimum of ten feet (10') where an irrigation system is installed providing a convenient and reliable source of water to all portions of the bufferyard so reduced in width.

REQUIRED PLANT UNITS / 100'



Bufferyard width may be reduced to a minimum of ten feet (10') where an irrigation system is installed providing a convenient and reliable source of water to all portions of the bufferyard so reduced in width.

REQUIRED PLANT UNITS / 100'



Bufferyard width may be reduced to a minimum of ten feet (10') where an irrigation system is installed providing a convenient and reliable source of water to all portions of the bufferyard so reduced in width.

- K. Time of Completion: All buffering required by this section shall be installed prior to occupancy or commencement of use. A zoning certificate shall be issued only upon completion of all improvements required herein or upon receipt of appropriate financial commitment (subject to the approval of the City Attorney as to form and content) insuring the completion of all required improvements within a reasonable period of time, which in no event shall be longer than twelve (12) months after issuance of the zoning certificate.
- L. Maintenance of Required Buffer Yards: The maintenance of buffer yards required by this section is a continuing obligation of the property owner. The use of property for which a

zoning certificate is issued shall be conditional upon the continued satisfaction of the requirements of this section.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-10. — Alternate Front Yard Requirement.

— In any zoning district where established front yards are less than the minimum required front yard for such district, the Zoning Administrator may grant modifications to the front yard setback of new principal buildings on the subject property provided:

- 1. The minimum front yard setback is at least equal to the average setback of the principal buildings located on the lots abutting said subject property; or
- 2. Sixty percent (60%) or more of the principal buildings, within a numbered block on the same side of the street as the subject property, are setback less than the required zoning front yard setback; the average setback of the existing nonconforming structures may be used to establish the minimum front yard of all properties fronting on that side of the street.

(Ord. 2015-01, 01/20/2015)

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-11. — Permitted Projections into Required Yards.

— Architectural features that do not provide indoor floor space, including eaves, bay windows and unwallled porches, may project up to twenty four inches (24") into required side yards and up to forty eight inches (48") into required front, street side and rear yards.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-126. Required Garbage Dumpster Areas.

Industrial, commercial and multiple family residential developments shall provide on-site locations to be reserved and utilized for the storage of dumpsters adequate in number and capacity to serve the development. Garbage dumpster areas shall be located such that they do not encroach upon any required parking stalls, do not interfere with vehicle maneuvering, and do not require service trucks to be stopped within street travel lanes (other than alleys).

(Ord. 97-33, 11/3/97; Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-137. Moscow Sign Code.

...

O. Permitted Signs in the SR, R-1, R-2 and R-3 Zoning Districts.

1. A maximum of thirty two (32) square feet of total sign area per lot identifying a permitted institutional, public service or utility facility use located on the lot. Said signage must be compatible with the neighborhood.

2. A maximum of four (4) square feet of total sign area per lot identifying a permitted commercial use located on the lot. Said signage must be compatible with the neighborhood.

13. No more than A maximum of one (1) monument or freestanding sign per lot street frontage.

2. No monument or freestanding sign shall exceed twenty (20) square feet in size, nor ten feet (10') in height identifying a permitted institutional, public service, or utility facility located on the lot.

3. No monument or freestanding sign shall exceed four (4) square feet in size identifying a permitted commercial use located on the lot.

4. Signs may be externally illuminated only; no strobe lights, flashing lights, rotary lights, or beacons shall be permitted, and the source of illumination shall not be visible from any adjoining street or property.

5. The total area of wall signs on a building wall shall not exceed one (1) square foot times the length in feet of the wall; each wall calculated separately.
65. No ~~free-standing~~, roof sign or portable sign shall be permitted.
76. A projecting or suspended sign shall maintain a minimum clearance of eight feet (8') to the ground below or fourteen feet (14') if over a driveway.
87. No projecting signs shall exceed a height of thirty inches (30") above the building wall.
- P. Permitted signs in the R-4, RO and NB Zoning Districts.
1. ~~A maximum of thirty two (32) square feet of total sign area per lot, identifying a permitted institutional, public service or utility facility, or commercial use located on the lot. Said signage must be compatible with the neighborhood.~~
12. A maximum of one (1) monument or freestanding sign on each lot street frontage.
23. No monument or freestanding sign shall exceed ~~thirty-two~~twenty (2032) square feet in size nor ten feet (10') in height.
3. The total area of wall signs on a building wall shall not exceed one (1) square foot times the length in feet of the wall; each wall calculated separately.
4. Signs may be externally illuminated only; no strobe lights, flashing lights, rotary lights, or beacons shall be permitted, and the source of any illumination shall not be visible from any adjoining street or property.
5. No roof sign or portable sign shall be permitted.
6. A projecting or suspended sign shall maintain a minimum clearance of eight feet (8') to the ground below or fourteen feet (14') if over a driveway.
7. No projecting sign shall exceed a height of thirty inches (30") above the building wall.
8. ~~No more than one (1) monument sign per lot street frontage.~~
- Q. Permitted Signs in the RTO and "U" Zoning Districts.
1. ~~A maximum of sixty four (64) square feet of total sign area per lot identifying a permitted institutional, public service, utility facility, or commercial use located on the lot.~~
12. A maximum of one (1) monument or freestanding sign on each lot street frontage.
23. No monument or freestanding sign shall exceed ~~thirty-two~~sixty-four (6432) square feet in size nor ten feet (10') in height.
3. The total area of wall signs on a building wall shall not exceed one (1) square foot times the length in feet of the wall; each wall calculated separately.
4. Signs may be externally illuminated only; no strobe lights, flashing lights, rotary lights, or beacons shall be permitted, and the source of illumination shall not be visible from any adjoining street or property.
5. No roof sign or portable sign shall be permitted.
6. A projecting or suspended sign shall maintain a minimum clearance of eight feet (8') to the ground below or fourteen feet (14') if over a driveway.
7. No projecting sign shall exceed a height of thirty inches (30") above the building wall.
- R. Permitted Signs in the CB, UMC and GB Zoning Districts.
1. ~~A maximum of two hundred fifty (250) square feet of total sign area per lot.~~
12. A maximum of either one (1) freestanding sign or one monument sign on each lot street frontage.
23. No freestanding sign shall exceed one hundred twenty (120) square feet in size nor twenty-five feet (25') in height.
34. Any freestanding sign erected over a driveway shall maintain a minimum clearance of fourteen feet (14') to the driveway surface.

45. A maximum of one (1) projecting sign and one (1) suspended sign per business, profession, institution, organization or enterprise on each lot street frontage. No projecting sign shall exceed fifty (50) square feet in size, nor shall it exceed a height of thirty inches (30") above the building wall.

56. No suspended sign shall exceed twelve (12) square feet in size.

67. A projecting or suspended sign shall maintain a minimum clearance of eight feet (8') to the ground below or fourteen feet (14') if over a driveway.

78. No projecting sign shall exceed a height of thirty inches (30") above the building wall.

89. The total area of wall signs on a building wall shall not exceed three (3) square feet times the length in feet of the wall, each wall calculated separately.

910. Signs may be internally or externally illuminated, however, no strobe lights, flashing lights, rotary lights, or beacons shall be permitted and the source of illumination shall not be visible from any adjoining street or property.

1011. No roof sign shall be permitted.

1112. Portable Signs as permitted in Section T of this Sign Code.

(Ord. 2018-xx, xx/xx/xxxx)

Sec. 6-148. Fences

A. Fences may be constructed after obtaining a permit from the City. All fences shall comply with the following standards:

1. Fences within all Zoning Districts, except for the Industrial (I) Zoning District, shall not exceed six feet (6') in height, except fences located on school grounds, public parks, public utility facilities, and similar public facilities. Fences shall not exceed eight feet (8') in height within the Industrial (I) Zoning District.

2. Fences within the FR, SR, R-1, R-2, R-3, R-4, RO, and NB Zoning Districts shall comply with the following standards:

a. Fences constructed within required front yards shall not exceed three feet (3') in height for solid fences, and four feet six inches (4' 6") in height for open fences where the posts and material constitute not more than sixty percent (60%) of the fence area.

b. Solid fences installed on top of, or within five feet (5') of fill-retaining walls located at a rear, side, or street side property line shall not exceed a height of six feet (6') minus one-half (1/2) the elevation difference between the high and low sides of the wall.

3. Fences shall not be allowed within the Urban Mixed Commercial (UMC) Zoning District except for the following exceptions:

a. Open fences not to exceed four feet (4') in height, or solid fences or masonry walls not to exceed three feet (3') in height, where located around outdoor seating and dining areas, private yard areas and similar spaces in front of the principal structure.

b. Solid fences not to exceed six feet (6') in height where used to screen trash and/or recycling receptacles, private rear yard areas, and similar spaces to the side or behind the principal structure.

c. Fences and/or masonry walls not to exceed three feet (3') in height where used to screen off-street parking facilities.

4. Fences shall be set back a minimum of one foot (1') from adjacent public sidewalks, or six feet (6') from the back of the street curb if no sidewalk exists.

5. Fences located within the street intersection sight triangle shall be constructed in accordance with the City Standard Construction Specifications and drawings as adopted by the Council.

6. Any fence proposed to be located within the public right-of-way shall require the issuance of an encroachment agreement.

7. Barbed wire fences or other fences constructed in a manner that may be hazardous to persons or animals are prohibited in all Zoning Districts except for the Industrial (I) District. Barbed wire fences within the Industrial (I) Zoning District may be permitted where necessary for security and where all portions of the barbed wire are located no less than six feet (6') above the ground level.

(Ord. 2001-3, 02/05/01; 2005-04, 01/18/2005; 2010-24, 11/15/2010; 2014-16, 10/06/2014; [2018-xx, xx/xx/xxxx](#))

Sec. 6-159. Outdoor Lighting.

A. Purpose.

The purposes of this Chapter are to provide standards for outdoor lighting to minimize detriment to adjoining property owners and the public while maintaining adequate outdoor lighting for security and safety, and to promote energy conservation, the preservation of the night sky, and nighttime enjoyment of properties within the City.

B. Applicability.

The provisions of this Section shall apply to outdoor lighting which exists or is installed, replaced or modified after the effective date of this Section.

C. Definitions.

1. *Floodlight*: An outdoor lighting fixture, luminaire or lamp that incorporates a reflector or refractor to concentrate the light output in a particular direction and area.

2. *Full Cut-off or Fully-Shielded*: An outdoor lighting fixture, shielded or constructed in such a manner that all light emitted by the light fixture, either directly from the lamp or a diffusing element, or indirectly by reflection or refraction from any part of the luminaire, is projected below the horizontal.

3. *Height of Luminaire*: The vertical distance from the ground surface directly below the centerline of the luminaire to the lowest part of the lamp.

4. *Installation*: The placement of an outdoor light fixture where none currently exists.

5. *Lamp*: A generic term for an artificial light source (to be distinguished from the whole assembly or luminaire) or an object commonly referred to as "bulb."

6. *Light*: The form of radiant energy acting on the retina of the eye.

7. *Light Fixture*: The assembly that houses, holds, or supports the lamp and/or the lamp(s). The light fixture may include all or some of the following: a housing, a mounting bracket or pole socket, lamp holder, light pole, ballast, a reflector or mirror, and/or refractor or lens.

8. *Light Trespass*: The shining of light produced by a luminaire beyond the boundaries of the property upon which such luminaire is located.

9. *Lumen*: A unit of luminous flux where one (1) footcandle is one (1) lumen per square foot. For the purposes of this Chapter, the lumen output values shall be the initial lumen output ratings of a lamp.

10. *Luminaire*: A light fixture and lamp or lamps.

11. *Modification*: The replacement, relocation, or change in height of an outdoor light fixture.

12. *Opaque*: Opaque means that a material does not transmit light from an internal illumination source.

13. *Outdoor Lighting*: The illumination of an outside area or object not within a building by a luminaire.

14. *Partially shielded*: A luminaire that incorporates a translucent barrier, in and around the lamp, which allows some light to pass through the barrier while concealing the light source.

Additionally the lamp is shielded in such a manner that less than ten percent (10%) of the light emitted directly from the lamp or indirectly from the light fixture is projected at angles above the horizontal.

15. *Replacement*: The substitution of an existing light fixture with another light fixture.

16. *Uplighting*: A luminaire directed to shine light rays above the horizontal plane.

D. Allowable Outdoor Lighting.

1. General Standards.

All outdoor lighting within the City shall be full cut-off and designed, installed and maintained in order to prevent light trespass upon adjacent property or a public street, unless otherwise specifically allowed by this Chapter. Outdoor lighting existing as of the adoption date of this Section and which does not comply with the full cut-off and trespass requirements regulations herein shall be made compliant with such within twenty (20) years from the adoption date of this Section.

2. Height Standards.

No luminaire shall exceed the height specified for each Zoning District and described as the distance between grade at base of the supporting pole or structure to the top of the luminaire unless otherwise specified herein:

- a. SR, R-1, R-2, R-3: fifteen feet (15')
- b. AF, FR, R-4, R-O, NB, RTO: twenty feet (20')
- c. CB, GB, MB, I: twenty-five feet (25')
- d. U: thirty-five feet (35')

3. Residential Zoning District Outdoor Lighting Standards.

a. All outdoor lighting on property within residential Zoning Districts of the City shall be full cut-off with the following exceptions:

i. All luminaires with a maximum output of four hundred (400) lumens, regardless of number of lamps may be left unshielded or partially shielded, provided that such luminaire has an opaque top or is under an opaque structure.

ii. Freestanding luminaires with a maximum output of one thousand (1,000) lumens, regardless of number of lamps provided the lamp is partially shielded, the luminaire has an opaque top, or it is located under an opaque structure.

iii. Partially shielded, wall-mounted Luminaires located below an eave with a maximum output of two thousand (2,000) lumens. Examples of lamp types of two thousand (2000) lumens and less are:

- (a) 100 Watt Standard Incandescent
- (b) 15 Watt Cool White Fluorescent
- (c) 15 Watt Compact Fluorescent
- (d) 18 Watt Low Pressure Sodium

iv. An angled spot or floodlight, provided that the luminaire is not directed more than twenty-five degrees (25°) in any direction from a vertical line—drawn from the center of the lamp to the surface directly below it.

v. A partially shielded floodlight equipped with a timer that allows illumination only between dusk and 11:00 p.m. local time.

vi. A luminaire activated by a motion sensor where such luminaire:

(a) Emits light only for a maximum of five (5) minutes per activation when activated;

(b) Is not triggered by activity off the property upon which such luminaire is located.

vii. Lighting of communication and/or navigation towers required by law or regulation other than by their Code.

b. Every freestanding luminaire within single family and two (2) family Residential Zoning Districts of the City shall be placed at a height equal to or less than the sum of $H=(D/3)+3$, where D is the distance in feet to the side and rear property lines from the closest point of the lamp and not to exceed the maximum height requirements otherwise specified in this Chapter, with the following exceptions:

i. A freestanding luminaire for a parking lot associated with an institutional facility or any use other than a single or two (2) family residential and which is approved as part of a Conditional Use Permit, Special Use Permit, or Planned Unit Development and which is set back from the side and rear property lines a distance no less than the height of the luminaire.

ii. Municipal outdoor lighting, as otherwise regulated by this Chapter.

iii. Public parks, Recreation Facilities and athletic field outdoor lighting, as otherwise regulated by this Chapter.

iv. A freestanding luminaire installed to illuminate a driveway or alley at its intersection with a street may be placed up to the street right-of-way line, subject to the height limitations of Section (D)(2) herein.

4. Non-Residential Zoning District Outdoor Standards.

All outdoor lighting in Zoning Districts other than Residential within the City shall be full cut-off with the following exceptions:

a. Lighting of communication and/or navigation towers required by law or regulation other than by their Code.

b. Lighting of public spaces and public rights of way within the Central Business Zoning District on the University of Idaho campus in its historic district provided the outdoor lighting is partially shielded and does not trespass on residential properties.

5. Municipal Outdoor Lighting.

All outdoor lighting on property owned or managed by the City shall be full cut-off unless otherwise allowed herein.

a. All existing streetlights owned, operated, or leased by the City and not in compliance with this Section at the time of adoption of this Section shall be made to be compliant with this Section within twenty (20) years or subject to the City of Moscow Street Light Replacement and Retrofit Plan as approved by Council.

b. All newly installed streetlights owned, operated, or leased by the City within Residential Zoning Districts and along street frontage of those properties directly adjacent to Residential Zoning Districts shall not exceed thirty feet (30') in height except as required for City street intersections with traffic signals.

6. Outdoor Sign Lighting: All outdoor sign lighting, placement, and use, shall be regulated by Section 4-6-13 of this Code.

7. Public Parks, Recreation Facilities, and Athletic Field Lighting.

a. All newly installed outdoor lighting in a public park, a recreation facility, or a ball field shall be full cut-off and not trespass on to adjoining property.

b. Repair, replacement, or other modification of an existing non-compliant public park, recreational facility, athletic field or similar outdoor lighting system which meets or exceeds fifty percent (50%) of the replacement cost of the system, as valued on the effective date of

this Chapter, shall be repaired, replaced, or modified so as to be in conformance within the current standards established herein. For purposes of this subsection, “system” shall mean the entirety of a coordinated grouping of luminaires necessary to provide outdoor lighting for the desired use(s) of a public park, recreational facility, and/or ball field. If no such repair, replacement or other modification occurs to result in compliance with this Chapter within twenty (20) years from the effective date of this Chapter, any such non-compliant lighting shall be replaced or modified with compliant lighting within twenty (20) years from the effective date of this Chapter.

E. Exemptions. The following outdoor lighting may be exempted from the provisions of this Chapter by the Zoning Administrator:

1. Temporary Use Exemptions

a. Outdoor lighting needed during construction projects, provided that reasonable mitigation measures are taken, such as partial shielding or placement of luminaires at an angle to minimize light trespass.

b. Search lights for the purpose of special event advertising, provided that such outdoor lighting shall not exceed three (3) consecutive days and for not more than five (5) such events per business per year.

c. Seasonal outdoor lighting decorations utilizing low-wattage or low-voltage incandescent lamps shall be permitted for public festivals, celebrations, and the observance of holidays except where such creates a nuisance.

d. All temporary emergency lighting needed by a governmental body, franchise, or agency to respond to an emergency.

e. Special event lighting on the University of Idaho campus.

2. Other Exemptions

a. Federal facilities and State and Federal highways.

b. Swimming Pool and Fountain Lighting. Underwater lighting used for the illumination of swimming pools and fountains is exempt from the lamp type and shielding standards provided herein, though it must conform to all other provisions of this Ordinance.

c. Flagpole uplighting for flags of government entities, provided that the lit flagpole is set back a minimum of twenty feet (20') from any property line, does not cause light trespass, and the maximum lumen output does not exceed thirteen thousand (13,000) lumens in non-residential Zoning Districts and eight thousand (8,000) lumens in Residential Zoning Districts.

d. Lighting on or for tele-communications or antenna towers or antenna support structures or any related elements thereof which is required by the Federal Aviation Administration or any other State or Federal agency having such authority.

3. Variance

The Zoning Administrator may accept application to the Board of Adjustment for a Variance from the requirements of this Section, subject to the provisions of Section 8-3 of this Code.

(Ord. 2005-03, 01/18/2005; 2010-24, 01/15/2010; [2018-xx, xx/xx/xxxx](#))

SECTION 6: That Moscow City Code Title 4, Chapter 11 be amended as follows:

Sec. 11-1. Zoning Administrator Responsibilities.

A. A Zoning Administrator shall administer and enforce this Zoning Code. The Zoning Administrator is authorized to use any and all lawful means available to fairly administer and

enforce this Zoning Code. The Zoning Administrator may be provided with the assistance of such other persons as is necessary to administer and enforce this Zoning Code.

- B. If the Zoning Administrator shall find that any of the provisions of this Zoning Code are being violated, the Zoning Administrator or designee shall notify in writing the person responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it. The Zoning Administrator or designee shall order discontinuance of illegal use of land, buildings, or structures; removal of illegal additions, alterations, or structural changes; discontinuance of illegal work being done; or shall take other action authorized by this Zoning Code to insure compliance with or to prevent violation of its provisions.

Sec. 11-2. Zoning Certificates.

A. Zoning Certificates Required:

1. It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises, or both, or part thereof hereafter located, erected, constructed, reconstructed, enlarged, or changed in its use or structure until a zoning certificate has been issued therefor by the Zoning Administrator stating that the proposed use of the building or land conforms to the requirements of this Zoning Code.
2. A temporary Zoning Certificate may be issued by the Zoning Administrator for a period not to exceed one (1) year during alterations or partial occupancy of a building pending its completion, provided that such temporary certificate may include such conditions and safeguards as will protect the safety of the occupants and the public.

B. Expiration of Zoning Certificates:

1. If the work described in any zoning certificate has not begun within one (1) year from the date of issuance thereof, said permit shall automatically expire.
2. If the work described in any zoning certificate requires a building permit, and the building permit expires, then the zoning certificate shall automatically expire. If the work described in any zoning certificate that does not require a building permit has not been substantially completed within two (2) years of the date of issuance thereof, said certificate shall automatically expire. Six (6) month extensions may be granted by the Board of Adjustment at its discretion.

Sec. 11-3. Interpretation.

- A. It is not the intention of this Zoning Code to interfere with any more strict requirements which may be imposed by a covenant, deed restriction, eCity, eCounty, sState or fFederal hHealth eOfficer, that has jurisdiction in the City.
- B. Where this Zoning Code imposes a greater restriction upon the use of buildings, the provisions of this Zoning Code shall govern.
- C. None of the provisions of this Zoning Code is intended to provide the basis for a claim or create a cause of action against the City, or its officials or employees, for the performance or failure to perform any duty or obligation running to a specific individual. Any duty or obligation created by this Zoning Code is intended to be a general duty or obligation running in favor of the general public.
- D. It is the intent of this Zoning Code that all questions of interpretation and enforcement shall first be presented to the Zoning Administrator, and that such questions shall be presented to the Board of Adjustment only on appeal from the decision of the Zoning Administrator, as set forth in Code Section 4-8-2.

(Ord. 2018-xx, xx/xx/2018)

Sec. 11-4. Provisions of Title Declared to be Minimum Requirements.

In their interpretation and application, the provisions of this Zoning Code shall be held to be minimum requirements, adopted for the promotion of the public health, safety, morals and general welfare. Whenever the requirements of this Zoning Code are at variance with the requirements of any other lawfully adopted rules, regulations, resolutions, deed restrictions, or covenants, the most restrictive or that imposing the higher standards, shall govern.

Sec. 11-5. Authorized Uses.

~~This Zoning Code is an exclusive zoning ordinance wherein the stated uses are the only uses which are permitted in each zoning district. Those uses not listed as permitted or conditionally permitted are not authorized. The question whether a specific use is encompassed by a listed use shall be subject to the Zoning Administrator's or designee's reasonable discretion. Further, when, as a result of subsequent changes in technology, business practice, or lifestyle, a use has not been mentioned in this Zoning Code, the Zoning Administrator or designee may permit such use if it is clear that the use is comparable to listed uses for a particular zoning district. Alternatively, the Zoning Administrator or designee may refer such proposed use to the Board of Adjustment for review as a conditional use. Any other use not listed may only be permitted upon amendment of this Zoning Code to include such use in the appropriate zoning district.~~

~~(Ord. 2018-xx, xx/xx/2018)~~

Sec. 11-6. Rules for Determination of Zoning Districts.

~~Where uncertainty exists as to the classification or boundaries of zoning districts as shown on the Moscow Zoning Map, the following rules shall apply:~~

- ~~A. Boundaries indicated as approximately following the center lines of streets, highways, or alleys shall be construed to follow such center lines;~~
- ~~B. Boundaries indicated as approximately following lot lines shall be construed as following such lot lines;~~
- ~~C. Boundaries indicated as approximately following City limits shall be construed as following such City limits;~~
- ~~D. Boundaries indicated as parallel to or extensions of features indicated in subsections A through C herein shall be so construed.~~
- ~~E. Distances not specifically indicated on the Moscow Zoning Map shall be determined by the scale of the map.~~
- ~~F. When physical or cultural features existing on the ground are at variance with those shown on the Moscow Zoning Map, or in other circumstances not covered by subsections A through E herein, the zoning district boundaries shall be determined in a manner consistent with the purposes of this Zoning Code.~~
- ~~G. Where a district boundary line appearing on the Moscow Zoning Map divides a platted lot which was in single ownership at the time of passage of this Chapter, the requirements of the less restrictive zoning district shall apply to the whole thereof, provided that such extension shall not include any part of such lot more than thirty (30) feet beyond a zoning district boundary line.~~
- ~~H. If the zoning district of any property as indicated on the Moscow Zoning Map should conflict with a textual description, the Moscow Zoning Map shall prevail.~~
- ~~I. If the zoning of a parcel of land is not shown on the Moscow Zoning Map, the parcel of land shall be deemed to be zoned FR, Farm, Ranch, Outdoor Recreation Zoning District.~~
- ~~J. All land hereafter annexed to the City shall be classified FR, Farm, Ranch, Outdoor Recreation Zoning District, pending study, public hearing and specific zoning district classification.~~

~~(Ord. 2018-xx, xx/xx/2018)~~

Sec. ~~11-711-5.~~ **Complaints Regarding Violations.**

Whenever a violation of this Zoning Code occurs, or is alleged to have occurred, any person may file a written complaint. Such complaint stating fully the causes and basis thereof shall be filed with the Zoning Administrator, who shall record properly such complaint, immediately investigate, and take action thereon as provided by this Zoning Code.

(Ord. 2018-xx, xx/xx/2018)

Sec. ~~11-811-6.~~ **Penalties for Violations.**

- A. Any person or corporation, whether owner, lessee, principal, agent, employee, or otherwise, who violates any of the provisions of this Zoning Code, or permits any such violation or fails to comply with any of the requirements thereof, or who erects, constructs, reconstructs, alters, enlarges, converts, moves or uses any building or uses any land in violation of any detailed statement or plans submitted by him or her and approved under the provisions of this Title, shall be guilty of a misdemeanor and, upon conviction thereof in a court of competent jurisdiction shall be punished pursuant to this Code and the Idaho Code. Each seven (7) consecutive day's continued violation shall constitute a separate additional violation of this Code.
- B. In case any building or structure is erected, constructed, reconstructed, altered, converted or maintained, or any building, structure or land is used in violation of this Zoning Code, the proper legal authorities of the City, in addition to other remedies, may institute any appropriate action or proceedings to prevent such unlawful erection, construction, reconstruction, alteration, conversion, maintenance or use, to restrain, correct, or abate such violation, to prevent any illegal act, conduct, business or use in or about such building, structure or land; and upon the failure or refusal of the proper local officer, board or body of the City to institute any such appropriate action or proceeding, any person aggrieved by such violation may institute such appropriate action or proceeding in like manner as such local officer, board or body of the City is authorized to do.

(Ord. 2018-xx, xx/xx/2018)

Sec. ~~11-9.~~ **Definitions.**

- ~~For the purpose of this Zoning Code, certain words and terms used herein are defined as follows:~~
- A. ~~All words used in the present tense include the future tense; all words in the plural number include the singular number, and all words in the singular number include plural number; unless the natural construction of the wording indicates otherwise. The word "lot" includes the word "plot"; the word "building" includes the word "structure"; and the word "shall" is mandatory and not directory. The word "used" shall be deemed also to include "designed, intended or arranged to be used."~~
 - B. ~~Unless otherwise specified, all distances shall be measured horizontally.~~
 1. ~~Accessory Building.~~ A subordinate building, the use of which is incidental to the use of the main building on the same lot.
 2. ~~Accessory Dwelling Unit.~~ A secondary dwelling unit that is accessory to a single family dwelling on a single lot, containing complete housekeeping facilities and which is added to, created within, or detached from the principal dwelling unit and subject to the Specific Use Standards of this Code.
 3. ~~Accessory Structure.~~ Any structure attached to or located adjacent to a home, or on the same lot, including awnings, steps, porches, carports, garages, and storage buildings. An accessory structure shall be considered "detached" if located more than two feet (2') from the principal/primary structure. Size limitations contained within this Code pertaining to accessory structures, such as private garages and workshops, shall apply to the building footprint (the land area occupied by such accessory structure).

- 4. ~~*Accessory Use.* A minor or second use for which a lot, structure or building is designed or employed in conjunction with but subordinate to its primary use. The term is synonymous with "secondary use."~~
- 5. ~~*Affected Person.* A person who shows to the City, by a preponderance of evidence, that such person has an interest which may be adversely affected by the issuance or denial of a permit authorizing development or by a decision of the City.~~
- 6. ~~*Alley.* A passageway open to public travel which affords generally a secondary means of vehicular access to abutting lots and is not intended for general traffic circulation.~~
- 7. ~~*Alterations.* A change or rearrangement of the structural parts of existing facilities, or an enlargement by extending the sides or increasing the height or depth, or the moving from one (1) location to another. In buildings for business, commercial, industrial or similar uses, the installation or rearrangement of partitions affecting more than one third (1/3) of a single floor area shall be considered an alteration.~~
- 8. ~~*Antenna Tower.* A structure to house or hold a device which transmits or receives television, radio, or telephone communications but excluding those which are used as accessory to a residential use.~~
- 9. ~~*Automobile Service Station* (See Gasoline Station).~~
- 10. ~~*Basement.* That portion of a building partly underground and having at least one half (1/2) of its height more than five feet (5') below the adjoining finish grade.~~
- 11. ~~*Bed and Breakfast Inn.* A building occupied by its owner in which lodging and breakfast or meals are provided for not more than six (6) roomers for compensation on less than a weekly basis.~~
- 12. ~~*Bedroom.* A room within an apartment unit other than a living room, kitchen, bathroom, eating area or utility room which may be used for sleeping purposes.~~
- 13. ~~*Billboard* (See Sign).~~
- 14. ~~*Boarding House.* A building occupied by its owner in which not more than six (6) roomers, lodgers and/or boarders are housed or fed for compensation on a weekly or longer basis.~~
- 15. ~~*Building Area.* The total ground coverage of a building or structure which provides shelter measured from the outside of its external walls or supporting members or from a point four feet (4') in from the outside edge of a cantilevered roof, whichever covers the greatest area.~~
- 16. ~~*Building.* "Building" means any structure having a roof, but excluding all forms of vehicles even though immobilized. When a use is required to be within a building, or where special authority granted pursuant to this Zoning Code requires that a use shall be within an entirely enclosed building, then the term "building" means one so designed and constructed that all exterior walls of the structures shall be solid from the ground to the roof line, and shall contain no openings except for windows and doors which are designed so that they may be closed.~~
- 17. ~~*Building Height.* The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point on the roof or parapet wall.~~
- 18. ~~*Building Line.* The line of that face or corner or part of a building nearest the property line.~~
- 19. ~~*Building Site.* The total horizontal area within the property lines excluding external streets, public or private.~~
- 20. ~~*Carport.* A structure to house or protect motor vehicles owned or operated by the occupants of the main building which is open to the weather for at least forty percent (40%) of the total area of its sides.~~
- 21. ~~*Clinic.* A building designed and used for the medical, dental and surgical diagnosis and treatment of patients under the care of doctors and nurses.~~
- 22. ~~*Club.* An incorporated or unincorporated association of persons organized for a social, educational, literary or charitable purpose. Property occupied by a club shall be deemed to be semi-private in character and shall be subject to the regulations governing public buildings and places, excluding groups organized primarily to render a service which is normally considered a business.~~
- 23. ~~*Commercial Use.* An activity maintaining a display of goods, merchandise or services, for sale or involving a rental fee.~~

- ~~— 24. *Commercial Vehicle.* A motor vehicle used for purposes other than a family car, such as a taxi, delivery or service vehicle.~~
- ~~— 25. *Conditional Use.* "Conditional use" means a use permitted in one (1) or more zoning district as defined by this Zoning Code but which, because of characteristics peculiar to such use, or because of size, technological processes or equipment, or because of the exact location with reference to surroundings, streets and existing improvements or demands upon public facilities, requires a special degree of control to make uses consistent with and compatible to other existing or permissible uses in the same zoning district(s).~~
- ~~— 26. *Conditional Use Permit.* "Conditional Use Permit" means the documented evidence of authority granted by the Board of Adjustment to locate a conditional use at a particular location.~~
- ~~— 27. *Court.* An open, unoccupied space other than a yard, on the same lot with a building or buildings and which is bounded on two (2) or more sides by such buildings or building, including the open space in a house, court or apartment, providing access to the units thereof.~~
- ~~— 28. *Day Care Facility.* Any business, place of business or establishment which provides Day Care. This definition includes any Premises, location, play area, playground, organization, institution, partnership, school, home, residence, dwelling, group home, foster home, place or facility whether such business or concern calls itself a mini school, kindergarten, nursery, pre school, club, cooperative, mother's day out, learning center or any other business whose activity is the same or substantially similar to a Day Care operation or concern.~~
 - ~~a. The definition of Day Care Facility shall not include:~~
 - ~~(1) Any institution, school or facility operated by or under the direction of the State of Idaho by any agency or political subdivision of the State of Idaho or by any other public body or public entity.~~
 - ~~(2) Any elementary, junior high, or high school licensed and designated as such by the State of Idaho.~~
 - ~~(3) Any medical or hospital facility operated pursuant to license issued by the State of Idaho.~~
 - ~~b. There shall be four (4) classifications of Day Care Facility:~~
 - ~~(1) Family Day Care Facility: A Day Care Facility providing Day Care for five (5) or fewer children;~~
 - ~~(2) Group Day Care Facility: A Day Care Facility providing Day Care for six (6) to twelve (12) children;~~
 - ~~(3) Small Day Care Facility: A Day Care Facility providing Day Care for thirteen (13) to twenty (20) children; and~~
 - ~~(4) Large Day Care Facility: A Day Care Facility providing Day Care for twenty one (21) or more children.~~
 - ~~(5) The number of children in each of the above classifications (1) through (4) may be increased with the addition of school aged children (first grade and up) from 3:00 p.m. until 6:00 p.m. on weekdays, and on teacher work days, and on snow days, without affecting the classification level.~~
- ~~— 29. *Detached Building.* A building surrounded on all sides by open space.~~
- ~~— 30. *Dwelling, Single Family.* A detached building or manufactured home designed for, and occupied exclusively by, one (1) family. The classification "single family dwelling" shall include any home in which eight (8) or fewer unrelated mentally and/or physically handicapped or elderly persons reside; and which is supervised. Resident staff, if employed, need not be related to each other or to any of the mentally or physically handicapped or elderly persons residing in the home. No more than two (2) such staff shall reside in the dwelling at any one (1) time.~~
- ~~— 31. *Dwelling, Townhouse.* A structure which contains three (3) or more attached single family dwelling units that share a single common wall and where each unit is located upon a separate platted lot to allow for individual sale.~~

- ~~32. *Dwelling, Twinhome.* A structure which contains two (2) attached single family dwelling units that share a single common wall and where each unit is located upon a separate platted lot to allow for individual sale.~~
- ~~33. *Dwelling, Two (2) Family.* A building containing two (2) kitchens and designed to be occupied by two (2) families living independently of each other.~~
- ~~34. *Dwelling, Multi Family.* A building designed to house three (3) or more families living independently of each other and having one (1) yard in common.~~
- ~~35. *Dwelling Unit.* A building or portion thereof providing complete housekeeping facilities for one (1) family. The term "dwelling" shall not be deemed to include motel, hotel, tourist home, bed and breakfast inn, or boarding house.~~
- ~~36. *Established Grade.* The high point of the sidewalk at the front or side lot line as established by the City.~~
- ~~37. *Family.*~~
- ~~a. For purposes of this "family" definition:~~
- ~~(1) "related" shall mean persons related by blood, marriage, adoption, and/or guardianship or other duly authorized relationship, and~~
- ~~(2) "family" shall not mean any society, club, fraternity, sorority, association, lodge, federation, bed and breakfast inn, boarding house, residential rental unit, or other like use or organization, and~~
- ~~(3) there shall be no more than one (1) "family" per dwelling unit, unless otherwise permitted by this Code.~~
- ~~(4) "living together as a single housekeeping unit" shall mean where all occupants of the dwelling unit enjoy a common right to use the entire dwelling, despite informal arrangements among members to designate certain areas as individual sleeping spaces, and where such persons share household living arrangements, including, but not limited to, rental or mortgage payments, utility payments, groceries, chores, maintenance of the premises, and common sanitary, living, and cooking supplies and/or facilities.~~
- ~~(5) "related by blood" shall mean persons related in any combination of the following: parents, step parents, children, step children, siblings, step siblings, half siblings, uncles, aunts, nephews, nieces, grandparents, grandchildren, great grandparents, great grandchildren, and first cousins.~~
- ~~b. One (1) or more related persons living together as a single housekeeping unit in a dwelling unit; or~~
- ~~c. not more than four (4) persons living together as a single housekeeping unit in a dwelling unit, when one (1) or more of them is not related to any other person in such dwelling unit; or~~
- ~~d. two (2) persons who are not related and any number of additional persons related to either of such two (2) unrelated persons, as long as all persons are living together as a single housekeeping unit in such dwelling unit; or~~
- ~~e. eight (8) or fewer unrelated mentally and/or physically handicapped or elderly persons reside; and which is supervised. Resident staff, if employed, need not be related to each other or to any of the mentally or physically handicapped or elderly persons residing in the home. No more than two (2) such staff shall reside in the dwelling at any one (1) time.~~
- ~~38. *Floor Area.* The sum of the gross horizontal areas of the floors of a building or buildings, measured from the exterior faces of exterior walls and from the center line of division walls. Floor area shall include: basement space, elevator shafts and stairwells at each floor, mechanical equipment rooms or attic spaces with headroom of seven feet (7') six inches (6"), exterior steps or stairs, terraces, breezeways and open spaces.~~
- ~~39. *Fraternity, Sorority Or Student Cooperative.* A building occupied by and maintained exclusively for students affiliated with an academic or professional college or university, or other recognized institution of higher learning and regulated by such institution.~~

- ~~— 40. *Functional Open Space.* Land within a development which is permanently reserved as open space, free from permanent structures, useful for recreational or social use by the residents of the development, or others; such space shall not include streets, roadways or parking areas.~~
- ~~— 41. *Garage, Private.* An enclosed space for the storage of one (1) or more private vehicles for residents of the premises.~~
- ~~— 42. *Garage, Public.* A building or portion thereof designed and used for the storage, rental, repair or servicing of motor vehicles or boats, as a business.~~
- ~~— 43. *Garden, Accessory.* The use of land for growing of produce and/or plants that is accessory to a permitted principal use, and where the produce from the garden is primarily grown for the consumption and use or donation by the person(s) residing or employed upon the subject property. Accessory Gardens may include the keeping of animals and fowl as permitted by this Code. On-site retail sales are not permitted in association with Accessory Gardens unless specifically permitted under this Code.~~
- ~~— 44. *Garden, Community.* The collective use of land for growing of produce and/or plants conducted by a group of people, where the site is commonly divided into plots that individuals may rent for the season, where the produce or plant materials grown upon the site are intended for consumption, use, or donation by the person(s) cultivating the land. On-site retail sales are not permitted in association with Community Gardens unless specifically permitted under this Code.~~
- ~~— 45. *Garden, Market.* The use of land for growing of produce and/or plants that is conducted by a single individual or a group of individuals where the produce or plant materials grown upon the site are intended to be sold for consumption by others. Market Gardens may include the keeping of animals and fowl as permitted by this Code. On-site retail sales are not permitted in association with Market Gardens unless specifically permitted under this Code.~~
- ~~— 46. *Gasoline Station.* Any area of land, including the structures thereon, that is used for the sale of gasoline or other motor fuels, oils, lubricants, and auto accessories and which may or may not include washing, lubricating, or other minor servicing, but no painting operation.~~
- ~~— 47. *Habitable Floor.* Any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used only for storage purposes is not a "habitable floor."~~
- ~~— 48. *Home (Rest, Convalescent, Guest, For The Aged).* "Rest home," "convalescent home," "guest home" and "home for the aged" mean a home operated similarly to a boarding house but not restricted to any number of guests or guest rooms and the operator of which is licensed by the State to give special care and supervision to his or her charges, and in which nursing, dietary and other personal services are furnished to convalescents, invalids and aged persons, but in which homes are kept no persons suffering from a mental sickness, mental disease, disorder or ailment, or from a contagious or communicable disease, and in which homes are performed no surgery, maternity or other primary treatments such as are customarily provided in sanitariums or hospitals, and in which no persons are kept or served who normally would be admitted to a mental hospital.~~
- ~~— 49. *Home, Retirement.* A place of residence for several families or individuals in apartment like quarters, rented or condominium, which may feature services to retired persons such as limited nursing facilities, minimum maintenance living accommodations, and recreation programs and facilities.~~
- ~~— 50. *Hospital.* An establishment which provides accommodations, facilities and services over a continuous period of twenty four (24) hours or more, for observation, diagnosis and care, of two (2) or more individuals, not related by blood or marriage to the operator, who are suffering from illness, injury, deformity or abnormality, or from any condition requiring obstetrical, medical or surgical services.~~
- ~~— 51. *Hotel.* Any building or portion thereof containing six (6) or more rooms that are rented, or hired out to be occupied or which are occupied for sleeping purposes for compensation, whether the compensation be paid directly or indirectly. A central kitchen and dining room and accessory shops and services catering to the general public can be provided. Not included are institutions housing persons under legal restraint or requiring medical attention or care.~~

- ~~52. *Institution, Educational.* A college or university supported by public or private funds, tuitions, contributions or endowments, giving advanced academic instructions as approved by the State Board of Education or by a recognized accrediting agency, excluding pre-school, elementary and junior or senior high schools, and trade and commercial schools; including fraternity and sorority houses.~~
- ~~53. *Junk Yard.* A lot, land or structure, or part thereof, used for the collecting, storage and sale of waste paper, rags, glass, plastic, scrap metal or discarded material, or for the collecting, dismantling, storage, salvaging or sale of parts of machinery or vehicles not in running condition.~~
- ~~54. *Kennel, Commercial.* Any lot or building in which four (4) or more dogs and/or cats are kept commercially for board or propagation or treatment.~~
- ~~55. *Kitchen.* Any rooms used or intended or designed to be used for cooking and/or preparation of food.~~
- ~~56. *Large Retail Establishment.*~~
 - ~~a. A single retail establishment; or any combination of retail establishments in a single building with shared private off street parking (such as a shopping mall); or any combination of retail establishments in separate and abutting buildings which are planned, constructed, and/or managed as a single property with shared private off street parking (such as a shopping center); and~~
 - ~~b. Which is greater than forty thousand (40,000) square feet of gross floor area.~~
- ~~57. *Lot.* A lot, in the meaning of this Zoning Code, is a single tract of land, no matter how legally described, whether by metes and bounds and/or by lot or lots and block designation as in a recorded plat, which at the time of applying for a building permit is designated by its owner or developer as the tract to be used, developed or built upon as a unit of land under single ownership or control and assigned to the particular use for which the building permit is being secured and having frontage on or access to a public street.~~
- ~~58. *Lot Area.* The total horizontal area within the boundary lines of a lot, excluding areas of dedicated and prescriptive public or railroad rights of way. The lot area shall include all utility easements and any flag pole portion of a flat lot.~~
- ~~59. *Lot, Corner.* A lot at the junction of and fronting on two (2) or more intersecting streets.~~
- ~~60. *Lot, Depth.* The mean dimension of the lot from the front street line to the rear line.~~
- ~~61. *Lot, Flag.* A lot with access provided to the part of the lot designated for use as a building site by a narrow corridor.~~
- ~~62. *Lot, Interior.* A lot fronting on one (1) street.~~
- ~~63. *Lot, Through.* A lot fronting on two (2) streets that do not intersect on the parcel's lot lines.~~
- ~~64. *Lot, Width.* The dimension of the lot line at the street, or in an irregular shaped lot the dimension across the lot at the building line, or in a corner lot the narrow dimension of the lot at a street or building line.~~
- ~~65. *Manufactured Home.* A structure as defined by Idaho Code Section 39-4105(14) and which meets the following additional standards:~~
 - ~~a. The manufactured home shall be multisectional and enclose a space of not less than one thousand (1,000) square feet; and~~
 - ~~b. The manufactured home shall be placed on an excavated and backfilled foundation and enclosed at the perimeter such that the home is located not more than twelve inches (12") above grade; and~~
 - ~~c. The manufactured home shall have a pitched roof of at least three feet (3') in vertical rise for each twelve feet (12') in horizontal run; and~~
 - ~~d. The manufactured home shall have any exterior siding and roofing material which is approved by the City for site built homes; and~~
 - ~~e. The manufactured home shall not be permitted within an area defined as a historic district under Section 67-4607, Idaho Code.~~
- ~~66. *Manufacturing, Light.* The manufacturing, compounding, treatment, processing, assembling, packaging, or testing of goods or equipment that is primarily indoors and which does not present any~~

- adverse effect upon surrounding property from smoke, noise, vibration, dust, glare, air pollution, or water pollution.
- 67. *Manufacturing, Heavy.* The extraction, processing or treatment of raw materials, or the manufacturing, compounding, treatment, processing, assembling, packaging, testing, handling, or storage of explosive or radioactive materials or products.
 - 68. *Mean Depth.* The mean depth of a lot is the depth of such lot measured on a line approximately perpendicular to the fronting street and midway between the side lines of such lot.
 - 69. *Motel.* A motel is a building or buildings, detached or in connected units or designed as a single structure, the units of which are used as individual sleeping or dwelling units, each having its own private toilet facilities and may or may not have its own kitchen facilities, and are designed primarily for the accommodation of transient travelers. Accommodations for trailers are not included. This term includes tourist court, motor hotel, motor lodge, cabin court, motor inn and similar names.
 - 70. *Motorized Vehicle.* A motor driven conveyance capable of carrying one (1) or more passengers.
 - 71. *Nonconforming Building Use.* The use of a building or structure which was a lawful use at the time this Zoning Code was passed but which use, because of the passage of this Zoning Code, does not conform to the regulations of the zoning district in which the use exists.
 - 72. *Nonconforming Use.* A use which lawfully occupied a building or land at the time this Zoning Code becomes effective and which does not conform with the use regulations of the zoning district in which it is located.
 - 73. *Off Street Parking.* Parking facilities for motor vehicles on other than a public street or alley.
 - 74. *Open Space.* Any part of a lot unobstructed from the ground upward.
 - 75. *Parking Area Or Lot.* An off street parking facility designed for more than four (4) parking spaces.
 - 76. *Parking Space.* Any use authorized or permitted along or in conjunction with another use in a specified district and subject to the limitations or the regulations of such use district.
 - 77. *Planned Unit Development (PUD).* The PUD is characterized by a unified site design for a number of housing units and/or other buildings where clustering of buildings and utilization of open space will allow for enhanced land use. Through a PUD, a development maybe planned as a unit and the density of use may be calculated on the basis of the entire project, rather than on a lot by lot basis. Individual uses and structures in a PUD need not comply with specific building locations, height, building size, floor area, lot size and open space requirements of the underlying basic zone provided that requirements set forth herein are complied with, and the development as a whole is harmonious with the community, particularly adjacent land uses.
 - 78. *Principal Use.* The primary or predominant use(s) to which a property is or may be devoted.
 - 79. *Professional Offices.* Offices maintained and used as a place of business conducted by persons engaged in the healing arts for human beings, such as doctors and dentists (but wherein no overnight care for patients is given), and by engineers, attorneys, architects, accountants and other persons providing services utilizing training in and knowledge of the mental discipline as distinguished from training in occupations requiring mere skill or manual dexterity or the handling of commodities.
 - 80. *Public Utility.* A public service corporation performing some public service and subject to special governmental regulations, or a governmental agency performing similar public services, the services by either of which are paid for directly by the recipients thereof. Such services shall include, but are not limited to, water supply, electric power, gas and transportation for persons and freight.
 - 81. *Recreation Facilities, Community and/or Noncommercial.* Facilities such as rod and gun clubs and shooting ranges, swimming pools, athletic clubs, golf and country clubs, for the use of the general public or provided for and by members of semi-private corporations.
 - 82. *Residential Rental Unit.* A residential dwelling unit not occupied by its owner(s) in which no more than six (6) roomers are housed for compensation on a weekly or longer basis and which is not a fraternity, sorority, student cooperative or tourist home.
 - 83. *Retail Establishment.* A commercial establishment or enterprise engaged in the sale of goods or products which may include in person purchase by the consumer at the location at which the goods or

- products are stored, or any other purchase and pick-up/delivery arrangement whereby the purchaser is the intended consumer and where the purchase is not made intentionally for the purpose of resale or distribution.
- 84. *Riding Academy.* Any establishment where horses are kept for riding, driving or stabling for compensation or as an accessory use in the operation of a club, association, ranch or similar establishment.
 - 85. *Roomer.* Lodger or boarder occupying a rented room in private home or rooming house.
 - 86. *Rooming House.* Same as "Boarding House."
 - 87. *School.* An institution of learning which offers instruction in several branches of learning and study required to be taught in the public schools by the Idaho State Board of Education including elementary, junior or senior high, including public, private and parochial and also including preschool and kindergarten.
 - 88. *School, Commercial.* A program whereby instruction is given to pupils in arts, crafts or trades and operated as a commercial enterprise.
 - 89. *Self Service Storage Facility.* A building or buildings consisting of individual, small, self-contained units, and the majority of the units being less than five hundred (500) square feet in area, that are leased or owned for the storage of business or household goods.
 - 90. *Setback, Yard Requirements.* The distance that buildings or uses must be removed from their lot lines. Setbacks shall be measured, where applicable, from proposed or actual public or private street right of way lines.
 - 91. *Sign.* A presentation, display, or representation of words or letters, or of a figure, design, picture, painting, color pattern, logo, emblem, symbol, trademark or other representation so as to give notice, advertise, call attention to, or identify an entity.
 - 92. *Service Building.* A building housing communal toilet, laundry and other sanitary facilities necessary for the health and convenience of trailer court occupants.
 - 93. *Special Use.* "Special use" means a use permitted in one (1) or more zones as defined by this Zoning Code but which, because of characteristics peculiar to such use, or because of size, technological processes or equipment, or because of the exact location with reference to surroundings, streets and existing improvements or demands upon public facilities, requires a special degree of control to make uses consistent with and compatible to other existing or permissible uses in the same zoning district(s). Special uses are distinguished from conditional uses by their potential impact on the entire community as opposed to a specific neighborhood, and are therefore judged for compliance with the Moscow Comprehensive Plan by Board of Adjustment.
 - 94. *Special Use Permit.* "Special Use Permit" means the documented evidence of authority granted by the Board of Adjustment to locate a Special use at a particular location.
 - 95. *Street.* A public thoroughfare which affords the principal means of access to abutting properties.
 - 96. *Structure.* A combination of materials constructed and erected permanently on the ground or attached to something having a permanent location on the ground. Not included are residential fences three feet (3') or less in height, retaining walls, rockeries and similar improvements of a minor character three feet (3') or less in height.
 - 97. *Structure, Temporary.* Not having or requiring permanent attachment to the ground, or involving structures which have no required permanent attachment to the ground.
 - 98. *Studio Apartment.* A zero (0) bedroom apartment with a separate kitchenette and with a bathroom.
 - 99. *Temporary Use.* A land use established for a limited duration which does not require permanent site improvements. Temporary Uses include, but are not limited to, the erection of temporary structures for activities such as fruit and vegetable sales, Christmas tree sales, fireworks sales, art sales, and other retail sales permitted in the zoning district within which the proposed use is to be located.
 - 100. *Use.* The purpose land, a building or a structure now serves or for which it is occupied, maintained, arranged, designed or intended.

- ~~101. *Use District.* A portion or portions of the City designated on the Moscow Zoning Map as one (1) or more of the categories listed and described in this Zoning Code.~~
- ~~102. *Use Mixed.* Two (2) or more different uses of the same land, buildings or structures. When a development of land, buildings or structures has mixed use the less restrictive requirements will apply, unless the requirements are especially stated.~~
- ~~103. *Used Car Lot.* Any place outside a building where two (2) or more automobiles are offered for sale or are displayed.~~
- ~~104. *Variance.* A variance is the means by which an adjustment is made in the application of the specific regulations of this Zoning Code to a particular piece of property which, because of special circumstances applicable to it, is deprived of privileges commonly enjoyed by other properties in the same zoning district or vicinity, and which adjustment remedies disparity in privileges.~~
- ~~105. *Warehouse.* A building used primarily for the storage of goods and materials.~~
- ~~106. *Yard.* An open unoccupied space in front, rear or side on the same lot with a building or proposed building.~~
- ~~107. *Yard, Front.* An open unoccupied space extending from thirty inches (30") above the general ground level at the principal street line to the nearest point of the wall of the main building on the lot and including the full width of the lot to its side lines. For front yards that abut a Local Residential Street, as designated upon the Thoroughfare Plan within the City's Comprehensive Plan, the front yard shall be measured from the building lot side of the public sidewalk to the nearest point of the wall of the main building on the lot. In such cases where sidewalks do not exist in front of a building lot, the Zoning Administrator shall determine the point of measurement of the front yard based upon the location of adjacent principal structures, the likelihood of future sidewalk installation, and the anticipated location of such future sidewalk.~~
- ~~108. *Yard, Rear.* An open unoccupied space extending from thirty inches (30") the general level of the ground at the rear lot line to the nearest point of the wall of the main building and including the full width of the lot to its side lines.~~
- ~~109. *Yard, Service.* An open area, usually paved, with access to a street to allow vehicular access to a building or use for purposes of loading or unloading equipment, freight, livestock or people.~~
- ~~110. *Yard, Side.* An open unoccupied space extending from thirty inches (30") above the general ground level on the lot from the side yard line to the nearest point of the wall of the main building and extending from the front yard to the rear yard. Any lot line not a rear lot line or a front lot line shall be considered a side lot line.~~
- ~~111. *Yard, Street Side.* On a corner lot, an open unoccupied space extending from thirty inches (30") above the general ground level at the secondary street line to the nearest point of the wall of the main building on the lot and including the full length of the lot from the principal street line to the rear lot line.~~
- ~~(Ords. 96-09, 04/15/19969; 97-10, 04/07/1997; 97-13, 04/07/1997; 97-33, 11/03/1997; 99-33, 10/18/1999; 99-37, 12/06/1999; 99-38, 12/20/1999; 2004-08, 02/17/04; 2005-27, 08/15/05; 2006-03, 02/07/06; 2006-11, 08/07/06; 2007-10, 09/17/2007; 2007-11, 09/17/2007; 2008-22, 10/20/2008; 2010-09, 05/17/2010; 2010-10, 06/06/2010; 2010-24, 11/15/2010; 2011-11, 08/15/2011; 2011-15, 09/19/2011; 2013-15, 08/19/2013; 2013-16, 10/21/2013; 2015-04, 03/02/2015; 2015-06, 04/06/2015; 2015-07, 05/04/2015)~~
- ~~(Ord. 2018-xx, xx/xx/2018)~~

SECTION 7: That Moscow City Code Title 4, Chapter 12 has been relocated and shall be deleted as follows:

Sec. 12 1. — Accessory Home Occupations.

A. Purpose.

- ~~Accessory home occupations are uses that occur within dwellings and which are accessory and incidental to the principal use of the subject property for residential purposes. It is the intent of this~~

Section to allow accessory home occupations that are compatible with the surrounding neighborhood and land use where the nature of the accessory home occupation use is and remains secondary to the principal use of the subject property as a dwelling. This Section recognizes that many types of accessory home occupations can be conducted within a residential dwelling with little or no adverse effect(s) on the surrounding neighborhood.

~~B. Description of Accessory Home Occupation Types.~~

~~For the purposes of this Section there shall be two (2) classifications of accessory home occupations as follows:~~

- ~~1. Type I Accessory Home Occupation. A Type I Accessory Home Occupation is a non-residential use conducted solely by the inhabitants of the dwelling within such dwelling unit, or allowable accessory structure thereto; where there are no on-site employees or customer services provided; and where the conduct of the use does not change the character or nature of the dwelling or surrounding area. Examples include, but are not limited to, artists, crafts people, writers, graphic artists, computer programmers and software developers, consultants and similar uses. Private instruction (such as music instruction, private tutoring, other and similar uses) involving no more than four (4) students upon the premises at any one time shall be deemed to be a Type I Accessory Home Occupation.~~
- ~~2. Type II Accessory Home Occupation. A Type II Accessory Home Occupation is a non-residential use conducted by the inhabitants of the dwelling with up to one (1) additional on-site employee, and/or with on-site customer service provided upon the subject property, and where the conduct of the use does not change the character or nature of the dwelling or surrounding area.~~

~~C. Accessory Home Occupation Use Regulations.~~

- ~~1. Allowed Uses. Type I Accessory Home Occupations shall be an allowed use in all residential Zoning Districts, but shall be subject to the performance standards included herein. Type II Accessory Home Occupations shall be a Conditionally Permitted Use in all residential Zoning Districts and shall also be subject to the performance standards included herein.~~
- ~~2. Prohibited Accessory Home Occupation Uses. The following uses shall not be allowed as either a Type I or Type II Accessory Home Occupation, but may otherwise be permitted under this Code:~~
 - ~~a. Animal clinics or kennels;~~
 - ~~b. Bed and breakfast;~~
 - ~~c. Boarding house;~~
 - ~~d. Daycares;~~
 - ~~e. Dispatch centers, where employees come to the site and are dispatched to other locations;~~
 - ~~f. Manufacturing utilizing power tools or similar equipment such as furniture refinishing or building, cabinet making, metal fabrication or cutting, employing welding or cutting, or other similar uses, except for minor and incidental use of such equipment deemed allowable by the Zoning Administrator;~~
 - ~~g. Medical clinics;~~
 - ~~h. On-site retail sales involving on-premise customer service, except as may be permitted as an accessory use to a Type II Accessory Home Occupation;~~
 - ~~i. Repair or assembly of vehicles or equipment with internal combustion engines (such as automobiles, lawnmowers, motorcycles, snow mobiles and other similar equipment);~~
 - ~~j. Restaurants;~~
 - ~~k. Schools;~~
 - ~~l. Towing services; and~~
 - ~~m. Other uses with similar operating characteristics as determined by the Zoning Administrator.~~

~~D. Accessory Home Occupation Performance Standards.~~

- ~~1. Outdoor Activities. All activities shall be conducted wholly within the principal structure or a permitted accessory structure thereto. External storage or display of goods or equipment shall be prohibited.~~
- ~~2. Appearance of Structure and Site. The dwelling and subject property shall remain residential in character and the Accessory Home Occupation use shall not be discernable from the exterior of the~~

~~principal structure or permitted accessory structure thereto. No alterations of the structure or subject property which would change the residential appearance of the dwelling and subject property shall be permitted. Examples of such prohibited alterations include construction of parking lots, paving of setbacks, external signage not otherwise permitted by this Code, or adding commercial exterior lighting.~~

- ~~3. Vehicles. No more than one (1) vehicle shall be discernable as being used in association with the Accessory Home Occupation. The maximum size of such vehicle used in association with the Accessory Home Occupation shall be no more than one (1) ton capacity and shall not include any trailer.~~
 - ~~4. Deliveries. Deliveries and/or pick-ups of supplies or products associated with the Accessory Home Occupation shall be allowed only between 8 a.m. and 6 p.m. local time.~~
 - ~~5. Nuisances. Unless otherwise permitted by law, no Accessory Home Occupation shall produce any detectable fumes, odors, dust, heat, noise, vibration, glare, electro-magnetic field, electrical interference, or other effects outside the dwelling which is incompatible with the characteristics of the residential Zoning District or is otherwise a violation of this Code.~~
- ~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12-2. Day Care Facility Zoning Standards.

~~The following standards are required for approval of Day Care Facilities when such uses are classified as permitted uses within zoning districts and shall serve as guidelines to which additional conditions may be added when Day Care Facilities require conditional use permits to operate within a zoning district:~~

A. Parking and Loading Facilities:

- ~~1. Day Care Facilities shall provide off-street parking adequate to meet the requirements of City Code Section 4-6-5.~~
- ~~2. Day Care Facilities shall provide loading spaces in accordance with the following standards:~~
 - ~~a. Quantity of Loading Spaces required:~~
 - ~~i. Group Day Care: one (1).~~
 - ~~ii. Small and Large Day Care: two (2).~~
 - ~~b. Required loading spaces may be provided in one of the following ways:~~
 - ~~i. On street, subject to the approval of the City Engineer, when the space is reserved or otherwise generally available, and which is located on the same side of the street as the Day Care Facility. On street loading space shall be at least thirty feet (30') from any street intersection.~~
 - ~~ii. Off street where the travel path from the loading space(s) to the Facility entrance does not cross vehicle maneuvering and travel areas.~~

B. Play Area and Screening. ~~Day Care Facilities shall provide a contained or fenced outdoor play area sufficient to comply with the spatial standards required by City Code. Sight proof fencing or sight-proof landscaping shall be provided on perimeters of such outdoor play areas where necessary to protect the privacy of neighbors' yards.~~

C. Additional Large Day Care Facility Standards. ~~To ensure that traffic generated by a large Day Care Facility will not disrupt a residential neighborhood characterized by low volumes of vehicular traffic, such Facilities shall be:~~

- ~~1. Located on City street that has an average daily traffic (ADT) of at least five hundred (500) vehicles per day; or~~
- ~~2. Located within three hundred feet (300') of a school and provide after school service for school age children; or~~
- ~~3. Permitted when the facility is located in a church, grange hall, social center or other large public assembly building; or~~
- ~~4. Upon issuance of a Conditional Use Permit.~~

D. Site Plan Required. ~~To ensure compliance with these standards, a site plan shall be submitted for all Day Care Facilities indicating parking, loading, traffic flow characteristics and related signage.~~

- E. ~~Use of public right of way for Day Care loading is discretionary and subject to the approval of City Engineer in consideration of the availability and demand of on-street parking in the subject area and the proximity of the proposed loading space to intersections, current and future traffic conditions, and other similar considerations.~~

~~(Ord. 2012-23, 12/03/2012)~~

~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12 3. — Large Retail Establishments.

A. Large Scale Establishments.

- ~~1. New Large Retail Establishments. Every new Large Retail Establishment shall comply with the provisions of this Section and the City of Moscow Large Retail Establishment Design Manual (Design Manual), as adopted or amended by Resolution of the Council. Any substantive deviation from a standard required by the Design Manual shall require a Variance.~~
- ~~2. Expansion of Existing Large Retail Establishments. The following is required for expansion(s) of a Large Retail Establishment:~~
 - ~~a. Any one time expansion of an existing Large Retail Establishment shall comply with Subsection (4)(d) Stormwater Management (for any proposed additional impervious surface areas). Additionally, the provisions of the Design Manual shall apply to the greatest extent feasible in consideration of the existing site development, as determined by the reviewing body.~~
 - ~~b. Conditions of Recon-struction. If any existing Large Retail Establishment should be destroyed by any means to an extent of more than seventy (70%) percent of the replacement cost of the whole structure at the time of destruction, it shall not be reconstructed except in conformity with the provisions of the Design Manual (to the greatest extent feasible in consideration of the existing site development, as determined by the Zoning Administrator).~~
- ~~3. Large Retail Establishments that includes less than one hundred forty (140) parking stalls shall not be subject to Section 2.2, Parking Lots, of the Design Manual.~~
- ~~4. Large Retail Establishments Greater Than Sixty Five Thousand (65,000) Square Feet. In addition to other requirements contained in the Design Manual, every application for a new Large Retail Establishment of greater than sixty five thousand (65,000) square feet of gross floor area or any application for the expansion of more than thirty percent (30%) of any existing Large Retail Establishment, where such expansion would result in the creation of a Large Retail Establishment of greater than sixty five thousand (65,000) square feet of the gross floor area, shall address and include all of the following items:~~
 - ~~a. Site location and existing and future streets and pathways. The applicant shall show, as part of the application, that the proposed development does not preclude the logical and orderly extension of existing public streets and pathways and does not preclude the development of future planned streets and pathways, as generally identified within the City's Comprehensive Plan.~~
 - ~~b. Multimodal Traffic Study. The applicant shall provide a Traffic Impact Study (including pedestrian, bicycle, transit and motorized travel) in accordance with City Traffic Impact Study Standards. Such Traffic Impact Study shall include an assessment of the impacts of the proposed development upon vehicular, pedestrian, bicycle and transit transportation systems and services anticipated in the vicinity of the development for twenty (20) years from the anticipated date of completion of the proposed development. Such Traffic Impact Study shall include an analysis of all proposed measures to mitigate impacts of the proposed development. All Traffic Impact Studies shall be reviewed and approved by the City Engineer.~~
 - ~~c. City Services and City Infrastructure Impact Assessment. The applicant shall provide a public utility service impact analysis of the proposed use and its anticipated impacts upon the City's physical infrastructure and the service delivery of essential City services including water, sanitary sewer, storm sewer, police, fire and sanitation services. Such assessment shall include an analysis of the proposed development's anticipated service demand, adequacy of existing service infrastructure, and an assessment of the impacts the proposed use may have upon other users and the service provider. Such~~

analysis shall also include any potential and proposed measures necessary to mitigate such impacts. Payment of costs for increasing service capability and/or over sizing or upgrading of service infrastructure, as necessary to mitigate the impacts of the proposed development, shall be the responsibility of the applicant. All City services impact studies shall be reviewed and approved by the City Engineer.

d. ~~Stormwater Management.~~ Stormwater runoff shall not be discharged into the public storm sewer system or into any natural drainage system, without being detained in accordance with this Code and without being treated to the most current quality standards, as prescribed by the Idaho Department of Environmental Quality in the catalog of Stormwater Best Management Practices for Cities and Counties. Stormwater facilities shall be designed to detain and release stormwater at a rate that shall not exceed the pre-development stormwater discharge rates for the two (2) year storm, ten (10) year storm, and twenty five (25) year storm events and shall be designed as treatment train systems (i.e. multiple devices and/or methods to improve water quality and increase evaporation). Treatment trains shall include a vegetative primary treatment component, such as a bio-filtration swale, filter strips, or other similar devices. The level of water quality treatment shall be designed for two (2) year storm event post development flows. Stormwater facilities shall be aesthetically pleasing amenities consistent with Design Manual Central Features and Community Spaces Guidelines and Standards. Regionally viable vegetation shall be planted inside open earthen detention ponds. Above ground detention vaults or ponds with slopes greater than three to one (3:1) or those containing vertical walls shall be provided with a six foot (6') high fence or wall at the top of the slope for security and safety purposes. A type "B" landscape buffer yard, as described in this Zoning Code, shall be required around the outside perimeter of the fence or wall. Storage, display, or sale of chemicals, pesticides, fertilizers, liquid petroleum and any product containing any chemical listed in the Code of Federal Regulations Title 40, Chapter 1, Subpart d, Part 131.369, as amended, shall be prohibited in areas not protected from weather (such as parking lots) and from areas not located or designed to prevent contamination of stormwater runoff. All stormwater management plans shall be reviewed and approved by the City Engineer.

e. ~~Standards for Materials Submitted.~~ Each study, report, analysis, certification, or assessment required by the City or offered by the applicant shall be paid for by the applicant and shall be conducted by professionals educated, trained and experienced in the appropriate field and shall be mutually agreed upon by the applicant and the City.

5. ~~Community Meeting Required.~~ All proposed new Large Retail Establishments and expansions of existing Large Retail Establishments greater than thirty percent (30%) of the existing gross floor area shall require a community meeting in accordance with the following requirements:

a. ~~Meeting Purpose.~~ The purpose of the community meeting is to allow the applicant for a Large Retail Establishment to present the proposed development to the community and other members of the public prior to consideration by the City so that the parties can discuss and consider neighborhood and community impacts, mitigation, design and construction elements, and the like. Conduct by all participating in the community meeting should be respectful, should avoid personal attack, and should be directed toward gathering and exchanging information regarding the proposal(s).

b. ~~Meeting Notice and Location.~~ Notice of a community meeting shall be given to all property owners within six hundred feet (600') of the subject property, shall be posted upon the subject property of a size and location that renders such notice visible and legible to persons in the vicinity of the subject property, published in the local newspaper and provided to local media. Such notice shall be provided at least fourteen (14) days before the community meeting. Mailed notice shall be made by U.S. mail to the current or last known property owners of record as determined by review of the records in possession of Latah County. Alternatively, the City may provide a list of property owners to the applicant upon request and receipt of the appropriate fee.

~~The community meeting shall be set at a date, time, and place reasonably calculated to facilitate the attendance of the public. Evening meetings during the work week are encouraged.~~

- ~~c. Meeting Content and Conduct. The applicant or applicant's representative shall chair and conduct the meeting according to orderly procedures. The chair should provide the participants in the community meeting a fair chance to be heard. The chair will have the authority to recognize participants in the meeting and to maintain order in the conduct of the meeting. Formal rules of evidence will not apply during the meeting but the chair may limit the duration of comments or presentation where necessary to give the broadest number of participants the opportunity to express their views. Each meeting shall be conducted so that those in attendance can discuss the project/proposal which is the subject of the application(s) to be filed. Where more than one (1) application is to be considered, the meeting shall include discussion of all related matters. For example, where there is to be a submittal for a rezoning along with the Large Retail Establishment, both shall be thoroughly discussed in the community meeting and shall satisfy any Neighborhood Meeting requirement of this Code.~~
- ~~d. Submission of Meeting Materials Required. Where community meetings are required, the following community meeting materials shall be submitted with the application(s):~~
- ~~i. Time, date and location of the community meeting;~~
 - ~~ii. Names and addresses of property owners to whom notice was sent;~~
 - ~~iii. Names and addresses of all attendees;~~
 - ~~iv. Summary of comments, suggestions and discussion;~~
 - ~~v. Applicant's response to comments, suggestions and discussion, including any modifications made or intended to be made to the project proposal/ application as a result of the community meeting comments;~~
 - ~~vi. Materials utilized or submitted (including plans, proposals, designs, power point presentations, maps, handouts, petitions, letters, studies, etc.) shall be submitted with the application for the related project(s).~~
- ~~A verbatim transcript is not required nor is a video and/or audio tape (unless the applicant wishes to submit it). The summary of comments, suggestions and discussion should be extensive enough to allow the reader to understand what occurred.~~
- ~~6. Design Manual Review. All applications for new Large Retail Establishments and expansions of existing Large Retail Establishments shall be reviewed by the Zoning Administrator for conformance to the standards and requirements of the Design Manual. The Zoning Administrator shall review the site plan, landscape plan, and architectural building plans and building elevations for conformance with the requirements of the Design Manual.~~
- ~~a. Alternate Compliance Methods. The Zoning Administrator shall be authorized to approve alternate compliance methods to meet the purposes and intents of the specific requirements of the Design Manual where the Zoning Administrator finds such alternate compliance methods are in keeping with the intents and purposes of the Design Manual and where such alternate compliance methods will achieve equivalent or superior mitigation of impacts of the proposed Large Retail Establishment or its expansion.~~
- ~~b. Design Review Decision. Upon completion of the design review, the Zoning Administrator may approve the proposed development, approve the proposed development with conditions of approval related to specific requirements of the Design Manual, or deny the proposed plans with specific direction to the applicant regarding what specific elements of the development plans must be modified to comply with the Design Manual.~~
- ~~c. Design Review Decision Appeal. Appeals or design review decisions by the Zoning Administrator shall be made to the Council.~~
- ~~(Ord. 2011-15, 09/19/2011)~~
- ~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12 4. — Telecommunications Facilities.

A. — Applicability.

~~This Section shall apply to antenna towers, antenna support structures, antennas and their ancillary facilities (telecommunications facilities) any of which are used to provide commercial telecommunications services. This Section shall not apply to noncommercial antenna towers exclusively used as accessory to a residential use on the same lot.~~

B. — Purpose.

~~The provisions of this Section are intended to ensure that telecommunications facilities are located, installed, maintained and removed in a manner that:~~

- ~~1. Minimizes the number of antenna towers throughout the community;~~
- ~~2. Encourages the co-location of telecommunications facilities;~~
- ~~3. Encourages the use of existing buildings, light or utility poles, water towers or other structures for antenna mounting and discourages construction of new antenna towers;~~
- ~~4. Ensures that telecommunications facilities are located and designed to minimize visual impact on the surroundings.~~
- ~~5. Ensures that regulation of telecommunications facilities does not have the effect of prohibiting the provision of telecommunications services, does not unreasonably discriminate among functionally equivalent providers of such services, and allows the provision of adequate area coverage by such services.~~

C. — Definitions.

- ~~1. Ancillary Facilities. Buildings, cabinets, vaults, enclosures, equipment, and the like required for operation of telecommunications systems.~~
- ~~2. Antenna. Any device that transmits and/or receives radio waves, microwaves, or other electromagnetic radiation for voice, data or video communications purposes including, but not limited to, television, AM/FM radio, micro wave, cellular telephone and similar forms of communications.~~
- ~~3. Antenna Support Structure. Any structure or building not constructed primarily for the purpose of supporting an antenna but that supports an antenna as a secondary or accessory use.~~
- ~~4. Antenna Tower. Any structure or pole erected primarily for the purpose of supporting one or more antennas that are used to provide commercial wireless communications or telecommunications services.~~
- ~~5. Antenna Tower Height. The overall vertical length of the antenna tower above ground level.~~
- ~~6. Co-location. Placement of one or more antenna(s) on an antenna support structure or the placement of an antenna on an antenna tower on which one or more antennas are already located.~~
- ~~7. Lattice Tower. An antenna tower characterized by a framework of lateral or diagonal cross members that stabilize the tower.~~
- ~~8. Monopole. An antenna tower that consists of a single upright pole, which is self-supporting and without supports or guys.~~
- ~~9. Telecommunications facilities. Antenna towers, antenna support structures, antennas and their ancillary facilities that are used to provide commercial wireless communications or telecommunications services.~~
- ~~10. Temporary Antenna Tower. An antenna tower established for the purpose of providing telecommunications services on a temporary basis for a special event or to temporarily replace an antenna tower while it is being repaired.~~

D. — Use Regulations

- ~~1. The installation of lattice towers is prohibited except lattice towers that qualify and are permitted as temporary antenna towers. Replacement, relocation or alteration of non-conforming lattice towers shall be subject to the Nonconformity Regulations in Section 4 1-8 of this Zoning Code.~~
- ~~2. A Conditional Use Permit shall be required before the installation, relocation, replacement, and/or alteration of an antenna tower that exceeds thirty five feet (35') in height.~~
- ~~3. Co-location shall be a permitted use if the property upon which such antenna is located is within one of the following Zoning Districts: U, RO, NB, RTO, CB, GB, MB, or I. An antenna may be co-~~

~~located as a permitted use on existing antenna towers and antenna support structures in all zoning districts if the antenna extends no more than eighteen feet (18') above, and projects no more than eight feet (8') horizontally away from the existing tower or support structure. Co location shall also be a permitted use on nonconforming antenna towers if the antenna extends no more than eighteen feet (18') above, and projects no more than eight feet (8') horizontally away from, the noneonforming antenna tower.~~

- ~~4. A temporary antenna tower as defined herein shall be a permitted use in all zoning districts, subject to site plan approval by the Zoning Administrator. The duration of the temporary antenna tower at the site shall not exceed the special event time or the time reasonably needed to repair the antenna tower in need of repair.~~

~~E. Development Standards~~

- ~~1. Antenna Tower Setback from Highway Right of Way.~~

~~No antenna tower that exceeds sixty feet (60') in height shall be permitted within five hundred feet (500') of US Highway 95 and/or State Highway 8 rights of way unless the proposed site is in the U, MB, or I Zoning District, in which case the antenna tower shall be set back a minimum of one hundred feet (100') from said right of way.~~

- ~~2. Security.~~

~~Every telecommunications facility shall be protected from unauthorized access by appropriate security measures.~~

- ~~3. Lighting.~~

~~Every antenna and antenna tower shall not be lighted unless required by the Federal Aviation Administration or other state or federal agency having such authority, and such lighting shall not be more than the minimum required by such agency.~~

- ~~4. Noise Reduction.~~

~~In any SR, R 1, R 2, R 3, or R 4 Zoning District, and in all other Zoning Districts when the adjacent property is zoned SR, R 1, R 2, R 3, or R 4 or occupied by a dwelling, hospital, school, library, or nursing home or similar use, noise generating equipment shall be sound buffered by means of baffling, barriers, or other suitable means to reduce sound level measured at the property line to forty five decibels (45 dB).~~

- ~~5. Signage.~~

~~The placement of signage on antenna towers is prohibited, except for the placement of security signage, which shall not exceed six (6) square feet on each side of the antenna tower and shall not be located higher than six feet (6') above grade. Additionally, one security sign not to exceed one (1) square foot may be provided on each fifty feet (50') of wall or fence enclosing the facility.~~

- ~~6. Antenna towers shall be separated from the property line of any adjacent property zoned SR, R 1, R 2, R 3, or R 4 at least a distance equal to the height of the antenna tower, and shall be separated from all other adjacent property lines at least a distance equal to one half (1/2) the height of the antenna tower.~~

- ~~7. Aesthetic Considerations.~~

~~a. Antenna towers shall be painted a neutral color consistent with the natural or built environment of the subject site and the surrounding area unless otherwise required by the Federal Aviation Administration or any other state or federal agency having such authority.~~

~~b. Equipment shelters or cabinets shall have an exterior finish compatible with the natural or built environment of the subject site and the surrounding area and shall also comply with any design guidelines applicable to the particular zoning district in which the facility is located.~~

~~c. Antennas and cables shall be of a color identical to or closely compatible with that of the structure to which they are attached unless otherwise required by the Federal Aviation Administration or any applicable state or federal agency. Telecommunications facilities located above ground in or directly adjacent to any SR, R 1, R 2, R 3, and R 4 Zoning Districts shall be surrounded by a minimum six foot (6') high decorative wall constructed of brick, stone, or textured concrete block. Said wall shall be surrounded by a Type "A" Landscape Buffer Yard planted adjacent to said wall or fence or at~~

~~an alternate location providing equal or better buffering. Telecommunications facilities in all other Zoning Districts shall be surrounded by a minimum six-foot (6') high wall or solid or slatted fence. Said fence or wall shall be surrounded by a Type "A" Landscape Buffer Yard planted adjacent to said wall or fence or at an alternate location providing equal or better buffering.~~

~~d. Vehicle or outdoor storage on any antenna tower site is prohibited unless otherwise permitted by the Zoning District in which the tower is located.~~

~~e. At least one (1) on-site parking stall with a vehicle turnaround area shall be provided at each antenna tower site. The parking area and driveway to it shall consist of asphalt, concrete, or gravel.~~

~~f. Ancillary facilities located above ground for antennas in or directly adjacent to any SR, R-1, R-2, R-3, or R-4 Zoning District shall be set back a minimum of twenty-five feet (25') from any SR, R-1, R-2, R-3, or R-4 zoned property, unless the applicant can demonstrate that the specific proposal will present no greater adverse visual and audio impacts to surrounding properties. Above ground ancillary facilities in any other Zoning District shall be located a minimum of fifty feet (50') from any SR, R-1, R-2, R-3, or R-4 zoned property, unless the applicant can demonstrate that the specific proposal will present no greater adverse visual and audio impacts to surrounding properties.~~

~~F. Co Location~~

~~1. Existing Antenna Towers.~~

~~Prior to the issuance of any permit to relocate, alter or modify any antenna tower, the tower owner shall provide to the City a notarized written commitment to make said antenna tower available for use by others subject to technical and structural limitations and reasonable financial terms. The failure of an antenna tower owner to agree to shared use or to negotiate in good faith with potential users shall be unlawful and, among other remedies of the City, shall be just cause for the withholding of the issuance of future antenna tower permits to such an owner as well as revocation of antenna tower permits for any antenna tower on which co-location is refused or unreasonably hindered.~~

~~2. New Antenna Towers.~~

~~Any new or relocated antenna tower eighty feet (80') or greater in height shall be designed and constructed to accommodate at least two (2) additional users unless a larger number of users needs to be accommodated as indicated by the response to the Notice provisions herein. As an alternative, a smaller tower may be approved if the tower owner commits in writing to "swap out" to a larger tower when needed to allow co-location space for additional service providers. A notarized written commitment to shared use as specified in subsection F.1 above shall be submitted to the Zoning Administrator by the antenna tower applicant. The failure of the owner of an antenna tower built with a capacity for shared use to negotiate in good faith with potential users shall be unlawful and shall be a violation of this Ordinance and, among other remedies of the City, shall be just cause for the withholding of the issuance of future antenna tower permits to such an owner as well as revocation of antenna tower permits for any antenna tower on which co-location is refused or unreasonably hindered.~~

~~3. Antenna Tower Inventories.~~

~~Prior to the issuance of any permit to install, relocate, replace or alter any antenna tower, the tower owner shall furnish the Zoning Administrator an inventory of all of the owner's antennas and antenna towers in the City of Moscow and the Area of City Impact. The inventory shall include the reference name or number, or other description of location including a site map(s), structure type, height, type of antenna tower(s) or antenna support structure(s) and height of all existing antennas and an assessment of available ground space for the placement of additional equipment shelters for potential future users.~~

~~4. Notice of Antenna Tower Permit Applications.~~

~~The applicant for any antenna tower permit shall have a copy of the application and a summary containing the height, design, location, type and frequency of antennas delivered by certified mail to all known and potential antenna tower users as identified by a list maintained by the Community Development Department. Proof of such delivery of the summary shall be submitted with the permit application to the City. Such notification shall be so mailed no less than sixty (60) days prior to Zoning Administrator decision or Board of Adjustment public hearing and shall specifically solicit co-location~~

discussion between the applicant and recipients of the notice. The Zoning Administrator may establish a form required to be used for such notifications. Upon request, the Zoning Administrator shall place on a list the name and address of any user or prospective user of antenna towers to receive notification of applications. The failure of the party receiving such Notice to use this process or respond to any such Notice may be considered cause for denying requests by such party for antenna tower permits. Such response shall be provided in writing to the Zoning Administrator within forty five (45) days of mailing and shall contain a statement specifying desire to co-locate on the applicant's proposed tower and a statement regarding the responder's ability to accommodate the needs of the applicant on an existing tower or support structure owned or operated by the responder. Additionally, the Zoning Administrator shall cause notice of any required public hearing for a proposed antenna tower to be mailed to owners of property within six hundred feet (600') of the permit application site not less than sixty (60) days prior to the public hearing.

G. Permits Required

- A building permit shall be required to construct, install, relocate, replace, or alter any antenna tower. An administrative zoning permit shall be required to locate or replace any antenna on an antenna tower or antenna support structure. A Conditional Use Permit shall be required as specified in Section D herein.
- An application for any of the above mentioned permits shall include or be accompanied by all of the information necessary to determine and document compliance with the regulations established herein. Where no application or permit form exists, the application shall be in the form of a letter signed and dated by the applicant, and the permit issuance shall be in the form of a letter of approval signed and dated by the Zoning Administrator or a dated signature by the Zoning Administrator on the applicable site plan.
- Specific permit application submittal requirements shall be determined by the Zoning Administrator and may include, but are not limited to, the following:
 - 1. Permit application.
 - 2. Site plan.
 - 3. Elevation drawing(s) of the antenna tower or antenna support structure, antenna(s) and ancillary facilities.
 - 4. Description of proposed and required lighting including light locations. Documentation of required lighting, as specified in Section E.3 herein, may be deferred until prior to issuance of building permit if not available at time of application submittal.
 - 5. Any plans necessary to depict structural requirements.
 - 6. Description of the number and types of antennas being proposed, as well as the expected or known capacity of the antenna tower in terms of the number of antennas the antenna tower can accommodate.
 - 7. Antenna tower or antenna location study specifying the search process by which the proposed site was chosen.
 - 8. Antenna tower inventory as specified in Section F.3 herein.
 - 9. Notarized written commitment to allow co-location/shared use as specified in Section F herein.
 - 10. Documentation demonstrating compliance with non-ionizing electromagnetic radiation (NIE) or radio frequency (RF) emissions standards as established by the Federal Communications Commission (FCC). Such documentation may be deferred until prior to issuance of building permit if not available at time of application submittal.
 - 11. Current FCC license to operate.
 - 12. Documentation of a review by the Federal Aviation Administration (FAA) and/or the Aviation Division of the Idaho Transportation Department (ITD). Such documentation may be deferred until prior to issuance of building permit if not available at time of application submittal.
 - 13. Name and address of the property owner, telecommunications service provider, and owner of the telecommunications facility on the permit application, and a written statement of approval of the application by the property owner.
 - 14. Description of proposed security measures as required in Section E.2 herein.

~~H. Findings for Conditional Use Permit.~~

~~— Before a Conditional Use Permit for an antenna tower may be issued, the applicant must demonstrate, and the Zoning Board of Adjustment must find, compliance with all of the following:~~

- ~~— 1. No existing antenna towers or antenna support structures within the necessary geographic area for the applicant's antenna tower meet the applicant's requirements considering (a) height, (b) structural integrity, or (c) that there are other prohibitive conditions that render existing antenna towers or antenna support structures within the applicant's required geographic area unsuitable.~~
- ~~— 2. That the design of the antenna tower, including the antennas and ancillary facilities, minimizes visual impact and otherwise complies with provisions and intent of this Section.~~
- ~~— 3. That the proposed antenna tower location minimizes the number and/or size of antenna towers or antenna support structures that will be required in the area.~~
- ~~— 4. That the applicant has not previously failed to take advantage of reasonably available shared use opportunities or procedures provided by this Ordinance or otherwise.~~

~~— These findings shall be required in addition to those required for the Reasoned Statement of Relevant Criteria and Standards provided in Section 4-8-4 of the Zoning Code.~~

~~I. Abandonment and Removal.~~

~~— All telecommunications facilities shall be removed by the owner of the facility, by the operator of the facility, and/or by the property owner within six (6) months of the time that the facility has substantially ceased being used to provide telecommunications services to the public. Removal shall not be required when the owner or operator of the facility has, within the aforementioned six (6) months, filed with the City a written request to reuse the antenna tower and the City has approved such request. Such written request shall detail the circumstances that justify why the antenna tower should not be removed, why it will be unused for six (6) months or more, and shall commit to a date certain, not to exceed twelve (12) months from the date of last use, by which time the antenna tower will again provide telecommunications services to the public. Before issuance of an antenna tower permit, the applicant for any antenna tower permit shall provide to the City financial security, such as but not limited to an open ended bond, to ensure removal of the antenna tower and ancillary facilities after the facility is no longer being used to provide telecommunications services to the public.~~

~~J. Affirmative Duty to Keep City Informed.~~

~~— All telecommunications service providers having telecommunications facilities in the jurisdiction of the City shall be required to report in writing to the Zoning Administrator any change in the status of their operations. Change in status shall include, but is not limited to, the following:~~

- ~~— 1. Change in or loss of license from the FCC to operate.~~
- ~~— 2. Receipt of notice of failure to comply with the regulations of any other authority having jurisdiction over the business or facility.~~
- ~~— 3. Change in ownership of the company that owns the telecommunications facilities or that provides telecommunications services.~~
- ~~— 4. Loss or termination of lease with the property owner or the owner of the telecommunications facilities.~~
- ~~— 5. Abandonment of a facility or non-use of a facility for a period of six (6) months or longer.~~

~~— All telecommunications service providers having facilities in the jurisdiction of the City shall file with the Zoning Administrator an annual written statement verifying continued use of each of their facilities in the City's jurisdiction as well as continued compliance with state and federal agency regulations.~~

~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12-5. Townhouses

A. Building Development Standards.

- ~~— 1. Building Orientation and Front Entry Feature. The front and main entrance of all townhouse units shall be oriented toward and shall face the adjacent public street.~~

- ~~2. Front Entry Feature. Townhouse units shall include a porch or stoop entry feature that clearly establishes the location of the principal entry of the townhouse unit and the orientation of the unit to the adjacent public street. This shall be accomplished through the provision of one of the following elements:

 - ~~a. covered front porch feature of no less than four feet (4') in depth and six feet (6') in width;~~
 - ~~b. covered front stoop of no less than four feet (4') in depth and four feet (4') in width; or~~
 - ~~c. any other significant entry feature deemed equivalent by the Zoning Administrator.~~~~
- ~~3. Façade and Roof Line Articulation. Townhouses should be designed as a unified building mass with common architectural styling and details. The building mass shall be varied by material and color variations, shifts in roof profiles and variation at corner units. Individual units shall be expressed through façade articulation or vertical divisions between individual units and through roof structure variation that expresses the individuality of each unit.~~
- ~~4. Fenestration. Townhouse units shall include door and/or window openings upon all front and exterior side walls to provide adequate natural light, provide architectural detailing, and to enhance security upon adjacent sidewalks and streets. Windows and doors shall occupy no less than ten percent (10%) of front wall and exterior side wall areas.~~
- ~~5. Building Height. Maximum building height shall be as specified within the applicable Zoning District.~~
- ~~6. Unit Grouping and Spacing. Townhouse buildings shall contain no more than eight (8) contiguous units. Spacing between townhouse buildings shall be no less than sixteen feet (16'). Spacing between townhouse buildings shall include a four foot (4') wide pedestrian easement and sidewalk joining the alley, or rear of the townhouse development, to the public sidewalk adjacent to the front public street.~~
- ~~B. Parking and Access.~~
 - ~~1. Street Access. Rear vehicular access to townhouse developments via an existing public alley or a private drive within the townhouse development is preferred; however, front vehicular access can be allowed in accordance with the standards herein.~~
 - ~~2. Curb Cut Minimum Spacing. Curb cut spacing shall be no less than twenty four feet (24') apart, as measured from the two closest points of the curb cuts. Front loaded townhouse units curb cuts shall be no more than twenty feet (20') in width and such curb cuts shall be used to serve the two (2) adjacent units. Curb cuts for private drives that provide access to rear loaded townhouse units shall be no more than twenty four feet (24') in width.~~
 - ~~3. Garage Design. The garage door on front loaded townhouse units shall occupy no more than sixty percent (60%) of the townhouse unit width. Front loaded garage doors shall be recessed from the surrounding structure and shall include design features and windows that complement the townhouse design and shall be painted to match the townhouse unit served by such garage.~~
 - ~~4. Guest Parking. Townhouse developments of more than twenty four (24) units shall provide off-street guest parking at the rate of one (1) stall per each four (4) townhouse units. Such guest parking shall be located within the required spacing between townhouse buildings or at the rear of the townhouse buildings.~~
- ~~C. Open Space Requirements. Open space shall be provided as follows:~~
 - ~~1. Private Open Space Requirement. Each townhouse unit shall provide a minimum of one hundred eighty (180) square feet of functional open space which may be provided via a private yard, balcony, deck, roof garden or patio area. The smallest dimension of such open space shall not be less than eight feet (8') and fencing or other privacy screening shall be provided between adjacent private open space areas. The required front entry feature and required front yard area shall not be used to satisfy the private open space requirement.~~
 - ~~2. Common Open Space Requirement. Townhouse developments of more than twenty four (24) units shall provide functional common open space of seventy five (75) square feet per unit. Such common open space shall be of a functional size, the smallest dimension of which shall not be less than thirty feet (30') and shall include landscaped and turf areas and shall include at least two (2) different furnishings such as benches, picnic tables, children's play equipment or other similar items.~~

~~D. Landscaping. All townhouse projects shall include aesthetically pleasing landscaping material within the required front and street side yard areas of sufficient quantity to buffer and soften the building massing. Such landscaping shall include a combination of trees, shrubs and other landscaping materials. Plans for such landscaping shall be required as part of the building permit application and shall be subject to approval of the Zoning Administrator.~~

~~(Ord. 2010-24, 11/15/2010).~~

~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12-6. — Market Garden and Community Garden Specific Use Standards

~~A. Applicability and Purpose. These standards shall apply to Market Garden and Community Garden uses where such uses are located within SR, R 1, R 2, R 3, and R 4 Zoning Districts, and shall serve as guidelines where such uses are considered as a Conditionally Permitted Use. These standards are intended to reduce the potential for adverse impacts to adjacent residential uses and to mitigate potential nuisances.~~

~~B. Specific Standards.~~

~~1. Permitted Accessory Structures. Hoop houses, green houses, shed and other minor accessory structures without permanent foundations and of less than one thousand (1,000) square feet in size shall be permitted in association with the operation of a permitted Market or Community Garden use. If the associated Market or Community Garden use ceases, such structures shall be removed from the property.~~

~~2. Hours of Operation.~~

~~a. Operation of Market and Community Gardens shall be limited to sunrise or 7:00 a.m. local time, whichever is earlier, and must end at sunset or 9:00 p.m. local time, whichever is later. Operation shall be defined as people engaged in the operation of the use present upon the site.~~

~~b. Where permitted, retail sales shall be limited to the hours of 8:00 a.m. to 7:00 p.m. local time.~~

~~c. Use of motorized equipment shall be limited to 7:00 a.m. to 9:00 p.m. local time.~~

~~d. The pickup of produce by those who have purchased shares, such as a Community Supported Agriculture (CSA), shall be permitted during daylight hours and shall not be considered retail sales.~~

~~3. Lighting. Exterior and interior lighting use associated with the operation of a Market or Community Garden shall be limited and shall not result in light trespass or glare upon adjacent residential uses.~~

~~4. Use of Machinery. The use of motorized equipment and machinery shall be limited to typical residential scale equipment, except that larger equipment may be used on an infrequent basis during spring and fall preparation activities.~~

~~5. General Nuisance Prohibition. Operation of Market and Community Gardens shall be conducted in a manner so as to limit dust, noise, drainage, overspray of chemicals, or smells that would constitute a public nuisance.~~

~~6. Signage. Signage advertising and/or identifying a permitted Market or Community Garden use shall be allowed as provided within the City Sign Code.~~

~~7. Keeping of Animals. The keeping of animal and fowl in association with a Market Garden shall be permitted per the animal regulations of City Code.~~

~~8. Off Street Parking. In order to preserve the residential character of neighborhoods, no Off Street Parking shall be required for Market and Community Gardens. Any Off Street Parking provided for Market and Community Gardens shall be limited in nature and shall not be fully improved or paved. Grassed or small graveled seasonal parking areas shall be permitted.~~

~~9. Exceedance of Standards. These standards may be exceeded with approval of a Conditional Use Permit.~~

~~(Ord. 2013-15, 08/19/2013)~~

~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12-7. Accessory Dwelling Unit Standards:

- ~~A. Applicability and Purpose. These standards shall apply to Accessory Dwelling Units which are permitted by this Code. These standards are intended to help promote the benefits of Accessory Dwelling Units, while also preserving neighborhood character and creating predictability and certainty for established neighborhoods.~~
- ~~B. Specific Standards.~~
- ~~1. General. Accessory Dwelling Units must meet all applicable regulations for the zoning district in which they are located, except as otherwise expressly stated within this Section. Lots that currently do not meet the minimum lot size for a single family dwelling shall be ineligible for an Accessory Dwelling Unit.~~
 - ~~2. Size. The floor area of the Accessory Dwelling Unit may not exceed six hundred square feet (600 sq. ft.) or forty percent (40%) of the gross floor area of the principal dwelling, whichever is less.~~
 - ~~3. Maximum Occupancy. The number of persons allowed to reside within an Accessory Dwelling Unit shall be limited to two (2).~~
 - ~~4. Owner Occupancy.~~
 - ~~a. Prior to the issuance of a building permit for an Accessory Dwelling Unit, the property owner must record a deed restriction upon the property which states that the property owner will reside on the property, within either the principal dwelling or Accessory Dwelling Unit. The deed restriction must be approved by the City Attorney and shall be binding upon the heirs, assigns, and subsequent purchasers of the property.~~
 - ~~b. Owner occupancy means a property owner, as reflected in real property records, who makes his or her legal residence at the property, as evidenced by voter registration or similar means and actually resides at the property for more than six (6) months out of any given year. Owner occupancy may also include a named natural person with an ownership or benefit in a private trust, but shall not extend to corporate trusts.~~
 - ~~c. The Community Development Director may waive this requirement for temporary absences of greater than six (6) months for military service, employment sabbatical, or family medical leave qualified absences. Temporary leave waivers for other reasons must be reviewed and approved by the City Council.~~
 - ~~d. In the event the owner is unable to reside on the property as required herein, only one (1) of the dwelling units on the property may be occupied.~~
 - ~~5. Off street parking. One (1) off street parking space shall be required for the Accessory Dwelling Unit, in addition to that required for the principal dwelling.~~
- ~~(Ord. 2015-06, 04/06/2015)~~
- ~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

Sec. 12-8. Temporary Uses.

- ~~A. Applicability and Purpose. It is the intent of this Section to allow Temporary Uses upon developed or undeveloped commercial property within the City, subject to the following standards. These standards are intended to reduce the potential traffic, parking, safety, and nuisance issues associated with the short term nature of Temporary Uses.~~
- ~~B. Specific Standards.~~
- ~~1. Site Access. Vehicular ingress and egress from the subject property shall be from an established vehicular approach or a temporary approach as approved by the City Engineer. Approaches shall be clearly identified and delineated and shall not present a traffic hazard to the adjacent roadway as determined by the City Engineer.~~
 - ~~2. Site Circulation. Vehicular circulation shall be delineated and maintained on the subject property in order to reduce the risk of vehicular conflicts and ensure orderly circulation.~~
 - ~~3. Setbacks. All temporary structures shall meet the minimum yard setback requirements of the underlying zoning district.~~

~~4. Vision Triangle. All temporary structures shall be located outside of street intersection sight triangles. All displays, goods, or objects placed within street intersection sight triangles shall be in accordance with the City Standard Construction Specifications and drawings as adopted by the Council.~~

~~5. Duration. Each Temporary Use may not exceed forty five (45) days per calendar year.~~

~~6. Nuisances. A Temporary Use shall not result in dust, noise, tracking of dirt in the public right-of way, or other nuisances generated upon the subject property.~~

~~C. Permit Required. A Temporary Use Permit shall be required for any Temporary Use conducted on an undeveloped property or a property which does not have an existing developed parking area.~~

~~(Ord. 2015-07, 05/04/2015)~~

~~(Ord. 2018-xxxxxxx, xx/xx/xxxx)~~

SECTION 8: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions. The remaining Sections of Title 4 shall be in full force and effect.

SECTION 9: EFFECT ON OTHER ORDINANCES. Where the definitions contained in this Ordinance are in conflict with relevant portions of the City of Moscow, Idaho, Municipal Code, the definitions contained within those portions of the Moscow Municipal Code will be unaffected until such time, if any, as they are amended to be consistent with this Ordinance.

SECTION 10: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2018.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Memo

To: Mayor and City Council
From: Mike Ray, AICP, Planning Manager
Date: April 5, 2018
Re: Amendment of Title 4, Chapters 1, 2, 3, 4, 6, 11, and 12 of Moscow City Code
 Regarding the Conversion of Portions of the Zoning Code from Narrative to Table
 Format – Use Table Ordinance

As part of the ongoing work of the Community Development Department and Planning and Zoning Commission to update the Zoning Code, the Commission has been working on a code amendment to convert portions of the Zoning Code from narrative to table format. In order to accommodate the conversion of these portions of the code there is restructuring and relocation of certain sections of the code for ease of use and also the creation of new sections for instruction or explanation. Also included within this amendment are: the conversion of commercial use definitions to the North American Industry Classification System (NAICS); minor amendments to the sign code; the insertion of standards for drive-through facilities; and the insertion of illustrations to more clearly convey requirements. Below is the table of contents for the Zoning Code which lists all of the current and proposed sections. Sections which have been relocated, inserted, or eliminated have red text in parenthesis after the section which explains what has occurred. The changes within each chapter are described in more detail below the table of contents.

1. General Provisions
 - 1-1. Title
 - 1-2. Authority
 - 1-3. Purpose
 - 1-4. Adoption of Comprehensive Plan
 - 1-5. Scope of Zoning Code
 - 1-6. Definitions (moved from Section 11-9 and most commercial uses converted to NAICS definitions)
 - 1-7. Nonconformities
2. Zoning Districts (replaced Residential Zoning Districts)
 - 2-1. Establishment of Zoning Districts (moved from Section 1-5)
 - 2-2. Adoption of Moscow Zoning Map (moved from Section 1-6)
 - 2-3. Rules for Determination of Zoning Districts (moved from Section 11-6)
 - 2-4. District Purposes (only includes purpose statements)

- A. Agriculture/Forestry (AF) District
- B. Farm, Ranch, and Outdoor Recreation (FR) District
- C. Suburban Residential (SR) District
- D. Low Density, Single Family Residential (R-1) District
- E. Moderate Density, Single Family Residential (R-2) District
- F. Medium Density Residential (R-3) District
- G. Multiple Family Residential (R-4) District
- H. Residential Office (RO) District (moved from Section 3-2)
- I. Neighborhood Business (NB) District (moved from Section 3-3)
- J. Research, Technology and Office (RTO) District (moved from Section 3-4)
- K. Central Business (CB) District (moved from Section 3-5)
- L. General Business (GB) District (moved from Section 3-6)
- M. Motor Business (MB) District (moved from Section 3-7)
- N. Industrial (I) District (moved from Section 3-8)
- O. Urban Mixed Commercial (UMC) District (moved from Section 3-9)
- P. University (U) District (moved from Section 4-1)
- 2-5. Overlay and Specific Plan Districts (new section containing overlay and specific plan districts)
 - A. General Provisions (new section to explain the relationship between overlay zones and underlying zoning districts)
 - B. Legacy Crossing Overlay (LCO) District (moved from Section 4-1)
- 3. Permitted Land Uses (replaced Commercial Zoning Districts)
 - 3-1. Introduction of Land Use Table (new section to introduce the use table)
 - 3-2. Interpretation of Land Use Table (new section to explain use table)
 - 3-3. Authorized Uses (moved from Section 11-5)
 - 3-4. Land Use Table (new table with all listed uses)
 - 3-5. Specific Use Standards (moved from Chapter 12)
 - A. Accessory Dwelling Units (moved from Section 12-7)
 - B. Accessory Home Occupations (moved from Section 12-1)
 - C. Child Care Facilities (moved from Section 12-2)
 - D. Drive-Through Facilities (new standards have been developed)
 - E. Educational Services (Schools) (was previously removed from Section 6-5 last year with the Off-Street Parking Standards Ordinance and is being re-inserted here)
 - F. Gardens; Market, Community and Accessory (moved from Section 12-6)
 - G. Large Retail Establishments (moved from Section 12-3)
 - H. Telecommunications Facilities (moved from Section 12-4)
 - I. Temporary Uses (moved from Section 12-8)
 - J. Townhouses (moved from Section 12-5)
 - 3-6. Limitations on Uses Table (each Zoning District previously had limitations on uses listed within each section, which have now been consolidated into one table for all zones)
 - 3-7. Performance Standards (moved from Sec 6-7)
- 4. Bulk and Placement Regulations (replaced Special Zoning Districts)

- 4-1. Introduction (new section which explains bulk and placement regulations)
- 4-2. Bulk and Placement Regulations Table (each Zoning District previously had lot area, lot width, setbacks, open space, and building height requirements listed within each section, which have now been consolidated into one table for all zones)
- 4-3. Exceptions to Height Regulations (moved from Sec 6-2)
- 4-4. Setbacks (new section that has all code requirements pertaining to setbacks located here)
 - A. Definition (new section that defines what setbacks are)
 - B. Setbacks Measurement (new section that was primarily relocated from the definitions section)
 - C. Permitted Projections into Required Setbacks (moved from Sec 6-11)
 - D. Exceptions to Required Setbacks (new section that was primarily relocated from the definitions section)
 - E. Alternate Front Setback Requirement (moved from Sec 6-10)
 - F. Setbacks for Flag Lots (new section that was added to explain how to measure setbacks for flagpole lots, which also includes two illustrations)
- 4-5. Access to Lots and Buildings (moved from Sec 6-3)
- 5. Flood Hazard Areas
 - 5-1. Statutory Authorization, Findings of Fact, Purpose and Objectives
 - 5-2. Definitions
 - 5-3. General Provisions
 - 5-4. Administration
 - 5-5. Provisions for Flood Hazard Reduction
 - 5-6. Variance and Appeal Procedures
- 6. Supplementary Regulations
 - 6-1. Accessory Building Setbacks
 - ~~6-2. Exceptions to Height Regulations~~ (moved to Section 4-3)
 - ~~6-3. Access to Lots and Buildings~~ (moved to Section 4-5)
 - ~~6-4. Curb Cuts~~ (eliminated because this code is already within Engineering's Standard Construction Drawings)
 - 6-5. Off-Street Parking Requirements (new off-street parking table to reflect all land uses within the land use table)
 - 6-6. Loading Requirements
 - ~~6-7. Performance Standards~~ (moved to Section 3-5)
 - 6-8. <RESERVED>
 - 6-9. Buffer Yard Requirements
 - ~~6-10. Alternate Front Yard Requirement~~ (moved to Section 4-4)
 - ~~6-11. Permitted Projections into Required Yards~~ (moved to Section 4-4)
 - 6-12. Required Garbage Dumpster Areas
 - 6-13. Moscow Sign Code (sign code amendment to eliminate maximum sign area restrictions in certain zoning districts to accommodate larger properties)
 - 6-14. Fences
 - 6-15. Outdoor Lighting
- 7. Planned Unit Development (PUD) Option

- 7-1. PUD Purpose
- 7-2. PUD Review - General Administration
- 7-3. PUD Pre-application Meeting
- 7-4. Preliminary PUD Review
- 7-5. Final PUD Review
- 7-6. Residential PUD Density
- 7-7. Parkland Dedication
- 7-8. Reasoned Statement in Writing
- 7-9. PUD Required Findings
- 7-10. Conditions of Approval and Failure to Comply
- 7-11. Continuing Review, Vesting of Approval, and Time Extension
- 7-12. No Precedent or Transfer
- 7-13. Amendment Procedures
- 7-14. Applicability of Other Regulations

- 8. Appeals, Variances, Conditional and Special Uses
 - 8-1. Duties of the Board of Adjustment
 - 8-2. Appeals
 - 8-3. Variances
 - 8-4. Conditional Uses
 - 8-5. Special Uses
 - 8-6. Appeals to City Council
 - 8-7. Ability of Use Permits to Assume Variance Functions

- 9. Amendments
 - 9-1. Purpose
 - 9-2. Text Amendments
 - 9-3. Amendments to Zoning District Boundaries

- 10. Public Hearing Procedures
 - 10-1. Purpose
 - 10-2. Organization
 - 10-3. Types of Hearings
 - 10-4. Procedures for Type 1 Quasi-Judicial Hearings
 - 10-5. Procedures for Type 2 Quasi-Judicial Hearings
 - 10-6. Procedures for Legislative Hearings
 - 10-7. The Neighborhood Meeting
 - 10-8. Procedures for Appeals of Interpretation or Administration

- 11. Administration and Enforcement
 - 11-1. Zoning Administrator Responsibilities
 - 11-2. Zoning Certificates
 - 11-3. Interpretation
 - 11-4. Provisions of Title Declared to be Minimum Requirements
 - 11-5. Authorized Uses (moved to Section 3-2)
 - 11-6. Rules for Determination of Zoning Districts (moved to Section 2-3)

- 11-5. Complaints Regarding Violations
- 11-6. Penalties for Violations
- 11-7. Definitions (moved to Section 1-6)

12. Specific Use Standards (moved to Section 3-4)

- 12-1. Accessory Home Occupations (moved to Section 3-4)
- 12-2. Day Care Facility Zoning Standards (moved to Section 3-4)
- 12-3. Large Retail Establishments (moved to Section 3-4)
- 12-4. Telecommunications Facilities (moved to Section 3-4)
- 12-5. Townhouses (moved to Section 3-4)
- 12-6. Market Garden, Community Garden, Accessory Garden, Including Retail Sales (moved to Section 3-4)
- 12-7. Accessory Dwelling Unit Standards (moved to Section 3-4)
- 12-8. Temporary Uses (moved to Section 3-4)

Chapter 1 – General Provisions:

The most significant change within Chapter 1 of the Code is the relocation of the definitions section from Chapter 11. Most Zoning Codes typically have the definitions at the very beginning so that the user is able to easily locate and reference definitions of uses and certain words that are used within the code. The majority of the commercial uses have been named and defined using the 2012 North American Industry Classification System (NAICS) which is the standard used by the Federal government in classifying business establishments. The uses that are defined by NAICS will have an associated NAICS code in parenthesis following the named use (i.e., Bowling Centers (NAICS 713950)). In many cases, this Code has used an abbreviated definition, which is further defined using the 2012 NAICS Manual that is published on the United States Census Bureau website. Many NAICS subsectors include multiple industries that are included within the subsector. In some circumstances, certain industries have specifically been excluded from subsectors because of incompatibility with certain zoning districts. The conversion to the NAICS system provides standardized definitions of uses with a level of detail and examples of businesses that the current code does not provide.

Chapter 2 – Zoning Districts:

The Zoning Districts Chapter replaces what was originally only the residential zoning districts chapter. Three sections were relocated from other chapters to the beginning of Chapter 2, which are the Establishment of Zoning Districts, Adoption of Moscow Zoning Map, and Rules for Determination of Zoning Districts. These sections have only been relocated to a more appropriate portion of the Zoning Code and have not been changed.

The largest change within Chapter 2 is the inclusion of commercial and special zoning districts, which have been added to the residential zoning districts. This shifts the location of all zoning districts into one location. Since the uses, limitations on uses,

and bulk and dimensional standards have been relocated into individual tables, the only remaining item within the zoning districts is the name of the zone and the district purpose. The purpose statements have remained largely unchanged and continue to give a description about the intent of the zone and how it is to be applied within the City.

After the District Purposes, a new section has been added to contain the Overlay and Specific Plan Districts. The only overlay zone that the City current has is the Legacy Crossing Overlay District, which has been relocated from Chapter 4 to this section. A new section has been added at the beginning to explain the relationship between overlay zones and underlying zoning districts to help with interpretation and clarification.

Chapter 3 – Permitted Land Uses:

The Permitted Land Uses chapter was formerly the Commercial Zoning Districts chapter which contained the descriptions of the commercial zones which have been moved to Chapter 2. This is the chapter which contains the new Land Use Table, which contains all uses and which zoning districts they are permitted within. There are new sections that are being added before the land use table to provide an introduction and interpretation of the table. The interpretations section explains the different categories of uses such as Permitted Uses, Permitted Accessory Uses, Conditional Uses, Uses Subject to Specific Requirements, and Prohibited Uses. The next section, Authorized Uses, has been relocated from Chapter 11 and explains the exclusionary nature of the Zoning Code. Language has also been added within this section to address circumstances when a use is not specifically listed within the Use Table, to allow the Zoning Administrator to make a determination of the most comparable use category.

Section 3-4 contains the Use Table, which has been developed over the last two years by converting all the uses the Zoning Code currently contains to NAICS uses and structuring those into use categories for ease of use. The format of the table has modified several times based upon Planning and Zoning Commission input and the review of several other jurisdiction's use tables. The outcome is a table that is easy to use and understand and is aesthetically appealing. All of the uses and use categories are listed vertically and all of the zoning districts are listed horizontally at the top. NAICS numbers are included in a column for quick reference and are also included within the definitions section within Chapter 1.

Section 3-5 is comprised of the Specific Use Standards which have been relocated from Chapter 12. All of the use standards have remained the same with the exception of the inclusion of Drive-Through Facility Standards and Schools Standards. Drive-Through Facility Standards were developed by the Planning and Zoning Commission by looking at similar standards in other jurisdictions as well as operational characteristics of those establishments within the City. School Standards were previously contained within the Off-Street Parking Standards section of the Zoning Code, but were eliminated when the Ordinance revising the Off-Street Parking Standards section was approved in 2017. That section was intended to be re-inserted within this section, which is occurring now.

Section 3-6 contains a new Limitations on Use Table, which was created from the limitations on use section within zoning districts. Each zoning district previously had listed all of the limitations on uses specific to uses within that particular zone. These have now been consolidated into one table for all zones. Limitations on uses are use restrictions such as lot coverage requirements, specific buffer yard requirements, prohibition of parking in front or street side setbacks for certain uses, requirements that uses are conducted entirely within closed buildings, etc. The limitations on uses have not changed, they've just been converted into table format. The last section within Chapter 3 is Performance Standards which has been relocated from Chapter 6, and remain unchanged.

Chapter 4 – Bulk and Placement Regulations:

The Bulk and Placement Regulations chapter replaced the Special Zoning Districts chapter after the special zones were relocated to Chapter 2. The beginning of the chapter contains a new section which provides an introduction to the bulk and placement regulations and how all development must comply with the standards. Section 4-2 contains the new Bulk and Placement Regulations Table. Previously contained within each zoning district were standards for minimum lot size, minimum lot width, setbacks, open space, and building height. These requirements have now been consolidated into one table which contains all of the requirements for all of the zones. Now instead of having to find the specific zone within the Code and then scroll down to the pertinent section, you are able to look at one table and understand all of the bulk and placement requirements for all zones. This change will make it easier for all users of the Zoning Code, whether it be a member of the public, contractor, architect, engineer, property owner, elected official, or City Staff to name a few.

Section 4-3 covers the Exception to Height Regulations, which has been relocated from Chapter 6. The only substantive change to this section is listing solar panels within the list of examples. Solar panels have historically been included within Staff's interpretation of exempt items.

Section 4-4 is a new section that has all of the code requirements pertaining to setbacks located here. First is a subsection which has the definition of what setbacks are, followed by how setbacks are measured. The setback measurement was previously semi-hidden in the definitions section under the definition of a front yard setback and was hard to locate unless you knew where to find it. This information is now easier to find having been relocated to this location. The next subsection contains Permitted Projections into Required Setbacks, which has been relocated from Chapter 6 and hasn't been changed. A new section was created for the Exceptions to Required Setbacks which exempts structures that are less than 30" in height from setback requirements. This is another portion of the code that was semi-hidden in the definitions section and was hard to locate. Also part of this subsection is the clarification that railings can exceed the 30" requirement, which has always been Staff's historical interpretation. The last subsection within the Setbacks section is an explanation about how flag lot setbacks are measured, which has also been a Staff

policy that hasn't been codified. There are two figures which have been added at the very end to show how setbacks are typically applied.

The last section of this chapter is 4-5: Access to Lots and Buildings. This section has been relocated from Chapter 6 and has remained the same.

Chapter 5 – Flood Hazard Areas:

No changes have been proposed within Chapter 5.

Chapter 6 – Supplementary Regulations:

Quite a few sections of Chapter 6 have been relocated to other chapters of the Zoning Code with the proposed changes. Section 6-2: Exceptions to Height Regulations and Section 6-3: Access to Lots and Buildings have been relocated to Chapter 4. Section 6-4: Curb Cuts has been eliminated since the Engineering Department is responsible for regulation of curb approaches and the same requirements are currently contained with their Standard Construction Drawings.

Section 6-5 is the section of the Code which address Off-Street Parking Requirements. This section was recently amended last year with the approval of the Off-Street Parking Requirements ordinance by City Council. The only change that needs to occur within this section now is the insertion of a new Off-Street Parking Table which just updates the format of the table and inserts all of the same uses as the new Use Table, so they now correspond to each other. Section 6-7: Performance Standards, Section 6-10: Alternative Front Yard Requirement, and Section 6-11: Permitted Projections into Required Yards have all been relocated to either Chapter 3 or 4.

Section 6-13 contains the Moscow Sign Code and the Planning and Zoning has worked on an amendment to this section to accommodate larger properties. In certain zones properties are limited to a certain amount of signage regardless of how large the property is. Someone could have a 5,000 sf property and the adjacent property could be 3 acres and both would be limited to the same amount of signage. So, Staff has proposed to eliminate the maximums and instead let the restrictions based upon the type of sign dictate the signage on the property. This will allow the signage to be scaled to the size of the property and buildings contained on the property.

Chapter 7 – Planned Unit Development (PUD) Option, Chapter 8 – Appeals, Variances, Conditional, and Special Uses, Chapter 9 – Amendments, and Chapter 10 – Public Hearing Procedures:

No changes have been proposed within these Chapters.

Chapter 11 – Administration and Enforcement and Chapter 12 – Specific Use Standards

The only changes within Chapter 11 are the relocation of three sections to other portions of the Code. Chapter 12 has been eliminated since all of the section within that chapter have been relocated to Chapter 3.

The Commission conducted a public hearing on the proposed ordinance on April 11, 2018 and recommended approval to City Council with a slight modification to a subsection at the beginning of the definitions section in Chapter 1. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming May 7, 2018 meeting.

NOTICE OF PUBLIC HEARING

Legislative Hearing Providing for the Amendment of Title 4, Chapters 1, 2, 3, 4, 6, 11, and 12 of Moscow City Code Regarding the Conversion of Portions of the Zoning Code from Narrative to Table Format.

A public hearing at which you may be present and speak will be conducted before City of Moscow City Council at which time the following proposals will be considered:

1. Legislative Hearing Providing for the Amendment of Title 4, Chapters 1, 2, 3, 4, 6, 11, and 12 of Moscow City Code to Provide for the Conversion of Portions of the Zoning Code from Narrative to Table Format; Provide for the Restructuring of Certain Chapters within the Zoning Code; Provide for the Conversion of Commercial Use Definitions to the North American Industry Classification System; Provide for the Amendment of the Sign Regulations to Accommodate Larger Properties; Provide for the Insertion of Drive-Through Facilities within the Specific Use Standards; and Provide for the Insertion of Illustrations to Better Convey Requirements

The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed Zoning Code Amendment on April 11, 2018, and recommended approval with a slight modification to the Ordinance.

HEARING DATE: Monday, May 21, 2018

HEARING LOCATION: Council Chambers on the Second Floor of Moscow City Hall
206 East Third Street, Moscow, Idaho

MEETING TIME: 7:00 p.m.

Note: Meeting start time is not necessarily indicative of hearing start time for the proposal advertised in this notice. Multiple hearings and/or agenda items may make it difficult to determine hearing start time, which could occur late in the meeting.

The file containing information on this matter is available for public review at the Community Development Department located in the Paul Mann Building at 221 East Second Street, Moscow, Idaho. Call 883-7035 to get a meeting agenda and further information about the matter.

Verbal testimony at the hearing is generally limited to three (3) minutes time. Minor amounts of written materials (less than two (2) pages) may be submitted to the hearing body at any time prior to the close of comments, as determined by the hearing body. More in-depth written materials require at least five (5) calendar days for review prior to the hearing. You may obtain further information about the public hearing process and procedures on the City's Website at: <http://id-moscow.civicplus.com/593/Public-Hearing-Notices>.

Laurie M. Hopkins, City Clerk


Anne Peterson, Deputy City Clerk

Publish: Saturday, May 5, 2018

PLANNING & ZONING COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
April 11, 2018

Mike Ray
Staff Liaison

p&z@ci.moscow.id.us

208.883.7008

<http://id-moscow.civicplus.com/agendacenter>

The meeting was called to order at 7:00 PM.

MEMBERS PRESENT: Wendy McClure, Chair; Joel Hamilton, Mike Nelsen Kurt Obermayr, Robb Parish, Nels Reese, Victoria Seever, Dennis Wilson

MEMBERS ABSENT: Scott Gropp

ALSO IN ATTENDANCE: Mike Ray, Staff Liaison; Anne Peterson, Deputy City Clerk

1. Approval of minutes from March 28, 2018

RESULT:	ACCEPTED WITH CORRECTIONS [UNANIMOUS]
MOVER:	Wilson
SECONDER:	Parish

Motion carried by acclamation.

2. Correspondence

None.

3. Transportation Commission Meeting Report

Tomorrow's meeting will include a presentation regarding possible changes to the Smart Transit routes and a staff report on summer construction projects.

4. Public Comment

None.

5. Approval of Reasoned Statements of Relevant Criteria and Standards for Indian Hills 9th Addition: LUP2018-0003 and LUP2018-0004

1. A proposal for a Preliminary Subdivision Plat of a 21.73 acre area of land to create thirty-two (32) parcels ranging from 7,006 square feet in size to 3.76 acres in size.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Wilson
SECONDER:	Hamilton

2. Rezoning of a 9.32 acre area from the Farm, Ranch, and Outdoor Recreation (FR) Zoning District to a combination of the Moderate Density Residential (R-2) Zoning District and the Medium Density Residential (R-3) Zoning District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Obermayr
SECONDER:	Hamilton

6. Public Hearing: Legislative Hearing Providing for the Amendment of Title 4, Chapters 1, 2, 3, 4, 6, 11, and 12 of Moscow City Code Regarding the Conversion of Portions of the Zoning Code from Narrative to Table Format.

Ray briefly reviewed the conversion of portions of the Zoning Code from narrative to table format, restructuring of certain chapters within the Zoning Code, conversion of commercial use definitions to the North American Industry Classification System, amendment of the sign regulations to accommodate larger properties, insertion of Drive-Through Facilities within the Specific Use Standards, and the insertion of illustrations to better convey requirements.

There was discussion about the formatting in Section 1-6. Staff was directed to revise the headings to clarify that the A-C terminology explanations were introductory to the numbered definitions. Given the absence of any public audience, Reese queried who ought to be most interested in these changes and whether the notice was sufficient. Ray said the improvements will benefit anyone who refers to the code, but he wasn't concerned about a lack of public input because the changes were mostly in format rather than substantive changes in regulations. Seever thanked staff for the great amount of work toward these improvements. Obermayr agreed, saying that although people didn't attend the hearing, they'll be pleased whenever they need to access the document.

McClure opened the hearing at 7:53pm and promptly closed it since no one was present to testify.

Hamilton moved to recommend to Council approval of the amendments as presented, with the minor revisions on Page 3 and 91.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hamilton
SECONDER:	Nelsen

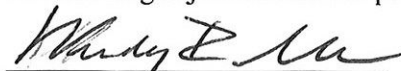
7. FY2019 Budget

McClure suggested using funds to bring in a speaker. Ray said they could also be used for Commissioners to attend conferences, and mentioned the annual Washington APA conference in May and various mini-conferences scheduled for this area. Ray will provide additional information as it becomes available. McClure suggested an architect doing small house development in the South, and thought it might be possible to bring him or his Portland colleague here, particularly if the Fair Housing Commission or other nonprofits wished to share the expense. Parish thought Shared Readings had been very helpful so bringing in experts to continue discussions to the next level could be very beneficial. Commissioners were in favor of continuing discussions regarding small houses and affordable living.

8. Shared Readings

Hamilton was fascinated by the idea of "half-built" homes that start small but are designed with the expectation of later additions. Obermayr thought local land prices would impact their feasibility. McClure said most small home developments require quantities of scale to work monetarily, and Ray agreed it would work best under a PUD situation or other multi-unit development. Obermayr thought small homes would be a great option but said it will take a lot more research and discussion on the Commission's part to establish appropriate regulations. Ray said Idaho statutes don't allow communities to require developers to dedicate a certain portion of their projects to affordability, so it would instead need to be incentivized in some way. The Moscow Affordable Housing Trust was created specifically to develop affordable housing but funding is an issue. McClure added that the concept of "affordability" also needed to be better defined.

The meeting adjourned at 8:31 p.m.



Wendy McClure, Chair

**BEFORE THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MOSCOW, COUNTY OF LATAH,
STATE OF IDAHO**

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS REGARDING A REQUEST FOR THE REZONING A NINE POINT THREE TWO (9.32) ACRE AREA OF LAND GENERALLY LOCATED EAST OF NURSERY STREET AND NORTH OF PALOUSE RIVER DRIVE IN THE CITY OF MOSCOW, IDAHO.

WHEREAS, the applicant filed an application for Rezone on February 9, 2018; and

WHEREAS, this matter came before the Moscow Planning and Zoning Commission during a duly noticed public hearing on March 28, 2018; and

WHEREAS, having reviewed the application, including all exhibits entered, and having considered the issues presented by the applicant and the opponents:

THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW, IDAHO, AFTER DUE DELIBERATION AND CONSIDERATION, HEREBY CONCLUDES:

I. RELEVANT FACTS AND CONCLUSIONS

1. The Planning and Zoning Commission considered the request pursuant to the City of Moscow 2009 Comprehensive Plan, City of Moscow Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The subject property is a nine point three two (9.32) acre area of land generally located east of Nursery Street and north of Palouse River Drive.
3. The subject property is currently comprised of undeveloped property to the east of the Indian Hills 8th Addition Subdivision which was platted to accommodate the Campus Crest multi-family development to the west.
4. Properties to the southwest of the subject property are primarily commercial and include an auto repair shop, farm implement sales company, and a contractor shop. Properties to south across Palouse River Drive are primarily commercial or institutional and include a church, automobile repair shops, office building, storage units, light manufacturing, and the public health office. To the north of the subject property along Indian Hills Drive are single family dwellings which transition to multi-family dwellings further to the north.
5. The subject property contains areas of moderate sloping topography with several small ridges and valleys. There are no drainage ways or natural features that have been identified upon the subject property.
6. The subject property is currently designated by the 2009 Comprehensive Plan as Auto-Urban Residential (AU-R). According to the Comprehensive Plan, AU-R designated areas,

“those areas generally anticipated to be developed for low to moderate density residential uses at densities between 3 to 7 units per acre which could include a mix of detached single-

family, townhome, and limited scale multiple-family residential dwellings subject to appropriate buffer yard requirements and building scale and design standards to ensure compatibility. Manufactured home parks could be appropriately permitted in this district as a conditional use, subject to the review and application of specific, well-articulated standards to ensure their compatibility. Appropriate current zoning for Auto-Urban Residential designated areas include Low Density Residential (R-1), Moderate Density Single Family Residential (R-2), and Medium Density Residential (R-3)."

7. The subdivisions to the north are currently designated as Neighborhood Conservation (NC). The property which encompasses Campus Crest in the middle is designated as Urban Residential (UR). Properties on the south side of Palouse River Drive are designated as Auto-Urban Commercial (AU-C), which transition to Research/Technology Park to the east of Nursery Street.
8. The subject property is currently designated Farm, Ranch, and Outdoor Recreation (FR).
9. The proposal is to rezone a 9.32 acre area to the east of Nursery Street from the Farm, Ranch, and Outdoor Recreation (FR) Zoning District to a combination of the Moderate Density Residential (R-2) Zoning District and the Medium Density Residential (R-3) Zoning District.
10. The property to the west of the subject property that contains the Campus Crest development is currently zoned Multiple Family Residential (R-4). Properties to the south of Palouse River Drive are within the MB Zone and the FR Zone further to the east. The area along Indian Hills Drive to the north is within the Low Density, Single Family Residential (R-1) Zone.
11. The R-2 Zone is a moderate density residential zone appropriate where the following circumstances are present:
 1. *Single family dwellings predominate.*
 2. *The terrain is not harshly irregular and smaller lot sizes can be accommodated without extensive earthwork.*
 3. *Utilities and other public facilities are adequate for the densities allowed.*
 4. *Existing lot development patterns and policies embodied in the Plan will also guide application of this zoning district.*
12. The minimum lot size for parcels within the R-2 Zone is 7,000 square feet and the minimum lot width is 60 feet, or 50 feet for lots which are provided rear access from an alley.
13. The R-3 Zone,

"provides for an increase over the density allowed by the R-2 zoning district by permitting different types of housing construction. It is appropriate where activity levels are moderate, terrain permits construction of somewhat larger structures, and where public systems and neighborhood facilities can accommodate a greater intensity of land use as guided by the Comprehensive Plan. Uses permitted within the R-3 Zone include single family, two family, twinhome, and townhouse dwellings."
14. The minimum lot size for parcels within the R-3 Zone is 6,000 sf for single family dwellings, 7,000 sf for two family dwellings, 3,250 sf for twinhome dwellings, and 2,000 sf for townhouse dwellings. Townhouse lots within the R-3 Zone are allowed to be a minimum of 2,000 sf, but the total density of a townhouse development must not exceed 14.5 dwelling units per acre.
15. The minimum lot width for parcels within the R-3 Zone is 60 feet for single and two family dwellings, 30 feet for twinhome dwellings, and 20 feet for townhouse dwellings.

16. The subject property is considered developable in the City's Comprehensive Water System Plan dated January 2012. Public Works has determined that the existing system has adequate potable and fire flows to serve the any anticipated use within the R-2 or R-3 Zone.
17. Public Works has determined that the system has adequate capacity to convey the additional flow from any anticipated use within the R-2 or R-3 Zone. The subject property is considered developable in the Comprehensive Sewer System Plan dated September 2011.
18. The applicant conducted a neighborhood meeting with affected property owners within 600 feet of the subject property on February 7, 2018 to discuss the proposed rezone.

BASED ON THE ABOVE RELEVANT FACTS AND CONCLUSIONS, THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW HEREBY FINDS THE FOLLOWING RELEVANT CRITERIA AND STANDARDS:

II. RELEVANT CRITERIA AND STANDARDS

1. **The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.** The proposed zoning districts are consistent and in conformance with the uses and densities designated within the 2009 Comprehensive Plan. The Auto-Urban Residential (AU-R) Land Use Designation corresponds with the proposed Moderate Density Residential (R-2) Zone and Medium Density Residential (R-3) Zone. Therefore, the Commission finds that the proposed rezone is consistent with the Comprehensive Plan.
2. **The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.** The proposed combination of R-2 and R-3 Zones provides for a logical transition from the R-4 Zone to the west to the R-1 Zone to the north. The proposed zoning and uses are consistent with the surrounding area and will not unduly burden the neighborhood of public infrastructure. The proposed rezone meets the intents of the R-2 and R-3 Zones.
3. **The uses expected to occur as a result of the rezone will be compatible with the surrounding area.** The proposed zoning is consistent with adjacent zoning districts and will create a logical and orderly zoning configuration for the subject area. The adjacent properties in all directions are all primarily residential except for properties located on the south side of Palouse River Drive.
4. **The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.** The proposed zoning and uses are suitable for the area and will not unduly burden the neighborhood of public infrastructure.
5. **The size, type, and density of development expected to occur as a result of the rezone can be adequately served by the existing transportation network, public facilities and services.** The subject property has street access via Southview Avenue, Nursery Street, and Alice Street. There are currently sufficient and available public utility services to meet the needs of existing and future development. Public Works has determined that the existing water and sewer systems have adequate capacity to handle the increased demand of uses allowed within the R-2 and R-3 Zones.

III. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the Planning and Zoning Commission of the City of Moscow recommends approval of the rezone request for the nine point three two (9.32) acre property with no conditions.

PASSED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW this
11th day of April, 2018.



Wendy McClure, Chair
Planning and Zoning Commission

Attachment: P&Z Minutes (1711 : Amendment of Title 4, Chapters 1, 2, 3, 4, 6, 11, and 12 of MCC Regarding the Use Table Ordinance)

**BEFORE THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MOSCOW, COUNTY OF LATAH,
STATE OF IDAHO**

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS REGARDING A REQUEST FOR A PRELIMINARY SUBDIVISION PLAT OF A TWENTY-ONE POINT SEVEN THREE (21.73) ACRE AREA OF LAND GENERALLY LOCATED EAST OF MAIN STREET AND NORTH OF PALOUSE RIVER DRIVE, KNOWN AS INDIAN HILLS 9TH ADDITION TO THE CITY OF MOSCOW, IDAHO.

WHEREAS, the applicant filed an application for a Preliminary Subdivision Plat on February 9, 2018; and

WHEREAS, this matter came before the Moscow Planning and Zoning Commission during a duly noticed public hearing on March 28, 2018; and

WHEREAS, having reviewed the application, including all exhibits entered, and having considered the issues presented by the applicant and the opponents:

THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW, IDAHO, AFTER DUE DELIBERATION AND CONSIDERATION, HEREBY CONCLUDES:

I. RELEVANT FACTS AND CONCLUSIONS

1. The Planning and Zoning Commission considered the request pursuant to the City of Moscow 2009 Comprehensive Plan, City of Moscow Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The subject property is a twenty-one point seven three (21.73) acre area of land generally located east of Main Street and north of Palouse River Drive.
3. The subject property is currently comprised of undeveloped property scattered to the west and east of the Indian Hills 8th Addition Subdivision which was platted to accommodate the Campus Crest multi-family development to the center of the subject properties.
4. Properties to the southwest of the subject property are primarily commercial and include an auto repair shop, farm implement sales company, and a contractor shop. Properties to south across Palouse River Drive are primarily commercial or institutional and include a church, automobile repair shops, office building, storage units, light manufacturing, and the public health office. To the north of the subject property along Indian Hills Drive are single family dwellings which transition to multi-family dwellings further to the north.
5. On December 11, 2017, the Board of Adjustment approved a Conditional Use Permit for Palouse Prairie Charter School to be located on a 3.26 acre portion of the subject property east of Nursery Street. Then on December 18, 2017, City Council approved a lot division which divided the subject property east of Nursery Street into two parcels of 3.26 acres and 7.10 acres from the original 10.36 acre property. The Palouse Prairie School property is included within the proposed

preliminary plat, but has already been divided and conveyed to the School, which is noted on the plat.

6. The subject property contains areas of moderate sloping topography with several small ridges and valleys. There are no drainage ways or natural features that have been identified upon the subject property.
7. The portion of the subject property located directly to the east of Main Street is currently designated as Auto-Urban Commercial (AU-C). AU-C designated areas,

“provide for commercial services and developments that are motor vehicle oriented or those which require large amounts of land. These areas should be located adjacent to existing commercial developments and along major arterials where the vehicle traffic can be accommodated. Developments within these designations should be required to provide significant landscaping which would be applied to enhancing areas along the street edge, screening parking lots, and buffering adjacent uses. Such areas are most appropriately zoned Motor Business (MB).”
8. The subject property to the east of Nursery Street is currently designated by the 2009 Comprehensive Plan as Auto-Urban Residential (AU-R). According to the Comprehensive Plan, AU-R designated areas,

“those areas generally anticipated to be developed for low to moderate density residential uses at densities between 3 to 7 units per acre which could include a mix of detached single-family, townhome, and limited scale multiple-family residential dwellings subject to appropriate buffer yard requirements and building scale and design standards to ensure compatibility. Manufactured home parks could be appropriately permitted in this district as a conditional use, subject to the review and application of specific, well-articulated standards to ensure their compatibility. Appropriate current zoning for Auto-Urban Residential designated areas include Low Density Residential (R-1), Moderate Density Single Family Residential (R-2), and Medium Density Residential (R-3).”
9. The subdivisions to the north are currently designated as Neighborhood Conservation (NC). The property which encompasses Campus Crest in the middle is designated as Urban Residential (UR). Properties on the south side of Palouse River Drive are designated as Auto-Urban Commercial (AU-C), which transition to Research/Technology Park to the east of Nursery Street.
10. The subject property that is adjacent to Main Street (HWY 95) is currently designated as Motor Business (MB), while the property east of Nursery Street is currently designated Farm, Ranch, and Outdoor Recreation (FR).
11. The Planning and Zoning Commission conducted a public hearing on March 28, 2018 and recommended approval to rezone a 9.32 acre area to the east of Nursery Street from the Farm, Ranch, and Outdoor Recreation (FR) Zoning District to a combination of the Moderate Density Residential (R-2) Zoning District and the Medium Density Residential (R-3) Zoning District. The 3.26 acre parcel which was created for Palouse Prairie School will remain within the FR Zone and is not part of the proposed rezone.
12. The property in the middle of the subject properties that contains the Campus Crest development is currently zoned Multiple Family Residential (R-4). Properties to the south of Palouse River Drive are within the MB Zone and the FR Zone further to the east. The area along Indian Hills Drive to the north is within the Low Density, Single Family Residential (R-1) Zone.
13. The R-2 Zone is a moderate density residential zone appropriate where the following circumstances are present:

1. *Single family dwellings predominate.*
 2. *The terrain is not harshly irregular and smaller lot sizes can be accommodated without extensive earthwork.*
 3. *Utilities and other public facilities are adequate for the densities allowed.*
 4. *Existing lot development patterns and policies embodied in the Plan will also guide application of this zoning district.*
14. The minimum lot size for parcels within the R-2 Zone is 7,000 square feet and the minimum lot width is 60 feet, or 50 feet for lots which are provided rear access from an alley.
15. The R-3 Zone,
- “provides for an increase over the density allowed by the R-2 zoning district by permitting different types of housing construction. It is appropriate where activity levels are moderate, terrain permits construction of somewhat larger structures, and where public systems and neighborhood facilities can accommodate a greater intensity of land use as guided by the Comprehensive Plan. Uses permitted within the R-3 Zone include single family, two family, twinhome, and townhouse dwellings.”*
16. The minimum lot size for parcels within the R-3 Zone is 6,000 sf for single family dwellings, 7,000 sf for two family dwellings, 3,250 sf for twinhome dwellings, and 2,000 sf for townhouse dwellings. Townhouse lots within the R-3 Zone are allowed to be a minimum of 2,000 sf, but the total density of a townhouse development must not exceed 14.5 dwelling units per acre.
17. The minimum lot width for parcels within the R-3 Zone is 60 feet for single and two family dwellings, 30 feet for twinhome dwellings, and 20 feet for townhouse dwellings.
18. The MB Zone is intended to,
- “provide for the location and grouping of compatible uses having similar operation as they involve enterprises which depend primarily on the transient motor vehicle-based trade. By concentrating such uses the City intends to increase public convenience when utilizing such services and, within the regulation, to allow such activities to render the maximum service.”*
19. Uses permitted within the MB Zone include retail enterprises, offices, eating and drinking establishments, printing and publishing houses, religious institutions, residential uses, hotels and motels, off-street parking facilities, kennels, storage facilities, laundromats, and light manufacturing.
20. The applicant is proposing to subdivide the 21.73 acre area of land into thirty-two (32) parcels ranging from 7,006 square feet to 3.76 acres in size. The portion of the subject property which is currently zoned Motor Business (MB) and is located directly to the east of Main Street is proposed to be divided into four larger parcels ranging from 1.17 acres to 3.76 acres in size.
21. The subject property to the east of Nursery Street includes the previously divided 3.26 acre parcel for Palouse Prairie Charter School and also includes 3 parcels which are proposed to be zoned R-3 and 25 parcels which are proposed to be zoned R-2.
22. Powers Avenue is proposed to terminate into a cul-de-sac, which was a condition of approval for the Palouse Prairie Charter School lot division. Southview Avenue is proposed to continue to the east where it would intersect with the extension of Alice Street, which is currently stubbed to the subject property from Indian Hills Drive to the north.

23. The three proposed parcels in the R-3 Zone range from 9,118 to 10,788 sf in size and all meet the minimum lot size of 6,000 sf for single family and 7,000 sf for two family dwellings. All three parcels meet the minimum lot width of the R-3 Zone as well which is 60 feet.
24. The 25 parcels within the R-2 Zone range from 7,006 to 14,576 sf in size, and all meet the minimum lot size of 7,000 sf and lot width of 60 feet.
25. There is a 20 ft wide public pedestrian corridor with a pathway that the applicant is proposing be extended from Southview Avenue to the northeast corner of the Palouse Prairie Charter School property.
26. Water services are proposed to be extended from the existing Southview Avenue/Nursery Street intersection east along the Southview Avenue alignment to the eastern plat boundary. The water main will be looped through Sunny Court and along the southern plat boundary and connected to the existing main in Powers Avenue. The property is considered developable in the City's Comprehensive Water System Plan dated January 2012. Public Works has determined that the existing system has adequate potable and fire flows to serve the proposed subdivision.
27. Sanitary sewer is proposed to be extended from the existing Southview Avenue/Nursery Street intersection east along the Southview Avenue alignment. A sanitary main will also be extended south within Sunny Court and along the southern plat boundary to connect with an existing main in Powers Avenue. Once the required improvements are constructed by the developer, Public Works has determined that the system has adequate capacity to convey the additional flow from the development. The subject property is considered developable in the Comprehensive Sewer System Plan dated September 2011.
28. The storm sewer for the subdivision already exists along the Southview Avenue alignment and will also be extended to the other streets within the subdivision. Lot 16 which is proposed to be a flagpole lot will have a paved access road with a storm sewer main running south before heading due west within a 30 ft wide utility easement. The storm sewer main then heads due south as it approaches the Powers Avenue cul-de-sac and then terminates into a stormwater detention pond located in the southeast corner of Lot 1, Block 3 of Indian Hills 8th Addition.
29. There are also existing storm sewer mains which extend north/south along common lot lines of lots 3/4, 5/6, 7/8, and 9/10 of Block 3 on the north side of Southview Avenue. These lines were originally installed to convey stormwater from the property along Indian Hills Drive since there are no storm sewer mains within Indian Hills Drive.
30. The subject property to the east of Nursery Street includes the extension of Southview Avenue which is designated as a local neighborhood street. Alice Street will be extended from Indian Hills Drive. Sunny Court will be extended and terminated with a cul-de-sac to serve five lots. Powers Avenue will not continue to the east and will terminate with a cul-de-sac that provides access to Palouse Prairie Charter School. The neighborhood street standard that the streets need to be constructed to includes curbs, gutters, tree lawns, and sidewalks on both sides of the street.
31. The subject property directly to the east of Main Street (HWY 95) has all the streets platted and constructed which surround it, with the exception of Myrtle Street which is platted but not constructed. There is currently a condition on the Indian Hills 8th Addition development agreement that Myrtle Street shall be constructed prior to any building permits being issued on the subject property to the east of Main Street (HWY 95). This condition is still active and will also be stated within the Indian Hills 9th Addition development agreement.
32. As part of the Indian Hills 8th Subdivision which was platted in 2008, Indian Hills Trading Company dedicated a 1.74 acre parcel which was located outside of the Indian Hills 8th

Subdivision. The 1.74 acre parcel is within the area that the applicant is now proposing to be platted with Indian Hills 9th Subdivision. The applicant has made a request to City Council for a parkland exchange and dedication with the City of Moscow to exchange the previously dedicated 1.74 acre parcel with a new 4.09 acre parcel which is located north of Southview Ave and identified on the map below. The agreement, if approved by Council, requires the developer to dedicate the new 4.09 acre parcel to the City and provide a Quitclaim Deed to the City. The City will vacate the previous 1.74 acre parkland dedication parcel back to the developer.

33. The proposed property in the exchange is desired by the Parks and Recreation Department for its topographical features leading to a future specialized edible forest park concept and will satisfy all Indian Hills 8th Addition and the proposed Indian Hills 9th Addition property. The property exchange request was reviewed by the Parks and Recreation Commission, Pathways Commission and Tree Commission, and each recommended Council approval. The exchange proposal is proposed to be heard by City Council on April 2, 2018, which will be prior to the Indian Hills 9th Addition preliminary plat being heard by Council.
34. The applicant conducted a neighborhood meeting with affected property owners within 600 feet of the subject property on February 7, 2018 to discuss the proposed preliminary plat.

BASED ON THE ABOVE RELEVANT FACTS AND CONCLUSIONS, THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW HEREBY FINDS THE FOLLOWING RELEVANT CRITERIA AND STANDARDS:

II. RELEVANT CRITERIA AND STANDARDS

1. **This plat is not contradictory to the Moscow Comprehensive Plan.** The proposed preliminary plat is consistent with the underlying Comprehensive Plan Land Use Designations of Auto-Urban Commercial (AU-C) and Auto-Urban Residential (AU-R). The extension of Southview Avenue is consistent with the future roadway alignments found within the Thoroughfare Plan of the Comprehensive Plan. The proposed lots sizes and densities are consistent with the Comprehensive Plan Land Use designation of AU-C and AU-R.
2. **This plat is compatible with the Moscow Zoning Ordinance.** The proposed preliminary plat is consistent with and in conformance with the requirements and provisions of the Motor Business (MB) Zone and the proposed Moderate Density Residential (R-2) and Medium Density Residential (R-3) Zones, including lot area, dimensions and other relevant provisions.
3. **This plat is compatible with the Moscow Subdivision Ordinance.** The proposed preliminary plat is consistent and in conformance with the general requirements of the Moscow Subdivision Ordinance including, but not limited to, the provision of the logical and orderly extension of the City's street network, maximum block length, public utilities, and the provision of public parkland.
4. **This plat is considerate of the natural features of the subject land.** The proposed preliminary plat provides for development of the subject property, including the general construction and alignment of the street networks in conformance and consideration of the natural contours of the subject property.
5. **This plat is not expected to place an undue burden on public services and infrastructure, and does not pose an apparent threat to the public health, safety or welfare.** The subject property has direct access to Southview Avenue and Alice Street which is currently designated as local neighborhood streets. Water and Sewer connections are readily available in the area and

the property has been determined to be developable in the City's Comprehensive Water and Sewer System Plans.

6. **Other: None.**

III. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the Planning and Zoning Commission of the City of Moscow recommends approval of the preliminary subdivision plat request for the twenty-one point seven three (21.73) acre property with the following conditions:

1. The applicant shall extend water and sewer mains to the east boundary of the subject property to allow for future development to the east.
2. The recommendation of approval shall be subject to City Council approval of the property exchange and dedication agreement between Indian Hills Trading Company and the City of Moscow regarding parkland for the Indian Hills 8th Addition and the remaining adjacent Indian Hills Trading Company property.

PASSED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW this
11th day of April, 2018.

 Wendy McClure, Chair
 Planning and Zoning Commission

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** FMPP Grant Application**Responsible Staff:** Jen Pfiffner

Information

DESCRIPTION: The Farmers Market Promotion Program is a federally administered USDA grant. The Moscow Farmers Market has identified issues requiring assistance that match the capacity building requirements of this grant to enhance the development, improvement and expansion of direct producer to consumer market opportunities. Specifically there are two projects speak directly to the needs of the Market as outlined below:

A layout and expansion analysis of the Market's footprint has been identified as a significant need through strategic planning. The purpose of this analysis and planning is to provide for enhanced direct producer to consumer market opportunities. The goal is two-fold, determine improvements that can be made to the existing Market layout and to analyze and determine feasibility and tipping points for future expansion. Expected outcomes include improvements to the current Market configuration to enhance consumer access and increase vendor sales. Long-term outcomes include potential for expanding the Market footprint to accommodate additional vendor opportunities.

Additionally, there is a need to identify a clear and distinctive branding message outlining what makes the Moscow Farmers Market unique. The purpose of the unique brand identity will provide the basis for marketing campaigns to support the identity and importance of the Market, leveraged by vendors through use of a marketing toolkit. The goal is to increase consumption and access to locally/regionally produced products by attracting new agricultural growers to the Market. Outcomes from innovative brand/marketing tools will attract new agricultural vendors to sell at the Market thereby attracting new/ repeat customers resulting in increased vendor sales and access to local foods to consumers.

This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

STAFF RECOMMENDATION: Approve ratification of submittal of the grant request for the 2018 Farmers Market Promotion Program (FMPP) with total project costs estimated not exceed to \$135,000 with no local match required.

PROPOSED ACTIONS: Approve ratification of submittal of the grant request for the 2018 Farmers Market Promotion Program (FMPP) with total project costs estimated not exceed to \$135,000 with no local match required; or take other such action deemed appropriate.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

FMPP Announcement



Farmers Market Promotion Program

Fiscal Year 2018 Request for Applications

Funding Opportunity Number: USDA-AMS-TM-FMPP-G-18-0002

Publication Date: March 7, 2018

Application Due Date: 11:59 PM Eastern Time on May 7, 2018

Attachment: FMPP Announcement (1717 : FMPP Grant Application)

Program Solicitation Information

Funding Opportunity Title: Farmers Market Promotion Program

Funding Opportunity Number: USDA-AMS-TM-FMPP-G-18-0002

Announcement Type: Initial

Catalog of Federal Domestic Assistance (CFDA) Number: [10.168](#)

Dates: Applications must be received before 11:59 pm Eastern Time May 7, 2018 through www.Grants.gov. Applications received after this deadline **will not** be considered for funding.

Executive Summary: The U.S. Department of Agriculture (USDA), Agricultural Marketing Service (AMS), requests applications for the fiscal year (FY) 2018 Farmers Market Promotion Program (FMPP). FMPP's purpose is to increase domestic consumption of and access to locally and regionally produced agricultural products, and to develop new market opportunities for farm and ranch operations serving local markets, by developing, improving, expanding, and providing outreach, training, and technical assistance to, or assisting in the development, improvement, and expansion of domestic farmers markets, roadside stands, community-supported agriculture programs (CSA), agritourism activities, and other direct producer-to-consumer market opportunities. Eligible applicants include agricultural businesses, agricultural cooperatives, CSA networks, CSA associations, economic development corporations, local governments, nonprofit corporations, producer networks, producer associations, public benefit corporations, regional farmers' market authorities, and Tribal governments. AMS will competitively award grants to eligible applicants for projects that meet the purpose of this grant program.

Approximately \$13.4 million will be available to fund applications under this solicitation. In the FY 2017 application cycle, AMS received 457 applications and was able to fund 52 (11%) of the applications. To be competitive, applications must meet all program requirements and be of high quality.

The minimum FY 2018 FMPP award per grant is \$50,000, and the maximum is \$500,000. An applicant is limited to one FMPP award in a funding year. Funding will be available for use beginning September 30, 2018. Matching funds are not required.

This announcement provides information regarding eligibility criteria for applicants and projects, and the application forms and instructions needed to apply for an award.

Stakeholder Input: AMS seeks your comments about this Request for Applications (RFA). We will consider the comments when we develop the next RFA. Submit written stakeholder comments by the deadline set forth in the DATES portion of this Notice via e-mail to: AMSGrants@ams.usda.gov. (This e-mail address is intended only for receiving comments regarding this RFA and not requesting information or forms.) In your comments, please state that you are commenting on the **Farmers Market Promotion Program RFA**.

Attachment: FMPP Announcement (1717 : FMPP Grant Application)

2018 Highlights and Changes

Below are highlights of changes to the program.

- Clarifying language has been added in sections [4.2 Content and Form of Application Submission](#) and in [4.7 Grants.gov Application Submission and Receipt Procedures and Requirements](#) that explains how to submit an application through Grants.gov Workspace.

Application Checklist

The application checklist below lists the required and conditionally required documents for an application package. AMS expects applicants to read the entire RFA prior to submitting their application to ensure that they understand the program's requirements.

FMPP requires that **all application packages** include the following:

- ☐ Form SF-424 – Application for Federal Assistance (in Grants.gov)
- ☐ Form SF-424B – Assurances for Non-Construction Programs (in Grants.gov)
- ☐ Project Narrative (PDF Attachment)
- ☐ Signed Letters of Commitment from Partner and Collaborator Organizations (PDF or MS Word - Attachment)

When applicable, application packages are required to include the following documents:

- ☐ AD-3030 – Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants (in Grants.gov)
- ☐ AD-3031 – Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants (in Grants.gov)
- ☐ Signed Letter(s) Stating Evidence of Critical Resources and Infrastructure (PDF or MS Word – Attachment)
- ☐ Negotiated Indirect Cost Rate Agreement (PDF Attachment)

Timing to Obtain and Submit Grants.gov Required Elements

Required Action	Timing to Obtain/Submit
AMS Deadline to receive final application and all supporting materials	May 7, 2018 – 11:59 p.m. [Eastern Time]
Obtaining Your Organization's DUNS Number (if you do not already have one)	1-2 business days
Establishing an Active SAM.gov Account (if you do not already have one)	7-10 business days
Obtaining an TIN/EIN (if you do not already have one)	Up to 2 weeks
Creating your Grants.gov profile and registering your Authorized Organizational Representative (AOR) authorization	Up to 2 weeks

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** Internet Crimes Against Children MOU**Responsible Staff:** James Fry

Information

DESCRIPTION: The Idaho Attorney General's Office has selected the Moscow Police Department to enter into a Memorandum of Understanding (MOU) allowing MPD Detective Eric Kjorness to become an agent under the Internet Crimes Against Children task force. This partnership allows the Moscow Police Department to hire an additional cyber crime investigator, as under the MOU, the Attorney General provides reimbursement to the City of all expenses for Det. Kjorness, including salary, as well as training and equipment. The MOU will provide better support and succession planning for the City of Moscow and the Moscow Police Department's commitment to the safety of children. This was reviewed and recommended for approval by the Public Works/Finance Committee on May 14, 2018.

STAFF RECOMMENDATION: Approve the Memorandum of Understanding with the Idaho Attorney General's Office.

PROPOSED ACTIONS: Approve the Memorandum of Understanding with the Idaho Attorney General's Office; or take other action deemed appropriate.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

2017 ICAC MOU final

MEMORANDUM OF UNDERSTANDING

The Office of the Idaho Attorney General (“OAG”) and _____ (“Agency”) hereby agree and understand as follows:

I. RECITALS

1. In its 2013 session, the Idaho Legislature enacted Idaho Code § 67-1410. With an effective date of July 1, 2013, Idaho Code § 67-1410 establishes an Internet Crimes Against Children (“ICAC”) unit within the OAG. Pursuant to this statute:

A. The ICAC unit is authorized to conduct a statewide program for the investigation and prosecution of Internet-based crimes against children.

B. The ICAC unit will be under the exclusive control of the OAG.

C. The OAG may receive assistance for the ICAC unit from, or enter into agreements with any law enforcement agency or prosecutor and may renew, suspend or revoke any such agreements at any time.

D. The OAG may designate commissioned law enforcement officers employed by local law enforcement agencies or by the State of Idaho to serve as ICAC Task Force Agents (“Task Force Agent”). Pursuant to Idaho Code § 67-1410, The ICAC unit will have peace officer authority to investigate internet crimes against children and make arrests throughout Idaho. The ICAC unit will serve solely at the discretion and will of the OAG. Designation of a commissioned law enforcement officer to serve as an ICAC Task Force Agent does not constitute employment by the OAG or otherwise create a property right to which due process applies.

E. The OAG may employ attorneys, investigators and others for the ICAC unit and may adopt rules necessary to implement the duties and responsibilities set forth in Idaho Code § 67-1410.

2. The mission and goals of the ICAC unit are:

A. To investigate, apprehend and prosecute persons committing Internet-based crimes against children.

B. To provide assistance to local agencies in their investigation and prosecution of internet-based crimes against children and other crimes involving sexual abuse of children.

C. To train local law enforcement and prosecutors, with the goal of providing a network of trained investigators, forensic examiners and prosecutors throughout the state.

D. To develop statewide standards for investigations, forensic exams and prosecution of Internet-based crimes against children.

E. To implement crime prevention measures, such as training and community outreach to parents, educators and law enforcement.

F. To coordinate with local, state and federal agencies to maximize resources and efficiency.

G. To maintain records and statistics of the ICAC unit activities, including number of cases referred, investigations, prosecutions and sentences imposed.

3. In furtherance of these goals and the OAG's statutory responsibilities under Idaho Code § 67-1410, the OAG contemplates that:

A. A Deputy Attorney General ("DAG") assigned to the Special Prosecutions Unit ("SPU") of the Criminal Law Division of the OAG's office will have oversight of the ICAC unit. The ICAC DAG will be responsible for oversight, coordination and direction of the ICAC unit. The Chief Investigator of the SPU ("Chief Investigator"), an OAG employee who is not designated as an ICAC Task Force Agent, and who reports directly to the Lead DAG of the SPU, will assist the ICAC DAG with oversight of the ICAC unit. The ICAC DAG will provide direction and prioritization for cases to be investigated by the ICAC unit, will exercise prosecutorial discretion over cases developed by the ICAC unit or refer them to the appropriate local or federal prosecutors, will prosecute cases developed by the ICAC unit or assist local prosecutors and will serve as liaison with local prosecutors, the Idaho Prosecuting Attorneys Association and the U.S. Attorney's Office. The ICAC DAG will provide direction for the ICAC unit in the development of unit policies and procedures and statewide standards for investigation and prosecution of Internet-based crimes against children and will serve as primary spokesperson for the ICAC unit.

B. An OAG-employed investigator designated as an ICAC Task Force Agent will serve as the ICAC unit's Operational Coordinator. The Operational Coordinator will report to the ICAC DAG and the Chief Investigator of the SPU. The Operational Coordinator will have oversight of all operations related to the ICAC unit, including: Investigations; training; the development of investigative policies and procedures; the administration of federal grants; facilitation of outreach and educational programs, and maintaining appropriate records as directed by the ICAC DAG and Chief Investigator and as required by state or federal laws or regulations as amended from time to time.

C. The OAG may assign one or more designated personnel to oversee individual ICAC unit operations or categories of operations undertaken by the ICAC unit.

D. The OAG intends to employ one or more forensic analysts to assist in the examination and analysis of computer-related evidence for the ICAC unit. These analysts may be assigned additional duties related to the unit. The number of analysts may vary from time to time, depending on unit needs and budgetary factors.

E. The OAG will provide administrative support for the ICAC unit, as budgetary factors allow.

F. The ICAC may be designated to work at the ICAC unit headquarters in Boise, Idaho, or in their own agencies.

G. The OAG may hire additional employees to work in or support the ICAC unit, as unit needs and budgetary factors allow.

4. The Agency desires to participate, and the OAG desires that the Agency participate in the ICAC unit, by assignment of one or more of the Agency's employees, who shall be designated as an ICAC Task Force Agent(s), as evidenced by the signature of its authorized representatives of the OAG and the Agency appended hereto.

Based on the foregoing, it is hereby agreed as follows:

II. AGREEMENT OF UNDERSTANDING

1. Designation of ICAC Task Force Agent(s): The Agency shall assign the Agency's employee(s) identified in Appendix A hereto, and the OAG shall designate the same as an ICAC Task Force Agent(s) to work with the ICAC unit.

2. Time for Performance: The Task Force Agent shall work with the ICAC unit during the times set forth in Appendix A hereto, or until this Memorandum of Understanding ("MOU") is terminated by the OAG or the Agency.

3. Scope of Work: As a designated Task Force Agent, the Task Force Agent may be required to perform various duties, including, but not limited to, the following:

A. Conducting and assisting in all phases of investigation by the ICAC unit, including investigation, undercover operations, monitoring Internet sites, responding to Cyber Tips, preparation and execution of search warrants,

apprehension and arrest of suspects, forensic analysis, assistance to prosecutors, testimony in court and other duties.

B. Assisting federal, state and local law enforcement agencies with investigations and prosecution of Internet-based crimes against children.

C. Assisting in public education and community outreach initiatives, including, but not limited to, interaction with schools, school boards and civic groups; distributing education materials; and providing training to those interested in giving Internet safety presentations.

D. Developing policies and procedures for the ICAC unit and standards for investigation and prosecution of Internet crimes against children statewide.

E. Maintaining records of referrals, cases, prosecutions, convictions, and other matters, as directed by the OAG.

F. Other work that furthers the duties and goals of the ICAC unit as set forth herein.

4. Location and Assignment of Work: For purposes of this MOU, the Task Force Agent shall work at the location designated in Appendix A hereto. Assignments of cases to ICAC personnel shall be at the discretion of the ICAC DAG, in consultation with the Chief Investigator and designated Task Force Agent(s).

5. Financial and Budgetary Support: The OAG shall provide financial and budgetary support for the ICAC unit. No expenditure of ICAC funds may be made without pre-approval by the OAG.

6. Equipment: The Agency, at its sole expense, shall furnish the Task Force Agent designated in Appendix A hereto with the equipment listed in Appendix B hereto. The OAG, at its sole expense, shall furnish the Task Force Agent designated in Appendix A hereto with the equipment listed in Appendix B hereto. Property utilized in the ICAC unit activities shall be maintained in accordance with the policies and procedures of the agency supplying the equipment.

7. Number of Hours Worked – Overtime:

A. The OAG and the Agency contemplate that the Task Force Agent shall work the number of hours per week set forth in Appendix A hereto. Additional hours worked on ICAC matters shall be approved by the ICAC unit Operational Coordinator and Chief Investigator.

B. For purposes of this MOU, hours worked on ICAC matters shall include training necessary to retain peace officer certification and mental and

physical fitness evaluations and requirements of the Task Force Agent's employment with the Agency. Hours worked on ICAC matters shall not include time worked on non-ICAC investigative, administrative or other matters for the Agency, and shall not include specialized training in matters not directly related to the ICAC unit's mission and goals.

C. All payment for overtime worked by the Task Force Agent on ICAC matters shall be paid from the federally-funded ICAC grant, upon pre-approval by the ICAC Governing Board.

8. Time Records: The Task Force Agent shall timely maintain and submit to his/her local law enforcement agency written records of the hours actually worked for the ICAC unit, including a description of the matters worked on and type of work performed. The Agency shall review and approve such records and submit them to the OAG for reimbursement pursuant to paragraph II. 10.

9. Work for the Agency: The Task Force Agent shall work on non-ICAC unit matters for the Agency at the request of the Agency, with advance notice to the OAG. The Agency will not be reimbursed by the OAG for time worked by the Task Force Agent on non-ICAC unit matters.

10. Payment of Salaries and Costs:

A. The OAG shall pay the Agency at the rate stated in Appendix A hereto, to reimburse the Agency for the work of the Task Force Agent on ICAC matters. Such payment shall be made pursuant to the schedule set forth in Appendix A hereto. Reimbursement shall only be for hours actually worked on ICAC-related matters as stated in this MOU.

B. The OAG shall reimburse the Agency for agreed-upon costs or directly pay costs, as identified in Appendix C hereto.

11. Employment Status of the Task Force Agent: In accordance with Idaho Code § 67-1410, the OAG shall have exclusive control of the ICAC unit. However, the Task Force Agent, in performing work pursuant to this MOU for the ICAC unit and for all other purposes, shall remain for all purposes an employee of the Agency and subject to the Agency supervision and shall not be an employee of the OAG. The Task Force Agent will be subject to the laws, regulations, policies and personnel rules applicable to the Agency and will continue to report to the Agency for non-ICAC administrative and other matters not detailed in this MOU. Conduct undertaken outside the scope of the Task Force Agent's duties and assignments under this MOU shall not fall within the oversight of the OAG or the OAG employees identified herein.

12. Federal, State and Local Taxes: The non-OAG Task Force Agent will be paid directly by his/her local law enforcement agency. Accordingly, the AG will not

withhold any federal, state, payroll or other taxes from reimbursement payments made to the local law enforcement agency. All payroll deductions and withholding and/or payment of all taxes shall be the responsibility of the Agency and the Task Force Agent.

13. Fringe Benefits: Because the Task Force Agent is not an employee of the OAG, he/she is not eligible for, nor entitled to, and shall not participate in, the State of Idaho's pension, health or other fringe benefit plans.

14. Worker's Compensation: The OAG will not obtain worker's compensation insurance for a non-OAG Task Force Agent. The Agency agrees to obtain worker's compensation coverage as required by law for the Task Force Agent. The Agency shall furnish a copy of his/her certificate of worker's compensation insurance covering the Task Force Agent to the OAG upon request.

15. Workplace Conduct: If the Task Force Agent is assigned to work in any location under the control of the OAG or the state of Idaho, the Task Force Agent shall abide by all policies of the OAG or the state of Idaho regarding workplace conduct. The OAG shall provide the Task Force Agent a copy of the portion of the OAG's Employee Handbook dealing with workplace conduct upon designation as an ICAC Task Force Agent. For all other purposes, the Task Force Agent shall be subject to the workplace policies of the Agency.

16. Termination: Either party may, in its sole discretion, immediately terminate this MOU in its entirety, or as to any individual designated Task Force Agent, upon written notice to either party. In the event of termination, the Task Force Agent shall promptly discontinue all work, unless directed otherwise. The Task Force Agent and the Agency shall promptly return to the OAG any equipment or property owned by the OAG or furnished pursuant to this MOU, any passes, cards or identification for parking or building access, and all data, reports, estimates, summaries or other information or materials as may have been accumulated by the Task Force Agent or the Agency in performance of the MOU, whether completed or in process.

17. Investigations and Prosecutions: It is anticipated that the ICAC unit will be referred cases for investigation and prosecution and that it will receive requests for assistance to local investigations and prosecution. In order to facilitate the most efficient use of investigative and prosecutorial resources, the OAG and the Agency agree as follows:

A. The ICAC DAG, Chief Investigator and Task Force Agent(s) will consult regarding the prioritization of cases for investigation and requests for assistance; however, the ICAC DAG will retain discretion to set such priorities.

B. The ICAC DAG will prioritize cases for prosecution. A determination will be made on a case-by-case basis whether the prosecution of cases developed

through the ICAC unit investigations will be prosecuted by the ICAC DAG, by county prosecutors, or at the federal level. In making this determination, the ICAC DAG may consult with local and federal prosecutors and the ICAC unit.

18. Use of Force:

A. Less-Than-Lethal Devices: The Agency will ensure that while the Task Force Agent is participating in ICAC unit operations, the Task Force Agent will carry only less-than-lethal devices that the Agency has issued to the Task Force Agent and that the Task Force Agent has been trained in the use thereof in accordance with the Agency's policies and procedures.

B. Firearms and Deadly Force: The Task Force Agent will follow the Agency's policies concerning firearms and use of deadly force.

19. Work Product, Information Sharing and Records:

A. All documents, including, but not limited to, policies, procedures, standards and other documents prepared by or with the assistance of the Task Force Agent for the ICAC unit are owned by and for the exclusive use of the OAG and shall not be disclosed to any person without the prior consent of the OAG.

B. Investigation reports prepared by the Task Force Agent shall be prepared in compliance with the Agency's existing policy, subject to additional numeric or other identification for the ICAC unit use and reference.

C. The ICAC unit shall maintain originals or copies of all investigation reports generated by the ICAC unit in a central ICAC records repository. Where investigations do not generate a prosecution, reports shall be transmitted to the local law enforcement agency having jurisdiction over the subject(s) of the investigation.

D. No information possessed by the ICAC unit regarding potential, ongoing or closed investigations, including information involving potential or actual crime victims, shall be disseminated by any individual, including the Task Force Agent, without the approval of the ICAC DAG and in accordance with applicable state and federal laws and the internal regulations, policies or procedures of the ICAC unit. Any unauthorized release of information shall be immediately reported to the ICAC DAG, Chief Investigator or Operational Coordinator.

E. Public records requests directed to the ICAC unit shall be processed through the OAG's office. Public records requests directed to the Agency shall be processed by the Agency.

F. At the direction of the ICAC DAG and/or Chief Investigator, the Task Force Agent shall prepare periodic summaries and/or reports of his/her work with

the ICAC unit and submit them to the Chief Investigator, for the OAG's records and for dissemination to agencies participating in the ICAC unit.

20. Media: The Agency and the OAG agree that all media contact regarding the ICAC unit activities shall be mutually agreed upon and coordinated according to the OAG and the Agency guidelines. Press releases shall be pre-approved by the OAG's Public Information Officer, the Chief of the Criminal Law Division and the ICAC Commander.

21. No Authority to Bind the OAG: The Task Force Agent shall have no authority to enter into contracts or agreements on behalf of the OAG. This MOU does not create a partnership between the OAG and the Agency and/or Task Force Agent and nothing herein shall be interpreted to create an employer-employee, master-servant or principal-agent relationship between the OAG and the Task Force Agent in any respect.

22. Limitations: Nothing in this MOU shall be construed as limiting or expanding the statutory or regulatory authority or responsibilities of the OAG or the Agency, or limiting the OAG or the Agency in the performance of functions granted to them by law, or as requiring the OAG or the Agency to expend any sum in excess of its respective appropriation. All provisions of this MOU are subject to the laws, ordinances, rules and regulations applicable to the OAG and the Agency respectively.

23. Fiscal Necessity and Non-Appropriation: The OAG is a governmental entity, and the OAG and the Agency agree and understand that the OAG's payments herein provided for shall be paid from Idaho state legislative appropriations and that the Legislature is under no legal obligation to make appropriations to fulfill this MOU. This MOU shall in no way or manner be construed so as to bind or obligate the OAG or the state of Idaho beyond the term of any particular appropriation of funds by the Idaho Legislature as may exist from time to time.

24. Liability: The OAG and the Agency shall be responsible and liable only for the acts and omissions of their own officers, agents and employees in connection with performance of their duties under this MOU. All acts and omissions of the Task Force Agent in connection with his/her performance of duties under this MOU shall be the responsibility of the Task Force Agent and/or the Agency. In the event of a liability claim, the OAG and the Agency shall each defend their own interests. Neither the OAG nor the Agency indemnifies one another. Nothing in this MOU shall be construed to confer on any other person or party any rights, remedies, obligations or liabilities under this MOU.

25. Confidentiality: The OAG and the Agency agree and understand that any confidential information pertaining to investigations of Internet-based crimes against children shall be held in strictest confidence and will only be shared with

the ICAC unit participants or other law enforcement agencies where necessary or as otherwise permitted by federal and/or state law.

26. Legal Compliance: In performance of this MOU, the OAG and the Agency agree to comply with all applicable requirements of federal and state statutes, rules and regulations.

27. Non-Assignment: Neither party to this MOU may assign or delegate its rights or duties herein to any third party.

28. Modification or Amendment of MOU: The OAG and the Agency understand that matters not presently contemplated in this MOU will necessarily be involved in the future administration of this MOU. This MOU may be modified in writing by the agreement of the OAG and the Agency at any time. Appendixes hereto may be modified in writing by agreement of the parties at any time to provide for changes in personnel, reimbursement rates and equipment while the MOU remains in effect. No change or modification to this MOU shall be valid unless it is in writing and signed by both the OAG and the Agency.

29. Notices: Any notice given in connection with this MOU shall be in writing and shall be delivered, either by hand to the other party, or by certified mail, postage prepaid, return receipt requested, to the addressee provided below, or by facsimile transmission to the other party at the facsimile number below, or by e-mail to the e-mail address listed below. Notice shall be deemed delivered immediately upon personal service, facsimile transmission or e-mail, or forty-eight (48) hours after depositing notice in the United States mail. Either party may change its address by giving written notice of the change to the other party.

TO: Paul Panther
 Division Chief, Criminal Law Division
 Office of the Attorney General
 700 W. State Street, 4th Floor
 P.O. Box 83720
 Boise, ID 83720-0010
 Facsimile: 208-854-8074
 E-mail: paul.panther@ag.idaho.gov

30. Counterparts: This MOU may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

31. Effective Date: This MOU shall be in full force and effect from and upon the _____ day of _____, 2013.

SHERMAN F. FUREY III
Chief Deputy
Office of the Attorney General

AUTHORIZED REPRESENTATIVE OF AGENCY

Attachment: 2017 ICAC MOU final (1721 : Internet Crimes Against Children MOU)

APPENDIX A
MEMORANDUM OF UNDERSTANDING
TASK FORCE AGENT(S)

AGENCY: _____

Pursuant to the foregoing Memorandum of Understanding, the Agency hereby assigns to the OAG's ICAC unit and the OAG hereby designates as an ICAC Task Force Agent, the following Employee(s) of the Agency, who shall serve for the time and at the location indicated. The OAG shall reimburse the Agency at the rate indicated for actual hours worked as a Task Force Agent related to ICAC unit activities.

I. Employee #1

Agency Employee Name/Title: _____

Agency Supervisor or Designated Contact/Title: _____

Effective dates of designation as Task Force Agent: from _____ until _____

Location assigned: _____

Hours per week: _____ plus pre-approved overtime

Reimbursement rate: _____/hour; _____/annual

II. Employee #2

Agency Employee Name/Title: _____

Agency Supervisor or Designated Contact/Title: _____

Effective dates of designation as Task Force Agent: from _____ until _____

Location assigned: _____

Hours per week: _____ plus pre-approved overtime

Reimbursement rate: _____/hour; _____/annual

III. Method of Reimbursement:

The OAG shall reimburse the Agency by: _____

APPENDIX B
MEMORANDUM OF UNDERSTANDING
EQUIPMENT

AGENCY: _____

I. EQUIPMENT TO BE FURNISHED BY THE OAG:

Unless otherwise agreed to in writing, equipment furnished by the OAG will remain the OAG's property and shall be returned to the OAG at the conclusion of the Task Force Agent's work for the ICAC unit.

II. EQUIPMENT TO BE FURNISHED BY THE AGENCY:

Attachment: 2017 ICAC MOU final (1721 : Internet Crimes Against Children MOU)

APPENDIX C
MEMORANDUM OF UNDERSTANDING
COSTS

AGENCY: _____

I. COSTS TO BE REIMBURSED TO THE AGENCY:
(Detail any costs to be reimbursed or indicate "Not Applicable")

Method of Reimbursement:

II. COSTS TO BE PAID DIRECTLY BY THE OAG:
(Indicate any costs to be paid or indicate "Not Applicable")

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 05/21/2018**Title:** Medical Insurance Proposal and Direction**Responsible Staff:** Gary J. Riedner

Information

DESCRIPTION: Healthcare costs for both the City and employees continues to rise year after year. As our employee base becomes more diverse with different age groups and preferences for service, the model that has served us for many years is being reviewed, given changes in the healthcare industry. Per the Human Resources Strategic Plan and in support of long-range planning initiatives, exploration of available options for managing the City's health insurance including medical insurance costs for the City and the employees is being conducted. One of those options is the self-funding of the City's employee medical plan.

Steps undertaken to date to develop a self-funded option for managing the City's health insurance have included:

- 1 - Exploration of a self-funded model, including analysis of cost, risk assessment, legal and procedural requirements and a proposed timeline for implementation;
- 2 - Development of actuarial data to assist in analysis;
- 3 - After the information phase is completed, review data and develop a proposal outlining an Administrative Services Only (ASO) self-funded approach with a full and comprehensive review of discussion points and all information needed for full consideration of the proposal by City Council.

Murray Group, the City's consultant for employee benefits, will provide an overview and presentation relating to self-funded health insurance options. The presentation has been made to the Administrative Committee, Employee Advisory Committee, Employee Benefits Committee and City Management on Monday, May 14.

STAFF RECOMMENDATION: Review presentation and direct staff to proceed with development of a self-funded City Employee Health Insurance proposal for City Council consideration, or take such other action deemed appropriate.

PROPOSED ACTIONS: Review presentation and direct staff to proceed with development of a self-funded City Employee Health Insurance proposal for City Council consideration, or take such other action deemed appropriate.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

Pros to Self Funding
Health Care

Pros to Self-Funding:

Cash Flow

- Under the current fully insured arrangement, there is monthly premium payments if the plan is self-funded, the City holds reserves.

Plan Design Flexibility & Control

- Ability to make changes within the plan design to better fit the City's goals.

Cost Efficiency's

- With the monthly claims reconciliation and the competitive administrative fee, there does not appear to be undue profit in the current arrangement

Not Subject To Most State- Mandated Benefits

- Less of an advantage in Idaho due to minimal state-mandated benefits that apply to fully-insured plans, but not to self-funded plans (ERISA pre-emption).

Employer Holds Reserves – ROI

- The City holds the reserves under a self-funded arrangement.

Expanded Availability Of Reporting

- Need to understand from reserves the level of access to data and reporting capabilities under the current insured arrangement vs. a self-funded arrangement

Eliminate State Premium Taxes & Assessments

- Estimated plan savings of 1.5% for removal of ACA insured carrier fees and state premium tax

Minimal Impact On Plan Participants

- A conversion to self-funding would be seamless to plan participants

Stable Workforce-more Predictable Claims

- The City's workforce is generally stable, reducing the claims fluctuation risk under self-funding

Flexibility In Choice Of Carriers/Vendors – “Best Of Best” Choice In Partners For All Programs Or Solutions

- Option to partner with carrier(s) or Third-Party Administrator(s)
- Option to outsource reinsurance
- Option to determine most appropriate networks or direct contract arrangements
- Option to choose most appropriate Prescription Benefit Manager
- Potential to outsource care management solutions
- Potential to integrate with wellness vendors

Issue: Current Medical Benefit Model is Unsustainable

The inclusion of multiple generations in the workforce and the significant rises in insurance costs and premiums for both the City and the employee make for an unsustainable model. The City's current medical benefits structure has not changed significantly in 25 years and had resulted in unpredictable annual increases in costs for the service ranging from 5% to 25%. Additionally, the City's experience level has varied from 90% to 120% over the years. While wellness has provided for some mitigation of health issues, catastrophic issues affecting experience levels can be unpredictable and can result in increases in costs that cannot met given the insufficient financial resources that limit the City. Healthcare costs for both employees and the City has risen year after year. As our employee base becomes more diverse with the various generations and preferences for service the model that has served us well for many years should be reviewed given changes in the healthcare industry as well.

Long-Term Goal:

- To maintain or increase service to employees.
- To provide sustainable, cost effective health insurance to the employees of the City of Moscow.

Annual Objectives:

- To provide a slate of options for mitigating and/or reducing medical costs to employees and the City, looking out at least 5 years.
- To track and trend actual use of benefits by employees for consideration of future plan decisions.
- To track and trend annually anomalies in benefit use that may be managed to reduce benefit plan costs.

Action/Strategies:

Develop a report and model to forecast impacts for a variety of health plans options with a variety of levels of participation for at least the next five years by January 2019.

- In all instances include costs, administrative requirements, timeline for implementation, requirements for employee education, impact on both City and employees, etc.
 - Evaluate a self-funded model with estimates by fall 2019 review the data and develop a proposal outlining an Administrative Services Only (ASO) approach with a full and comprehensive review of discussion points and all information needed for a full vetting of the proposal.
 - Evaluate a Consumer Driven Approach including a Health Savings Account feature.
 - Additional consideration include, HSA employer contributions for the HSA option and Medical Expense Reimbursement Program (MERP) considerations to offset anticipated higher deductible costs for employees.
 - Evaluate a traditional approach such as the City currently has with funding proposals for VEBA.
 - Explore other options as they arise through research and analysis if warranted.

- Conduct a full review and analysis on the potential impacts of offering multiple plans based upon modeling and analysis of under the City's current structure.
- Pending results a final proposal to the City Benefits Committee with a goal to, "Bring together a diverse group of perspectives to review options for updating medical insurance benefits for employees and families."