



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

7:00 PM

Council Chambers

June 18, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

1. Consent Agenda

A. Approval Of Moscow City Council June 4, 2018 Minutes – Laurie M. Hopkins

Documents:

[COUNCIL MINUTES OF 6-4-18.PDF](#)

B. Disbursement Report For May 2018 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending May 2018. This was reviewed and recommended for approval by the Public Works/Finance Committee on June 11, 2018.

ACTION: Approve the Disbursements Report for the month of May 2018.

Documents:

[DISBURSEMENT REPORT FOR MAY 2018.PDF](#)

C. 1912 Center Roofing System Replacement - Change Order No. 1 - David Schott

The Parks and Recreation Department is requesting approval of Change Order No. 1 for the 1912 Center Roofing System Replacement Project. The Change Order No. 1 request is to replace the five (5) existing skylights with

five (5) new Kalwall skylights in the amount of \$53,000. Heart of the Arts, Inc. (HAI) has pledged to fund Alternate #2 (\$53,000) after receiving a gift of \$53,000 that is a restricted donation for the replacement of the skylights. The existing wire glass skylights have deteriorated to a point they are leaking rain water into the building. If Change Order No. 1 is approved, the contract amount of \$189,732 will be increased to \$242,732. In addition, the contract completion time will be increased by fifteen (15) calendar days. The revised date of Substantial Completion will be August 21, 2018 rather than August 6, 2018. The Public Works / Finance Committee reviewed the proposal on June 11, 2018 and recommended approval.

ACTION: Approve Change Order No. 1 in the amount of \$53,000 for the replacement of the existing skylights on the 1912 Center roof.

Documents:

[1912 CENTER ROOFING SYSTEM REPLACEMENT.PDF](#)

D. Itani Park Playground Equipment Selection - David Schott

The Parks and Recreation Department is requesting authorization to purchase playground equipment and safety tiles from Buell Recreation at a cost of \$67,000 to be installed in Itani Park. A Request for Proposals (RFP) was issued on May 3, 2018 to twenty (20) playground suppliers. Nine (9) proposals were received. Public voting on the proposals occurred May 14th to May 21st. Buell Recreation with Burke playground equipment received 146 of the 333 total votes. The Parks and Recreation Commission is recommending Buell Recreation to provide the playground equipment and tile safety surfacing for Itani Park. The Public Works/Finance Committee reviewed the proposal on June 11, 2018 and recommended approval.

ACTION: Approve the purchase of playground equipment for Itani Park in the amount of \$67,000 from Buell Recreation with funding source from the Hamilton Fund.

Documents:

[ITANI PARK PLAYGROUND.PDF](#)

E. 109 N Almon St Lot Division - Michael Ray

Garrett Thompson is requesting a lot division of a 1.89 acre parcel of land located at 109 N Almon Street. The applicant proposed to establish two parcels of 13,033 sf and 1.59 acres from the original 1.89 acre parcel. The subject property is currently located within the Multiple Family Residential (R-4) Zoning District which has a minimum lot size of 5,000 sf and a minimum lot width of 50 feet. The two proposed parcels will meet all minimum lot requirements for the R-4 Zone. The proposed 13,033 sf parcel currently contains a brick building that was formerly used as the Dumas Seed powerhouse building and is proposed to be remain. The existing powerhouse building will meet all setback requirements of the R-4 Zone, with the exception of the front setback which is currently legal nonconforming. In accordance with City of Moscow requirements, property owners within 600 ft of the property have been notified of the proposed division and the site had been posted seven (7) days prior to the meeting date. This was reviewed and recommended for approval by the Public

Works/Finance Committee on June 11, 2018.

ACTION: Approve the lot division request.

Documents:

[109 N ALMON ST LOT DIVISION.PDF](#)

F. 708 And 714 S. Jefferson Line Adjustment Request - Bill Belknap

The owners of 708 and 714 S. Jefferson Street are requesting a lot line adjustment between the two parcels to shift the common lot line between the two properties 15 feet to the south. 708 S. Jefferson is currently 5,000 square feet in size with a lot width of 40 feet and depth of 125 feet. 714 S. Jefferson is currently 9,375 square feet in size with a lot width of 75 feet and depth of 125 feet. Both properties are located within the Multiple Family Residential (R4) Zoning District which has a minimum lot area of 5,000 square feet and minimum lot width of 50 feet for single family, two family and multiple family residential uses. After the proposed lot line adjustment, 708 S. Jefferson would have a lot area of 6,875 and width of 55 feet, and 714 S. Jefferson would have a lot area of 7,500 square feet and lot width of 60 feet and would therefore comply with all current lot and setback requirements. This matter was received by the Public Works Finance Committee on June 11th and was recommended for approval with no conditions.

ACTION: Approve the proposed lot line adjustment request.

Documents:

[708 AND 714 S JEFFERSON LOT LINE ADJUSTMENT.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Palouse Knowledge Corridor Report – Gary J. Riedner / Tom Lamar

6. Third Street Corridor Status Report - Les MacDonald

A report on the status of the multiple projects within the Third Street Corridor between Washington Street and Mountain View Road. These include the Third Street Reconstruction - Phase II project, the Third Street Corridor Improvements - Phase I Project, the Third Street Corridor Improvements - Phase II project, and the Third Street Bridge project. The report will also address the recent Transportation Commission Third Street Subcommittee discussion on the corridor improvements assessment performed by Alta Planning.

PROPOSED ACTIONS: Receive report and discuss upcoming project actions, or take other action deemed appropriate.

Documents:

[THIRD STREET CORRIDOR STATUS REPORT.PDF](#)

7. Indian Hills 9 Final Plat - Michael Ray

The Planning & Zoning Commission conducted a public hearing on March 28, 2018 to consider the request by Sally Powers for a Preliminary subdivision plat (Indian Hills 9 Addition) for a 21.73 acre area of land generally located east of Main Street and north of Palouse River Drive. After considering public testimony and the relevant criteria and standards, the Planning and Zoning Commission recommended approval of the Preliminary subdivision plat with two conditions. City Council then conducted a public hearing on April 16, 2018 and approved the Indian Hills 9 preliminary plat with two conditions.

On May 8, 2018 the applicant submitted the final subdivision plat to be reviewed by the Planning and Zoning Commission and City Council. Staff has reviewed the final plat for conformance with City and State Code requirements, as well as the conditions of approval and found the final plat to be in conformance. Planning and Zoning Commission reviewed the final plat on May 23, 2018 and recommended approval to City Council.

PROPOSED ACTIONS: Approve the Indian Hills 9 Addition Final Plat; or take such other action deemed appropriate.

Documents:

[INDIAN HILLS 9TH FINAL PLAT.PDF](#)

8. Indian Hills 9th Development Agreement - Bob Buvel

The Indian Hills Trading Company LLC has submitted to the City a final plat for the development of their property abutting US 95 and the terminus of Southview Drive. The City Council has approved a preliminary plat for this property. The final plat is titled the Indian Hills 9th Addition Subdivision and will be presented for City Council approval on June 18, 2018. If the final plat is approved by City Council, a development agreement is necessary to address construction of public improvements, parkland dedication, and as-constructed drawings. The attached agreement covers these items. The parkland dedication requirement for the Indian Hills 9th Addition to the City of Moscow, Idaho was fulfilled via the Parkland Exchange Agreement 2018-020 which was approved by the Moscow City Council on April 2, 2018. There is no proposed phasing of the Indian Hills 9th Addition Subdivision.

The proposed development agreement was not prepared in time for consideration at Public Works/Finance Committee, and is proceeding to Council directly concurrently with the final plat of the subdivision and monumentation agreement in order to avoid delay.

PROPOSED ACTIONS: Conditioned upon approval of the Final Plat, approve the Development Agreement with The Indian Hills Trading Company LLC for Indian Hills 9th Addition Subdivision, or take such other action deemed appropriate.

Documents:

[INDIAN HILLS 9TH DEV AGRMT.PDF](#)

9. Indian Hills 9th Addition Monumentation Agreement - Bob Buvel

The Indian Hills Trading Company L.L.C. is the owner and developer of the proposed Indian Hills 9th Addition Subdivision abutting US 95 and at the

terminus of Southview Drive. The subdivision has received preliminary plat approval and the final plat is being presented for City Council consideration at the June 18, 2018 City Council meeting. If Council approves the final plat, the interior property corners will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code.

The proposed monumentation agreement was not prepared in time for consideration at Public Works/Finance Committee, and is proceeding to Council directly concurrently with the final plat of the subdivision and development agreement in order to avoid delay.

PROPOSED ACTIONS: Conditioned upon approval of the final plat, recommend approval of the monumentation agreement for Indian Hills 9th Addition Subdivision with The Indian Hills Trading Company LLC or take such other action deemed appropriate.

Documents:

[INDIAN HILLS 9TH MONUMENTATION AGRMT.PDF](#)

10. Cancellation Of July 2 City Council Meeting - Gary J. Riedner

Due to the fact that Independence Day is a federal holiday observed by the City of Moscow and falls on a Wednesday, Mayor Lambert has proposed cancellation of the July 2, 2018 regular City Council meeting due to expected low attendance.

Per Moscow City Code 2-2-3, the City Council has discretion to cancel Council meetings.

ACTION: Cancel the regular City Council meeting scheduled for July 2, 2018, or take such other deemed appropriate.

Documents:

[CANCELLATION OF JULY 2 CC MTG.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.