



## Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

208.883.7015

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**Monday**

**Council Chambers**

**7:00 PM**

**August 6, 2018**

**206 E. Third St.**

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The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

### **Pledge Of Allegiance**

#### **1. Consent Agenda**

##### **A. Approval Of Moscow City Council July 16, 2018 Minutes – Laurie M. Hopkins**

Documents:

[CITY COUNCIL MINUTES OF JULY 16, 2018.PDF](#)

##### **B. Amended Fair Housing Resolution - Bill Belknap**

The City of Moscow promotes equal opportunity in housing within the community through a number of activities including the passage of City Resolutions documenting the activities the City undertakes to affirmatively promote fair housing within the City. The City passed Resolution 2018-02 on February 20, 2018 for that purpose, but due to an oversight, the additional protections against housing discrimination based upon sexual orientation and/or gender identity/expression prohibited pursuant to Moscow City Code Title 10, Chapter 19, were omitted. Staff has prepared a revised Resolution to correct this error for the Council's consideration. This was reviewed and recommended for approval by the Administrative Committee on July 23, 2018.

**ACTION:** Approve the proposed revised Resolution.

Documents:

[AMENDED FAIR HOUSING RESOLUTION.PDF](#)

**C. Trindera Engineering Master Agreement For Professional Services - Les MacDonald**

The Public Works Department wishes to retain the firm of Trindera Engineering, Inc., of Coeur d'Alene, Idaho from our consultant roster so that future design services for which the firm is selected may be contracted through a Task Order Agreement. The attached Master Services Agreement will allow the City to retain Trindera for ongoing and upcoming design work. This was reviewed and recommended for approval by the Public Works/Finance Committee on July 23, 2018.

**ACTION:** Approve the Master Services Agreement for professional services by Trindera Engineering, Inc.

Documents:

[TINDERA MASTER AGREEMENT.PDF](#)

**2. Staff Recognition Report - Gary J. Riedner**

**3. Mayors Appointments**

**4. Public Comment And Mayor's Response Period (Limit 15 Minutes)**

**5. Citizen Commission Report – Sustainable Environment Commission – Tyler Palmer / Steve McGeehan**

**6. Public Hearing: City Of Moscow's FY2019 Annual Budget - Gary J. Riedner**

Staff will present the proposed City of Moscow FY2019 balanced budget in the amount of \$85,843,465 considered by the City Council at their workshop held July 9, 2018. Included for consideration is the FY2019 Annual Appropriation Ordinance and the L-2 property tax certification in the aggregate amount of \$5,666,358.

**PROPOSED ACTIONS:** Conduct the public hearing upon the approved FY2019 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

- A. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other such action deemed appropriate.
- B. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$5,666,358; or take other such action deemed appropriate.

Documents:

[FY2019 BUDGET.PDF](#)

**7. Public Hearing: FY2019 Proposed Fee Resolution - Gary J. Riedner**

Any fee increase being proposed by more than 5% or any new fees require a

public hearing pursuant to Idaho Code 63-1311A. Additionally, pursuant to Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2019 budget year. The fee increases are due to the additional costs associated with the delivery of services including administration, operations and maintenance. This was reviewed by the Public Works/Finance Committee on July 23, 2018 and forwarded to the City Council for public hearing.

**PROPOSED ACTIONS:** Conduct the public hearing and after considering testimony, approve the attached resolution with or without changes or take other such action deemed appropriate.

Documents:

[FY2019 FEE RESOLUTION.PDF](#)

#### **8. Proposed Public Art Location - C & Main Streets - Kathleen Burns**

The Public Art Master Plan has identified the highest priority location for the next planned installation of public art in Moscow to be the North City Entry - the north couplet near the intersection of Main and C Streets. Per the Public Art Guidelines; Identification of Public Art Projects, this location has been reviewed by the City staff who have also consulted with the Moscow Arts Commission. The Commission is in favor of pursuing a project at the proposed location. Additionally, City staff has contacted the Idaho Transportation Department (ITD) as the project area is adjacent to the State's right-of-way and they are open to proceeding with an installation at the location.

The estimated timeline of the project, once approved, is 10 months. In an attempt to complete the project given the anticipated timeline and to plan for a potential dedication event at the 2019 Artwalk event, planning for this project is proposed to move forward in FY2018. The project is proposed in the FY2019 budget for up to \$30,000. Planning activities proposed for FY2018 will include defining the scope and possibilities for the project with no funds to be expended until FY2019 and pending budget approval. This was reviewed and recommended for approval by the Administrative Committee on July 23, 2018.

**PROPOSED ACTIONS:** Approve location of C and Main Street and initial planning for a public art installation at the site in FY2018 or take such other action deemed appropriate.

Documents:

[PUBLIC ART AT C AND MAIN STREETS.PDF](#)

#### **9. Powers Avenue Cul-De-Sac Rights Of Way Dedications – Les MacDonald**

The Palouse Prairie Charter School is proposing to construct a new school building at 406 Powers Avenue. On December 18th 2017 the Board of Adjustment Approved the Palouse Prairie Charter School Conditional Use Permit (CUP) with the condition that the school dedicate rights-of-way for and construct a 96-foot diameter cul-de-sac at the terminus of Powers Avenue prior to any building permits being issued upon the property. As designed, the

proposed cul-de-sac design will be located partially on the Palouse Prairie Charter School property and partially on a lot owned by The Indian Hills Trading Company. The Indian Hills Trading Co. has agreed to dedicate the right-of-way with the sale of the land to Palouse Prairie Charter School. The City of Moscow will need to formally accept the dedication of property for right-of-way purposes to enable its use as a public turnaround on Powers Avenue.

It should be noted that the attached Deeds of Dedication have yet to be approved as to form by the City Attorney. Any modifications deemed necessary by the City Attorney will be made prior to the City Council meeting of August 6th, 2018. This item was expedited by Staff to avoid delaying the issuance of the Palouse Prairie School's building permit.

**PROPOSED ACTIONS:** Accept the rights of way dedications from the Palouse Prairie Educational Organization and The Indian Hills Trading Co.; or take such other action deemed appropriate.

Documents:

[POWERS AVE CULDESAC ROW DEDICATION.PDF](#)

#### **10. Mountain View Road Grind & Inlay - 2018 Bid Results - Les MacDonald**

Moscow Public Works solicited for bids on the Mountain View Road Grind and Inlay Pavement Preservation Project on July 23, 2018. The base bid for the project will improve the deteriorated segment of Mountain View Road from its intersection with East Sixth Street to Joseph Street. The project will remove a portion of the existing asphalt, install a pavement overlay geotextile fabric, and place approximately 4,104 square yards of a 2.5-inch thick asphalt pavement overlay. An "Add Alternate Bid" was added to allow for paving of the North lane of White Avenue from approximately 140' east of State Highway 8 to the intersection of White Avenue and Blaine Street. The White Avenue work includes 2,063 square yards of full depth (4-inch) asphalt pavement which was removed during the installation of the 2018 White Avenue water line replacement project.

The contract construction period is scheduled at ten (10) calendar days for the Base Bid and five (5) calendar days for the Bid Alternate. The bid solicitation included the requirement that the Mountain View work be completed by September 28, 2018 and the White Avenue work be completed by September 3, 2018 to avoid complications with the additional White Avenue traffic during the Latah County Fair (September 13-16).

The total Engineer's estimate was \$164,697, which consisted of \$97,997 for the Mountain View base project and \$66,700 for the White Avenue alternate project.

Bid opening for the project took place on Friday, July 27, 2018, at which two bids were received. Motley-Motley was the apparent low bidder on the project, with bids of \$90,618 for the base project and \$58,882 for the White Avenue alternate. Poe Asphalt submitted bids in the amounts of \$101,263.20 for the base project and \$67,306 for the White Avenue alternate.

**PROPOSED ACTIONS:** Accept the lowest responsive bid from Motley-Motley, award the contract for both the base project and the add alternate in the amount of \$149,500, and authorize staff approval for construction change

orders in an amount not to exceed 10% of the contract amount; or take such other action deemed appropriate.

Documents:

[MOUNTAIN VIEW GRIND AND INLAY.PDF](#)

#### **11. Third Street Pedestrian Bridge Schedule - Les MacDonald**

During the July 16th City Council meeting two motions were approved related to the installation of a temporary pedestrian bridge and a permanent multimodal bridge across Paradise Creek at Third Street. This discussion item will serve to provide further clarification on the schedule for implementation of these projects.

**PROPOSED ACTIONS:** Discuss the proposed schedules for the implementation of the two Third Street Bridge projects and provide Council direction on implementation schedules; or take other action deemed appropriate.

#### **Reports**

City Council  
Mayor  
Staff

#### **Adjourn**

**NOTICE:** Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.