



Moscow City Council

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
August 6, 2018

7:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 7:00 PM

PRESENT: Kathryn Bonzo Council President, Gina Taruscio Council Vice President, Art Bettge Councilmember, Jim Boland Councilmember, Brandy Sullivan Councilmember, Anne Zabala Councilmember, Bill Lambert Mayor

STAFF: Gary J. Riedner, Mia Vowels, Les MacDonald, James Fry, Dwight Curtis, Tyler Palmer, Jesse Flowers, Sarah Banks, Kathleen Burns, Laurie M. Hopkins

Pledge of Allegiance

Councilmember Boland led the Pledge of Allegiance.

1. Consent Agenda

A. Approval of Moscow City Council July 16, 2018 Minutes – Laurie M. Hopkins

B. Amended Fair Housing Resolution - Bill Belknap

The City of Moscow promotes equal opportunity in housing within the community through a number of activities including the passage of City Resolutions documenting the activities the City undertakes to affirmatively promote fair housing within the City. The City passed Resolution 2018-02 on February 20, 2018 for that purpose, but due to an oversight, the additional protections against housing discrimination based upon sexual orientation and/or gender identity/expression prohibited pursuant to Moscow City Code Title 10, Chapter 19, were omitted. Staff has prepared a revised Resolution to correct this error for the Council's consideration. This was reviewed and recommended for approval by the Administrative Committee on July 23, 2018.

PROPOSED ACTIONS: Approve the proposed revised Resolution.

C. Trindera Engineering Master Agreement for Professional Services - Tyler Palmer

The Public Works Department wishes to retain the firm of Trindera Engineering, Inc., of Coeur d'Alene, Idaho from our consultant roster so that future design services for which the firm is selected may be contracted through a Task Order Agreement. The attached Master Services Agreement will allow the City to retain Trindera for ongoing and upcoming design work. This was reviewed and recommended for approval by the Public Works/Finance Committee on July 23, 2018.

ACTION: Approve the Master Services Agreement for professional services by Trindera Engineering, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Art Bettge, Councilmember
AYES:	Bonzo, Taruscio, Bettge, Boland, Sullivan, Zabala

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Linda Pike, 1026 E 3rd St Moscow, spoke on the pedestrian crossing on Third Street by Papa Murphys being a blind curve and pedestrians not being visible. She feels it needs to be addressed before winter when it gets darker earlier. MacDonald said the site distance of the crosswalk meets the standards. Staff has looked at flags and is currently reviewing whether that area can be included on the lighting project west of the crosswalk. The location is difficult for lighting but ITD is definitely supportive of adding flags to the crosswalk.

5. Citizen Commission Report – Sustainable Environment Commission –Tyler Palmer / Steve McGeehan

Palmer introduced Steve McGeehan. McGeehan presented the mission statement and members of the commission. This past year included collaboration with Avista, Planning and Zoning Commission and Parks and Recreation Commission and McGeehan listed some of the projects. SEC members are included on the Sanitation Master Plan Advisory Group. The Mayor and Council members commented on the presentation.

6. Public Hearing: City of Moscow's FY2019 Annual Budget - Gary J. Riedner

Staff will present the proposed City of Moscow FY2019 balanced budget in the amount of \$85,843,465 considered by the City Council at their workshop held July 9, 2018. Included for consideration is the FY2019 Annual Appropriation Ordinance and the L-2 property tax certification in the aggregate amount of \$5,666,358.

ACTION: Conduct the public hearing upon the approved FY2019 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented: A. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other such action deemed appropriate; B. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$5,666,358; or take other such action deemed appropriate.

Taruscio recused herself from the Partnership of Economic Prosperity part of the budget.

A budget workshop occurred in July and Riedner went through highlights of the budget. See attached presentation.

The public hearing was opened at 8:15 p.m.

Victoria Seever 121 N Lilly Moscow, said she supports the budget, fee resolution and the proposed bond. With two new city buildings proposed, she would like Council to seriously consider solar panels as an alternative energy source. She is proud of the planning and funding for important projects and competing for grants. Collaboration between city and citizens led to enhancements in the Third Street corridor and the budget will be reworked as it has been in the past.

Joann Muneta, 203 S. Howard St Moscow, saw \$100,000 in the capital fund with a list of projects. She would like to know if there is a match for the projects or will it include grants.

Brian Ogle, 2200 Blaine Rd Moscow, expressed support of the budget and also the SEC support of solar options. He gave details about the benefits of solar. He feels it is the responsibility of states and local governments to lead the way in addressing global climate change and renewable energy will lead us that direction. The new police station could serve as an anchor for a micro grid that can provide energy to critical circuits.

The public hearing was closed at 8:23 p.m.

Riedner responded the transfer of the \$100,000 is current revenues that will join other funds in capital projects for FY2019. The transfer helps replenish the line item for future projects prioritized by Council. The remainder of the Third Street bridge money will go to capital projects accumulation and is still assigned to that project until Council directs otherwise.

Councilmembers received answers to their questions at the public workshop. Bettge moved and Zabala seconded to approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried. Mayor Lambert read Ordinance 2018-09.

Bettge moved and Bonzo seconded to authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$5,666,358. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. Public Hearing: FY2019 Proposed Fee Resolution - Gary J. Riedner

Any fee increase being proposed by more than 5% or any new fees require a public hearing pursuant to Idaho Code 63-1311A. Additionally, pursuant to Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2019 budget year. The fee increases are due to the additional costs associated with the delivery of services including administration, operations and maintenance. This was reviewed by the Public Works/Finance Committee on July 23, 2018 and forwarded to the City Council for public hearing.

PROPOSED ACTIONS: Conduct the public hearing and after considering testimony, approve the attached resolution with or without changes or take other such action deemed appropriate.

Riedner explained the law regarding new and increased fees. Land use, building, electrical and mechanical fees are in the second year of a three year implementation phase needed to get the fees where they offset the services provided. Sanitation, water and sewer fee increase are per each rate study. Parks & Recreation program fees are proposed to increase at 5% and Hamilton Lowe Aquatic Center fees at 7%. Other miscellaneous fee increases are also included.

The public hearing was opened at 8:35 p.m.

Joann Muneta 203 S Howard Moscow, asked for clarification on the Farmers Market fees.

Burns responded that the fees will be evaluated at the end of the market season and if needed will come forward at a later date.

The public hearing was closed at 8:37 p.m.

Boland said charges are marginal costs for water and encouraged conservation. Bettge felt the suggested fee increases keep up with the cost of doing business.

The resolution was approved by roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Gina Taruscio, Council Vice President
AYES:	Bonzo, Taruscio, Bettge, Boland, Sullivan, Zabala

Recess at 8:40 p.m. and reconvened at 8:46 p.m.

8. Proposed Public Art Location - C & Main Streets - Kathleen Burns

The Public Art Master Plan has identified the highest priority location for the next planned installation of public art in Moscow to be the North City Entry - the north couplet near the intersection of Main and C Streets. Per the Public Art Guidelines; Identification of Public Art Projects, this location has been reviewed by the City staff who have also consulted with the Moscow Arts Commission. The Commission is in favor of pursuing a project at the proposed location. Additionally, City staff has contacted the Idaho Transportation Department (ITD) as the project area is adjacent to the State's right-of-way and they are open to proceeding with an installation at the location.

The estimated timeline of the project, once approved, is 10 months. In an attempt to complete the project given the anticipated timeline and to plan for a potential dedication event at the 2019 Artwalk event, planning for this project is proposed to move forward in FY2018. The project is proposed in the FY2019 budget for up to \$30,000. Planning activities proposed for FY2018 will include defining the scope and possibilities for the project with no funds to be expended until FY2019 and pending budget approval. This was reviewed and recommended for approval by the Administrative Committee on July 23, 2018.

PROPOSED ACTIONS: Approve location of C and Main Street and initial planning for a public art installation at the site in FY2018 or take such other action deemed appropriate.

Burns introduced the item as written above. The Council discussed the removal of the tree in the location and having a theme for art. The location of C and Main Street and initial planning for a public art installation at the site in FY2018 was approved by roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gina Taruscio, Council Vice President
SECONDER:	Brandy Sullivan, Councilmember
AYES:	Bonzo, Taruscio, Bettge, Boland, Sullivan, Zabala

9. Powers Avenue Cul-De-Sac Rights of Way Dedications - Bob Buvel

The Palouse Prairie Charter School is proposing to construct a new school building at 406 Powers Avenue. On December 18th 2017 the Board of Adjustment Approved the Palouse Prairie Charter School Conditional Use Permit (CUP) with the condition that the school dedicate rights-of-way for and construct a 96-foot diameter cul-de-sac at the terminus of Powers Avenue prior to any building permits being issued upon the property. As designed, the proposed cul-de-sac design will be located partially on the Palouse Prairie Charter School property and partially on a lot owned by The Indian Hills Trading Company. The Indian Hills Trading Co. has agreed to dedicate the right-of-way with the sale of the land to Palouse Prairie Charter School. The City of Moscow will need to formally accept the dedication of property for right-of-way purposes to enable its use as a public turnaround on Powers Avenue. This item was expedited by Staff to avoid delaying the issuance of the Palouse Prairie School's building permit.

PROPOSED ACTIONS: Accept the rights of way dedications from the Palouse Prairie Educational Organization and The Indian Hills Trading Co.; or take such other action deemed appropriate.

MacDonald described the area for the dedications and reminded the council of the requirements for the Powers Avenue cul-de-sac previously approved by Council. The Council had no questions. The acceptance of the rights-of-way dedications from the Palouse Prairie Educational Organization and The Indian Hills Trading Co. were approved by roll call vote.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Art Bettge, Councilmember
SECONDER:	Gina Taruscio, Council Vice President
AYES:	Bonzo, Taruscio, Bettge, Boland, Sullivan, Zabala

10. Mountain View Road Grind & Inlay - 2018 Bid Results - Les MacDonald

Moscow Public Works solicited for bids on the Mountain View Road Grind and Inlay Pavement Preservation Project on July 23, 2018. The base bid for the project will improve the deteriorated segment of Mountain View Road from its intersection with East Sixth Street to Joseph Street. The project will remove a portion of the existing asphalt, install a pavement overlay geotextile fabric, and place approximately 4,104 square yards of a 2.5-inch thick asphalt pavement overlay. An "Add Alternate Bid" was added to allow for paving of the North lane of White Avenue from approximately 140' east of State Highway 8 to the intersection of White Avenue and Blaine Street. The White Avenue work includes 2,063 square yards of full depth (4-inch) asphalt pavement which was removed during the installation of the 2018 White Avenue water line replacement project.

The contract construction period is scheduled at ten (10) calendar days for the Base Bid and five (5) calendar days for the Bid Alternate. The bid solicitation included the requirement that the Mountain View work be completed by September 28, 2018 and the White Avenue work be completed by September 3, 2018 to avoid complications with the additional White Avenue traffic during the Latah County Fair (September 13-16).

The total Engineer's estimate was \$164,697, which consisted of \$97,997 for the Mountain View base project and \$66,700 for the White Avenue alternate project.

Bid opening for the project took place on Friday, July 27, 2018, at which two bids were received. Motley-Motley was the apparent low bidder on the project, with bids of \$90,618 for the base project and \$58,882 for the White Avenue alternate. Poe Asphalt submitted bids in the amounts of \$101,263.20 for the base project and \$67,306 for the White Avenue alternate.

PROPOSED ACTIONS: Accept the lowest responsive bid from Motley-Motley, award the contract for both the base project and the add alternate in the amount of \$149,500, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount; or take such other action deemed appropriate.

MacDonald introduced the item as written above. This is a short time fix as the City has a grant project scheduled for construction in 2023 or 2024. The sewer project on White Ave tore up the north side of the street and the add alternate is to pave that area. Phase 6 of the SE sewer line project will be in a couple years and the south side of White will be done at that time. The alignment across Styner to the south is still under review.

Acceptance of the lowest responsive bid from Motley-Motley, award of the contract for both the base project and the add alternate in the amount of \$149,500, and authorization for staff approval for construction change orders in an amount not to exceed 10% of the contract amount was approved by roll call vote.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Bonzo, Council President
SECONDER:	Jim Boland, Councilmember
AYES:	Bonzo, Taruscio, Bettge, Boland, Sullivan, Zabala

11. Third Street Pedestrian Bridge Schedule - Les MacDonald

During the July 16th City Council meeting two motions were approved related to the installation of a temporary pedestrian bridge and a permanent multimodal bridge across Paradise Creek at Third Street. This discussion item will serve to provide further clarification on the schedule for implementation of these projects.

ACTION: Discuss the proposed schedules for the implementation of the two Third Street Bridge projects and provide Council direction on implementation schedules; or take other action deemed appropriate.

MacDonald said three weeks ago, bids for the multi-modal bridge were rejected. The Council also approved directing staff to find and install a portable/temporary pedestrian/bicycle bridge to connect improvements to Mountain View Rd with the following parameters: purchase of the structure be complete by end of fiscal year 2018; the cost of the structure to be under \$50,000 to avoid the bidding process; and the bridge be open to the public by end of calendar year. Staff concern is the schedule for construction, specifically in December. Final paving would be after asphalt companies have shut down which is problematic. Staff is recommending modification of the schedule to allow a Spring completion. Staff would continue to push forward with project but would allow some flexibility. Staff suggests a target of mid-May. The second motion was pursuit of rebid for the multi-modal bridge and staff needs further clarification. Riedner said the rebid clarification can be discussed at a future meeting as there will not be enough in the budget to rebid in good faith. Riedner would like to put together more long range financial information.

MacDonald said staff has been reaching out to bridge providers and the type of bridge necessary to accommodate City needs appears to be over \$50,000. A semi-formal process where a bid is received from three vendors may be used and can be done quickly. MacDonald explained the process of moving a temporary bridge and the decking required in order to move it.

Boland felt Spring is fine if that works logistically and feels flexibility is fine as long as there is a date certain. Staff intent is to issue the RFP this month, bids back early September, select vendor and make order. Logistical issue is when it is fabricated. The shop construction drawings do not usually meet the floodplain requirements needed for Moscow. If there are no major problems with the design, fabrication could begin in January and delivered in March so it is not stored over the winter. MacDonald went over some requirements of the bridge specific to Moscow's situation and estimated the entire project between \$75,000 and \$90,000. The FY2019 budget includes the Third Street bridge roll over from FY2018 of approximately \$87,000. The estimated cost of moving the bridge could be \$20,000-25,000.

Boland suggested proceeding with bridge research and report back to Council with solid bids for what kind of structure, least cost for installation, and the timeline can be flexible. Riedner confirmed consensus from the Council to proceed with the bid process to determine the bid prices. Discussion ensued regarding snow removal and railroad car bridges and reuse of bridges.

Bonzo confirmed Council consensus it to hold off on the rebid of the multi-modal bridge and report back on the pedestrian bridge bids. Boland would like to see the pedestrian bridge installed prior to rebid of the multi-modal bridge. Bettge feels accumulating capital and waiting for a more favorable construction climate all plays into this.

Reports

City Council

Farmers Market Commission - Bonzo reported the Commission did a rapid market assessment survey and another one will be September 8.

Moscow Urban Renewal Agency - Bettge said they approved the FY2019 budget; adopted the policy manual on operations. Sullivan added two of the Alturas lots are entering an exclusive negotiation agreement with Alturas analytics. Regarding the Southeast Industrial Park, three properties would need to be annexed and one owner does not wish to be annexed. Belknap will reevaluate and report back.

SMART Transit - Zabala said the hours were extended starting today.

Planning & Zoning Commission - Zabala reported the Commission recommended modifying the time requirement for notifications for P&Z hearings from 30 days to 15 days.

Sustainable Environment Commission - Sullivan said the Commission received a report from Cooper doing audits of disposals at the market particular to vendors; electric car event on September 15th in the Rosauers parking lot.

Mayor

Mayor Lambert attended the Cal Ripken playoffs, the Airport Board and the Sojourners opening.

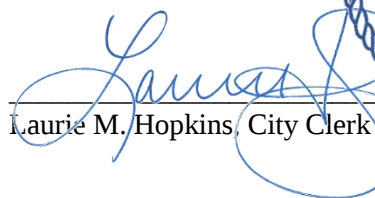
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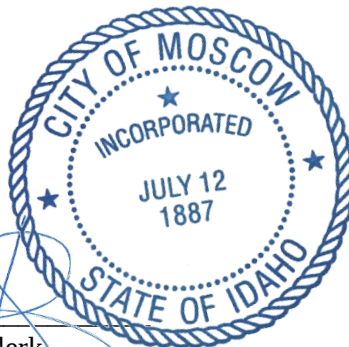
Riedner invited anyone to apply to Leadership Moscow through the Moscow Chamber of Commerce. It provides exposure to networking and business leaders.

Adjourn

The meeting was closed at 9:49 PM

ATTEST:


Laurie M. Hopkins, City Clerk




Bill Lambert, Mayor