



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

7:00 PM

August 20, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

1. Consent Agenda

A. Approval Of Moscow City Council August 6, 2018 Minutes – Laurie M. Hopkins

Documents:

[COUNCIL MINUTES OF AUGUST 6, 2018.PDF](#)

B. Disbursement Report For July 2018 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending July 2018. This was reviewed and recommended for approval by the Public Works/Finance Committee on August 13, 2018.

ACTION: Approve the Disbursements Report for the month of July 2018.

Documents:

[DISBURSEMENT REPORT FOR JULY 2018.PDF](#)

C. 775 Indian Hills Drive Lot Line Adjustment - Michael Ray

Jim Swift is requesting a lot line adjustment between Lots 8 and 9 of Indian Hills Seventh Addition currently addressed as 775 Indian Hills Drive. Lot 8 is currently 13,343 sf in size and Lot 9 is currently 12,112 sf in size. The applicant is proposing to adjust the common lot line between the two parcels

to make construction of homes on the properties more feasible due to difficult grades and a previously constructed retaining wall. The proposed lot line adjustment will render Lot 8 - 15,826 sf in size and Lot 9 - 9,631 sf in size. The subject properties are located in the Low Density Single-Family Residential (R-1) Zoning District which has a minimum lot area of 9,600 sf and a minimum lot width of 80 feet. Both parcels will meet the minimum lot area and width requirements for the R-1 Zone. This was reviewed and recommended for approval by the Public Works/Finance Committee on August 13, 2018.

ACTION: Approve the lot line adjustment request with no conditions.

Documents:

[775 INDIAN HILLS DRIVE LLA.PDF](#)

D. ITD 5339 Grant Project Funding Agreements - Time Extension Amendments - Alisa Anderson

In March of 2015, the City submitted a grant application to the Public Transportation Division of the Idaho Transportation Department (ITD) for a Rural One-Time Capital Asset 5339 Bus and Bus Facilities Funding solicitation. In June of 2015, the City received notification the application was fully funded as requested with a funding period from October 1, 2016 to September 30, 2018. The project components for Bike and Bus Shelters include purchase and installation of a covered bike parking shelter, installation of five bus shelters, and purchase and installation of a bus stop bench. The Bike Amenities project includes the purchase and installation of bike sharrows and way-finding signage. Each project has a separate updated Grant Project Funding Agreement and Attachment A Project Budget Request attached to this report amending the project ending dates from September 30, 2018 to December 31, 2018, as detailed in the attached "Request for Time Extension." This was reviewed and recommended for approval by the Public Works/Finance Committee on August 13, 2018.

ACTION: Approve the Grant Project Funding Agreements for Bike and Bus Shelters and Bike Amenities and Attachment A for Capital Asset 5339 federal funds extending the project end date to December 31, 2018.

Documents:

[ITD 5339 GRANT TIME EXTENSIONS.PDF](#)

E. SCADA Replacement Project FY2017 - Change Order No. 1 - Les MacDonald

In July of 2017 the City published an advertisement for bids for the Supervisory Control And Data Acquisition (SCADA) Replacement Project - 2017 with an Engineer's Estimated cost of \$483,881.00. Only one bid, from Strom Electric, was received. The bid from Strom was presented to and awarded by City Council for \$357,000.00 with Staff authorization to approve change orders up to 10% of the contract amount. Change Order #1 addresses increased quantities of system components with a cost exceeding the 10% Staff authorization threshold, so the change order is being presented to the City Council for approval in accordance with City policy. This was reviewed and recommended for approval by the Public

Works/Finance Committee on August 13, 2018.

ACTION: Approve Change Order No. 1 for the SCADA Replacement Project.

Documents:

[SCADA REPLACEMENT CHANGE ORDER.PDF](#)

F. Third Street Interpretive Sign Project - Michael Ray

The Historic Preservation Commission has undertaken a project to create interpretive signage for the larger institutional buildings along the Third Street corridor which are on the National Register of Historic Places. The buildings that have been identified are the 1912 Center, City Hall, Carnegie Library, and the Methodist Church. The interpretive signs are intended to be installed adjacent to the public sidewalk and convey important historical information about the buildings. This was reviewed by the Administrative Committee on August 13, 2018 and recommended for approval.

ACTION: Authorize the Historic Preservation Commission to proceed with ordering and installing the interpretive signs which have been budgeted in FY2018 and FY2019.

Documents:

[THIRD ST INTERPRETIVE SIGNS.PDF](#)

G. Moscow School District Agreement For School Resource Officer - James Fry

The City of Moscow, through the Moscow Police Department, has been employing a School Resource Officer (SRO) position for over 18 years to provide a law enforcement presence and additional resources to the Moscow School District to assist in providing and maintaining a safe and healthy student environment. Taking into account recent incidents of violence in schools across the nation, the District has requested that the City provide an additional School Resource Officer. The City will continue to bear the cost of the first School Resource Officer and Moscow School District shall provide funding to City to support the second SRO position. If approved, the agreement shall commence on the first day of October, 2018 and will provide 70% funding of the additional position for the first year, 85% the second year and 100% the third year and each subsequent year. This was reviewed and recommended for approval by the Administrative Committee on August 13, 2018.

ACTION: Approve the Memorandum of Understanding for Professional Services between the City of Moscow, Idaho and the Moscow School District No. 281.

Documents:

[MSD SCHOOL RESOURCE OFFICER.PDF](#)

H. Vandal Town Block Party Resolutions - Jen Pfiffner

The City of Moscow, University of Idaho and Moscow Chamber of Commerce are hosting the annual Vandal Town Block Party September 7, 2018 in downtown Moscow. The event will welcome back students while celebrating our important community partnerships. The block party is held on Main Street and features live music and local vendors. In years past, local businesses have been provided the opportunity to join the Block Party by hosting beer/wine gardens in the Main Street area and through allowed expansion of permitted sidewalk cafés during the event. Both activities require resolutions. Staff has prepared proposed resolutions for Council consideration. This was reviewed and recommended for approval by the Administrative Committee on August 13, 2018.

ACTION:

- A. Approve the attached resolution allowing beer/wine gardens during the 2018 Vandal Town Block Party.
- B. Approve the attached resolution allowing expansion of Sidewalk Cafés during the 2018 Vandal Town Block Party.

Documents:

[VANDAL TOWN BLOCK PARTY RESOLUTIONS.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Public Hearing: Proposed Rezone At 406 Baker Street - Michael Ray

The applicant, Robert Peterson, is requesting to rezone a 32,569 square foot parcel located at 406 Baker Street. The parcel is currently zoned Neighborhood Business (NB) which the applicant is proposing to change to the Residential Office (RO) Zone. The Planning & Zoning Commission conducted a public hearing on July 11, 2018 and recommended approval of the rezone request.

PROPOSED ACTIONS: After conducting the public hearing and consideration of testimony received, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or consider the Zoning Ordinance on first reading; or reject the Zoning Ordinance and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take such other action deemed appropriate.

Documents:

[REZONE FOR 406 BAKER ST.PDF](#)

6. Public Hearing: Amendment Of Title 4, Chapters 4, 7, 8, And 10 Of M.C.C. Regarding Various Zoning Code Amendments - Michael Ray

The Planning and Zoning Commission has been working over the past few months on minor revisions to various sections of the Zoning Code within Title 4, Chapters 4, 7, 8, and 10. The proposed amendments pertain to Planned

Unit Developments, lot frontage and access requirements, expiration periods for certain land use actions, and public notice requirements. The Commission conducted a public hearing on this proposed ordinance on July 25, 2018 and unanimously recommended approval to City Council. This was reviewed by the Administrative Committee on August 13, 2018.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of testimony presented, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Documents:

[AMENDMENT OF TITLE 4.PDF](#)

7. Public Hearing: Open Budget For Fiscal Year 2017-2018 (FY2018) - Gary J. Riedner

The State of Idaho provides a process for cities to amend the original budget appropriation ordinance in accordance with Title 50-1003 of the Idaho Code. Staff is proposing to amend Ordinance 2017-07 due to federal, state and local grant awards, contributions and donations within the Recreation and Culture Fund, the Pumper Fire Truck, computer purchases, street maintenance and other projects. The proposed appropriation change is \$2,019,967. The Administrative Committee reviewed the ordinance on August 13, 2018.

PROPOSED ACTIONS: Conduct the public hearing upon the Ordinance amending the FY2018 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other such action deemed appropriate.

Documents:

[OPEN BUDGET FY2018.PDF](#)

8. Single Stream Curbside Recycling Program Modification - Tim Davis

The landscape of recycling, and especially single stream recycling, has changed dramatically over the past year due to new regulations imposed by the government of China known as "National Sword 2017" and "Blue Sky 2018". China has historically imported over 50% of the world's recyclables, but these new policies severely restrict imports of recyclables and impose unachievable contamination rates. These new policies have flooded domestic recycling markets resulting in historic low market values for recyclables.

To maintain the economic viability of the single stream curbside recycling program in Moscow, we must adapt to these dramatic shifts to the world and domestic markets. Staff is proposing modifications to the single stream recycling program by concentrating focus on collecting high quality, marketable materials rather than expanded lists of low grade and difficult to market materials. Subtle changes to acceptable materials in the single

stream program will also require an extensive public education effort to minimize confusion by customers. This was reviewed and recommended for approval by the Public Works/Finance Committee on August 13, 2018.

PROPOSED ACTIONS: Authorize staff to modify the single stream curbside recycling program as presented, or take other action deemed appropriate.

Documents:

[SINGLE STREAM RECYCLING MODIFICATION.PDF](#)

9. Third Street Corridor Multimodal Improvements - Phase I Bid Results - Les MacDonald

The City published an advertisement for bids on July 28, 2018 for the Third Street Corridor Multimodal Improvements - Phase I project. The base bid for this project phase includes the installation of approximately 1,650 linear feet of sidewalk, 25 pedestrian ramps, 5 bulb-outs, concrete curb, driveway approaches, retaining walls, stormwater pipe and catch basins on Third St from Hayes St to Mountain View Rd. The base bid also includes the installation of school zone flashing beacons around Moscow High School and Lena Whitmore Elementary and pedestrian hybrid beacons at the Third St and Mountain View Rd pedestrian crossing. An "Add Alternate Bid" was included for the installation of two raised crosswalks and associated work items at the intersections of Third St & Monroe St and Third St and Cleveland St.

The total Engineer's estimate for the project was \$445,829.88, which consisted of \$357,709.88 for the base bid and \$88,120.00 for the Add Alternate bid.

Bid opening for the project took place on August 14, 2018, at which one bid was received. McCall's Classic construction was the apparent low bidder on the project, with bids of \$388,813.13 for the base project and \$92,235.25 for the raised crosswalks alternative. A complete bid tabulation is attached.

PROPOSED ACTIONS: Accept the low bid from McCall's Classic Construction, award the contract for base bid only in the amount of \$388,813.13, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount; reject the bid; or take other action deemed appropriate.

Documents:

[3RD ST CORRIDOR BID RESULTS.PDF](#)

10. Discussion Regarding Educational Institutions In The Central Business District - Bill Belknap

During the recent Zoning Code update that was passed by the Council on May 21st, questions were raised by Council regarding the allowance of Educational Institutions (colleges and universities) within the Central Business (CB) Zoning District. The City Council approved the Zoning Code amendment as presented, but requested that the Administrative Committee continue the discussion regarding the allowance of educational uses within the CB District. Staff will provide a presentation upon the history of the CB

Zone and the 2005 City Code amendment that addressed educational uses including schools, commercial schools and educational institutions within the City's Commercial Zoning Districts and seek further Council direction.

PROPOSED ACTIONS: Receive report and provide Staff further direction.

Documents:

[EDUCATIONAL INSTITUTIONS IN CB.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.