



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Tuesday

Council Chambers

7:00 PM

September 4, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

1. Consent Agenda

A. Approval Of Moscow City Council August 20, 2018 Minutes – Laurie M. Hopkins

Documents:

[CITY COUNCIL MINUTES OF AUGUST 20, 2018.PDF](#)

B. 1105 & 1121 West A St Lot Line Adjustment - Leah Carlson

The owner of University Village Apartments is proposing a lot line adjustment between two parcels located at 1105 and 1121 West 'A' Street. Parcel B, which currently has two multi-family apartment buildings constructed upon it, is proposed to be reduced from 46,040 square feet to 40,740 square feet in size and Parcel C is proposed to be expanded from 9,777 square feet to 15,077 square feet. The purpose of the lot line adjustment is to accommodate future development on Parcel C. The subject property is located within the Residential/Office Zoning District which has a minimum lot area of 5,000 square feet and minimum lot width of 50 feet. A proposed access easement will provide access to Parcels B and C from West A St, utilizing an existing approach. This was reviewed and recommended for approval by the Public Works/Finance Committee on August 27, 2018.

ACTION: Approve the lot line adjustment request.

Documents:

[LOT LINE ADJUSTMENT.PDF](#)

C. Continue Providing I.S. Support To SMART Transit - Jesse Flowers

The Information Systems Department has been providing basic I.S. support to SMART Transit since 2014. The current contract is up for renewal and staff has worked with SMART Transit to make a few modifications to the contract to better meet the needs of both the City and SMART Transit. This was reviewed and recommended for approval by the Administrative Committee on August 27, 2018.

ACTION: Approve the Agreement for Computer Services between the City of Moscow, Idaho and SMART Transit.

Documents:

[IS SUPPORT FOR SMART.PDF](#)

D. Request For City To Provide I.S. Support To PEP - Jesse Flowers

Staff has been approached with a request from the Partnership for Economic Prosperity (PEP) to provide IS support. PEP is located in leased space in the City-owned Intermodal Transit Center. This was reviewed and recommended for approval by the Administrative Committee on August 27, 2018

ACTION: Approve the Agreement for Computer Services between the City of Moscow and the Partnership for Economic Prosperity.

Documents:

[IS SUPPORT FOR PEP.PDF](#)

E. Third And Jackson Sidewalk Replacement Bid Results – Les MacDonald

The City published an advertisement for bids on August 3, 2018 for Third And Jackson Sidewalk Replacement Project. This project is a joint effort between the City, Moscow Urban Renewal Agency, and the property owner to replace the deficient sidewalk around the property located on the SE Corner of Third and Jackson Streets as well as upgrade the furniture zone and lighting to meet the current design recommendations for the downtown streetscape. The base bid for the project includes removing and replacing concrete sidewalk, curb, tree wells, illumination system, and installing concrete pavers along the North and West frontage of 129 West Third Street. The Engineer's estimate for the project was \$33,104.00.

Bid opening for the project took place on August 14, 2018, at which time one bid was received. McCall's Classic Construction was the apparent low bidder on the project, with a bid of \$37,794.50. A complete bid tabulation is attached. This item was presented to the Public Works/Finance Committee on August 27, 2018 and was recommended for approval.

ACTION: Accept the low bid from McCall's Classic Construction, award the contract in the amount of \$37,794.50, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract

amount.

Documents:

[THIRD AND JACKSON SIDEWALK REPLACEMENT.PDF](#)

F. Dog Park Grounds And Drainage Rehabilitation Project - David Schott

The Parks and Recreation Department is requesting authorization to retain Hodge and Associates for design services to incorporate surfacing, drainage, and an estimate of construction costs for Dog Park Grounds and Drainage Rehabilitation Project at a cost of \$6,985. The budgetary line item for the expense will be Parks and Recreation, Parks Professional Services 120-165-30-642-10.

The one acre dog park is located on White Avenue next to the Humane Society of the Palouse. The grand opening of the dog park was held on July 17, 2001. Over the years, the majority of the turf has degraded due to continuing overuse, and is unrepairable in its present condition. As a result, the area becomes very muddy and basically unusable during the rainy season.

Design services will include an evaluation of the area, surfacing, drainage, grading, construction drawings, and an estimate of construction costs to mitigate the muddy conditions of the dog park.

On August 27, 2018, the Public Works / Finance Committee reviewed and recommended approval.

ACTION: Approve agreement with Hodge and Associates for design services to incorporate surfacing, drainage, and an estimate of construction costs for Dog Park Grounds and Drainage Rehabilitation Project at a cost of \$6,985.

Documents:

[DOG PARK REHAB PROJECT.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Confirmation Of Sarah Banks As Finance Director And Oath Of Office - Gary J. Riedner / Laurie M. Hopkins

6. Citizen Commission Report - Farmers Market Commission - Jen Pfiffner / Jamie Hill

7. Moscow Police Department Explorer Program - James Fry / McKensie Fosberg

The Moscow Police Department is seeking to establish a Moscow Explorer Program. The purpose of this program is to provide young people with the opportunity to volunteer within the community, learn about a career in law enforcement and to build strong youth leaders through core values of service,

pride, integrity, compassion and excellence. If approved, the program will commence on October 1, 2018, with background checks and interviews occurring prior to this date. This was reviewed and recommended for approval by the Administrative Committee on August 27, 2018.

PROPOSED ACTIONS: Approve the Moscow Police Department Explorer Program or take other such action deemed appropriate.

Documents:

[MPD EXPLORER PROGRAM.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn

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