



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

7:00 PM

November 5, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

Veteran's Day And Military & Veteran's Week Proclamation

Documents:

[VETERANS WEEK PROCLAMATION W EDITS 2018.PDF](#)

1. Consent Agenda (ACTION ITEM)

A. Approval Of Moscow City Council October 15, 2018 Minutes – Laurie M. Hopkins

Documents:

[COUNCIL MINUTES OF OCTOBER 15, 2018.PDF](#)

B. WRRF Slide Gates Replacement Project - 2018 - Nate Suhr

The City published an advertisement for bids on October 9, 2018 for the Water Reclamation and Reuse Facility (WRRF) Slide Gates Replacement Project. The base bid for the project includes the removal and replacement of six existing (48" x 50") slide gates within "Box G" at the WRRF. The six new (48" x 50") slide gates had been previously purchased by the City and the manufacturer's plans and specifications for the new gates were provided as part of the bid proposal package. The Engineer's estimate for the project was \$34,690.50. Bid opening for the project took place on October 16, 2018, at which two bids were received. Of the responsive bids received, numbers ranged from \$27,650.48 to \$48,590.50. Clearwater Construction &

Management was the low bidder on the project and a bid tabulation is attached. This was reviewed and recommended for approval by the Public Works/Finance Committee on October 22, 2018.

ACTION: Accept the low bid from Clearwater Construction & Management, award the contract in the amount of \$27,650.48, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

Documents:

[WWRF SLIDE GATES REPLACEMENT.PDF](#)

C. Castleford Street Encroachment Request - Abbott - Bob Buvel

Dwayne and Monica Abbott, the owners of the lot at 2830 Hampton Court, have applied for a right of way encroachment to construct a retaining wall in the Castleford Street right-of-way along the north side of their property. Their house at 2830 Hampton Court was built in the first constructed phase of the Southgate 3rd Subdivision. Road construction in the second phase of the subdivision undermined the slope supporting the house, creating an unstable situation. Their proposed solution to the problem is a joint effort between the Abbotts and the developer to build a wall that will retain an engineered sloped embankment below the house foundation. If the wall is built with the encroachment into the right of way (near the back of the sidewalk) it will save the developer and the property owner \$10,500 to \$13,000 versus building the wall on the Abbott's private property. The franchise utility companies have all written letters stating they have no intention of exercising use of the public utility easement along the subject frontage. This was reviewed and recommended for approval by the Public Works/Finance Committee on October 22, 2018.

ACTION: Approve the encroachment request and attached encroachment agreement.

Documents:

[CASTLEFORD STREET ENCROACHMENT.PDF](#)

D. Assistance To Firefighters Grant Request - Alisa Anderson

The Assistance to Firefighters Grant (AFG) program goal is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards and provides direct financial assistance to eligible fire departments. The Moscow Fire Department is requesting to submit a funding request to the AFG program to purchase new communications equipment to replace obsolete, unusable, and/or unrepairable equipment to meet current standards which require radio systems to be P25 compliant. P25 radios are a direct replacement for analog FM radios but add the ability to transfer data as well as voice, allowing for more natural implementation of encryption or messaging. The Moscow Fire Department is proposing to request mobile repeaters, mobile radios, portable radios, and pagers for use by staff and volunteer firefighters. The total cost is estimated not to exceed \$258,000. The AFG program requires a 10% match of the awarded amount. The grant application is due on October 26, 2018. This was reviewed and recommended for approval by the Public Works/Finance Committee on October 22, 2018.

ACTION: Ratify the funding request submitted to the Assistance to Firefighters Grant program on October 26, 2018, for communications equipment in the amount of \$227,562.

Documents:

[ASST TO FIREFIGHTERS GRANT.PDF](#)

E. South Main Pedestrian Underpass Project - Bill Belknap

During the recent floodplain study near the intersection of South Main and the Troy Highway, the City Council expressed interest in exploring the construction of a pedestrian underpass of South Main/U.S. 95 using the existing bridge structure in a similar fashion to the underpass that is currently under construction underneath State Highway 8 at the Styner/White intersection. On June 4, 2018, the City Council agreed to jointly fund an assessment of a potential south main underpass with the Moscow Urban Renewal Agency. The underpass assessment has been completed and it has concluded that the underpass is feasible and would not increase flood elevations within the area. Staff is seeking direction from the Council regarding if the Council would like to pursue a grant application for the project. This was reviewed and recommended for approval by the Public Works/Finance Committee on October 22, 2018.

ACTION: Approve pursuing a grant for the South Main Pedestrian Underpass Project.

Documents:

[SOUTH MAIN PEDESTRIAN UNDERPASS PROJECT.PDF](#)

F. Fire Station #2 Re-Roof Project Professional Services Agreement - David Schott

Staff is requesting authorization to retain Associated Architects for full service architectural services for the Fire Station #2 re-roof project at a cost of \$7,660. Over the past years, facilities staff have patched numerous leaks in the 3,442 square foot roof. Staff proposes an R Mer Lite roofing system by the Garland Company which has been installed on numerous buildings around Moscow. The FY2019 budget for the project is \$69,900 and includes architectural services and construction. The budgetary line item for the architectural expense will be General Fund Capital Projects, 350-310-20-770-72. If approved, staff anticipates construction documents and cost estimates to be completed by the end of January 2019 and issue of a Solicitation for Bids in February. On October 22, 2018, the Public Works / Finance Committee reviewed and recommended approval.

ACTION: Approve Associated Architects to provide full service architectural services for Fire Station #2 Re-Roof Project at a cost of \$7,660; and issuance of Solicitation for Bids.

Documents:

[FIRE STATION NO. 2 REROOF.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Citizen Commission Report - Moscow Tree Commission - David Schott / Clark Filip

6. A Street Reconstruction - Stage 2 State/Local Agreement (ACTION ITEM) - Les MacDonald

The Idaho Transportation Department (ITD), through the Local Highway Technical Assistance Council, has funded a federal-aid project in FY 2019 to improve segments of A Street and Line Street. The project will completely reconstruct A Street from 350 ft east of Peterson Drive to 200 feet east of Home Street and Line Street from the Pullman Highway north through its current intersection with A Street/Circle Drive. Circle Drive will be modified to include a cul-de-sac terminus north of A Street. The project will include replacement of the existing road sections, retaining walls, sidewalks, water system upgrades, and sewer conveyance system upgrades.

Access to the federal-aid funds require the execution of a "State/Local Agreement" outlining the responsibilities of both the City of Moscow and the ITD. The attached draft contract is a standard ITD agreement modified specifically for the A Street Project. Changes to the State/Local Agreement have been requested of the State and those changes are being made, but the revised document was not received in time to include in the packet. When received, the updated version of the agreement will be reviewed by the City Attorney to ensure that the requested changes have been achieved. Also for consideration is a resolution certifying approval of the agreement and authorizing the Mayor to enter into the agreement on behalf of the City. The resolution will be adjusted to include the revised project number once it is received from the State.

Once the executed State/Local Agreement and the City payments are submitted, ITD will advertise the project for bids. This is anticipated to occur in late 2018 with construction scheduled to occur in 2019.

PROPOSED ACTIONS: Approve the Resolution approving the State/Local Agreement for the A Street Improvements - Stage 2 Project and authorize the Mayor to sign the Agreement; or take other action as deemed appropriate.

Documents:

[A STREET RECONSTRUCTION STATE LOCAL AGREEMENT.PDF](#)

7. Resolution For A Street Reconstruction Stage 2 Funding By Interfund Investment (ACTION ITEM) - Gary J. Riedner

The City Council has approved the State/Local Agreement with the Idaho Transportation Department for the construction of 'A' Street Reconstruction - Stage 2. The project is funded by ITD through two fiscal years of the Surface Transportation Program - Urban (STP-Urban) grant program in the amounts of \$2,083,214 (fiscal year 2019) and \$1,264,000 (fiscal year 2020). The construction of the project is scheduled to be commenced in the 2019 construction season, prior to the availability of the STP-Urban fiscal year 2020 grant funds in the amount of \$1,264,000. In order to proceed with the scheduled construction of the project, it is required by ITD that the City provide funding equal to the STP-Urban fiscal year 2020 grant in the amount

of \$1,264,000, which will not be available for reimbursement through the STP-Urban program until July 2019, the start of the federal fiscal year.

Staff is proposing that the \$1,264,000 construction funding be funded through the City Sewer Enterprise Fund accumulation by means of interfund investment. A Resolution that outlines the criteria of \$1,264,000 of investments by the Sewer Enterprise Fund for the purpose of funding the 'A' Street Reconstruction - Stage 2 project.

PROPOSED ACTIONS: Approve the Resolution authorizing the Finance Director to purchase inter-fund investments for \$1,264,000 for the purpose of funding the 'A' Street Reconstruction - Stage 2 project from the City Sewer Enterprise Fund without interruption of City operations or capital improvement plans or take such action deemed appropriate.

Documents:

[RESOLUTION FOR A STREET RECONSTRUCTION FUNDING.PDF](#)

8. Self-Funding Employee Health Insurance Report – Gary J. Riedner

Reports

City Council
Mayor
Staff

Adjourn to Executive Session per Idaho Code 74-206 (1)(B), (1)(C) and (1)(F) - The meeting will not reconvene.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.