



Moscow City Council Regular Meeting

~Amended Agenda~

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Laurie M. Hopkins

City Clerk

208.883.7015

Monday

7:00 PM

Council Chambers

November 19, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

1. Consent Agenda (ACTION ITEM)

A. Approval Of Moscow City Council November 5, 2018 Minutes – Laurie M. Hopkins

Documents:

[COUNCIL MINUTES OF NOV 5, 2018.PDF](#)

B. Disbursement Report For October 2018 - Sarah Banks

Accounts Payable Report for the month ending October 2018. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on November 13, 2018.

ACTION: Approve the Disbursements Report for the month of October 2018.

Documents:

[DISBURSEMENT REPORT FOR OCT 2018.PDF](#)

C. Lot Division At 1045 Alturas Drive - Leah Carlson

Stacy Smisek is requesting a lot division for a 5,644 square foot parcel of land located at 1045 Alturas Drive in the City of Moscow. The owner proposed to establish two parcels of approximately 2,730 square feet and

2,912 square feet from the original parcel. The subject property is located within the Multiple Family Residential District (R-4) where the minimum lot size for twinhome dwellings is 2,250 square feet and the minimum lot width is 25'. The two proposed lots meet both minimum lot size and lot width requirements. Property owners within 600 feet of the property have been notified of the proposed division and the site was posted seven (7) days prior to the public meeting date. This was reviewed and recommended for approval by the Public Works/Finance Committee on November 13, 2018.

ACTION: Approve the lot division request with no conditions.

Documents:

[LOT DIVISION 1045 ALTURAS DR.PDF](#)

D. Request Name Change Of East Gate Park To Triangle Park - Dwight Curtis

In August 2018, staff received a letter from 9 year old resident Ginny Saunders requesting the name of East Gate Park be changed to Triangle Park. The park is almost universally known as Triangle Park, so the change is both logical and will eliminate confusion. This request was reviewed by the Parks and Recreation Commission and recommended for approval. This was reviewed and recommended for approval by the Administrative Committee on November 13, 2018.

ACTION: Approve the name change of East Gate Park to Triangle Park.

Documents:

[EAST GATE PARK NAME CHANGE.PDF](#)

E. Edible Forest Park Professional Services Agreement - David Schott

Staff is requesting authorization to retain Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395. Services include a kick off and scoping meeting, two (2) public workshops, development of two (2) concepts, preparation of preferred alternative, meetings with the Tree Commission and Parks and Recreation Commission, and preparation of an opinion of probable cost. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come. Council approved the 4.09 acre property parkland exchange and dedication agreement on April 4, 2018. The budgetary line item for the professional service expense will be Parks and Recreation Administration (120-160-30-642-10) in the amount of \$10,000 and Parks and Recreation Parks (120-165-30-642-10) in the amount of \$1,395. If approved, staff anticipates conceptual planning and cost estimating to be completed for inclusion in the FY2020 budget requests. This was reviewed and recommended for approval by the Public Works/Finance Committee on November 13, 2018.

ACTION: Approve the Professional Services Agreement with Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395.

Documents:

[EDIBLE FOREST PARK PROF AGRMT.PDF](#)

F. Request For Hamilton Funds For The Installation Of The Itani Park Playground Equipment - David Schott

The Parks and Recreation Department is requesting Hamilton Funds for the installation of the Itani Park playground equipment and safety tile surfacing in an amount not to exceed \$3,000. On June 18, 2018, Council approved the purchase of playground equipment and safety tiles for Itani Park. The funding source was the Hamilton Fund, and was approved through the FY2018 budget. However, funding was not requested for the installation of the playground equipment and tiles at that time. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Staff anticipates the concrete pad and accessible pathway to be completed in the spring of 2019 when conditions allow. If approved, the playground and tiles will be installed shortly after. This was reviewed and recommended for approval by the Public Works/Finance Committee on November 13, 2018.

ACTION: Approve the use of Hamilton Funds appropriated in FY2019 for the installation of the Itani Park playground equipment and safety tiles not to exceed \$3,000.

Documents:

[ITANI PARK PLAYGROUND EQUIPMENT INSTALLATION FUNDS.PDF](#)

- 2. Staff Recognition Report - Gary J. Riedner**
- 3. Mayors Appointments (ACTION ITEM)**
- 4. Public Comment And Mayor's Response Period (Limit 15 Minutes)**
- 5. City Of Moscow Robbers Run Donation To The Fraternal Order Of Police #129 - Kellisa Owens**
- 6. Highway 95 Thorn Creek To Moscow Report - Gary J. Riedner / Ken**
- 7. Hamilton Lowe Aquatics Center Annual Report - Kellisa Owens**
- 8. Idaho Airport Aid Program Grant Agreement (ACTION ITEM) - Gary J. Riedner**

On behalf of the Moscow-Pullman Airport, the City of Moscow has been offered matching grant assistance from the Idaho Transportation Department (ITD), Division of Aeronautics, in financing improvements to the Airport during the State of Idaho FY2019. The grant is part of ITD's regular program award to further the interest in and aeronautical purposes of public airports by assisting in the development of a statewide system of airports. The City is required to ratify the attached Grant Agreement and Resolution in order to accept the award. This was reviewed and recommended for approval by the Public Works/Finance Committee on November 13, 2018.

PROPOSED ACTIONS: Ratify the Idaho Transportation Department,

Division of Aeronautics, Grant Agreement and Resolution for execution in order to accept the \$7,500 award on behalf of the Moscow-Pullman Airport or take other such action deemed appropriate.

Documents:

[AIRPORT AID GRANT AGREEMENT.PDF](#)

9. Software License Agreement For An Advanced Alert Distributed Reporting System (AADRS) Pilot Project (ACTION ITEM) - James Fry

The City of Moscow wishes to provide a community that is safe, secure and a pleasant place to live and visit. The Moscow Police Department utilizes a community-oriented policing philosophy to improve the quality of life through community partnerships and problem solving approaches. Taking into account recent incidents of violence in schools and communities across the nation, including the tragedies our own community has encountered along with the threats of violence to our schools, the City of Moscow Police Department wish to find ways to be proactive with crime prevention by use of technology. To achieve this the Moscow Police Department would like to launch a pilot Advanced Alert Distributed Reporting System (AADRS) by entering into an agreement with Kestrel Technology Group who possesses the expertise and the technology to administer a neighborhood watch type of program through the use of technology. This was reviewed by the Administrative Committee on November 13, 2018 and forwarded to the full City Council with no recommendation.

PROPOSED ACTIONS: Review recommendation and consider approval for the software license agreement for an advanced alert distribution reporting system pilot project between Kestrel and the City of Moscow or take other such action deemed appropriate.

Documents:

[AADRS SOFTWARE LICENSE AGREEMENT.PDF](#)

Reports

City Council
Mayor
Staff

Adjourn to Executive Session per Idaho Code 74-206 (1)(C) and (1)(F) - The meeting will not reconvene.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.