



Moscow City Council Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

7:00 PM

December 3, 2018

206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

Pledge Of Allegiance

1. Consent Agenda (ACTION ITEM)

A. Approval Of Moscow City Council November 19, 2018 Minutes – Laurie M. Hopkins

Documents:

[CITY COUNCIL MINUTES OF NOV 19, 18.PDF](#)

B. City Council Minutes Of September 4, 2018 Amendment - Laurie Hopkins

In reviewing past minutes, it came to Staff's attention that two vote results were inadvertently left out of the approved September 4, 2018 minutes. The roll call vote took place and can be reviewed on the meeting video found here: <<https://youtu.be/FKRYGujuNKQ>>. Due to the fact it is not a simple scrivener's error, Staff felt the City Council should review and reapprove the minutes.

ACTION: Approve the amendment to the September 4, 2018 Moscow City Council minutes.

Documents:

[AMEND CITY COUNCIL MINUTES OF SEP 4, 18.PDF](#)

C. Idaho Office Of Highway Safety - 2019 Traffic Enforcement Grant Project

Program - Alisa Anderson

The Idaho Transportation Department through the Office of Highway Safety (OHS) administers the Traffic Enforcement Grant Project program. The goal of the program is to eliminate death and serious injuries resulting from motor vehicle crashes and implement programs designed to address driver behavior. The purpose of the program is to provide funding at the state and community level for a highway safety problem that addresses Idaho's and the community's own unique circumstances and particular highway safety needs. The Traffic Enforcement Grant Project program establishes project requirements and a grant funding process to support the enforcement efforts of local law enforcement agencies through dedicated overtime hours and/or traffic enforcement equipment. This was reviewed and recommended for approval by the Administrative Committee on November 26, 2018.

ACTION: Approve the 2019 Traffic Enforcement Grant Project Agreement, Certifications and Assurances, and Risk Assessment for assistance from the Idaho Office of Highway Safety for mobilizations during specified Highway Safety Performance Plan focus area events, campaigns, and/or Mini-Grant requests up to an accumulative amount per program fiscal year of \$50,000 without seeking additional approval.

Documents:

[IDAHO OHS TRAFFIC ENFORCEMENT GRANT.PDF](#)

D. MOU Agreement With University Of Idaho Regarding Liability And Responsibility - Mia Vowels

The University of Idaho and the City of Moscow routinely enter into contracts, agreements, and various Memoranda of Understanding (MOU). In every contract, agreement, or MOU there is a provision regarding liability and responsibility that is negotiated between the respective entities. The proposed hold harmless provision in the MOU has been vetted by the University's Legal Counsel, the City's Legal Department and the City's insurance carrier as adequate regarding liability and responsibility and is proposed to be the standard hold harmless default provision that would be used in the routine contracts, agreements and MOU. This was reviewed and recommended for approval by the Administrative Committee on November 26, 2018.

ACTION: Approve the Memorandum of Understanding between the University and City of Moscow regarding Liability and Responsibility.

Documents:

[MOU AGREEMENT WITH UI.PDF](#)

E. Office Building Lease - Gary J. Riedner

Office space within the Mann Building and City Hall is inadequate for current staff needs. Recently an office space at 203 East Third Street has been vacated by American Insurance. The office is located directly across Third Street from City Hall. The owner of the building, Robin Woods, has offered to lease the space to the City for use as additional offices. Staff is recommending a three year lease term, with two one-year rights to renew at

the City's option. The office would be available on or before January 1, 2019. The source of funding for the lease would be the General Fund. This was reviewed and recommended for approval by the Administrative Committee on November 26, 2018.

ACTION: Approve the attached lease with Robin Woods for office space located at 203 East Third Street.

Documents:

[OFFICE BUILDING LEASE.PDF](#)

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment And Mayor's Response Period (Limit 15 Minutes)

5. Palouse Regional Housing Needs Assessment (ACTION ITEM) - Jen Pfiffner

Communities and employers throughout the Palouse have voiced concerns regarding a lack of affordable housing. As housing impacts the well-being and economic security of every individual and family on the Palouse, attending to the region's housing challenges provides a significant opportunity for improving the quality of lives and the economy of the region.

The issue of affordable housing is not unique to Idaho, especially on the Palouse, considering the proximity of Idaho and Washington. Given the regional impacts of the issue, coupled with PEP's commitment and foundation in partnership and the severity of the issue as reported by members of PEP and highlighted in the ALICE Report developed by United Way, the organization looks forward to taking the lead in coordinating a Palouse Regional Housing Needs Assessment.

PEP is requesting the City of Moscow participate in the study and provide a financial commitment of \$10,000. The goal of the assessment is to provide a clear understanding of the affordable housing issue and to provide the information needed to begin working head on to address the problem.

PROPOSED ACTIONS: Approve the financial participation in the Palouse Regional Housing Needs Assessment in the amount of \$10,000 or take such other action deemed appropriate.

Documents:

[PALOUSE REGIONAL HOUSING NEEDS ASSESSMENT.PDF](#)

6. Stormwater Phase II Draft Permit Report - Les MacDonald

Reports

City Council
Mayor
Staff

**Adjourn to Executive Session per Idaho Code 74-206 (1)(C) and (1)(F) -
The meeting will not reconvene.**

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