

MOSCOW ARTS COMMISSION



Lauren McCleary
Commission Chair

~Minutes~

Megan Cherry
Staff Liaison

<http://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday
May 14, 2019**

5:00 PM

**City Council Chambers
206 E Third St**

The meeting was called to order at 5:01 PM

PRESENT: Lauren McCleary Chair, Christine Gilmore Vice Chair, Katherine Clancy, Diane Walker, Sandra Stoops, Robert C. Caisley, Cindy Barnhart, Caitlin Caldwell, Linnea Sheneman, Donna Woolston,

ABSENT: David Wilson,

ALSO IN ATTENDANCE: Megan Cherry, Staff Liaison; Art Bettge, Council Liaison; DJ Scallorn, Administrative Specialist; Jamie Hill, Robbie Mann, Geoff Crimmins, Gleanne Wray, Mark Leeper,

Welcome and Attendance

Chair McCleary called the meeting to order.

Regular Agenda

1. Approval of Moscow Arts Commission April 9, 2019 Minutes (ACTION ITEM)

Gilmore moved that the April 9, 2019 minutes be approved as amended; Caldwell seconded. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Mark Leeper said that Disability Action Center NW has purchased a portable ADA compliant stage chair lift to bring accessibility to venues. The lift will be stored at and insured by the Kenworthy Performing Arts Centre. Many organizations have donated funds to cover the cost of the lift but an additional \$2,000 is needed. Leeper asked the Commission to consider contributing and left a letter requesting the support.

3. Consider the Use of Commission Funds for Table, Half Table, or Tickets at Kenworthy Event on June 27, 2019 (ACTION ITEM)

PROPOSED ACTIONS: Determine how to use Commission funds for this event and approve the use of these funds or take other such action deemed appropriate.

Jamie Hill from the Kenworthy Performing Arts Centre shared about an upcoming fundraising event to help cover the cost of the Centre's remodeling. The event, entitled *Frame to Table*, will feature food inspired by a scene from a film. The participants will enjoy the food while they watch a snippet of the film that inspired it. There will be something for everyone and every taste. Hill asked if the Commission would be interested in purchasing one of the tables for 8 available. Cherry said if the Commission decided to purchase the seat the funds would come from the Arts budget line item dedicated to the Commission. This year, the MAC budget is reserved for the cost of tabling supplies

and the Poet Laureate honorarium, and that the funds could only be used to purchase seats for Commission members or Arts Staff.

Discussion ensued regarding the possibility of having City officials at the event (Cherry will share the promotional card), how best to fill the seats, and how best to use Commission funds in support of a nonprofit. Woolston suggested purchasing a single ticket for Cherry to attend the event and share information about the Arts Programs. McCleary called for a motion. Clancy moved to fund a ticket for Cherry to attend the event from the Commission funds. Caldwell seconded. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: Two (2) Gilmore and Woolston. Motion carried.

4. Moscow Arts Commission Budget Letter Request (ACTION ITEM)

Moscow Arts Commission is requesting funding for the 2020 fiscal year.

PROPOSED ACTIONS: Review and accept the proposed budget request or take other such action deemed appropriate.

McCleary referenced a letter in the packet requesting funding for the Moscow Arts Commission line item from City Council for FY2020. The funds would be for an Artist in Residence program and community outreach efforts like tabling at events. Cherry said in the past the Poet Laureate honorarium had been paid for from the Commission line item, but recommended that the honorarium be paid from programming now that the Laureate is more established. Discussion ensued regarding how the Artist in Residence would bring arts to K-5 students in the schools, that this program would fill the hole left after the end of the Young People's Arts Festival, and that if there were fees associated with the programming that scholarships should be offered. Clancy moved to approve the letter and forward the request to City Council for approval. Walker seconded. Vote by Acclamation: Ayes: Nine (9). Nays: None. Abstentions: None. Motion carried.

Reports

1. Volunteer Hour Tally (Christine Gilmore)

When Arts Department Staff applies for grants it is valuable to include the volunteer hours from the last quarter or year. As a volunteer Commission, the members accumulate hours when they attend meetings or events. Gilmore said the question is what is the best method of tracking hours. Discussion ensued regarding tracking options and how to capture the hours of the members and people from the public that attend the Steering Committee meetings. The Commission came to the consensus to have Gilmore and McCleary propose ideas to discuss at a future meeting.

**2. Arts & Culture Education
Subcommittee Assignments**

McCleary asked if there would be any members interested in serving on the Arts & Culture Education Subcommittee, which advises on the Poet Laureate program and the development of arts-related educational initiatives in the community. Woolston and Caisley volunteered.

3. Events & Programs

Gilmore reported that the group met and spruced up some copy on the website and Parks and Rec brochure. The goal was to keep the information short and more to the point.

Mapping for Palouse Plein Air was considered and the group discussed what should be considered the Palouse or the area that participants can paint within.

Artwalk is coming up June 21st with great events, artists, and more.

A table runner with the Commission logo was ordered for tabling events. Gilmore asked for volunteers to help with the tabling at the Moscow Farmers Market on June 15th. Clancy, Gilmore,

Walker, and McCleary volunteered to help.

Entertainment in the Park is every Thursday in June and is part of the Children's Entertainment in partnership with the Moscow Library. Commission members were asked to attend the event and provide feedback. Clancy volunteered to count the attendance. Cherry recommended surveying the audience to gather feedback and data.

4. Public Art

Clancy said the Call to Artist for C & Main has been sent out, that 7 people attended the public art workshop to learn about and comment on the project, and that City Council approved the budget boost to \$40,000.

The Urban Renewal Project has funds for public art and the Subcommittee has looked at movable plinths for public art in the downtown area. The idea is to include plinths at the beginning and end of Main Street at 1st and 6th as these are the most trafficked. The Subcommittee discussed whether to purchase or rent the work. This project entitled 3D on Main will begin 2020 or 2021. Bettge said the goal is to redo the downtown in 2022 depending on the budget.

The works for the Transit Center Sculpture Garden have been selected and are now on display. This year, the artist were awarded an honorarium for having their piece selected and no commission will be taken if a piece sells. Cherry shared that this change is intended to more fully align with the industry standards for art on loan programs, which often provide artists with between \$500-\$1500 as an honorarium, but take up to a 20% commission. While the current honorarium is under market standard, the absence of a commission is a mitigating factor.

5. Third Street Gallery

Subcommittee Assignments

Walker said the Subcommittee has drafted the gallery schedule for FY2020. In FY2019, the next exhibition is Clara Nickels' *Creation* followed by an exhibition of George Wray's working drawings. The Palouse Plein Air exhibition will also be at the Prichard Art Gallery in September.

6. Manager's Report (Megan Cherry)

Commission Retail Equipment

Cherry shared a thank you to the Commission, with canvas tote bags printed with the MAC logo.

Announcements

1. Third Street Gallery Subcommittee

Next meeting: May 16 starting at 10:00 a.m. in the Mayor's Conference Room

2. Public Art Subcommittee (fourth Tuesday of the Month)

Next meeting: May 28 at 4:00 p.m. at Appearances Marketing & Promotion

3. Events & Programs Subcommittee (fourth Wednesday of the Month)

Next meeting: May 22 at 11:00 a.m. in the Mayor's Conference Room

4. Moscow Arts Commission Band performance at the Moscow Farmers Market

June 1 starting at 9 a.m.

5. Entertainment in the Park (Thursday nights in June)

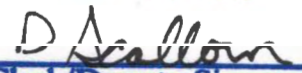
June 6 with L-Bow the Clown at 6 p.m. and MAC Band at 7 p.m.

Adjourn

The meeting adjourned at 6:16 PM

Minutes Approved On

JUN 11 2019


Clerk/Deputy Signature