

MOSCOW FARMERS MARKET COMMISSION



Adam Reed
Commission Chair

Regular Meeting
~Agenda~

Jen Pfiffner
Staff Liaison

<http://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
April 3, 2018

4:00 PM

City Council Chambers
206 E Third St

Welcome and Attendance

1. Approval Of Farmers Market Commission February 6, 2018 Minutes

Documents:

[MINFMC20180206 - MINUTE TRAQ.PDF](#)

2. Public Comment (10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. Business Survey - Jen Pfiffner

A subcommittee has met and discussed the business survey draft. Additional discussion and direction from the Commission is requested to assist in the development of the survey.

ACTION: Receive report and provide direction.

Documents:

[BUSINESS SURVEY DRAFT 0318.PDF](#)

4. Introduction To Oral History Project Request - Daniel Stewart

The Latah County Historical Society has approached the City of Moscow to request the Moscow Farmers Market Commission consider taking on an Oral History Project. This project be managed by the Historical Society and would be designed to collect audio recordings to document and complement further the history of the Moscow Farmers Market.

ACTION: Discuss the proposal and provide direction to staff.

5. Farmers Market Promotion Program Grant Opportunity - Jen Pfiffner

Report on potential grant opportunity offered through USDA. Farmers Market Promotion Program. Activities for the grant could include enhancing direct producer to consumer market opportunities, developing and improving markets, providing training and technical services to vendors.

A document highlighting projects from the 2016 grant cycle are attached for reference.

ACTION: Discuss potential project activities that would be allowable under the grant, provide direction.

Documents:

[FMPP2016HIGHLIGHTS.PDF](#)

6. Regulations Regarding Dogs In The Market - Daniel Stewart

Regulations regarding dogs in the Market has been an issue the Commission has wished to address. In the 2017 season, staff worked to address the regular issues with dogs and their owners who are typically unclear of where dogs are and are not allowed. A positive education campaign regarding dogs in the Market was put forward in the 2017 season and is coming back to the Commission to report on results and further discussion. The Commission has discussed the idea of allowing only ADA service dogs in the main Market thoroughfare, and allowing all dogs on both sidewalks, rather than just the east sidewalk.

ACTION: Discuss justification for any suggested changes and direct staff to prepare a letter on behalf of the Commission to Council requesting the resolution change.

7. Regulations Regarding Smoking In The Market - Daniel Stewart

The Department of Health and Welfare has developed a resource for enhancing smoking or nicotine regulations for public spaces in regards primarily to vape pens. A report of those resources will be shared with the Commission for discussion.

ACTION: Discuss justification for any suggested changes and direct staff to prepare a letter on behalf of the Commission to Council requesting the resolution change.

8. Manager's Report And Immediate Market Concerns - Daniel Stewart, Market Manager

The Farmers Market Manager will report on items relevant to the Farmers Market.

9. Proposed Items For Future Agendas

Commission members may email Jen Pfiffner (jpfiffner@ci.moscow.id.us) to propose future agenda items for discussion.

- Annual Strategic Plan Report - May 1, 2018
- Farmers Market Commission Representation

10. Upcoming Meetings & Events

- Farmers Market Commission Regular Meeting - May 1, 2018

Adjourn

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