

TRANSPORTATION COMMISSION



Michael Kyte
Chair

~Agenda~

Les MacDonald
Staff Liaison

<https://www.ci.moscow.id.us/556/Transportation-Commission>

Thursday, August 8, 2019

4:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Transportation Commission Minutes from July 11, 2019 (Action Item)

PROPOSED ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment

3. Commission Communications (Michael Kyte)

4. Recommendation from Alta Planning & Design for the Terminus of the Third Street Separated Bike Lanes (Tyler Palmer) (Action Item)

The Idaho Transportation Department (ITD) has expressed reluctance to allow the construction of the separated two-way bicycle lane on Washington Street to Second Street as proposed within the City's preferred alternate design as developed by the City with the assistance of Alta Planning and Design. This has required the City to reassess the preferred alternative plan for the two-way bike lane termination. Staff requested Alta to assess the facility termination in light of ITD's decision and provide their recommendation. After review of the potential alternatives, Alta has provided a recommendation to terminate the two-way bike facility at Jefferson with some modifications. This was brought before the Commission for review and consideration at the July 11, 2019 Meeting. The Commission decided to re-examine the Alta Report and defer a recommendation to this meeting.

PROPOSED ACTION: Further review and discuss Alta Planning and Design's report and make recommendation or provide staff further direction as deemed necessary.

5. Request for reassessment of the Bike Lane Facilities on F Street (Tyler Palmer) (Action Item)

The City Council recently received a request from a local citizen to reassess the bike lanes that were installed on F Street as part of the adopted bike facilities plan. The request notes concern regarding the bike lane installations near Eisenhower and also near the Moscow Middle School. This was reviewed by the Transportation Commission at the

July 11, 2019 meeting with further discussion and a recommendation to be made at this meeting.

PROPOSED ACTION: Discuss the request and make recommendation or provide staff further direction as deemed necessary.

6. Introduction of Subdivision Code Update and Transportation Related Components (Belknap) (Action Item)

Over the last year the Planning and Zoning Commission has been working on developing an updated subdivision code for the City. Staff will review the transportation related components of the updated draft for the Commission's review and consideration.

PROPOSED ACTION: Received report and provide recommendations as deemed appropriate.

7. 2019 Commission Questions for Citizen Survey (Kyte) (Action Item)

This fall the City will be conducting the Commission survey where City Commissions have the opportunity to submit questions to include in the survey related to the Commission's mission. Each Commission is allowed to submit up to three questions to include on the survey. Staff has compiled questions that the Transportation Commission has submitted on prior surveys for review.

PROPOSED ACTION: Review questions from previous surveys and select questions for the 2019 City Survey

REPORTS

1. Gotcha Bike Share Program Update (Tyler Palmer)

CONTINUING EDUCATION

1. (Michael Kyte)

UPCOMING EVENTS/MEETINGS

1. The next scheduled meeting is September 12, 2019. Commission Members must submit agenda items directly to the chair by Wednesday, September 4, 2019.

ADJOURN

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

TRANSPORTATION COMMISSION



Michael Kyte
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~Regular Meeting Minutes~

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<https://www.ci.moscow.id.us/556/Transportation-Commission>

Thursday, July 11, 2019

4:00 PM

Council Chambers
206 E. 3rd St.

The meeting was called to order at 4:00 pm.

Present: Chair; Michael Kyte, Vice Chair; Don Meyer, Phil Cook, Mike McGahan, Joel Hamilton, Ben Calabretta

Absent: Les MacDonald, Public Works Director, Brian Johnson, Mary DuPree, Bob Sanders

Staff: Bill Belknap, Community Development Director
Tyler Palmer, Acting Public Works Director
Steve Schulte, Streets Supervisor
Anne Zabala, Council Liaison
Jared Hopkins, ITD
Sandra Collins, Administrative Assistant / Deputy City Clerk

REGULAR AGENDA

1. Approval of Transportation Commission Minutes from June 13, 2019 (Action Item)

Meyer moved to approve the minutes as presented, seconded by Cook. Roll Call Vote: Ayes: All. Nays: None. Minutes approved.

2. Public Comment

None.

3. Commission Communications (Michael Kyte)

Kyte thanked Cook for his presentation at the Third Street Bridge opening. Hopkins informed the Commission that Idaho Transportation Department (ITD) has posted its projects for the next seven years and the public comment period is now open. Palmer reported that Gotcha has communicated a further delay on the start of their bike share program in Moscow. There is a problem with the redesign of the bike lock system resulting in a delay until September or October. Both the City and University have expressed dissatisfaction with this proposal and Gotcha subsequently agreed to put Moscow at the top of the list for bike distribution once the bike lock problem is resolved. Hamilton suggested the need for a bicycle rack in front of the Gritman CHAS Clinic. Schulte said he will look into this. Cook mentioned instructions were sent out

with City utility bills on use of the new High-Intensity Activated Crosswalk (HAWK) beacon. He encouraged further education and Palmer said this will be carried out prior to school starting.

4. Request for Reassessment of the Bike Lane Facilities on F Street (Tyler Palmer) (Action Item)

Kyte said he would like the Commission to discuss this item and make a recommendation at the next meeting. Palmer gave a presentation on the current bike facilities map. He said some areas have generated concern from citizens, which he would like the Commission to review. An email was received by Wayne Krauss who requested reassessment of bike lanes on sections of F Street near Good Samaritan and also near the Middle School, because of restricted parking. He felt Sharrows would be more appropriate. The other area of concern is the downhill bike lane in Indian Hills. Commission discussion included:

- The possibility of removing the southbound bike lane on Orchard Avenue as it appears to have low use
- Leaving the bike lanes as they are, because of an anticipated increase in multimodal use in the future
- Allowing parking near the Middle School during large events only
- Problems with vehicles cutting the corner into the bike lane on Indian Hills
- Caution about potential problems caused by having bike lanes on one side of the street only

Schulte said the F Street concern, near Good Samaritan, seems to have been resolved with the addition of Sharrows. Calabretta said the Transportation Commission took part in developing the bike facilities plan and there needs to be justification for removing the lanes. Belknap agreed there needs to be clear criteria for removing and installing bike facilities. He said there appears to be example criteria for implementing bike facilities but not for removal. Kyte asked staff to compile criteria for installing or removing bike facilities.

5. Recommendation from Alta Planning & Design for the Terminus of the Third Street Separated Bike Lanes (Tyler Palmer) (Action Item)

Kyte gave a recap of the Transportation Commission's recommendation to City Council. Palmer presented the report from Alta Planning & Design on their recommendation for the terminus of the Third Street Separated Bike Lanes. Alta did not recommend the bike box for safety reasons, but re-examined their previous data and explored any additional options or alternatives. The outcome of their report was to remain with the recommendation of the Jefferson Street termination.

There was lengthy discussion about Alta's findings. Kyte expressed concern that Alta's direction should have been to provide suggestions on how to make the Washington Street terminus work. Cook said there were specific questions Kyte had asked that did not appear to have been answered. He requested the Commission be given a copy of the correspondence between ITD and the City. Kyte said he had personally done a brief traffic study and his findings showed giving up the left lane on Washington would not affect through traffic significantly. Palmer explained that the City had submitted a written request to ITD and ITD's response was for the City to give up the parking on

Washington and use that space for the bike lane. Kyte asked if the City was going to do a traffic study to provide ITD with data on the left lane. He also asked when the project would be designed. Palmer said the design bid is scheduled for this fall with installation of the lanes next summer. Palmer said due to the bid window Council needed to make a decision soon. Zabala asked about the cost of a traffic study and Palmer estimated between \$10,000 to \$20,000. Belknap said even if the City did pay for a study, ITD District 2 has given their response, which was for the City to use the parking for their bike lane and Hopkins agreed. Belknap suggested the Commission make a recommendation at the next meeting for City Council to either consider doing a study and pursue the findings with ITD, above the District 2 level if necessary, or to remove parking from Washington to accommodate the bike lane. McGahan said even if Council decides to take the matter to the State Transportation Board, the board would take District 2's recommendation into consideration. Cook said he would like City Council to use some political influence to take this to the State Transportation Board. Hamilton said although he agrees with Kyte's position, he thinks ITD has made up its mind. Zabala asked how many parking spaces were on the west side of the street. Palmer said approximately six but parking was also removed from the east side of the street from around November to March for snow removal. Kyte asked the Commission to re-read the Alta Report and return ready to make a decision next month.

Palmer made a request to swap the order of agenda items 6 and 7, as he has to leave the meeting early. Kyte agreed.

6. Gotcha Mobility Request to Reconsider the Bike Hub Location at Mountain View and F Street (Tyler Palmer) (Action Item)

Palmer presented the proposed hub locations. Gotcha agreed with all the locations except the hub near the Hamilton Indoor Recreation Center (HIRC) and Middle School. Gotcha said with the bike rental age being 18, the hub in that location wouldn't get well used and also the spacing was too far apart from other hubs. They recommended a hub at East City Park instead. There was discussion about the benefits of a hub at East City Park. Meyer motioned that the hub be moved from Mountain View and F Street to East City Park, seconded by Cook. Roll Call Vote: Ayes, All. Nays, None. Motion carried.

7. Paradise View Addition Preliminary Plat (Bill Belknap) (Action Item)

Belknap presented the Paradise View Addition Subdivision, which is a 1.49-acre parcel on Nursery Street, north of E. Palouse River Drive. This is a 17-lot subdivision with a detention pond and a public alley. The lot is zoned R4. The lots are very narrow and will be used to build town houses or twin homes. The subdivision is being built by the Moscow Affordable Housing Trust and Nils Peterson. Discussion included:

- Building setbacks
- The street network and connection to existing roadways
- Requirements for public improvements on one lot subdivisions
- Whether location of the public alley had raised any concern
- Concern that the subdivision will not be well served by public transit

Belknap reported that the Planning and Zoning Commission approved the plat with no conditions and it will now go to City Council for a public hearing. The Transportation Commission did not present a recommendation on this agenda item.

REPORTS

1. Development Projects Update (Bill Belknap)

Belknap gave a presentation showing some economic development statistics. Idaho is one of the fastest growing states in the nation, on a percentage basis. He gave an overview of Moscow statistics, including population growth, employment growth, unemployment rates, wage growth and the housing and commercial markets. 2018-19 Projects in Moscow include:

- Northwest River Supply expansion of the old Tidyman's building
- Barley-Flats Condos on Almon Street - a redevelopment of the Dumas Seed Warehouse property
- Future development of the brick powerhouse building, adjacent to the Dumas site, into a coffee shop or eatery
- Farm Road Apartments
- Housing development at Indian Hills Drive
- Palouse Prairie Charter School
- Idaho Central Credit Union (ICCU)
- Walmart remodel
- Alturas Office Building
- Mod Pizza Restaurant
- Taco Bell Restaurant
- Veatch Street Office Building
- Plans for Washington Trust Bank

CONTINUING EDUCATION

1. National Highway Traffic Safety Administration (NHTSA) and E-Scooters

(Michael Kyte) This article provides information on how e-bikes and scooters should be regulated and will be posted on the Commission webpage under Continuing Education.

UPCOMING EVENTS/MEETINGS

- 1. The next scheduled meeting is August 8, 2019. Commission Members must submit agenda items directly to the chair by Wednesday, July 31, 2019.**

ADJOURNED: 6:04 pm.

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	Transportation
2017	The City and University of Idaho are considering the development of a Bike Share Program to provide bicycles at multiple stations throughout the City which would be available for short-term rental through the purchase of daily, monthly, or annual passes. Please select your level of agreement with the following statement: The City and University should pursue the implementation of a City-wide Bike Share Program.
2017	Which transportation system investments do you feel are the highest priority? Please prioritize each investment type between very high priority, high priority, moderate priority, low priority, and NOT a priority at all. You may assign the same priority more than once. a. Maintaining and improving roadways b. Roadway improvements to ease traffic at congested intersections c. Safe crossings at arterials for all users d. Providing a continuous sidewalk network e. Making sidewalks/intersections safer and more accessible for senior citizens and persons with disabilities f. Off-street paths for pedestrians and bicyclists g. On-street bicycle facilities such as bicycle lanes h. Secure bicycle parking throughout the city i. Better transit schedule information and marketing j. Transit Stop amenities such as shelters and benches k. Expanding bus service to the weekends l. Additional transit routes in Moscow m. Regional transit service to Pullman n. Regional transit service to Lewiston o. Better wayfinding signage for motorists p. Better wayfinding signage for cyclists and pedestrians
2014	I support the installation of enhanced bicycle facilities, such as shared lane markings, bike lanes, or removal of some parking, on Third Street east of downtown.

2014	In terms of your priorities, which transportation investments do you feel are the most important? a. Maintaining and improving roadways b. Providing a continuous sidewalk network c. Off-street paths for pedestrians and bicyclists d. On-street bicycle facilities such as bicycle lanes e. Roadway improvements to ease traffic at congested intersections f. Safe street crossings across SH8 for all users g. Safe street crossings across US95 for all users h. Better transit schedule information and marketing i. Expanding bus service to the weekends j. Additional transit routes in Moscow k. Making sidewalks/intersections safer and more accessible for senior citizens and persons with disabilities l. Better wayfinding signage for motorists m. Better wayfinding signage for cyclists and pedestrians n. Regional transit service to Pullman o. Regional transit service to Lewiston p. Transit Stop amenities such as shelters and benches q. Secure bicycle parking throughout the city
2012	In terms of your priorities, which transportation investments do you feel are the most important? a. Maintaining and improving roadways b. Providing a continuous sidewalk network c. Off-street paths for pedestrians and bicyclists d. On-street bicycle facilities such as bicycle lanes e. Roadway improvements to ease traffic at congested intersections f. Safe street crossings across SH8 for all users g. Safe street crossings across US95 for all users h. Better transit schedule information and marketing i. Expanding bus service to the weekends j. Additional transit routes in Moscow k. Making sidewalks/intersections safer and more accessible for senior citizens and persons with disabilities l. Better wayfinding signage for motorists m. Better wayfinding signage for cyclists and pedestrians n. Regional transit service to Pullman o. Regional transit service to Lewiston p. Transit Stop amenities such as shelters and benches q. Secure bicycle parking throughout the city
2012	The collection of a fare of 50¢ (fifty cents) for riding on Moscow Valley Transit buses would reduce my use of public transit services (fares would be used to defer costs, such as those associated with existing routes and possible service expansion).
2010	I support the construction of a pedestrian/bicycle only bridge over Paradise Creek to connect Third Street to Mountain View Road.
2010	I support the construction of a motor vehicle, bicycle, and pedestrian bridge over Paradise Creek to connect Third Street to Mountain View Road.

2010	I am satisfied with my ability to travel by car between the east and west sides of Moscow.
2010	I support the installation and improvement of sidewalks within existing developments to provide a continuous sidewalk system.
2010	The collection of a fare of 50¢ (fifty cents) for riding on Moscow Valley Transit buses would reduce my use of public transit services (fares would be used to defer costs, such as those associated with existing routes and possible service expansion).
2008	Improved City bike facilities (more designated traffic lanes, bike racks, etc.) would increase my use of a bicycle as a mode of transportation
2008	I support a bond election for the repair and construction of sidewalks in existing neighborhoods where sidewalks are deteriorated or missing
2008	The City should use tax dollars to support public transit service within Moscow
2008	How frequently does someone in your household ride a bicycle? Daily Weekly Monthly Rarely Never Null
2006	Do you believe that there is a problem with the interconnection of public streets within the City of Moscow?
2006	How would you rate the City's pedestrian transportation system (including sidewalks, crosswalks, pedestrian curb drops, and other pedestrian amenities) in the following categories (Please circle one in each category): Overall System Condition, System Connectivity, Importance of System to Your
2006	How often have you, or any member of your family, used the current public transit service (including Moscow Valley Transit fixed route and dial a ride, and Wheatland Express) within the City of Moscow in the last twelve months? Once or Never 2-5 Times 6-12 Times 13-26 Times More Than 26 Times Don't Know
2006	How important are the current public transit services available within Moscow (including Moscow Valley Transit fixed route and dial a ride, and Wheatland Express) to you? Very Important Somewhat Important Neutral Not Very Important Unimportant Don't Know
2006	Do you support the City's continued financial support of public transit service within Moscow? Strongly Support Support Neutral Oppose Strongly Oppose Don't know
2006	Do you support the identification and preservation of routes for a multi-use transportation corridor in and around Moscow (often referred to as the ring road)? Strongly Support Support Neutral Oppose Strongly Oppose Don't know
2004	Do you support the identification and preservation of routes for future roads in and around Moscow?
2004	Do you support the continued development of a City bus system with route(s) to Moscow shopping centers, the Moscow downtown, the University of Idaho, and several schools, which would be intended to help lessen the automobile and parking congestion in Moscow?
2004	Do you support the use of City tax dollars to support the continued operation of the bus system?
2002	Rank the following options as to their importance in improving bicycling in Moscow, with 1 being the most important to 5 being the least important. Off Street Bike Paths___ Bike Safety Education___ Bike Shelters___ Bike Lanes___ Bike Racks on Buses___

2002	How frequently does someone in your household ride a bicycle? Never Less than once a week Two/three times a week Four or more times a week
2002	In your household what percentage of your transportation/recreation needs are fulfilled by bicycles? None Less than 25% 25% to 50% 50% to 75% More than 75%
2002	Please rate the following statement: Automobile traffic congestion is getting worse in Moscow.
2002	How strongly do you support or oppose the construction of a bypass or thruway around Moscow to help lessen the automobile congestion in Moscow.
2002	How strongly do you support or oppose the development of a City bus system with route(s) to Moscow shopping centers, the Moscow downtown, the University of Idaho, and several schools, which would be intended to help lessen the automobile and parking congestion in Moscow?