

Public Works / Finance Committee



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 12, 2019

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

1. Approval of the July 22, 2019 Public Works / Finance Committee Minutes (ACTION ITEM) -Laurie Hopkins

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. Disbursement Report July 2019 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending July 2019.

ACTION: Sign the Disbursements Report for the month of July, 2019.

3. Beer/Wine Garden for Vandal Town Block Party (ACTION ITEM) – Amanda Argona

The City of Moscow in partnership with the University of Idaho and Moscow Chamber of Commerce, is hosting the annual Vandal Town Block Party September 5, 2019 in downtown Moscow. The event will welcome back students while celebrating our important community partnerships. The block party is held on Main Street and features live music, games, and local vendors. The Vandal Town Block Party has included a beer garden in year's past and would like to include that amenity in the 2019 event. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing the designated beer/wine garden during the 2019 Vandal Town Block Party; or provide staff further direction.

4. Sixth Street Bridge Repair and Grant Funding Request (ACTION ITEM) – Alisa Anderson / Bill Belknap

On April 9, 2019, Moscow experienced a flash flood event which damaged infrastructure throughout the City. On April 10, 2019, Mayor Lambert made a local disaster emergency declaration because of the heavy rains that caused severe flooding throughout the City. The declaration provides for implementation of recovery aspects in local disaster emergency plans to authorize the furnishing of aid and assistance. On June 12, 2019, President Trump approved a Major Disaster Declaration for Idaho which included Latah County. This action makes federal funding available to local government entities on a cost-share basis for emergency work and repair or replacement of facilities. Most of the flood damage occurred on the east side of Moscow, along the Mountain View Road corridor from "F" Street to White Avenue, greatly impacting neighborhoods located along Paradise Creek. The bridge located near the intersection of Mountain View Road and Sixth Street referred to as the "Sixth Street Bridge"

was damaged in the April flood event. The Sixth Street fill slope, guardrail, and asphalt edge above the Paradise Creek culverts experienced erosion and displacement, which has reduced the existing travel lane width and created a hazard for the traveling public. To maintain traffic flow and public safety on the bridge, the Street Department is completing temporary repairs including replacing a portion of the existing fill and asphalt, then placing jersey barriers along the damaged guardrails until a permanent solution is determined. Staff has been working with the Idaho Department of Emergency Management (IOEM) and Federal Emergency Management Association (FEMA) to document expenses incurred and local resources used during the event to receive state and federal assistance for recovery reimbursement. On April 30, 2019, staff received communication from IOEM stating FEMA does not pay for permanent repair of roads that are classified as Major Collectors/Federal Aid Routes. Per the Idaho Transportation Department classification Sixth Street including the bridge is classified as a Major Collector and as a result FEMA will not assist with repair or replacement. After receiving this communication staff began seeking other funding sources and determined the City is eligible for Idaho Department of Commerce (IDOC), Idaho Community Development Block Grant (ICDBG) Post Disaster Assistance funding to repair and/or replace the Sixth Street Bridge. The maximum grant award under this category is \$100,000. Staff also estimates reimbursements from FEMA and other funding sources of approximately \$69,000 for expenses incurred during the flood as described in the FY2020 Capital Project Budget. Staff is proposing to extend the culverts to a new headwall or slope paving to mitigate erosion potential and to provide adequate separation between the travel lanes and culvert ends and to continue sidewalk across Paradise Creek to provide pedestrian connectivity on both sides of Sixth Street. Staff is in discussion with JUB Engineers Inc. to prepare a Topographic Survey and Base Map and Alternatives Analysis to determine the best method for repair and/or replacement of the existing bridge. At this time staff would like to submit an ICDBG Post Disaster Assistance grant application for \$100,000 to the IDOC to begin accumulation of funding for repair of the bridge.

PROPOSED ACTIONS: Recommend approval to submit a grant application to the IDOC under the ICDBG Program for Post Disaster Assistance for \$100,000 to repair or replace the Sixth Street Bridge or provide staff further direction.

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

COMMITTEE STAFF REPORT

DATE: Monday, August 12, 2019



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Approval of the July 22, 2019 Public Works / Finance Committee Minutes (ACTION ITEM) -Laurie Hopkins

DESCRIPTION

STAFF RECOMMENDATION

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. minPWF20190722

Public Works / Finance Committee



Regular Meeting ~Minutes~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, July 22, 2019

3:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

The meeting was called to order at 3:00 p.m.

PRESENT: Art Bettge, Jim Boland, Anne Zabala

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio

STAFF: Gary J. Riedner, Mia Vowels, Mike Ray, Mia Vowels, Laurie M. Hopkins

1. Approval of the July 8, 2019 Public Works / Finance Committee Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

Approved as presented.

2. Public Meeting: Proposed Lot Division at 418 East 8th Street (ACTION ITEM) - Mike Ray

The applicant, Ching-Pi Wang, is requesting a lot division for an existing lot of approximately 14,389 square feet in size located at 418 East 8th Street. The applicant is requesting the lot division in order to create two lots of approximately 8,169 square feet and 6,220 square feet in size. Each lot contains a 4-unit multi-family apartment building. The subject property is located within the Multiple Family Residential Zoning District (R-4). Within the R-4 Zoning District, multi-family lots require a minimum lot area of 5,000 square feet and a minimum lot width of fifty feet (50'). Both proposed lot areas and lot widths meet these requirements and the two existing buildings will meet all setback requirements of the R-4 Zone. Per Moscow City Code, property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Ray introduced the item describing the area. Requesting a flag pole division allows setback requirements to be met. Parking is allowed to be satisfied on the lot or lot adjacent. The Committee recommended approval and that it be placed on the Council consent agenda.

3. Funding Request from Latah County for McConnell Mansion Reroof Project (ACTION ITEM) – Gary J. Riedner

Latah County and the Latah County Historical Society approached the City Council in July, 2017 with a request to participate in one-half of the cost of the McConnell Mansion re-roof project. The

request to the City was \$19,750. In FY2017, the City Council authorized \$10,500 of the request to be paid from the Legislative Non-Prioritized line item, and indicated that the balance of \$9,250 could be brought forward for funding in FY2018 from the same line item. The FY2017 funds were not requested to be expended within that budget year, and no request was made in FY2018, because the project was not pursued at that time.

The project is proceeding this summer, and Latah County and the Latah County Historical Society were operating under the assumption that the funds that were authorized in FY2017 and to be requested in FY2018 were available in FY2019. The accompanying memo and attachments provide the background of the original request and the budgetary implications.

Since the date of the original request, the Fort Russell Historic District was expanded to include the McConnell Mansion.

If the request for City participation in the amount of \$19,750 for the McConnell Mansion re-roof project is authorized by City Council in the current FY2019 budget year, since the amount was not budgeted, it is recommended that the Council direct staff to open the FY2019 budget to include the expenditure from Legislative Non-Prioritized Projects, which will overrun the original line item.

PROPOSED ACTIONS: Recommend approval of the request from Latah County and the Latah County Historical Society to participate in the McConnell Mansion re-roof project in the amount of \$19,750 from Legislative Non-Prioritized Projects line item 101-010-10-670-16, and direct staff to include that amount in the FY2019 open budget process, or reject the request or provide staff further direction.

Riedner introduced the item as written above. The Committee is still in favor of the project, recommended approval and that it be placed on the Council consent agenda. If Council approves the expenditure, the amount will be brought forward in the open budget process. Dick Walser thanked the Committee members for the support.

4. Ice Rink Hamilton Fund Extension Resolution Approval (ACTION ITEM) - Gary J. Riedner

On June 17, 2019, the City Council considered a request from the Palouse Ice Rink (PIR) for an extension of the City's commitment of \$1 million of Hamilton Funds made pursuant to Resolution 2017-13. The Council approved the request for extension with the same conditions imposed by Resolution 2017-13 and directed staff to draft a Resolution for Council consideration at a later meeting. The attached Resolution is submitted for City Council consideration.

PROPOSED ACTIONS: Recommend approval of the attached Resolution or provide staff further direction.

Riedner introduced the item as written above. Pete Robichaud said donor meetings have been held and look positive. The anticipation is to start construction long before 2022. The Committee recommended approval and that it be placed on the Council regular agenda.

5. Bond Proceeds Resolution (ACTION ITEM) - Gary J. Riedner / Sarah Banks

On May 21, 2019, the City of Moscow presented a successful general obligation bond election to the voters, to fund capital projects, including a new police facility, repurpose and remodel of the current 4th Street police facility and Mann Building to house City operations. Staff has been working with a financial consultant and bond attorney to complete the process of issuance of the

general obligation bonds, including conducting a bond rating conference with a rating agency, preparation of the bond ordinance (to be considered by City Council on August 5, 2019) and issuance of a Preliminary Official Statement. Bond Counsel has recommended that the City Council adopt a policy relating to the deposits and disposition of funds to pay the debt service on the bonds. The attached Resolution states the proposed policy relating to those matters.

PROPOSED ACTIONS: Recommend adoption of the attached Resolution, or provide staff further direction.

Riedner introduced the item as written above adding this will be bond policy and is not specific to just this bond, but all future bonds. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 3:21 p.m.

COMMITTEE STAFF REPORT

DATE: Monday, August 12, 2019



RESPONSIBLE STAFF

Sarah Banks, Finance Director

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Disbursement Report July 2019 (ACTION ITEM) - Sarah Banks

DESCRIPTION

Accounts Payable Report for the month ending July 31, 2019. A summary of the major expenditures has been approximated by category and represents 93% of the total expenditure of \$2,871,193.76.

Payroll	\$1,120,060.00
Professional Services	\$19,031.00
Sanitation	\$275,164.00
Capital Outlay - Vehicles	\$298,678.00
Capital Outlay	\$729,826.00
Capital Outlay - Improvements	\$56,829.00
Supplies	\$14,045.00
Utilities	\$69,961.00
Contractual Payments	\$65,881.00
ACH Wells Fargo	\$33,838.00
Total	\$2,683,313.00

STAFF RECOMMENDATION

Approve and sign the report.

PROPOSED ACTIONS

ACTION: Sign the Disbursements Report for the month of July, 2019.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Cash & Investments July 2019
2. Disbursement Report July 2019
3. Revenue Report July 2019

City of Moscow
Cash and Investments
Balances as of 7/31/2019

Fund		Year to Date Balance
General Fund	\$	7,076,000.25
Street Fund	\$	2,001,320.33
Culture & Recreation	\$	1,532,999.15
MSDCPF	\$	150,765.26
1912 Fund	\$	44,372.46
Transit Center	\$	66,705.11
Water Fund	\$	3,149,210.11
Sewer/WWTP	\$	5,122,154.14
Sanitation Fund	\$	2,775,242.28
Fleet Fund	\$	2,728,494.27
Information Systems	\$	1,838,173.88
Water Capital	\$	6,766,408.49
Sewer Capital	\$	9,566,428.83
Capital Projects	\$	2,104,619.91
Sanitation Capital	\$	5,364,701.16
LID construction	\$	154,781.08
Hamilton	\$	2,389,730.82
Bond & Interest	\$	14,453.95
LID Funds	\$	20,778.10
Payroll Service	\$	554,123.85
Total Cash & Investments	\$	53,421,463.43

DISBURSEMENTS REPORT FOR JULY 2019														
		ACCOUNTS PAYABLE								VOID CHECKS		PAYROLL		
	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACH				GRAND TOTALS	
DATE		7/1/2019	7/3/2019	7/3/2019	7/11/2019	7/11/2019	7/18/2019	7/25/2019	7/9/2019	7/11/2019	7/5/2019	7/19/2019		
BATCH #		00002.07.2019	00001.07.2019	00004.07.2019	00005.07.2019	00008.07.2019	00009.07.2019	00010.07.2019	7/22/20109 8/5/2019	7/16/2019 7/18/2019	00100.07.2019	00200.07.2019		
									00006.07.2019 00011.07.2019 00012.07.2019	00001.07.2019 00002.07.2019 00003.07.2019				
CHECK #'s		91712-91716	91717-91766	91767-91768	91769-91849	91850	91851-91928	91929-91989	July CC ACHs	91801,91850,91828,91816	21006-21014	21015-21023		
Fund #														
101	GENERAL	6,891.66	30,810.01		18,671.34		8,533.50	78,589.70	8,864.47		298,896.62	319,654.71	770,912.01	
105	STREETS		20,433.17		2,602.41		1,925.61	508.66	627.03		26,351.80	26,258.56	78,707.24	
120	RECREATION AND CULTURE	2,160.00	20,261.22		8,757.80		21,603.42	4,730.40	7,117.32	(626.43)	97,674.55	101,595.41	263,273.69	
121	MSD COMM. PLAY FIELDS		153.37		313.69		53.42	333.00			3,013.84	2,702.73	6,570.05	
123	1912 CENTER				7,916.67								7,916.67	
128	TRANSIT CENTER		175.99				1,031.21						1,207.20	
220	WATER		21,763.27	2,386.88	4,576.66		13,523.54	1,961.78	2,716.81		44,685.34	47,603.38	139,217.66	
230	SEWER	121.00	17,891.07	17,365.35	14,931.76		19,839.99	768.70	2,984.84		39,663.65	43,077.01	156,643.37	
240	SANITATION						258,062.09	12.73	23.02		4,118.25	4,115.40	266,331.49	
290	FLEET		1,582.61		6,672.53		299,378.61	4,991.66	3,371.06		12,233.04	12,235.41	340,464.92	
295	INFORMATION SYSTEMS						720.97	18,321.89	8,133.83		17,728.18	18,451.86	63,356.73	
320	WATER CAPITAL PROJECTS				3,650.00		2,572.10	8,943.37					15,165.47	
330	SEWER CAPITAL PROJECTS						12.47	8,943.38					8,955.85	
340	SANITATION CAPITAL PROJ												0.00	
350	CAPITAL PROJECTS		38,814.25	173,282.46	2,000.00	2,000.00	534,870.68	5,504.02		(4,000.00)			752,471.41	
355	LID CONSTRUCTION												0.00	
380	HAMILTON - PARKS & REC												0.00	
590	BONDS & INTEREST												0.00	
	TOTAL	9,172.66	151,884.96	193,034.69	70,092.86	2,000.00	1,162,127.61	133,609.29	33,838.38	(4,626.43)	544,365.27	575,694.47	2,871,193.76	

WIRE Transfers:

Jim Boland, Chair

Art Bettge

Anne Zabala

Sarah L. Banks, Finance Director

RECEIPTS REPORT FOR July 2019

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	2,062,156.29	103,534.44	34,623.96	272,273.73	133,418.53	11,800.52	42,279.53	99,790.96	0.00	11,021.06	2,770,899.02
105	STREETS	273,056.63	0.00	0.00	291,425.03	25,799.45	0.00	0.00	0.00	0.00	0.00	590,281.11
120	RECREATION AND CULTURE	0.00	0.00	0.00	0.00	93,470.52	0.00	0.00	2,512.10	6,549.35	39.77	102,571.74
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,305.75	0.00	0.00	0.00	0.00	0.00	0.00	5,305.75
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,404.16	0.00	0.00	0.00	0.00	0.00	1,404.16
220	WATER	0.00	0.00	0.00	0.00	591,065.35	0.00	58,297.89	0.00	0.00	0.00	649,363.24
230	SEWER	0.00	0.00	0.00	0.00	875,851.06	0.00	0.00	141.75	0.00	0.00	875,992.81
240	SANITATION	0.00	0.00	0.00	0.00	454,614.02	0.00	0.00	2,000.00	0.00	0.00	456,614.02
290	FLEET	0.00	0.00	0.00	0.00	78,505.84	0.00	0.00	0.00	0.00	0.00	78,505.84
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	102,851.68	0.00	0.00	0.00	0.00	0.00	102,851.68
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	0.00	32,367.88	0.00	0.00	0.00	19,104.00	0.00	1,120.60	52,592.48
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	4,924.59	0.00	0.00	0.00	4,924.59
590	BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		2,335,212.92	103,534.44	34,623.96	601,372.39	2,356,980.61	11,800.52	105,502.01	123,548.81	6,549.35	12,181.43	5,691,306.44

COMMITTEE STAFF REPORT

DATE: Monday, August 12, 2019



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Beer/Wine Garden for Vandal Town Block Party (ACTION ITEM) – Amanda Argona

DESCRIPTION

The City of Moscow in partnership with the University of Idaho and Moscow Chamber of Commerce, is hosting the annual Vandal Town Block Party September 5, 2019 in downtown Moscow. The event will welcome back students while celebrating our important community partnerships. The block party is held on Main Street and features live music, games, and local vendors. The Vandal Town Block Party has included a beer garden year's past and would like to include that amenity in the 2019 event. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

STAFF RECOMMENDATION

Recommend approval of the resolution allowing the designated beer/wine garden during the 2019 Vandal Town Block Party.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of the resolution allowing the designated beer/wine garden during the 2019 Vandal Town Block Party; or provide staff further direction.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. VandalTownBlockParty(2019)pm1mb(clean)

RESOLUTION NO. 2019 -

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN MOSCOW DOWNTOWN CENTRAL BUSINESS ZONING DISTRICT UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE SECTION 10-1-12; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, Moscow City Code Section 10-1-12 prohibits the possession of alcoholic beverages while present in a public place or a place where the public has permitted access, including public streets and/or public rights-of-way in the City of Moscow, Idaho (hereinafter “CITY”), except in accordance with specific regulations adopted by Council by Resolution; and

WHEREAS, CITY and the Moscow Chamber of Commerce are sponsoring the Vandal Town Block Party September 5, 2019, in downtown Moscow; and

WHEREAS, Vandal Town Block Party (hereinafter “Event”) is an event promoting the close connections between the University of Idaho, Moscow Chamber of Commerce, and CITY; and

WHEREAS, Council wishes to encourage and promote downtown businesses during the event; and

WHEREAS, Moscow Main Street between 3rd and 5th Streets in Moscow is a City Street (hereinafter “the Event Location”); and

WHEREAS, Council wishes to allow for the vending and responsible consumption of beer and wine under certain conditions contained herein, and during limited hours during the Event; and

WHEREAS, Council wishes to prohibit the sale and/or consumption of liquor during the Event; and

WHEREAS, Council wishes to grant authority to appropriate CITY staff to approve catering permits for Beer and/or Wine Gardens for the Event; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes the specific regulations herein balance the health and safety concerns of citizens, with the desire to promote downtown businesses; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens, with the desire to promote responsible use of alcoholic beverages; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol within CITY limits; and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of any Beer and Wine Garden Sponsor permitted at Event, and/or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho as follows:

SPECIFIC REGULATIONS ON THE SALE AND/OR CONSUMPTION OF BEER AND/OR WINE DURING VANDAL TOWN BLOCK PARTY 2019:

Intent:

This Resolution is intended to allow appropriate CITY staff to approve catering permits for Beer and/or Wine Gardens in CITY streets or rights-of-way in Moscow's downtown Central Business Zoning District in appropriate locations approved by CITY staff for the sale and consumption of beer and wine only (and not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Event. Other than as specifically provided herein, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution shall not establish precedent, nor shall it apply to any event other than the Event held on the 5th day of September, 2019 from 5:00 p.m. to 9:00 p.m. Set-up may begin at 3:00 p.m.; tear-down and clean-up may continue until 10:00 p.m.

Liability, Insurance and Safety:

1. No less than ten (10) days prior to the Event at which the licensed vendor will sell alcohol, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk one (1) copy of written proof that the licensed vendor has current, paid up, off-premise liquor liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits.
2. CITY shall be named as an additional insured on the insurance policy of the licensed vendor.
3. No less than ten (10) days prior to the Event, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk the signed original of an agreement with CITY to defend, hold harmless and indemnify CITY, its agents, servants, employees, officers and contractors from any and all claims, causes of action or damages which may arise from the Beer and/or Wine Garden Sponsor's use of the Event Location premises.
4. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of a Beer and/or Wine Garden Sponsor's activities allowed under this Resolution at any time he/she reasonably determines that it is in the best interest of CITY to do so. There shall be no appeal from a determination by the Moscow Police Chief or his/her designee to terminate all or part of any Beer and/or Wine Garden permitted for Event.

Vendor:

1. There shall be only one (1) licensed vendor of beer and/or wine in the Beer and/or Wine Garden Sponsor's permitted area;
2. All beer and wine shall be sold only by a licensed vendor;
3. Every licensed vendor shall comply with all alcohol related laws and regulations, including, but not limited to, CITY's requirement of a catering permit;
4. The name, address, telephone number, alcohol license permit number of every licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided to the City Clerk no less than ten (10) days prior to the Event at which such licensed vendor shall sell alcoholic beverages;
5. CITY shall play no role in determining which vendor shall be selected to sell beer and/or wine in the Permitted Area during the Event described herein;
6. The vendor shall provide at least two (2) persons to check proper identification for those who shall be sold beer and/or wine during the Event. These persons shall be clearly identified and shall be stationed within ten feet (10') of the sales and/or dispensing counter between 5:00 p.m. and 9:00 p.m. while alcoholic beverages are being sold and/or consumed;

Sales and Consumption:

1. No less than ten (10) days prior to the Event at which the licensed vendor will sell beer and/or wine, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk one (1) copy of a site map which shall be drawn to show the locations, dimensions of, and relative distances between the following: (a) the beer/wine garden within the Street; (b) the barricade, sales and/or dispensing area, consumption area, entry and exit points; (c) identification checking station; and, if any, (d) food sales and service areas. Said site design and any subsequent alterations shall be approved in writing by the Moscow City Supervisor or designee, and by the Moscow Chief of Police or designee prior to the Event;
2. All beer and/or wine sales and consumption shall take place within the area designated by the Beer and/or Wine Garden Sponsor and as shown on the site map required by this Resolution;
3. The designated sales and service area(s) shall be physically separated from the rest of the Event Location by a barricade which is no less than forty four inches (44") tall and which is constructed so no person can pass under, over, or through it except at established entry and exit points located, as shown, on the site map required by this Resolution. All sales, dispensing, service, and consumption shall take place inside the approved barricade area;
4. All food sales and service shall be located outside the approved barricade and have a space of no less than ten feet (10') between the approved barricade and food sales or service area;
5. No person shall be allowed to transport, purchase, consume or possess alcohol in the Permitted Area other than within the area designated for beer and/or wine sales and consumption as shown on the map required by this Resolution;
6. There shall be no more than one (1) entrance and one (1) exit to the area designated for beer and/or wine consumption, as shown on the map required by this Resolution;
7. All beer and/or wine shall be dispensed in and consumed from its original container or a readily identifiable container not more than sixteen ounces (16 oz.) in size which shall not bear a logo for a nonalcoholic beverage;

8. Every occupant within the area(s) designated for beer and/or wine consumption shall provide identification to law enforcement officers or CITY employees who request it;
9. A sign shall be prominently posted at or near all entrances and exits to any area designated for beer and/or wine sales and/or consumption stating to the effect that no alcohol can be consumed within the Permitted Area unless it is purchased within such Permitted Area and that no person under twenty one (21) years of age may purchase, carry, or consume alcohol within the Permitted Area;
10. Beer and/or wine shall be sold only within the designated Beer and/or Wine Garden Sponsor's Permitted Area only between the hours of 5:00 p.m. and 9:00 p.m. on the 5th day of September, 2019;
11. Beer and/or wine shall be consumed only within the designated Beer and/or Wine Garden Sponsor's Permitted Area only between the hours of 5:00 p.m. and 9:00 p.m. on the 5th day of September, 2019, during the Event;
12. No person shall carry or consume an alcoholic beverage within the Beer and/or Wine Garden Sponsor's Permitted Area which is not purchased or dispensed from a licensed vendor at the Event and consumed within the approved consumption area. Consumption of alcohol not purchased within the Beer and/or Wine Garden Sponsor's Permitted Area and outside of the approved consumption area shall be considered a violation of CITY's open container Ordinance.

Failure To Comply:

Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for alcohol permits within Moscow for a period of no less than five (5) years.

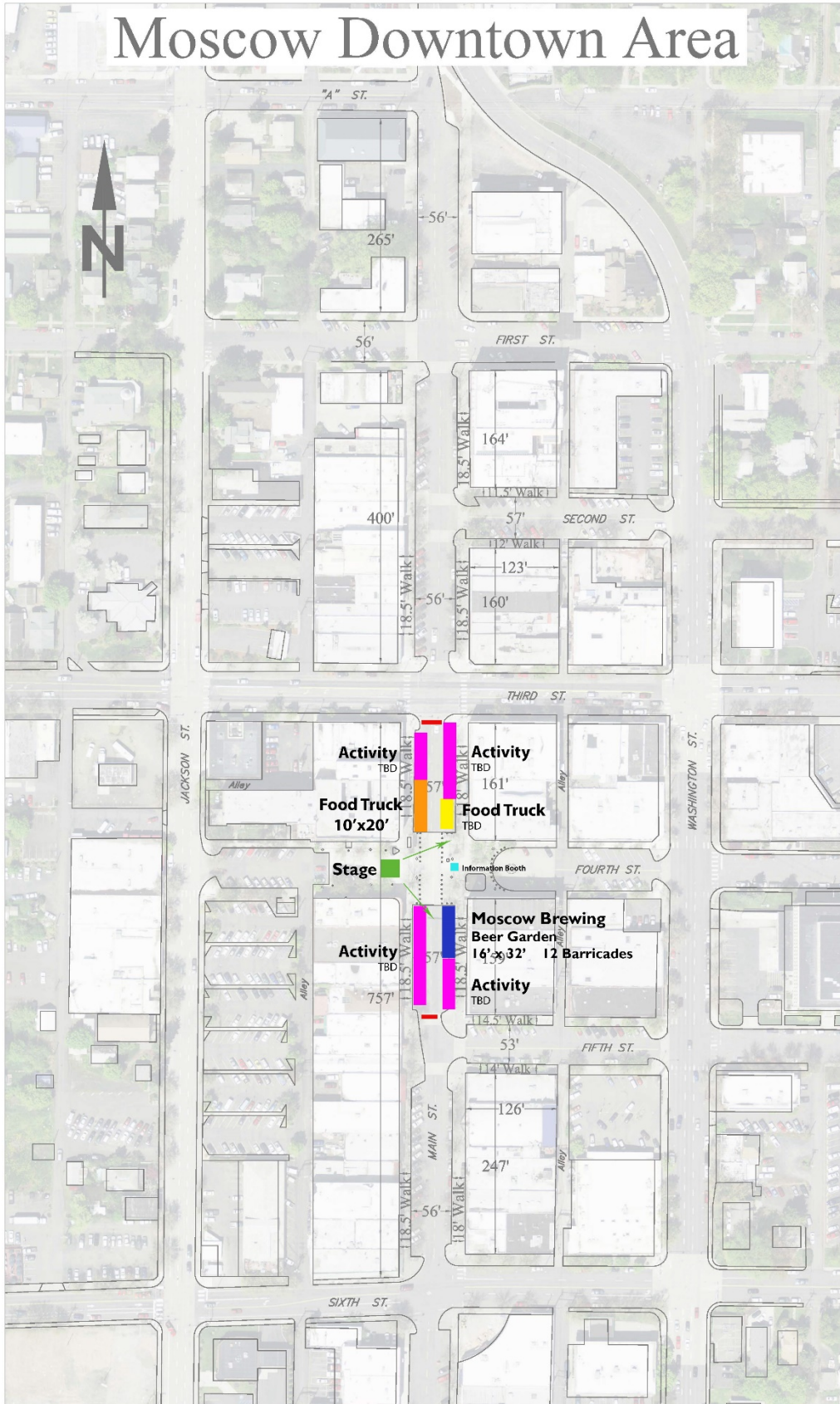
PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this _____ day of _____, 2019.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Moscow Downtown Area



COMMITTEE STAFF REPORT

DATE: Monday, August 12, 2019



RESPONSIBLE STAFF

Alisa Anderson, Grants Manager, Bill Belknap, Community Development Director

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Sixth Street Bridge Repair and Grant Funding Request (ACTION ITEM) – Alisa Anderson / Bill Belknap

DESCRIPTION

On April 9, 2019, Moscow experienced a flash flood event which damaged infrastructure throughout the City. On April 10, 2019, Mayor Lambert made a local disaster emergency declaration because of the heavy rains that caused severe flooding throughout the City. The declaration provides for implementation of recovery aspects in local disaster emergency plans to authorize the furnishing of aid and assistance. On June 12, 2019, President Trump approved a Major Disaster Declaration for Idaho which included Latah County. This action makes federal funding available to local government entities on a cost-share basis for emergency work and repair or replacement of facilities.

Most of the flood damage occurred on the east side of Moscow, along the Mountain View Road corridor from “F” Street to White Avenue, greatly impacting neighborhoods located along Paradise Creek. The bridge located near the intersection of Mountain View Road and Sixth Street referred to as the “Sixth Street Bridge” was damaged in the April flood event. The Sixth Street fill slope, guardrail, and asphalt edge above the Paradise Creek culverts experienced erosion and displacement, which has reduced the existing travel lane width and created a hazard for the traveling public. To maintain traffic flow and public safety on the bridge, the Street Department is completing temporary repairs including replacing a portion of the existing fill and asphalt, then place jersey barriers along the damaged guardrails until a permanent solution is determined.

Staff has been working with the Idaho Department of Emergency Management (IOEM) and Federal Emergency Management Association (FEMA) to document expenses incurred and local resources used during the event to receive state and federal assistance for recovery reimbursement. On April 30, 2019, staff received communication from IOEM stating FEMA does not pay for permanent repair of roads that are classified as Major Collectors/Federal Aid Routes. Per the Idaho Transportation Department classification Sixth Street including the bridge is classified as a Major Collector and as a result FEMA will not assist with repair or replacement. After receiving this communication staff began seeking other funding sources and determined the City is eligible for Idaho Department of Commerce (IDOC), Idaho Community Development Block Grant (ICDBG) Post Disaster Assistance funding to repair and/or replace the Sixth Street Bridge. The maximum grant award under this category is \$100,000. Staff also estimates reimbursements from FEMA and other funding sources of approximately \$69,000 for expenses

incurred during the flood as described in the FY20 Capital Project Budget.

Staff is proposing to extend the culverts to a new headwall or slope paving to mitigate erosion potential and to provide adequate separation between the travel lanes and culvert ends and to continue sidewalk across Paradise Creek to provide pedestrian connectivity on both sides of Sixth Street. Staff is in discussion with JUB Engineers Inc. to prepare a Topographic Survey and Base Map and Alternatives Analysis to determine the best method for repair and/or replacement of the existing bridge.

At this time Staff would like to submit an ICDBG Post Disaster Assistance grant application for \$100,000 to the IDOC to begin accumulation of funding for repair of the bridge.

STAFF RECOMMENDATION

Recommend approval to submit a grant application to the IDOC under the ICDBG Program for Post Disaster Assistance for \$100,000 to repair or replace the Sixth Street Bridge.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval to submit a grant application to the IDOC under the ICDBG Program for Post Disaster Assistance for \$100,000 to repair or replace the Sixth Street Bridge or take other such action deemed appropriate.

FISCAL IMPACT

Grant Funding and Resources noted in FY2020 Proposed Capital Projects Budget

PERSONNEL IMPACT

ATTACHMENTS

1. 11-App.-Handbook-post-disaster (1)
2. Sixth Street Bridge Repair

Chapter 1: Overview

Introduction

The Idaho Community Development Block Grant (ICDBG) program is a **competitive** grant program administered by the Idaho Department of Commerce. Each year the U.S. Department of Housing and Urban Development allocates Idaho's share of the State Community Development Block Program as determined by the funding formula contained in the Housing and Community Development Act of 1974 as amended. The formula is based on Idaho's population, poverty, and age of housing.

Commerce distributes the federal CDBG funding to counties and (non-entitlement) cities through a **competitive** grant process. Therefore, cities and counties can submit an application to Commerce for ICDBG funding for a qualifying project. Qualifying projects must meet an ICDBG national objective and ICDBG funding is typically used for the design and construction of public infrastructure or facilities. The most significant application competitive factors are matching funds, need, and readiness to proceed.

The information contained within this handbook is critical to your efforts in developing a competitive application. This handbook, forms, and the grant administration manual can be found on our Web site at www.commerce.idaho.gov or you can call our office to receive a copy. Use this handbook to assist your community with the application process.

Funding Categories & Thresholds:

- I. There are five funding categories or set-asides. Each funding category has a maximum amount that can be requested. These categories and their corresponding request limits are:
 - A. Public Facility (public infrastructure, facilities and utilities) – Maximum Award = \$500,000
 - B. Economic Development
 1. Infrastructure for Jobs – Maximum Award = \$30,000 per job, up to \$500,000
 2. Downtown Revitalization – Maximum Award = \$500,000
 - C. Community/Senior Centers – Maximum Award = \$150,000
 - D. Post-Disaster – Maximum Award = \$100,000
 - E. Public Parks – Maximum Award = \$150,000

II. Eligible Activities

For a complete list of eligible activities refer to Section 105(a) Housing and Community Development Act and 24 CFR 570.482 Eligible Activities.

General Description

ICDBG can be used for new construction, rehabilitation, reconstruction, remodeling, improvements, clearance and demolition, acquisition, and installation of public facilities, infrastructure, and/or utilities. Design professional, construction management and grant administration services are eligible as well.

Note: The Idaho CDBG program is structured to provide higher points for applications that are using the grant funds on bricks and mortar, not planning or public service activities.

Grant Funding Categories

Based on the assessment of Idaho cities and counties and to effectively serve primarily Idaho's low- to moderate-income households, Commerce has created six separate grant funding categories that a city or county can apply for:

- Public Facility
- Economic Development
 - Infrastructure for Jobs
 - Downtown Revitalization
- Community Center or Senior Citizen Center
- Public Parks
- Post Disaster

A. Post Disaster Grant

A project to address a natural caused recent event that has damaged public infrastructure or utilities creating a serious threat to the health and safety of a community.

Example: A flash flood wipes out the community's drinking water reservoir and ICDBG funds are used to replace or repair the reservoir dam.

Chapter 11: Post Disaster Application

Cities or counties applying for post disaster assistance must have an urgent need that is an impending or immediate threat or danger to human health and/or safety. Typically, the threat is caused by a natural disaster such as flooding, landslide, volcanic eruption or wildfire.

In order for a project to meet the Post Disaster national objective the following must be addressed and documented:

- a. How the occurrence poses a serious and immediate threat to the health or welfare of the community;
- b. The occurrence is of recent origin or recently became urgent (within 12 months before application submission);
- c. How the community is unable to finance the activity on its own;
- d. That other sources of funding are not available to carry out the activity;
- e. An official declaration of emergency by the governing body, and
- f. The occurrence is not a result of deferred maintenance or end of life cycle.

Costs incurred by a local government to deal with the Post Disaster while the grant application was being prepared and reviewed can be authorized as eligible for ICDBG reimbursement by Commerce so they are included in the grant application and relate directly to the relief of the emergency. This does not place any obligation on the department to approve the ICDBG and any costs incurred before the grant approval are the responsibility of the local government until after the grant has been awarded and the costs have been approved.

Respond to the following questions below and provide documentation where required.

- A. How does the occurrence pose a serious and immediate threat to the health or welfare of the community?
- B. When did the occurrence (leading to the threat) take place or how did it recently become urgent?
- C. Why isn't the community able to finance the activity on its own?
- D. What other funding agencies have been contacted? What is the status of funding they could allocate to the project?
- E. Has an official declaration of emergency been declared by the federal government, state government, city, or county? Provide copy of the declaration.
- F. Explain how the failure of the facility, infrastructure, or system is not due to deferred maintenance or end of life cycle cost. Identify the age of damaged facility, infrastructure, or system and its expected service life.
- G. Is the proposed fix considered a short-term or long term fix? Explain.
- H. Has a technical memorandum or preliminary engineering report been conducted on the issue related to the facility, infrastructure, or system?
- I. Include photos.
- J. Include any published articles.









