

Moscow City Council



Regular Meeting ~Amended Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 19, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council August 5, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. Disbursement Report July 2019 - Sarah Banks

Accounts Payable Report for the month ending July 2019. This was reviewed and signed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

ACTION: Approve the Disbursements Report for the month of July, 2019.

C. Beer/Wine Garden for Vandal Town Block Party - Amanda Argona

The City of Moscow in partnership with the University of Idaho and Moscow Chamber of Commerce, is hosting the annual Vandal Town Block Party September 5, 2019 in downtown Moscow. The event will welcome back students while celebrating our important community partnerships. The block party is held on Main Street and features live music, games, and local vendors. The Vandal Town Block Party has included a beer garden in year's past and would like to include that amenity in the 2019 event. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's

consideration. This was reviewed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

ACTION: Approve the resolution allowing the designated beer/wine garden during the 2019 Vandal Town Block Party.

D. Sixth Street Bridge Repair and Grant Funding Request - Alisa Anderson / Bill Belknap

On April 9, 2019, Moscow experienced a flash flood event which damaged infrastructure throughout the City. On April 10, 2019, Mayor Lambert made a local disaster emergency declaration because of the heavy rains that caused severe flooding throughout the City. The declaration provides for implementation of recovery aspects in local disaster emergency plans to authorize the furnishing of aid and assistance. On June 12, 2019, President Trump approved a Major Disaster Declaration for Idaho which included Latah County. This action makes federal funding available to local government entities on a cost-share basis for emergency work and repair or replacement of facilities. Most of the flood damage occurred on the east side of Moscow, along the Mountain View Road corridor from “F” Street to White Avenue, greatly impacting neighborhoods located along Paradise Creek. The bridge located near the intersection of Mountain View Road and Sixth Street referred to as the “Sixth Street Bridge” was damaged in the April flood event. The Sixth Street fill slope, guardrail, and asphalt edge above the Paradise Creek culverts experienced erosion and displacement, which has reduced the existing travel lane width and created a hazard for the traveling public. To maintain traffic flow and public safety on the bridge, the Street Department is completing temporary repairs including replacing a portion of the existing fill and asphalt, then place jersey barriers along the damaged guardrails until a permanent solution is determined. Staff has been working with the Idaho Department of Emergency Management (IOEM) and Federal Emergency Management Association (FEMA) to document expenses incurred and local resources used during the event to receive state and federal assistance for recovery reimbursement. On April 30, 2019, staff received communication from IOEM stating FEMA does not pay for permanent repair of roads that are classified as Major Collectors/Federal Aid Routes. Per the Idaho Transportation Department classification Sixth Street including the bridge is classified as a Major Collector and as a result FEMA will not assist with repair or replacement. After receiving this communication staff began seeking other funding sources and determined the City is eligible for Idaho Department of Commerce (IDOC), Idaho Community Development Block Grant (ICDBG) Post Disaster Assistance funding to repair and/or replace the Sixth Street Bridge. The maximum grant award under this category is \$100,000. Staff also estimates reimbursements from FEMA and other funding sources of approximately \$69,000 for expenses incurred during the flood as described in the FY20 Capital Project Budget. Staff is proposing to extend the culverts to a new headwall or slope paving to mitigate erosion potential and to provide adequate separation between the travel lanes and culvert ends and to continue sidewalk across Paradise Creek to provide pedestrian connectivity on both sides of Sixth Street. Staff is in discussion with JUB Engineers Inc. to prepare a Topographic Survey and Base Map and Alternatives Analysis to determine the best method for repair and/or replacement of the existing bridge. At this time Staff would like to submit an ICDBG Post Disaster Assistance grant application for \$100,000 to the IDOC to begin accumulation of funding for repair of the bridge. This item

was reviewed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

ACTION: Authorize staff to submit the grant application to the IDOC under the ICDBG Program for Post Disaster Assistance for \$100,000 to repair or replace the Sixth Street Bridge.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Public Hearing: Paradise View Addition Preliminary Subdivision Plat (ACTION ITEM) - Mike Ray

Nils Peterson with the Moscow Affordable Housing Trust is proposing to subdivide a 1.49 acre parcel located at 1924 Nursery Street to create seventeen parcels ranging from 1,806 square feet to 5,002 square feet in size, referred to as the Paradise View Addition. The proposal includes twelve twinhome lots, four townhouse lots, and one single family dwelling lot. Also part of the proposed development is a stormwater detention pond parcel located in the southeast corner. The Planning and Zoning Commission conducted a public hearing for the proposed Preliminary Subdivision Plat on June 26, 2019, and recommended approval with no conditions. ~~This item was reviewed by the Public Works/Finance Committee on August 12, 2019.~~

PROPOSED ACTIONS: Conduct the public hearing upon the proposed preliminary plat and upon consideration of any testimony presented, approve the preliminary plat request and adopt the Planning and Zoning Commission reasoned statement of relevant criteria and standards; or approve the preliminary plat request with conditions and direct Staff to prepare a reasoned statement of relevant criteria and standards; or deny the preliminary plat request and direct Staff to prepare a reasoned statement of relevant criteria and standards; or take other action as deemed appropriate.

6. City of Moscow's FY2020 Annual Budget and Foregone (ACTION ITEM) - Gary J. Riedner

At the City Council meeting on August 5, 2019, Staff presented the proposed City of Moscow FY2020 balanced budget in the amount of \$101,447,045, which had previously been considered by the City Council at their workshops held July 8 and 15, 2019. Increases in property taxes from FY2019 include the following: 3% allowable annual increase (\$172,695), foregone taxing authority (\$200,000), new construction (\$131,276), and amortization of the voter-approved general obligation bond (\$1,100,000). City Council held the public hearing on August 5, 2019 and after the public hearing was closed, the Council voted to consider the Annual Appropriations Ordinance on first reading and that the matter be scheduled for further consideration at the City Council meeting to be held on August 19, 2019. Included for City Council consideration is the FY2020 Annual Appropriation Ordinance, a Resolution to use forgone levying authority and the L2 property tax certification in the aggregate amount of \$7,270,329.

PROPOSED ACTIONS: A. Approve the ordinance under suspension of the rules requiring two additional complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on second reading and that it be read by title; or reject the Ordinance; or take other such other action deemed appropriate; and B. Approve the Resolution authorizing levy of \$200,000 of foregone tax authority, or reject the Resolution; and C. Authorize the Mayor's execution of the L2 property tax certification in the aggregate amount of \$7,270,329; or take other such action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

Moscow City Council



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, August 5, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Art Bettge, Jim Boland, Kathryn Bonzo, Brandy Sullivan, Gina Taruscio, Anne Zabala

STAFF: Gary J. Riedner, Mia Vowels, Bill Belknap, Sarah Banks, Dwight Curtis, Tyler Palmer, James Fry, Brian Nickerson, Jen Pfiffner, Megan Cherry, Amanda Argona, Shannon Brenner, Renee Tack, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council President Boland led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council July 15, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. Proposed Lot Division at 418 East 8th Street - Mike Ray

The applicant, Ching-Pi Wang, is requesting a lot division for an existing lot of approximately 14,389 square feet in size located at 418 East 8th Street. The applicant is requesting the lot division in order to create two lots of approximately 8,169 square feet and 6,220 square feet in size. Each lot contains a 4-unit multi-family apartment building. The subject property is located within the Multiple Family Residential Zoning District (R-4). Within the R-4 Zoning District, multi-family lots require a minimum lot area of 5,000 square feet and a minimum lot width of fifty feet (50'). Both proposed lot areas and lot widths meet these requirements and the two existing buildings will meet all setback requirements of the R-4 Zone. This item was reviewed by the Public Works/Finance Committee on July 22, 2019 and recommended for approval.

ACTION: Approve the lot division request with no conditions.

C. Funding Request from Latah County for McConnell Mansion Reroof Project – Gary J. Riedner

Latah County and the Latah County Historical Society approached the City Council in July, 2017 with a request to participate in one-half of the cost of the McConnell Mansion re-roof project. The request to the City was \$19,750. In FY2017, the City Council authorized \$10,500

of the request to be paid from the Legislative Non-Prioritized line item, and indicated that the balance of \$9,250 could be brought forward for funding in FY2018 from the same line item. The FY2017 funds were not requested to be expended within that budget year, and no request was made in FY2018, because the project was not pursued at that time.

The project is proceeding this summer, and Latah County and the Latah County Historical Society were operating under the assumption that the funds that were authorized in FY2017 and to be requested in FY2018 were available in FY2019. The accompanying memo and attachments provide the background of the original request and the budgetary implications. Since the date of the original request, the Fort Russell Historic District was expanded to include the McConnell Mansion. If the request for City participation in the amount of \$19,750 for the McConnell Mansion re-roof project is authorized by City Council in the current FY2019 budget year, since the amount was not budgeted, it is recommended that the Council direct staff to open the FY2019 budget to include the expenditure from Legislative Non-Prioritized Projects, which will overrun the original line item.

This was reviewed by the Public Works/Finance Committee on July 22, 2019 and recommended for approval.

ACTION: Approve the request from Latah County and the Latah County Historical Society to participate in the McConnell Mansion re-roof project in the amount of \$19,750 from Legislative Non-Prioritized Projects line item 101-010-10-670-16, and include the amount in the FY2019 open budget process.

D. Bond Proceeds Resolution - Gary J. Riedner / Sarah Banks

On May 21, 2019, the City of Moscow presented a successful general obligation bond election to the voters, to fund capital projects, including a new police facility, repurpose and remodel of the current 4th Street police facility and Mann Building to house City operations. Staff has been working with a financial consultant and bond attorney to complete the process of issuance of the general obligation bonds, including conducting a bond rating conference with a rating agency, preparation of the bond ordinance (to be considered by City Council on August 5, 2019) and issuance of a Preliminary Official Statement. Bond Counsel has recommended that the City Council adopt a policy relating to the deposits and disposition of funds to pay the debt service on the bonds. The attached Resolution states the proposed policy relating to those matters.

This was reviewed by the Public Works/Finance Committee on July 22, 2019 and recommended for approval.

ACTION: Adopt the attached bond proceeds Resolution.

Boland moved and Taruscio seconded approval of the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

Argona said the City held a "in honor of" celebration at the Fourth of July celebration at the Farmers Market on July 6. American Legion Dudley Loomis Post No. 6 and Cub Scout Pack 325 assisted with a color guard presentation and flag folding ceremony and a how-to on properly retiring a worn flag. Argona and Shannon Brenner presented awards to each.

3. Mayors Appointments (ACTION ITEM)

Mayor Lambert proposed the appointment of Constance Kimmel to the Areas of City Impact (ACI) position on the Planning and Zoning Commission. Taruscio moved to approve the appointment and Bettge seconded. Bonzo asked for clarification of the requirements for the ACI position as Kimmell does not live in the ACI. Mayor Lambert said he spoke with three people who declined and ran an advertisement in the newspaper and received no interest. Riedner read the City Code specific to the position of the ACI explaining it does not say the member must live in the ACI thus could live in the county or city. The position specifically represents the residents in the ACI. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Elisabeth Landis, Moscow, said she moved here from the Midwest after researching New St. Andrews College (NSA). She has been attending some of the Council meetings and thanked the members for their time serving. Landis said she followed the recent discussions and meetings regarding the Conditional Use Permit for NSA and feels some of the Council Members may have misjudged NSA and Jesus. She invited everyone to a fall concert, introduced her children as well as other students and thanked the Council for their dedication.

5. Citizen Commission Report Sustainable Environment Commission – Kyle Steele / Steve McGeehan

Palmer introduced Steve McGeehan, chair of the SEC. McGeehan listed the members of the Commission and highlighted projects over the last year: a planning for a sustainable energy resource mix presentation by Paul Kimmel with Avista; discussion regarding sustainable design elements for the new police facility; use of pesticides and herbicides in City parks and playfields; and Mayor's Earth Day awards.

6. Public Hearing: City of Moscow's FY2020 Annual Budget and Foregone (ACTION ITEM) - Gary J. Riedner

Staff will present the proposed City of Moscow FY2020 balanced budget in the amount of \$101,447,045 considered by the City Council at their workshops held July 8 and 15, 2019. Increases in property taxes from FY2019 include the following: 3% allowable annual increase (\$172,695), foregone taxing authority (\$200,000), new construction (\$131,276), and amortization of the voter-approved general obligation bond (\$1,100,000). Included for City Council consideration is the FY2020 Annual Appropriation Ordinance, a Resolution to use forgone levying authority and the L2 property tax certification in the aggregate amount of \$7,270,329.

PROPOSED ACTIONS: Conduct the public hearing upon the FY2020 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

A. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first

reading and that it be read by title; or reject the Ordinance; or take other such other action deemed appropriate.

B. Approve the resolution authorizing levy of \$200,000 of foregone tax authority

C. Authorize the Mayor's execution of the L2 property tax certification in the aggregate amount of \$7,270,329; or take other such action deemed appropriate.

Riedner provided a presentation on the budget which included information on the Strategic Planning Major Challenge Areas; budgeted amounts per fund; and property tax adjustments. See attached presentation.

Mayor Lambert opened the public hearing at 8:06 p.m.

Victoria Seever, Moscow, supports the budget with 3% tax increase, the bond levy and use of the foregone taxes. She strongly supports the salary adjustments for both Police and Parks and Recreation seasonal staff as well as the parking study. Seever also supports the funding for Partnership for Economic Prosperity and would like the Council to think about another grants position.

Dale Courtney, Moscow, requests the Council vote against the extra 6.5% additional tax increase. He feels refurbishing the current police building will increase City expenses whereas selling it for \$1.5 million and preclude operational costs. There are other options than raising taxes. He is also concerned for the elderly and those with fixed incomes.

Robert Seward, Moscow, when budgets are reviewed the discussion is based on homeowners, not renters. There are a significant amount of students and low income renters that have no idea how raising taxes will affect their rent. There is a great danger in over taxation. If forced to pay more taxes, we risk citizens moving to surrounding communities.

Riedner read a letter from Marshall Comstock into the record. He understands the need for the bond levy. However, all the increases proposed in the same year is difficult. He suggested not utilizing the foregone taxes and re-evaluate the proposed budget.

The public hearing was closed at 8:19 p.m.

Taruscio recused herself from the portion of the budget as it pertains to the Partnership for Economic Prosperity.

The parking study included in the FY2020 budget was proposed by Council leadership. Recommendations from the 2008 study were not implemented. If City staff were asked to complete a parking study, they would need to spend time researching and educating themselves which would not be as quick as a consultant. It would also pull them away from other projects.

The 3% is based on taxes levied and received by the City, not assessed values. Taxes for a \$250,000 home, of which \$150,000 is taxable (\$100,000 is exempted), the 3% is \$9.00 per year; the foregone is \$12.00 per year; and the bond issue is \$120 per year; for a total of \$141.00 annually.

Sullivan feels the police salaries do need to increase but prefers not to take the foregone amount. She suggested raising police salaries by half the proposed amount, only raising P&R seasonal pool salaries by \$0.25 and reducing Non-Prioritized Projects to \$26,000. Bonzo prefers to fund the salary increase

as is with the foregone amount. Bettge also is in favor of the foregone amount as he prefers to get ahead of the salary issue rather than maintaining. Boland feels the City needs to pay competitive wages and funding at half still puts the officers ahead of competing entities. Taruscio feels the foregone amount needs to be taken. Zabala is in favor of taking half the foregone as something can be done next year if necessary.

Curtis said he can't predict how hiring will go next year based on a raise. The pool was fully staffed at the start of the season but is starting to drop off as is usual each year. Riedner gave a synopsis of how salary surveys are conducted. The salary increase proposal puts Moscow officers at the top for entry level so Moscow is competitive on the front end, looking for the best and brightest applicants for the community policing concept. Moscow cannot compete in the long run thus has an incremental increase after entry level. Sullivan feels half the amount will still put the salaries at a competitive level. Chief Fry said over the last year, Moscow has been down six officers. Staff is seeing officers want to leave for Latah County and that has been unheard of. With a new police facility and a chance to earn a wage that will allow living within City limits, officers are excited.

Sullivan moved to approve the ordinance on first reading and read by title. Boland seconded.

Zabala recused herself from the portion of the budget as it pertains to Backyard Harvest. Mayor Lambert said the public hearing was complete and would not continue at the next Council meeting.

Roll Call Vote: Ayes: Five (5). Nays: One (Taruscio). Abstentions: None. Motion carried.

Mayor Lambert called a recess at 9:19 p.m. and reconvened at 9:28 p.m.

7. Public Hearing: FY2020 Proposed Fee Resolution (ACTION ITEM) - Gary J. Riedner

Any fee increase being proposed by more than 5% or any new fees require a public hearing pursuant to Idaho Code 63-1311A. Additionally, pursuant to Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2020 budget year, which support the FY2020 budget proposal. The fee increases are due to the additional costs associated with the delivery of services including administration, operations and maintenance.

PROPOSED ACTIONS: Conduct the public hearing and after considering testimony, approve the attached resolution with or without changes or take such other such action deemed appropriate.

Riedner detailed the proposed fee increases for FY2020. Adjustments were included in land use development, permits, adult sports, water and sewer and Artwalk. New proposed fees include a convenience fee for credit card/digital transactions, health and welfare child abuse registry check, and Palouse Plain Air artist and student artist fees. Should a new fee or more than 5% change in a fee be necessary mid-year, fees can be adjusted but would require a public hearing.

Mayor Lambert opened the public hearing at 9:38 p.m.

Victoria Seever, Moscow, felt the proposed changes seemed consistent with the cost of doing business. She encouraged tiered levels where possible, such as water rates.

Robert Seward, Moscow, said the resolution sounds financially fiscal.

Mayor Lambert closed the public hearing at 9:42 p.m.

Bettge moved and Boland seconded to approve the fee resolution. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

8. 2019 Bond Ordinance (ACTION ITEM) - Gary J. Riedner

On May 21, 2019, the City of Moscow presented a successful general obligation bond election to the voters to fund capital projects, including a new police facility, repurpose and remodel of the current 4th Street police facility and Mann Building to house City operations. Staff has been working with a financial consultant and bond counsel to complete the process of issuance of the general obligation bonds, including preparation of a bond ordinance, including exhibits and ordinance summary, preliminary official statement, and application for bond rating from S&P Global rating agency. Also included is information on the Parity Electronic Bid Submission System, which will be utilized in the sale of the bonds. Danielle Quade, Bond Counsel with Hawley Troxell and Eric Heringer, Financial Consultant with Piper Jaffray will be in attendance to present and respond to City Council questions.

PROPOSED ACTIONS: Approve the Bond Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Riedner introduced Eric Heringer with Piper Jaffrey. Heringer explained the bond is a 10 year repayment term and went through interest rates which have been decreasing. Market update shows lower supply with a higher demand trend and this high quality bond will have plenty of investors. The bond rating is AA- and was estimated at 2.21% interest and now with the July 26 update, the interest is now 1.65%. The estimated cost per \$100,000 with the new interest is \$78. Heringer described bond sizing and rating. The remaining schedule includes adopting the ordinance, a post prelim official statement, competitive bid bond sale and the close of bonds. He described the competitive sale process and invited Danielle Quade, with Hawley Troxell to the podium. Quade said this ordinance delegates the financing terms to the Mayor and Finance Director jointly with particular parameters. Pledging to levy the tax, collect the tax, keep the tax separate and utilize only to pay the bonds. She feels they are in great shape to market the bonds.

Boland moved to approve the Bond Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Taruscio seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Mayor Lambert read Ordinance 2019-08:

AUTHORIZING THE ISSUANCE AND PROVIDING FOR THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2019, OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, DELEGATING AUTHORITY TO APPROVE THE TERMS AND PROVISIONS OF THE BONDS, AUTHORIZING ADVERTISEMENT FOR COMPETITIVE SALE OF THE BONDS, AND PROVIDING FOR RELATED MATTERS.

9. Ice Rink Hamilton Fund Extension Resolution Approval (ACTION ITEM) - Gary J. Riedner

On June 17, 2019, the City Council considered a request from the Palouse Ice Rink (PIR) for an extension of the City's commitment of \$1 million of Hamilton Funds made pursuant to Resolution 2017-13. The Council approved the request for extension with the same conditions imposed by Resolution 2017-13 and directed staff to draft a Resolution for Council consideration at a later meeting. This was reviewed by the Public Works/Finance Committee on July 22, 2019 and recommended for approval.

PROPOSED ACTIONS: Approve the attached Resolution or take other such action deemed appropriate.

Riedner introduced the item as written above adding that the resolution expires with the current CUP in May 2022.

Mark Maguire and Tony Mangini, both of Moscow, appreciate the support. It is a long challenging project but feel they are making progress. Hope the three years are more than needed to progress from concept to facility. Approximately 70% of ice rink users are less than 18 years old, which fits in the Hamilton bequest. There are many after school programs and the new facility includes a classroom for the Science on Ice program. Construction costs for the facility have increased over the years but they try to drive the cost down as much as possible to get to a number they can accomplish.

Sullivan moved to approve the attached resolution. Zabala seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

Reports were delayed to next meeting.

ADJOURN

The meeting adjourned at 10:19 p.m.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

CITY COUNCIL STAFF REPORT

DATE: Monday, August 19, 2019



RESPONSIBLE STAFF

Sarah Banks, Finance Director

REVIEWED BY

Reviewed by Public Works/Finance Committee on August 12, 2019

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Disbursement Report July 2019 - Sarah Banks

DESCRIPTION

Accounts Payable Report for the month ending July 31, 2019. A summary of the major expenditures has been approximated by category and represents 93% of the total expenditure of \$2,871,193.76.

Payroll	\$1,120,060.00
Professional Services	\$19,031.00
Sanitation	\$275,164.00
Capital Outlay - Vehicles	\$298,678.00
Capital Outlay	\$729,826.00
Capital Outlay - Improvements	\$56,829.00
Supplies	\$14,045.00
Utilities	\$69,961.00
Contractual Payments	\$65,881.00
ACH Wells Fargo	\$33,838.00
Total	\$2,683,313.00

STAFF RECOMMENDATION

Approve the report.

PROPOSED ACTIONS

ACTION: Approve the Disbursements Report for the month of July, 2019.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Cash & Investments July 2019
2. Disbursement Report July 2019
3. Revenue Report July 2019

City of Moscow
Cash and Investments
Balances as of 7/31/2019

Fund		Year to Date Balance
General Fund	\$	7,076,000.25
Street Fund	\$	2,001,320.33
Culture & Recreation	\$	1,532,999.15
MSDCPF	\$	150,765.26
1912 Fund	\$	44,372.46
Transit Center	\$	66,705.11
Water Fund	\$	3,149,210.11
Sewer/WWTP	\$	5,122,154.14
Sanitation Fund	\$	2,775,242.28
Fleet Fund	\$	2,728,494.27
Information Systems	\$	1,838,173.88
Water Capital	\$	6,766,408.49
Sewer Capital	\$	9,566,428.83
Capital Projects	\$	2,104,619.91
Sanitation Capital	\$	5,364,701.16
LID construction	\$	154,781.08
Hamilton	\$	2,389,730.82
Bond & Interest	\$	14,453.95
LID Funds	\$	20,778.10
Payroll Service	\$	554,123.85
Total Cash & Investments	\$	53,421,463.43

DISBURSEMENTS REPORT FOR JULY 2019														
		ACCOUNTS PAYABLE								VOID CHECKS		PAYROLL		
	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACH		PAYROLL	PAYROLL	GRAND TOTALS
DATE		7/1/2019	7/3/2019	7/3/2019	7/11/2019	7/11/2019	7/18/2019	7/25/2019	7/9/2019	7/11/2019	7/5/2019	7/19/2019		
BATCH #		00002.07.2019	00001.07.2019	00004.07.2019	00005.07.2019	00008.07.2019	00009.07.2019	00010.07.2019	7/22/20109 8/5/2019	7/16/2019 7/18/2019	00100.07.2019	00200.07.2019		
									00006.07.2019 00011.07.2019 00012.07.2019	00001.07.2019 00002.07.2019 00003.07.2019				
CHECK #'s		91712-91716	91717-91766	91767-91768	91769-91849	91850	91851-91928	91929-91989	July CC ACHs	91801,91850,91828,91816	21006-21014	21015-21023		
Fund #														
101	GENERAL	6,891.66	30,810.01		18,671.34		8,533.50	78,589.70	8,864.47		298,896.62	319,654.71	770,912.01	
105	STREETS		20,433.17		2,602.41		1,925.61	508.66	627.03		26,351.80	26,258.56	78,707.24	
120	RECREATION AND CULTURE	2,160.00	20,261.22		8,757.80		21,603.42	4,730.40	7,117.32	(626.43)	97,674.55	101,595.41	263,273.69	
121	MSD COMM. PLAY FIELDS		153.37		313.69		53.42	333.00			3,013.84	2,702.73	6,570.05	
123	1912 CENTER				7,916.67								7,916.67	
128	TRANSIT CENTER		175.99				1,031.21						1,207.20	
220	WATER		21,763.27	2,386.88	4,576.66		13,523.54	1,961.78	2,716.81		44,685.34	47,603.38	139,217.66	
230	SEWER	121.00	17,891.07	17,365.35	14,931.76		19,839.99	768.70	2,984.84		39,663.65	43,077.01	156,643.37	
240	SANITATION						258,062.09	12.73	23.02		4,118.25	4,115.40	266,331.49	
290	FLEET		1,582.61		6,672.53		299,378.61	4,991.66	3,371.06		12,233.04	12,235.41	340,464.92	
295	INFORMATION SYSTEMS						720.97	18,321.89	8,133.83		17,728.18	18,451.86	63,356.73	
320	WATER CAPITAL PROJECTS				3,650.00		2,572.10	8,943.37					15,165.47	
330	SEWER CAPITAL PROJECTS						12.47	8,943.38					8,955.85	
340	SANITATION CAPITAL PROJ												0.00	
350	CAPITAL PROJECTS		38,814.25	173,282.46	2,000.00	2,000.00	534,870.68	5,504.02		(4,000.00)			752,471.41	
355	LID CONSTRUCTION												0.00	
380	HAMILTON - PARKS & REC												0.00	
590	BONDS & INTEREST												0.00	
	TOTAL	9,172.66	151,884.96	193,034.69	70,092.86	2,000.00	1,162,127.61	133,609.29	33,838.38	(4,626.43)	544,365.27	575,694.47	2,871,193.76	

WIRE Transfers:

Jim Boland, Chair

Art Bettge

Anne Zabala

Sarah L. Banks, Finance Director

RECEIPTS REPORT FOR July 2019

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	2,062,156.29	103,534.44	34,623.96	272,273.73	133,418.53	11,800.52	42,279.53	99,790.96	0.00	11,021.06	2,770,899.02
105	STREETS	273,056.63	0.00	0.00	291,425.03	25,799.45	0.00	0.00	0.00	0.00	0.00	590,281.11
120	RECREATION AND CULTURE	0.00	0.00	0.00	0.00	93,470.52	0.00	0.00	2,512.10	6,549.35	39.77	102,571.74
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,305.75	0.00	0.00	0.00	0.00	0.00	0.00	5,305.75
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,404.16	0.00	0.00	0.00	0.00	0.00	1,404.16
220	WATER	0.00	0.00	0.00	0.00	591,065.35	0.00	58,297.89	0.00	0.00	0.00	649,363.24
230	SEWER	0.00	0.00	0.00	0.00	875,851.06	0.00	0.00	141.75	0.00	0.00	875,992.81
240	SANITATION	0.00	0.00	0.00	0.00	454,614.02	0.00	0.00	2,000.00	0.00	0.00	456,614.02
290	FLEET	0.00	0.00	0.00	0.00	78,505.84	0.00	0.00	0.00	0.00	0.00	78,505.84
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	102,851.68	0.00	0.00	0.00	0.00	0.00	102,851.68
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	0.00	32,367.88	0.00	0.00	0.00	19,104.00	0.00	1,120.60	52,592.48
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	4,924.59	0.00	0.00	0.00	4,924.59
590	BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		2,335,212.92	103,534.44	34,623.96	601,372.39	2,356,980.61	11,800.52	105,502.01	123,548.81	6,549.35	12,181.43	5,691,306.44

CITY COUNCIL STAFF REPORT

DATE: Monday, August 19, 2019



RESPONSIBLE STAFF

Amanda Argona, Community Events Manager

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Beer/Wine Garden for Vandal Town Block Party – Amanda Argona

DESCRIPTION

The City of Moscow in partnership with the University of Idaho and Moscow Chamber of Commerce, is hosting the annual Vandal Town Block Party September 5, 2019 in downtown Moscow. The event will welcome back students while celebrating our important community partnerships. The block party is held on Main Street and features live music, games, and local vendors. The Vandal Town Block Party has included a beer garden in year's past and would like to include that amenity in the 2019 event. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

STAFF RECOMMENDATION

Approve the resolution allowing the designated beer/wine garden during the 2019 Vandal Town Block Party.

PROPOSED ACTIONS

ACTION: Approve the resolution allowing the designated beer/wine garden during the 2019 Vandal Town Block Party.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. VandalTownBlockParty(2019)pm1mb(clean)

RESOLUTION NO. 2019 -

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND/OR WINE IN MOSCOW DOWNTOWN CENTRAL BUSINESS ZONING DISTRICT UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE SECTION 10-1-12; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, Moscow City Code Section 10-1-12 prohibits the possession of alcoholic beverages while present in a public place or a place where the public has permitted access, including public streets and/or public rights-of-way in the City of Moscow, Idaho (hereinafter “CITY”), except in accordance with specific regulations adopted by Council by Resolution; and

WHEREAS, CITY and the Moscow Chamber of Commerce are sponsoring the Vandal Town Block Party September 5, 2019, in downtown Moscow; and

WHEREAS, Vandal Town Block Party (hereinafter “Event”) is an event promoting the close connections between the University of Idaho, Moscow Chamber of Commerce, and CITY; and

WHEREAS, Council wishes to encourage and promote downtown businesses during the event; and

WHEREAS, Moscow Main Street between 3rd and 5th Streets in Moscow is a City Street (hereinafter “the Event Location”); and

WHEREAS, Council wishes to allow for the vending and responsible consumption of beer and wine under certain conditions contained herein, and during limited hours during the Event; and

WHEREAS, Council wishes to prohibit the sale and/or consumption of liquor during the Event; and

WHEREAS, Council wishes to grant authority to appropriate CITY staff to approve catering permits for Beer and/or Wine Gardens for the Event; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes the specific regulations herein balance the health and safety concerns of citizens, with the desire to promote downtown businesses; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens, with the desire to promote responsible use of alcoholic beverages; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol within CITY limits; and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of any Beer and Wine Garden Sponsor permitted at Event, and/or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho as follows:

SPECIFIC REGULATIONS ON THE SALE AND/OR CONSUMPTION OF BEER AND/OR WINE DURING VANDAL TOWN BLOCK PARTY 2019:

Intent:

This Resolution is intended to allow appropriate CITY staff to approve catering permits for Beer and/or Wine Gardens in CITY streets or rights-of-way in Moscow's downtown Central Business Zoning District in appropriate locations approved by CITY staff for the sale and consumption of beer and wine only (and not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Event. Other than as specifically provided herein, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution shall not establish precedent, nor shall it apply to any event other than the Event held on the 5th day of September, 2019 from 5:00 p.m. to 9:00 p.m. Set-up may begin at 3:00 p.m.; tear-down and clean-up may continue until 10:00 p.m.

Liability, Insurance and Safety:

1. No less than ten (10) days prior to the Event at which the licensed vendor will sell alcohol, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk one (1) copy of written proof that the licensed vendor has current, paid up, off-premise liquor liability insurance or special event insurance in an amount not less than One Million Dollars (\$1,000,000) combined single limits.
2. CITY shall be named as an additional insured on the insurance policy of the licensed vendor.
3. No less than ten (10) days prior to the Event, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk the signed original of an agreement with CITY to defend, hold harmless and indemnify CITY, its agents, servants, employees, officers and contractors from any and all claims, causes of action or damages which may arise from the Beer and/or Wine Garden Sponsor's use of the Event Location premises.
4. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of a Beer and/or Wine Garden Sponsor's activities allowed under this Resolution at any time he/she reasonably determines that it is in the best interest of CITY to do so. There shall be no appeal from a determination by the Moscow Police Chief or his/her designee to terminate all or part of any Beer and/or Wine Garden permitted for Event.

Vendor:

1. There shall be only one (1) licensed vendor of beer and/or wine in the Beer and/or Wine Garden Sponsor's permitted area;
2. All beer and wine shall be sold only by a licensed vendor;
3. Every licensed vendor shall comply with all alcohol related laws and regulations, including, but not limited to, CITY's requirement of a catering permit;
4. The name, address, telephone number, alcohol license permit number of every licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided to the City Clerk no less than ten (10) days prior to the Event at which such licensed vendor shall sell alcoholic beverages;
5. CITY shall play no role in determining which vendor shall be selected to sell beer and/or wine in the Permitted Area during the Event described herein;
6. The vendor shall provide at least two (2) persons to check proper identification for those who shall be sold beer and/or wine during the Event. These persons shall be clearly identified and shall be stationed within ten feet (10') of the sales and/or dispensing counter between 5:00 p.m. and 9:00 p.m. while alcoholic beverages are being sold and/or consumed;

Sales and Consumption:

1. No less than ten (10) days prior to the Event at which the licensed vendor will sell beer and/or wine, the Beer and/or Wine Garden Sponsor shall deliver to the City Clerk one (1) copy of a site map which shall be drawn to show the locations, dimensions of, and relative distances between the following: (a) the beer/wine garden within the Street; (b) the barricade, sales and/or dispensing area, consumption area, entry and exit points; (c) identification checking station; and, if any, (d) food sales and service areas. Said site design and any subsequent alterations shall be approved in writing by the Moscow City Supervisor or designee, and by the Moscow Chief of Police or designee prior to the Event;
2. All beer and/or wine sales and consumption shall take place within the area designated by the Beer and/or Wine Garden Sponsor and as shown on the site map required by this Resolution;
3. The designated sales and service area(s) shall be physically separated from the rest of the Event Location by a barricade which is no less than forty four inches (44") tall and which is constructed so no person can pass under, over, or through it except at established entry and exit points located, as shown, on the site map required by this Resolution. All sales, dispensing, service, and consumption shall take place inside the approved barricade area;
4. All food sales and service shall be located outside the approved barricade and have a space of no less than ten feet (10') between the approved barricade and food sales or service area;
5. No person shall be allowed to transport, purchase, consume or possess alcohol in the Permitted Area other than within the area designated for beer and/or wine sales and consumption as shown on the map required by this Resolution;
6. There shall be no more than one (1) entrance and one (1) exit to the area designated for beer and/or wine consumption, as shown on the map required by this Resolution;
7. All beer and/or wine shall be dispensed in and consumed from its original container or a readily identifiable container not more than sixteen ounces (16 oz.) in size which shall not bear a logo for a nonalcoholic beverage;

8. Every occupant within the area(s) designated for beer and/or wine consumption shall provide identification to law enforcement officers or CITY employees who request it;
9. A sign shall be prominently posted at or near all entrances and exits to any area designated for beer and/or wine sales and/or consumption stating to the effect that no alcohol can be consumed within the Permitted Area unless it is purchased within such Permitted Area and that no person under twenty one (21) years of age may purchase, carry, or consume alcohol within the Permitted Area;
10. Beer and/or wine shall be sold only within the designated Beer and/or Wine Garden Sponsor's Permitted Area only between the hours of 5:00 p.m. and 9:00 p.m. on the 5th day of September, 2019;
11. Beer and/or wine shall be consumed only within the designated Beer and/or Wine Garden Sponsor's Permitted Area only between the hours of 5:00 p.m. and 9:00 p.m. on the 5th day of September, 2019, during the Event;
12. No person shall carry or consume an alcoholic beverage within the Beer and/or Wine Garden Sponsor's Permitted Area which is not purchased or dispensed from a licensed vendor at the Event and consumed within the approved consumption area. Consumption of alcohol not purchased within the Beer and/or Wine Garden Sponsor's Permitted Area and outside of the approved consumption area shall be considered a violation of CITY's open container Ordinance.

Failure To Comply:

Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for alcohol permits within Moscow for a period of no less than five (5) years.

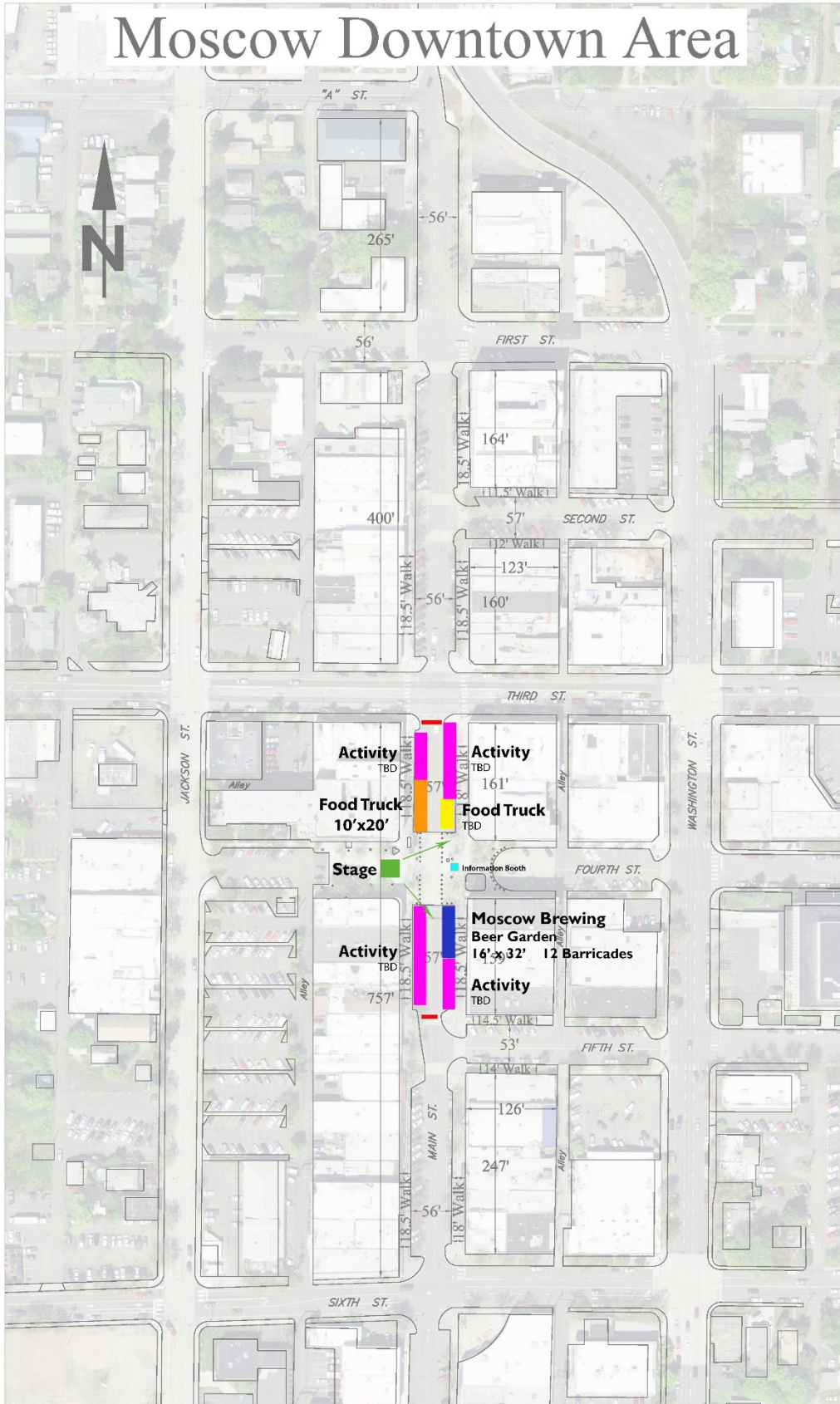
PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this _____ day of _____, 2019.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Moscow Downtown Area



CITY COUNCIL STAFF REPORT

DATE: Monday, August 19, 2019



RESPONSIBLE STAFF

Alisa Anderson, Grants Manager, Bill Belknap, Community Development Director

REVIEWED BY

This item was reviewed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Sixth Street Bridge Repair and Grant Funding Request – Alisa Anderson / Bill Belknap

DESCRIPTION

On April 9, 2019, Moscow experienced a flash flood event which damaged infrastructure throughout the City. On April 10, 2019, Mayor Lambert made a local disaster emergency declaration because of the heavy rains that caused severe flooding throughout the City. The declaration provides for implementation of recovery aspects in local disaster emergency plans to authorize the furnishing of aid and assistance. On June 12, 2019, President Trump approved a Major Disaster Declaration for Idaho which included Latah County. This action makes federal funding available to local government entities on a cost-share basis for emergency work and repair or replacement of facilities. Most of the flood damage occurred on the east side of Moscow, along the Mountain View Road corridor from “F” Street to White Avenue, greatly impacting neighborhoods located along Paradise Creek. The bridge located near the intersection of Mountain View Road and Sixth Street referred to as the “Sixth Street Bridge” was damaged in the April flood event. The Sixth Street fill slope, guardrail, and asphalt edge above the Paradise Creek culverts experienced erosion and displacement, which has reduced the existing travel lane width and created a hazard for the traveling public. To maintain traffic flow and public safety on the bridge, the Street Department is completing temporary repairs including replacing a portion of the existing fill and asphalt, then place jersey barriers along the damaged guardrails until a permanent solution is determined. Staff has been working with the Idaho Department of Emergency Management (IOEM) and Federal Emergency Management Association (FEMA) to document expenses incurred and local resources used during the event to receive state and federal assistance for recovery reimbursement. On April 30, 2019, staff received communication from IOEM stating FEMA does not pay for permanent repair of roads that are classified as Major Collectors/Federal Aid Routes. Per the Idaho Transportation Department classification Sixth Street including the bridge is classified as a Major Collector and as a result FEMA will not assist with repair or replacement. After receiving this communication staff began seeking other funding sources and determined the City is eligible for Idaho Department of Commerce (IDOC), Idaho Community Development Block Grant (ICDBG) Post Disaster Assistance funding to repair and/or replace the Sixth Street Bridge. The maximum grant award under this category is \$100,000. Staff also estimates reimbursements from FEMA and other funding sources of approximately \$69,000 for expenses incurred during the flood as described in the FY20 Capital Project Budget. Staff is proposing to extend the culverts to a new headwall or slope paving to mitigate erosion potential and to provide adequate separation between the travel lanes and culvert ends and to continue sidewalk across Paradise Creek to provide pedestrian connectivity on both sides of Sixth Street. Staff is

in discussion with JUB Engineers Inc. to prepare a Topographic Survey and Base Map and Alternatives Analysis to determine the best method for repair and/or replacement of the existing bridge. At this time Staff would like to submit an ICDBG Post Disaster Assistance grant application for \$100,000 to the IDOC to begin accumulation of funding for repair of the bridge. This item was reviewed by the Public Works/Finance Committee on August 12, 2019 and recommended for approval.

STAFF RECOMMENDATION

Authorize staff to submit the grant application to the IDOC under the ICDBG Program for Post Disaster Assistance for \$100,000 to repair or replace the Sixth Street Bridge.

PROPOSED ACTIONS

ACTION: Authorize staff to submit the grant application to the IDOC under the ICDBG Program for Post Disaster Assistance for \$100,000 to repair or replace the Sixth Street Bridge.

FISCAL IMPACT

Grant Funding and Resources noted in FY2020 Proposed Capital Projects Budget.

PERSONNEL IMPACT

ATTACHMENTS

1. 11-App.-Handbook-post-disaster (1)
2. Sixth Street Bridge Repair

Chapter 1: Overview

Introduction

The Idaho Community Development Block Grant (ICDBG) program is a **competitive** grant program administered by the Idaho Department of Commerce. Each year the U.S. Department of Housing and Urban Development allocates Idaho's share of the State Community Development Block Program as determined by the funding formula contained in the Housing and Community Development Act of 1974 as amended. The formula is based on Idaho's population, poverty, and age of housing.

Commerce distributes the federal CDBG funding to counties and (non-entitlement) cities through a **competitive** grant process. Therefore, cities and counties can submit an application to Commerce for ICDBG funding for a qualifying project. Qualifying projects must meet an ICDBG national objective and ICDBG funding is typically used for the design and construction of public infrastructure or facilities. The most significant application competitive factors are matching funds, need, and readiness to proceed.

The information contained within this handbook is critical to your efforts in developing a competitive application. This handbook, forms, and the grant administration manual can be found on our Web site at www.commerce.idaho.gov or you can call our office to receive a copy. Use this handbook to assist your community with the application process.

Funding Categories & Thresholds:

- I. There are five funding categories or set-asides. Each funding category has a maximum amount that can be requested. These categories and their corresponding request limits are:
 - A. Public Facility (public infrastructure, facilities and utilities) – Maximum Award = \$500,000
 - B. Economic Development
 1. Infrastructure for Jobs – Maximum Award = \$30,000 per job, up to \$500,000
 2. Downtown Revitalization – Maximum Award = \$500,000
 - C. Community/Senior Centers – Maximum Award = \$150,000
 - D. Post-Disaster – Maximum Award = \$100,000
 - E. Public Parks – Maximum Award = \$150,000

II. Eligible Activities

For a complete list of eligible activities refer to Section 105(a) Housing and Community Development Act and 24 CFR 570.482 Eligible Activities.

General Description

ICDBG can be used for new construction, rehabilitation, reconstruction, remodeling, improvements, clearance and demolition, acquisition, and installation of public facilities, infrastructure, and/or utilities. Design professional, construction management and grant administration services are eligible as well.

Note: The Idaho CDBG program is structured to provide higher points for applications that are using the grant funds on bricks and mortar, not planning or public service activities.

Grant Funding Categories

Based on the assessment of Idaho cities and counties and to effectively serve primarily Idaho's low- to moderate-income households, Commerce has created six separate grant funding categories that a city or county can apply for:

- Public Facility
- Economic Development
 - Infrastructure for Jobs
 - Downtown Revitalization
- Community Center or Senior Citizen Center
- Public Parks
- Post Disaster

A. Post Disaster Grant

A project to address a natural caused recent event that has damaged public infrastructure or utilities creating a serious threat to the health and safety of a community.

Example: A flash flood wipes out the community's drinking water reservoir and ICDBG funds are used to replace or repair the reservoir dam.

Chapter 11: Post Disaster Application

Cities or counties applying for post disaster assistance must have an urgent need that is an impending or immediate threat or danger to human health and/or safety. Typically, the threat is caused by a natural disaster such as flooding, landslide, volcanic eruption or wildfire.

In order for a project to meet the Post Disaster national objective the following must be addressed and documented:

- a. How the occurrence poses a serious and immediate threat to the health or welfare of the community;
- b. The occurrence is of recent origin or recently became urgent (within 12 months before application submission);
- c. How the community is unable to finance the activity on its own;
- d. That other sources of funding are not available to carry out the activity;
- e. An official declaration of emergency by the governing body, and
- f. The occurrence is not a result of deferred maintenance or end of life cycle.

Costs incurred by a local government to deal with the Post Disaster while the grant application was being prepared and reviewed can be authorized as eligible for ICDBG reimbursement by Commerce so they are included in the grant application and relate directly to the relief of the emergency. This does not place any obligation on the department to approve the ICDBG and any costs incurred before the grant approval are the responsibility of the local government until after the grant has been awarded and the costs have been approved.

Respond to the following questions below and provide documentation where required.

- A. How does the occurrence pose a serious and immediate threat to the health or welfare of the community?
- B. When did the occurrence (leading to the threat) take place or how did it recently become urgent?
- C. Why isn't the community able to finance the activity on its own?
- D. What other funding agencies have been contacted? What is the status of funding they could allocate to the project?
- E. Has an official declaration of emergency been declared by the federal government, state government, city, or county? Provide copy of the declaration.
- F. Explain how the failure of the facility, infrastructure, or system is not due to deferred maintenance or end of life cycle cost. Identify the age of damaged facility, infrastructure, or system and its expected service life.
- G. Is the proposed fix considered a short-term or long term fix? Explain.
- H. Has a technical memorandum or preliminary engineering report been conducted on the issue related to the facility, infrastructure, or system?
- I. Include photos.
- J. Include any published articles.











CITY COUNCIL STAFF REPORT

DATE: Monday, August 19, 2019



RESPONSIBLE STAFF

Michael Ray, Assistant CD Director/Planning Manager

REVIEWED BY

~~This item was reviewed by the Public Works/Finance Committee on August 12, 2019.~~

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Public Hearing: Paradise View Addition Preliminary Subdivision Plat (ACTION ITEM) - Mike Ray

DESCRIPTION

Nils Peterson with the Moscow Affordable Housing Trust is proposing to subdivide a 1.49 acre parcel located at 1924 Nursery Street to create seventeen parcels ranging from 1,806 square feet to 5,002 square feet in size, referred to as the Paradise View Addition. The proposal includes twelve twinhome lots, four townhouse lots, and one single family dwelling lot. Also part of the proposed development is a stormwater detention pond parcel located in the southeast corner. The Planning and Zoning Commission conducted a public hearing for the proposed Preliminary Subdivision Plat on June 26, 2019, and recommended approval with no conditions.

STAFF RECOMMENDATION

Conduct the public hearing upon the proposed preliminary plat and upon consideration of any testimony presented, approve the preliminary plat request and adopt the Planning and Zoning Commission reasoned statement of relevant criteria and standards.

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing upon the proposed preliminary plat and upon consideration of any testimony presented, approve the preliminary plat request and adopt the Planning and Zoning Commission reasoned statement of relevant criteria and standards; or approve the preliminary plat request with conditions and direct Staff to prepare a reasoned statement of relevant criteria and standards; or deny the preliminary plat request and direct Staff to prepare a reasoned statement of relevant criteria and standards; or take other action as deemed appropriate.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Staff Report
2. Public Hearing Notice
3. Paradise View Packet
4. PZ Minutes
5. PZ RCS

**CITY OF MOSCOW
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

Hearing Date: August 19, 2019

GENERAL INFORMATION

Hearing Body: City Council

Subject: A proposal for a Preliminary Subdivision Plat of a 1.49 acre parcel located at 1924 Nursery Street to create seventeen (17) parcels ranging from 1,806 square feet to 5,002 square feet in size, referred to as the Paradise View Addition - LUP2019-0020.

Attachments:

1. Notice of Public Hearing
2. Application for Preliminary Plat
3. Proposed Preliminary Plat
4. Neighborhood Meeting Materials
5. Supplemental Articles
6. Memo from Bob Buvel, Staff Engineer, dated June 20, 2019
7. Memo from Dwight Curtis, Parks and Rec Director, dated May 15, 2019

Prepared By: Mike Ray, AICP – Planning Manager

STAFF REVIEW

Proposal: Nils Peterson with the Moscow Affordable Housing Trust is proposing to subdivide a 1.49 acre parcel located at 1924 Nursery Street to create seventeen parcels ranging from 1,806 square feet to 5,002 square feet in size, referred to as the Paradise View Addition. The proposal includes twelve twinhome lots, four townhouse lots, and one single family dwelling lot. Also part of the proposed development is a stormwater detention pond parcel located in the southeast corner. A public alley is proposed to provide vehicular access to the rear of the lots.

Site and Area Land Use: The subject property is currently undeveloped and is surrounded by the Grove multi-family development to the west, Palouse Prairie Charter School to the north, a single family dwelling to the east, and various commercial uses on the south side of Palouse River Drive.



Vicinity Map



Aerial Map

The subject property contains areas of steeper sloping topography, primarily in the areas of the property that are directly adjacent to Nursery Street and Palouse River Drive. There are no drainage ways or natural features that have been identified upon the subject property.



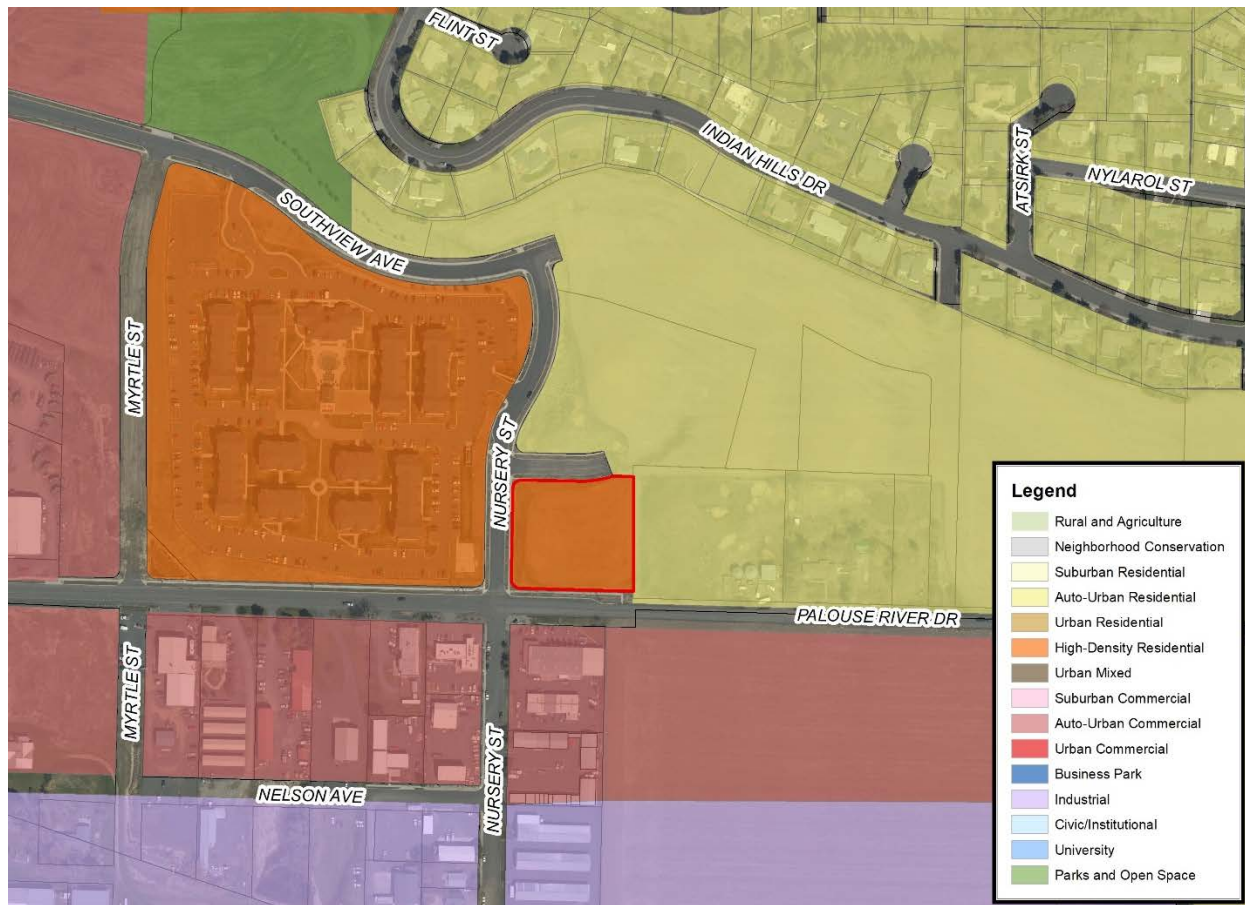
Topography Map

Comprehensive Plan Land Use Designation:

The subject property is currently designated by the 2019 Comprehensive Plan as High-Density Residential (HD-R). According to the Comprehensive Plan, HD-R designated areas are,

“intended to allow the highest density residential development at common densities between 15 and 26 units per acre. Areas appropriate for this designation include those located adjacent to areas of higher activity where there is a range of uses. High-Density Residential areas should be located adjacent or in close proximity to designated arterial or collector streets. New areas of high-density residential development should be located near mixed-use activity areas and corridors that accommodate multi-modal transportation. Lands designated as High-Density Residential are generally appropriately zoned Medium Density Residential (R3), Multiple Family Residential (R-4), or Residential Office (RO).”

The Grove development to the west is also designated as High-Density Residential (HD-R), while properties to the north and east are designated as Auto-Urban Residential (AU-R). Commercial properties on the south side of Palouse River Drive are currently designated as Auto-Urban Commercial (AU-C).



Current Comprehensive Plan Land Use Designations

Zoning: The subject property is currently located within the Multiple Family Residential (R-4) Zoning District. The Grove development to the west is also located within the R-4 Zone. The Palouse Prairie Charter School property to the north and the property to the east are located within the Farm, Ranch, and Outdoor Recreation (FR) Zone. Commercial properties to the southwest are located within the Motor Business (MB) Zone.

The R-4 Zone,

“provides for the most intense residential land uses permitted in the community. It is to be applied where activity levels are high and adequate public facilities are available, especially near the University of Idaho campus or the City Central Business Zoning District. Adequate transportation access should be given high priority in determining the appropriate location for R-4 zoning districts.”

Uses permitted within the R-4 Zone include single family dwellings, two family dwellings, twinhomes, townhouses, and multi-family dwellings. Also permitted are professional offices, bed and breakfasts, daycare facilities, and parking lots.

The minimum lot size for parcels within the R-4 Zone is 5,000 sf for single-family, two-family, and multi-family dwellings; 2,250 sf for twinhome dwellings; and 1,800 sf for townhouse dwellings. The minimum lot width is for single-family, two-family, and multi-family dwellings is 50 feet; 25 feet for twinhomes; and 18 feet for townhouses.



Current Zoning

Preliminary Plat:

The applicant is proposing to subdivide the existing 1.49 acre parcel into seventeen parcels ranging from 1,806 sf to 5,002 sf in size. Also included in the preliminary plat is a parcel which contains the stormwater detention pond for the development.

All of the proposed townhouse lots meet the minimum lot size of 1,800 sf; the twinhome lots meet the minimum lot size of 2,250 sf; and the single family lot meets the 5,000 sf minimum lot size requirement. All of the proposed townhouse, twinhome, and single family lots also meet the minimum lot width requirements for the respective uses.

To provide access to the rear of the lots, the applicant is proposing to dedicate and construct a public alley that will extend from Nursery Street in an east/west direction and terminate 12.5 ft from the east property line. At approximately the midpoint of the subject property the alley will then extend north to connect with Powers Avenue. The alley is proposed to be 16 ft in width of pavement with 2 ft gravel shoulders on both sides, for a total width of 20 feet. The proposed alley meets City of Moscow standards for public alley design.

Water: Water services currently exist within Nursery Street, Powers Avenue, and Palouse River Drive. The property is considered developable in the City's Comprehensive Water System Plan dated January 2012. Public Works has determined that the existing system has adequate potable and fire flows to serve the proposed subdivision.

It is anticipated that under commonly observed household water use within the City (114 gallons per day per occupant) that the proposed development could be reasonably anticipated to use approximately 1.59 million gallons of water per year ($17 \text{ du} \times 2.25 \text{ occupants/du} \times 114 \text{ gallons/occupant} \times 365 \text{ days/year} = 1.59 \text{ M gallons/year}$).

Sanitary Sewer: Sanitary sewer services currently existing within Nursery Street and Powers Avenue. Public Works has determined that the system has adequate capacity to convey the additional flow from the development. The subject property is considered developable in the Comprehensive Sewer System Plan dated September 2011.

Storm Sewer: The storm sewer for the subdivision is proposed to be conveyed to an existing stormwater detention pond at the southeast corner of the development. The proposed detention pond shall meet the current Moscow Stormwater Runoff Control Standards.

Access, Streets, Traffic: The subject property is located adjacent to Nursery Street and Powers Avenue which are designated as local neighborhood streets. Adjacent to the south is Palouse River Drive which is designated as a minor arterial. Since the subject property is within Indian Hills 8th Subdivision, all of the road improvements to the three adjacent streets have already been constructed.

Parkland: The subject property is part of Indian Hills 8th Subdivision, which the parkland dedication has already been satisfied via Harvest Park. Therefore, no further dedication is required for this proposed subdivision.

Neighborhood Meeting: The applicant conducted a neighborhood meeting on May 23, 2019 and all meeting materials are attached to the packet.

Input From Other Agencies:

Engineering Division (Public Works Department)

The Public Works Department has provided comments within an attached memo from Bob Buvel, Staff Engineer, dated June 20, 2019

Parks and Recreation Department

The Public Works Department has provided comments within an attached memo from Dwight Curtis, Parks and Rec Director, dated May 15, 2019

RELEVANT CRITERIA & STANDARDS:

1. The proposed subdivision is in conformance with all applicable City Code requirements;
2. The proposed subdivision is in general conformance with the Comprehensive Plan;
3. Public Services and utilities are available or can be made available and are adequate to accommodate the proposed subdivision; and
4. The proposed subdivision will not be detrimental to the public health, safety, or general welfare.

RECOMMENDATIONS:

The Planning and Zoning Commission conducted a public hearing for the proposed Preliminary Subdivision Plat on June 26, 2019, and recommended approval with no conditions.

Conduct the public hearing upon the proposed preliminary plat and upon consideration of any testimony presented, approve the preliminary plat request and adopt the Planning and Zoning Commission reasoned statement of relevant criteria and standards.

NOTICE OF PUBLIC HEARING

Proposal for Preliminary Subdivision Plat of a 1.49 acre parcel located at 1924 Nursery Street within the City of Moscow - Paradise View Addition: LUP2019-0020.

A public hearing at which you may be present and speak will be conducted by the Moscow City Council at which time the following proposition will be discussed for land generally shown on the vicinity map below:

Preliminary Subdivision Plat of a 1.49 acre parcel located at 1924 Nursery Street to create seventeen (17) parcels ranging from 1,806 square feet to 5,002 square feet in size, referred to as the Paradise View Addition.

The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed Preliminary Subdivision Plat on June 26, 2019, and recommended approval with no conditions.

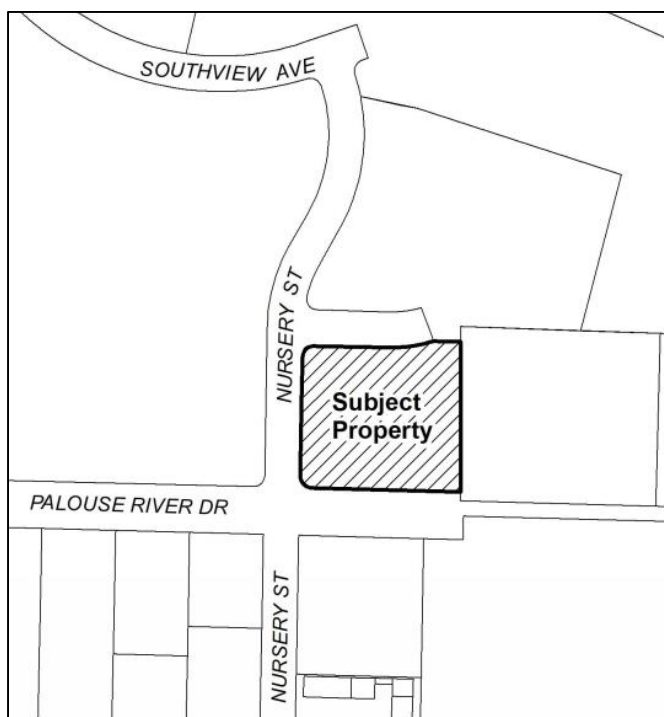
MEETING DATE: Monday, August 19, 2019

HEARING LOCATION: Council Chambers, Second Floor, Moscow City Hall
206 East Third Street, Moscow, Idaho

MEETING TIME: 7:00 p.m.

Note: Meeting start time is not necessarily indicative of the start time for review of the application advertised in this notice. Multiple hearings and/or agenda items may make it difficult to determine start time for review of application advertised in this notice, which could occur late in the meeting.

The file containing information on this matter is available for public review (an appointment may be necessary) at the Community Development Department located in the Paul Mann Building, 221 East Second Street, Moscow, Idaho. You may also call 883-7035 to get a meeting agenda, further information about the application, the public meeting process and/or to request a meeting with City Staff. Public participants desiring to submit textual materials (excluding petitions) to the decision-making board shall do so at least five (5) calendar working days in advance of the scheduled meeting to the Community Development Department. Additionally, you may obtain further information about the public hearing process and procedures on the City's Website at: <http://id-moscow.civicplus.com/593/Public-Hearing-Notices>



Laurie M. Hopkins, Moscow City Clerk

Anne Peterson, Deputy Clerk

Publish: Saturday, July 27, 2019



CITY OF MOSCOW
COMMUNITY DEVELOPMENT
Ph: 208-883-7035
Fax: 208-883-7033
apeterson@ci.moscow.id.us

For City Use Only			
Date Received		6-4-19	
Dept	Fee Type	Fees	Paid
CD	Application Fee	\$850	6449
Receipt Number		LUP2019-0020	

APPLICATION FOR PRELIMINARY SUBDIVISION PLAT

APPLICANT: NILS PETERSON

Name: MOSCOW AFFORDABLE HOUSING TRUST Telephone: (509) 336-1664

Complete Address: 510 W PALOUSE RIVER, MOSCOW, ID 83843

E-Mail: moscowhousingtrust@gmail.com Fax: _____

OWNER: (if other than applicant)

Name: SAM Telephone: _____

Complete Address: _____

E-Mail: _____ Fax: _____

ENGINEER/SURVEYOR: DUANE PRIEST, PLS RIMROCK

Name: SCOTT BECKER, RIDGE & ASSOCIATES Telephone: (208) 882-3520

Complete Address: PO BOX 8728 MOSCOW, ID 83843

E-Mail: scottbecker@moscow.com Fax: _____

Primary point of contact (select one): Applicant X Owner _____ Engineer/Surveyor _____

PROPERTY:

1. Proposed Subdivision Name: PARADISE VIEW ESTATES ADDITION

2. Address(es) or Parcel Number(s): RPM0499003001A

3. Legal Description: *Please attach copy of full description.*

4. Gross area of all land involved: _____ acres, and/or _____ sq.ft.

5. Total Net Area of land area exclusive of proposed or existing public street and other public lands:

1.49 acres, and/or _____ square feet.

6. Total number of lots: 17 Average lot size: 2896 SF

7. Existing Zoning of subject property: ~~R-4~~ R-4

SEWER AND WATER MAIN OVERSIZING REIMBURSEMENT POLICY

Oversizing of utilities will not be eligible for reimbursement from the City unless a written request is submitted to the City Engineer prior to approval of the project construction drawings and a written approval of such request is issued by the City Engineer.

PROJECT DESCRIPTION:

Please describe the concept of the proposed subdivision and approximate percentage (%) of each proposed new land use, i.e. 75% single family residential; 20% multi-family; 5% commercial. Also include any proposed park land and the acreage:

100% SINGLE FAMILY RESIDENTIAL

6% SINGLE FAMILY DETACHED 70% TWIN HOMES

2.4% TOWN HOUSES

PRELIMINARY PLAT CHECKLIST:

- ☒ 1. Subdivision name
- ☒ 2. Location: Section, Township, Range
- ☒ 3. Subdivider's name & address
- ☒ 4. Engineer/surveyor name & address
- ☒ 5. Date of subdivision
- ☒ 6. Reference to adjoining subdivisions with names
- ☒ 7. North arrow
- ☒ 8. Scale, not less than 1 in. = 60 ft.
- ☒ 9. Existing and proposed right-of-way or public tracts with widths and names
- ☒ 10. Lot and block layout with numbering and dimensions
- ☒ 11. Existing zoning designation, or proposed if a rezone is requested
- ☒ 12. All existing and proposed easements of record stating width and purpose
- ☒ 13. Location of any existing open spaces or permanent structures
- ☒ 14. General layout of sewer and water utilities
- ☒ 15. Proposed phasing, if any
- ☒ 16. Acreage breakdown with gross and net (less right-of-way)
- ☒ 17. Plan/profile of proposed street grades
- ☒ 18. Existing Topography*
- ☒ 18. Proposed finished grading plan*
- ☒ 19. Location of any delineated wetlands and/or water bodies and, if applicable, the floodway and 100-year floodplain (BFE data must be included if the plat is ≥ 5 acres or ≥ 50 lots)
- ☒ 20. Vicinity sketch

*5' max. contour interval, except for slopes $> 50\%$ may have 10' interval) Areas with existing slopes $\geq 20\%$ shall be shaded or clearly indicated on the plans.

SUBMITTAL:

A Subdivision application is made by submitting the following information to the Community Development Department:

- Completed application.
- Copy of neighborhood meeting invitation, mailing list, attendance list and minutes.
- Payment of application fees.
- One full-sized Preliminary Plat Map and one electronic copy.

I understand this information is a public record and may be posted to a public website.

Applicant's Signature

Date

Property Owner's Signature (if different)

Date

a parcel of land located in the S1/2 of the SW1/4 of Section 17,
T39N, R5W, B.M., being a portion of Lot 1, Block 3 of Indian Hills 8th
Addition to the City of Moscow, Instrument #525967, Latah County,
Idaho and being more particularly described as follows:

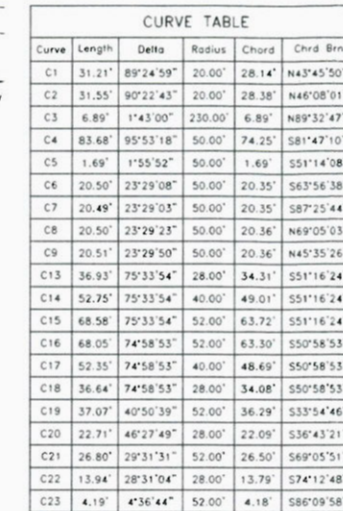
Parcel contains 1.49 Acres, more or less.

Subject to public utility easements as shown on the Plot of Indian Hills 8th Addition.

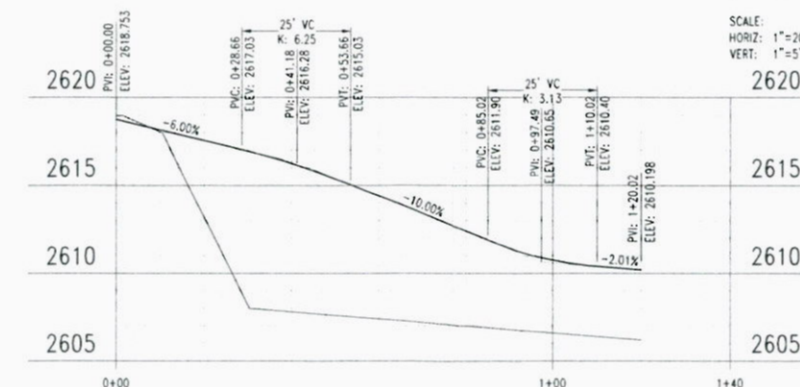
Also Subject to a 10 foot public utility and sidewalk easement southerly of Deed of Dedication, Instrument #594029 and a public stormwater utility easement as shown on the Plat of Indian Hills 9th Addition to the City of Moscow, Instrument #595522.

1. Plot area and areas to the west currently are Zoned R-4. Areas to the north and east are Zoned FR. Areas to the south and Zoned MB.
2. Total Plot Area: 65,000 Square Feet (1.49 Acres)
 Allow Dedication: 9,720 Square Feet
 Stormwater Dedication: 6,034 Square Feet
 Net Lot Area: 49,233 Square Feet (1.13 Acres)
3. All the area within Battery Fly Addition is within designated flood Zone X. Areas Determined to be in 500-year flood-plains.
 Flood Zone designation and definitions from Flood Insurance Rate Map (FIRM) Community-Panel Number 1600900002D, dated 4-15-2002.
 No delineated wetlands on site.

The Basis of Bearings for this survey in the south right-of-way line, between the northeast corner of Reynolds Addition and the Northwest corner of Tower Addition, shown hereon as S89°13'18"E, per GPS observation.



	FOUND SECTION MONUMENT
	FOUND CENTERLINE MONUMENT
	SET REBAR
	FOUND REBAR
	CALCULATED POSITION
	BLOCK NUMBER
	LOT NUMBER
	CURVE NUMBER
	SEE CURVE TABLE
	CATCH BASIN
	MANHOLE
	FRANCHISE UTILITY PEDESTAL
	UTILITY POLE
	PLAT BOUNDARY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE
	WATER LINE
	SANITARY SEWER LINE
	STORM DRAIN LINE
	STORM DRAIN LINE
	GAS LINE
	OVERHEAD UTILITY LINE
	ASPHALT PAVING
	CONCRETE PAVING
	GRAVEL PAVING



**PRELIMINARY
NOT FOR
CONSTRUCTION**

PARADISE VIEW ADDITION TO THE CITY OF MOSCOW
PRELIMINARY PLAT
MOSCOW AFFORDABLE HOUSING TRUST, INC.; NILS PETERSON
510 W. PALOUSE RIVER DRIVE
MOSCOW, ID 83843
(509) 338-1664

Designed By:	SB
Drafted by:	NK/SW
Checked by:	SB
File Name:	4145 Preliminary Plot
Tab:	PROFILE
Layer Style:	TOPO
Plot Style:	OCE.ctb
Project:	4145-01-19
Date:	6/4/19

Neighborhood Meeting

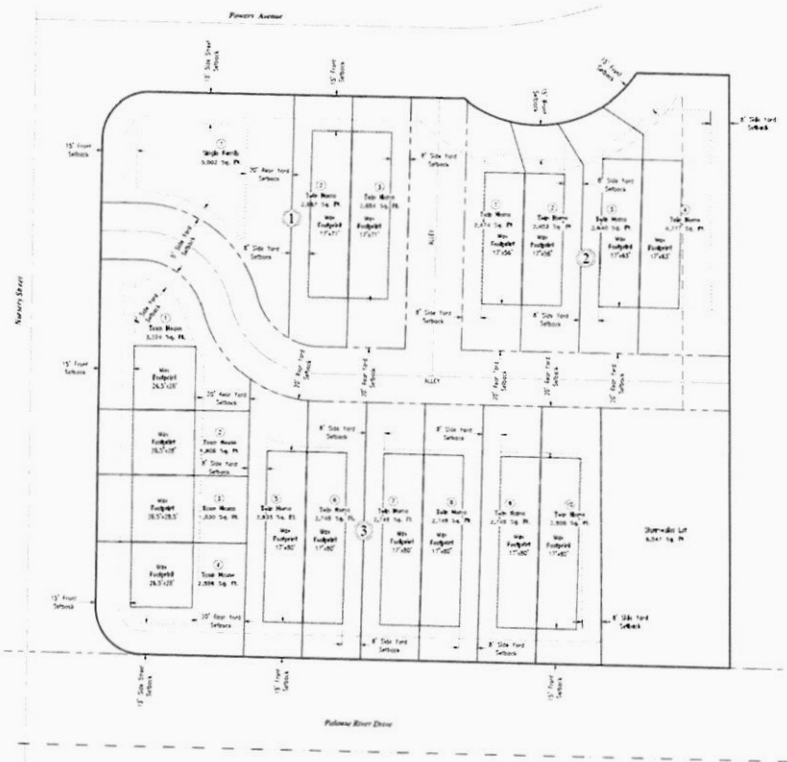
Thurs, May 23rd, 2019 @ 5:00PM

Moscow Affordable Housing Trust offices
(in Martin Community Wellness Center)

510 W Palouse River Dr, Moscow

A neighborhood meeting at which you can ask questions and provide input on a proposal to replat Lot 1 Block 3 of Indian Hills 8th Addition to the City of Moscow. The site is bounded by Palouse River Drive, Nursery St and Powers Ave, near The Grove apartments and Palouse Prairie Charter School.

The Moscow Affordable Housing Trust proposes to plat seventeen (17) lots and construct an alley, see diagram below.



Neighborhood Meeting

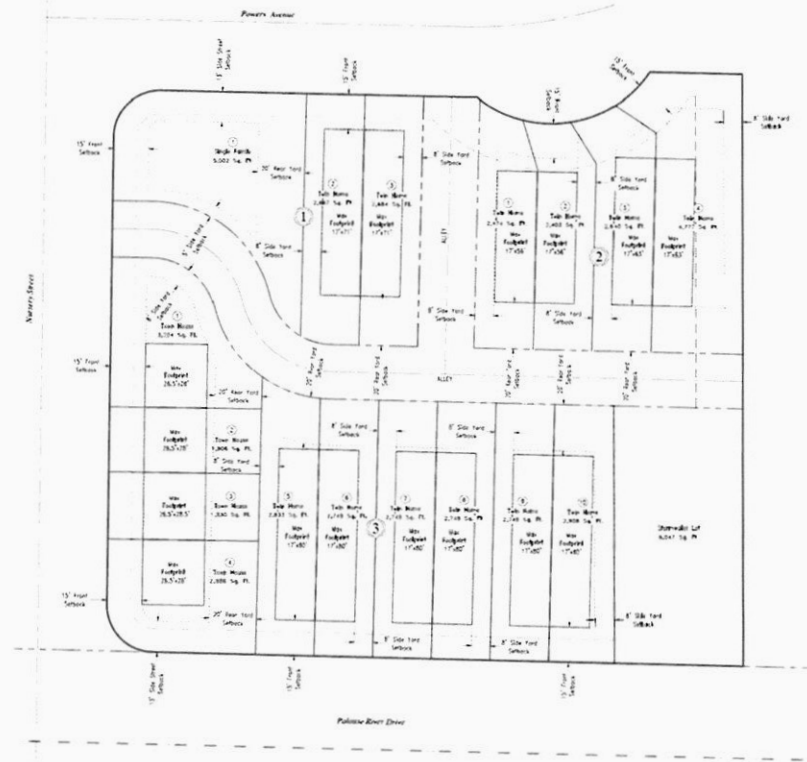
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Neighborhood Meeting

Thurs, May 23rd, 2019 @ 5:00PM

Moscow Affordable Housing Trust offices
(in Martin Community Wellness Center)

510 W Palouse River Dr, Moscow

Comments

Mike Bradley: There is a need affordable housing, here and in Pullman

Phil Rheingans: concern is how the site, and the school and the other Indian Hills lots are graded to his property line.

Mike Bradley: Focused on the 719 Indian Hills lot he owns and how it could interact with MAHT lots on 334-336-338 Southview.

Neighborhood Meeting

Thurs, May 23rd, 2019 @ 5:00PM

Moscow Affordable Housing Trust offices
(in Martin Community Wellness Center)

510 W Palouse River Dr, Moscow

Sign-in Sheet

Name

Address

Mike & Linda Bradley
Phil Rheingans

Indian Hills
620 EPRD.

B-C MARTS LLC
PO BOX 9486
MOSCOW ID 83843

BRADLEY, MICHAEL FRANCIS
810 NW PALOUSE VIEW
PULLMAN WA 99163

EISINGER, JEFFERY C
PO BOX 8369
MOSCOW ID 83843

GIBSON, HENRY M
2182 NURSERY STREET
UNITS A & B
MOSCOW ID 83843

LEADS LLC
2279 ARBORCREST RD
MOSCOW ID 83843

NORTHWEST MGMT INC
PO BOX 9748
MOSCOW ID 83843

RHEINGANS, PHILIP T
PO BOX 8986
MOSCOW ID 83843

WJD ENTERPRISES LLC
435 E PALOUSE RIVER DR
MOSCOW ID 83843

BENNETT 1978 FAMILY TRUST
1020 E PALOUSE RIVER DR
MOSCOW ID 83843

CAMPUS CREST AT MOSCOW
2100 REXFORD RD STE 300
CHARLOTTE NC 28211

FARLEY, GERALD L
2220 NURSERY ST
MOSCOW ID 83843

GOLIS CONSTRUCTION INC
16200 N BASIN WAY
EAGLE ID 83714

MILESTONE INVEST LLC
26769 HIGHWAY 53
HAUSER LAKE ID 83854

PARADISE HOLDINGS LLC
321 E PALOUSE RIVER DR
MOSCOW ID 83843

SWIFT, JAMES B
899 HIRSCHI RD
MOSCOW ID 83843

BOUNDRY CREEK LLC
676 W PULLMAN RD #302
MOSCOW ID 83843

DAHL, DENIS R
1380 LUNDQUIST LANE
MOSCOW ID 83843

FICCA 225 E PALOUSE RVR DR
LLC
3422 FOOTHILL ROAD
MOSCOW ID 83843
INDIAN HILLS TRADING CO
PO BOX 106
RITZVILLE WA 99169

N CENTRAL HEALTH DEPT
1221 F STREET
LEWISTON ID 83501

PETERSEN, DAVID A H/W
221 N ADAMS ST
MOSCOW ID 83843

VIS, DANIEL W
711 INDIAN HILLS DR
MOSCOW ID 83843

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Fietsberaad / Flickr

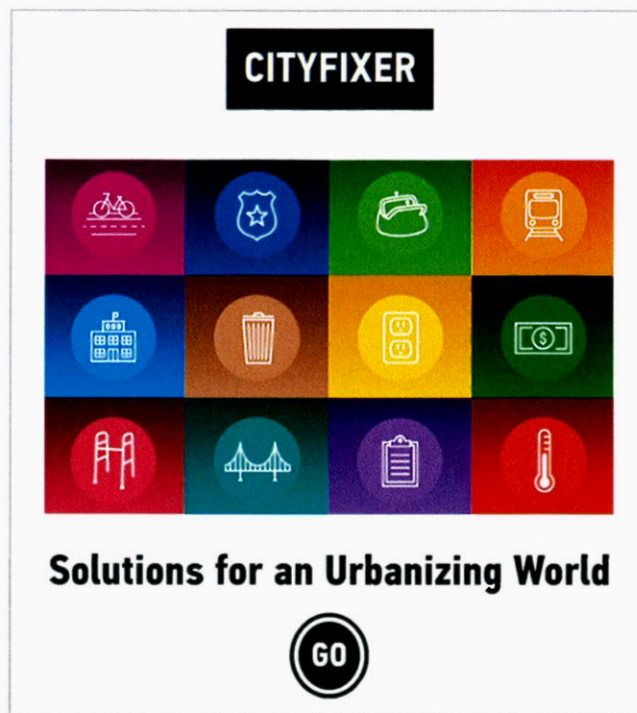
6 Places Where Cars, Bikes, and Pedestrians All Share the Road As Equals

ERIC JAFFE MAR 23, 2015

The *woonerf*, or "shared street," has made its way into U.S. cities.

If you aren't a traffic engineer or an urban planner, the word *woonerf* probably looks like a typo, or maybe the Twitter handle of whoever runs marketing for Nerf (woo!). But you might want to get familiar with the term—Dutch for "living street"—because the urban design concepts it embraces are on the rise.

A *woonerf* is a street or square where cars, pedestrians, cyclists, and other local residents travel together without traditional safety infrastructure to guide them. Also sometimes called a "shared street," a *woonerf* is generally free of traffic lights, stop signs, curbs, painted lines, and the like. The basic idea is that once these controls are stripped away, everyone is forced to become more alert and ultimately more cooperative. Through less restraint comes greater focus.



The decades-old vision is not without its critics. Skeptics wonder if drivers feel too much ownership of the road to adapt their ways, or if shared streets can work fine for smaller towns but not in big urban centers, or if removing oversight is naïve at a time when people won't even stop texting to drive. Then there's the general critique pointed out by *Traffic* author Tom Vanderbilt in a 2008 article about shared streets: "people do act like idiots."

All fair points (especially the last). But *woonerf* supporters can point to the success of shared streets projects in Europe as well as their gradual adoption in other parts of the world—including major cities in the auto-centric United States. Construction of Chicago's first shared street, for instance, is expected to begin this spring.

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The Atlantic

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We took a closer look at six places around the world that have *woonerfed* and emerged better for it.

Drachten, The Netherlands



Drachten's shared street was championed by Dutch engineer Hans Monderman. ([NACTO / Flickr](#))

Shared streets had a great modern champion in the Dutch engineer Hans Monderman before he died in 2008. In a [profile of Monderman](#) from that year, Tom Vanderbilt described the "striking" success of a shared-space program implemented in the Dutch town of Drachten. Monderman eliminated "not only the traffic lights but virtually every other traffic control," writes Vanderbilt, leaving behind an inviting town square. The results were less congestion, quicker buses, half as many accidents, more hand signals and communication, and smoother traffic flows.

Here's Vanderbilt on the challenge of Monderman's legacy:

For decades, traffic engineers have pursued, with the best of intentions, an impossible goal: the elimination of accidents. Monderman questioned how safe this kind of safety was. More fundamentally, he asked if mature automobile societies could, in essence, act like adults.

Norrköping, Sweden



After its transformation, this shared street in Norrköping became less congested. ([via Built Environment](#))

In 2004 a major intersection at the center of Norrköping, a college town near Stockholm, was totally transformed in the shared streets style. Detailing the project [in the journal *Built Environment*](#) a few years later, urban designer [Ben Hamilton-Baillie](#) wrote that the area replaced traffic lights and other traditional road indicators with a "distinctive paving pattern" that suited pedestrians and cyclists as well as drivers in what had become more of a "coherent plaza."

ADVERTISEMENT



About 13,000 vehicles (cars as well as buses) still used the space daily, and although this traffic moved slower there was less reported congestion, as well as greater use by pedestrians and a general rise in retail activity. Again, the space isn't perfect—the elderly and the blind voiced concerns—but early surveys found "satisfaction and confidence with the new arrangements is increasing."

Bohmte, Germany

Inspired by Monderman's work, Bohmte created a *woonerf* in 2007 in the center of town. Local officials believed a shared streets arrangement would do more than safety crossings and speed traps had done to decrease the several dozen accidents that occurred each year at the main intersection. The Washington Post reported that Bohmte replaced its sidewalks, curbs, street markers, traffic signals, and parking spots with a reddish-brick pavement—its plan to "force people to rely on common sense and courtesy instead."

Early anecdotal reports were positive: villagers enjoyed the atmosphere more and the chief of police said people communicated more than they did before. "Traffic will no longer be dominant," the town mayor at the time told Reuters.

London, England



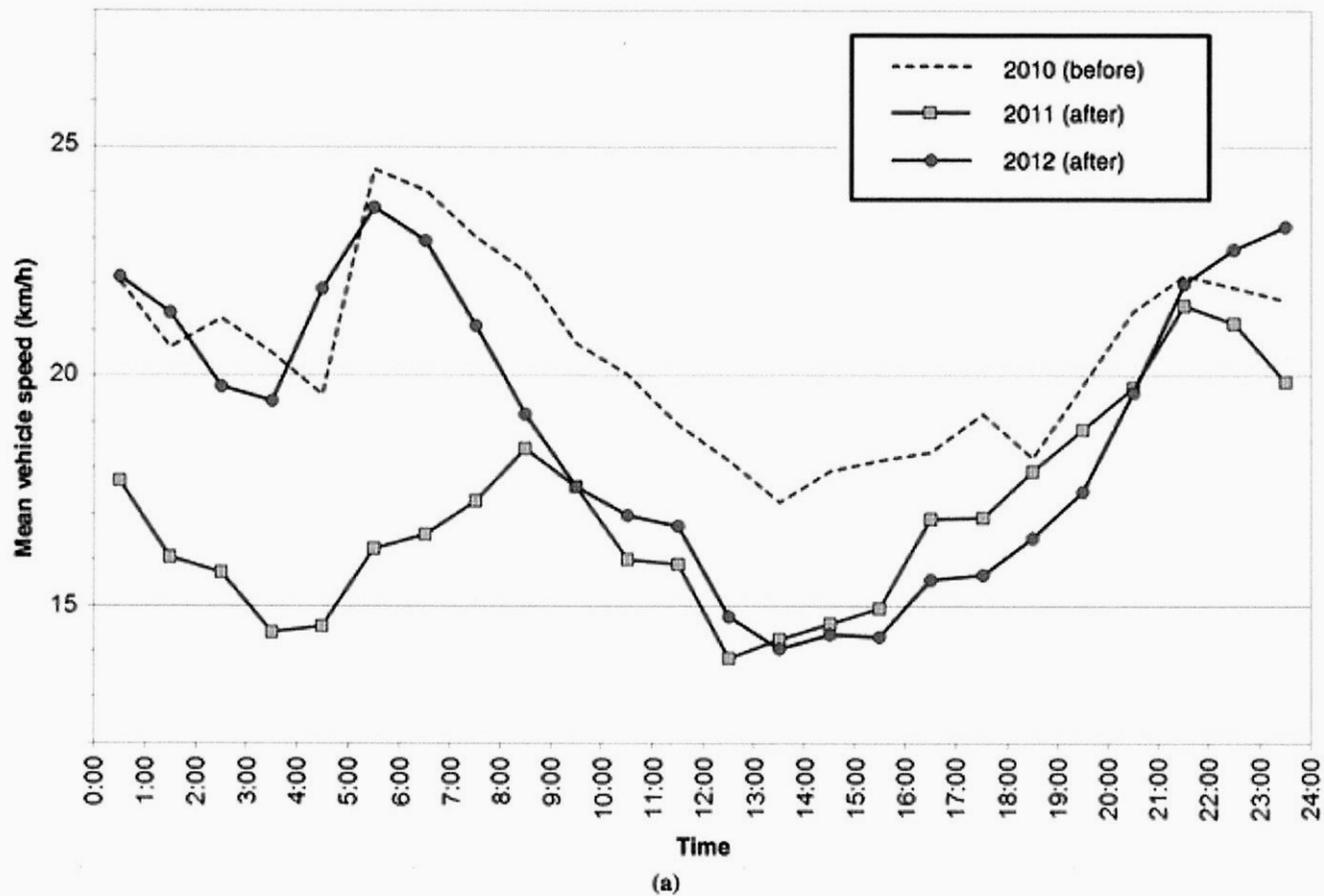
Kensington High Street in London became safer after a modified shared streets implementation. (Transport for London)

England has had a number of shared streets successes in smaller places, including the town of Poynton and Elwick Square in Ashford. But a modified *woonerf* has also succeeded on London's Kensington High Street, a major shopping corridor. The street changes weren't quite as dramatic as they've been in other places (Kensington kept some traffic lights, for instance) but new crossings and narrower lanes did have a positive impact on the area.

A 2006 report by Transport for London found that pedestrian flows had increased 7 percent and bike flows as much as 30 percent several years later. More importantly, road collisions had been cut in half: from about 66 a year before the change to 34 after it. While TfL questioned whether or not this change could be considered a "true simplified streetscape," there was little doubt it was an effective one:

This means that applying the simplified streetscape philosophy to the London situation could be successful as long as it is not taken to extremes and does not simply involve removing everything — streetscape simplification and shared space schemes have moved on from such a simplistic approach.

Auckland, New Zealand



Mean vehicle speeds decreased on Elliott Street, in Auckland, after a shared streets modification, especially during the daytime. (via TRB)

Several streets in Auckland's central business district have been turned into shared spaces: on Elliott Street, for instance, markers of exclusive car use (such as curbs and double yellows) were replaced with stone pavement. Studies of these streets are in the early stages but have already found the much more pleasant for pedestrians on several measures. A 2014 safety review of Elliott Street found that both vehicle speeds (above) and volumes had significantly decreased.

The 2014 report did suggest taking additional traffic calming measures to ensure that car speeds remain low at night, when the presence of fewer pedestrians might encourage drivers to go faster. But on the whole it found no evidence for increased collisions:

In summary, this research has shown that for shared space environments, more road user interactions (potential conflicts), particularly between vehicles and pedestrians, does not translate into more injuries or fatal crashes.

Seattle, Washington



SVR Design

In April 2014, Seattle opened Bell Street Park, a *woonerf* that turned four blocks into a 56,000-square-foot area that, in the words of the city, "will encourage pedestrians, cyclists, and automobiles to share the space." The city took out curbs, leveled the pavement, added street furniture, and removed car lanes—"creating eddies where people can gather around food trucks, gardens, and play equipment," writes Josh Feit of Seattle Met.*

The love isn't universal; one critic says there's "way too much stuff" in the shared space, and drivers feel a new enforcement push meant to ensure they turn off Bell Street after one block is really just a ticket trap. But property values in the area have reportedly gone up, and Seattle has plans for at least two more shared streets in the works.

*CORRECTION: A previous version of this story misspelled the name Josh Feit.

////
About the Author

A DUPLEX, A TRIPLEX AND A FOURPLEX CAN CUT A BLOCK'S CARBON IMPACT 20%

The carbon savings from 'middle housing' are voluntary, self-financing and immense. So why are they illegal?

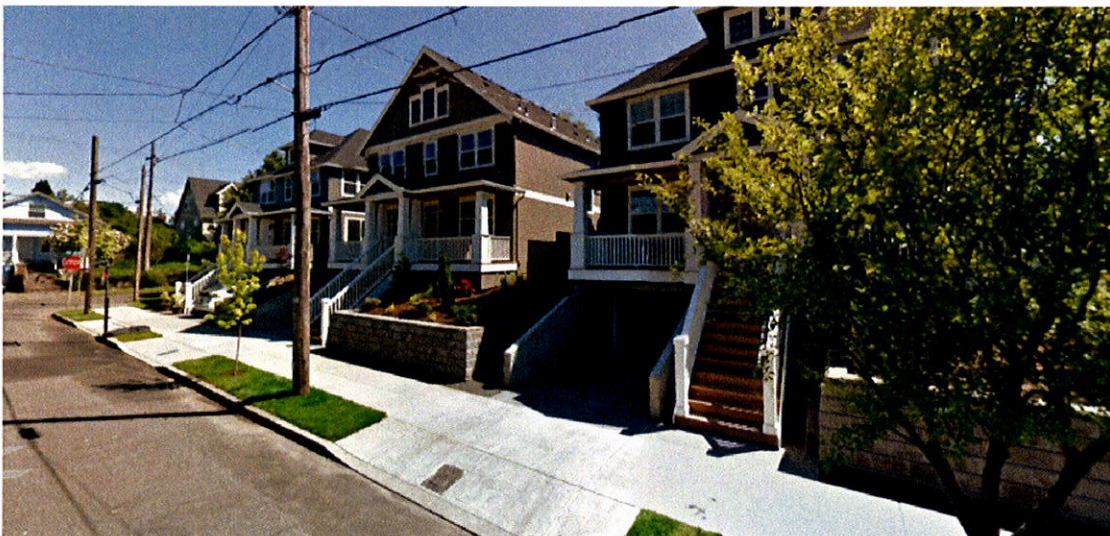


Author: **Michael Andersen**
(@andersem) on June 7, 2019 at 5:00 am

This article is part of the series [Legalizing Inexpensive Housing](#)

To understand why housing policy is climate policy, consider two city blocks with 18 homes each.

On one of those blocks, suppose something happens that's currently legal almost everywhere: Three relatively old, disintegrating homes are torn down and replaced by three 3,400-square-foot homes.



Newly built homes in Southeast Portland. Image courtesy of Google Street View.

Let's call this the McMansion Block.

But on the other block, suppose we do something that's **currently illegal** on most of the land in most cities, but would be legalized by reforms like Oregon's **House Bill 2001** or Portland's **residential infill project**: we replace the three old homes with a fourplex, a duplex, and a triplex, respectively.



A duplex in Portland. Photo by Michael Andersen, used with permission.

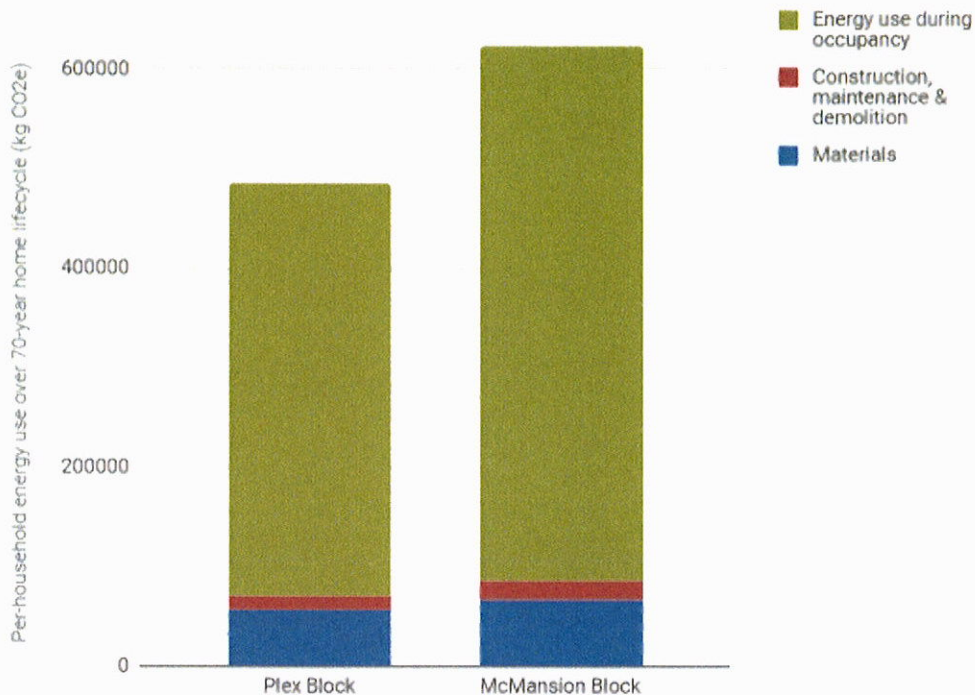
Let's call this one the Plex Block.

Let's also suppose that, due to new local caps on total building size, each home in the fourplex is 1,000 square feet; each home in the triplex is 1,150 square feet; and each home in the duplex is 1,500 square feet. (In other words, assume the city has decided to roughly follow [Portland's current proposal](#) and require triplexes to be a bit smaller than fourplexes, etc.) Let's also assume that each home holds 2.5 people on average, as in the rest of the United States and Canada.

On the McMansion Block, about \$2 million has been spent on new construction, but the number of homes on the block hasn't changed. On the Plex Block, it's more like \$2.1 million on construction, but the block just added six more, smaller homes.

If we compare these two blocks after all the new homes are complete, the housing-related carbon emissions per household of the Plex Block will be about 20 percent lower.

Just three plexes on a block can sharply cut its average carbon footprint.



source: Oregon DEQ, 2010, and Sightline extrapolations.

Figures are extrapolated from a 2010 study by the Oregon Department of Environmental Quality.

In this scenario, we haven't put a price on carbon. The local power company hasn't shut off its methane plant. Those things *should* happen as soon as possible, of course—and those things become politically easier when energy consumption per household is lower. But these things haven't happened yet on Plex Block.

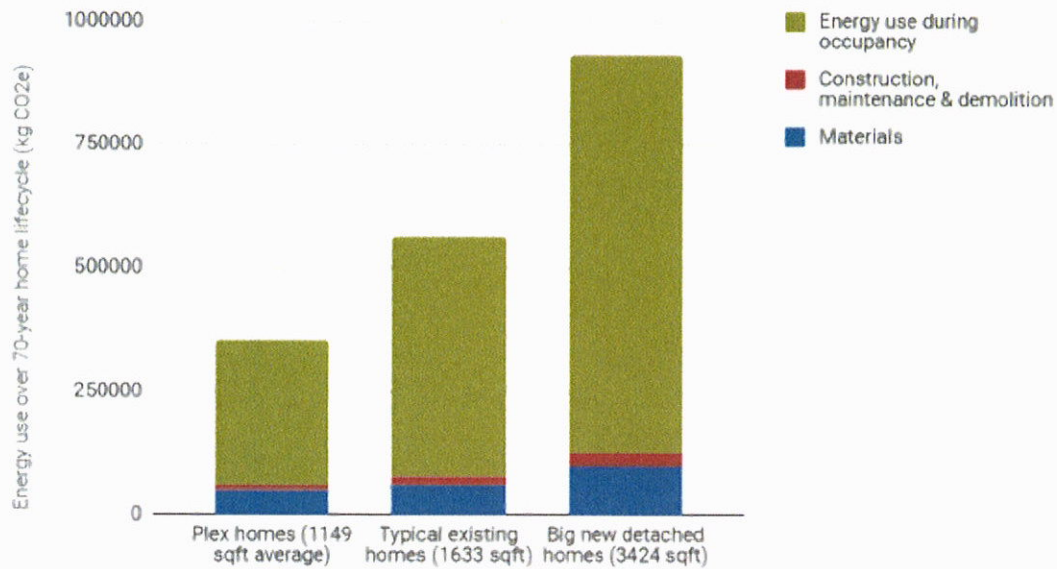
Just one thing is different on Plex Block. Instead of three households living in big homes, nine households are living in smaller ones. The other households don't change at all. And that, *only that*, is enough to get Plex Block well on its way to the 90 percent decarbonization it will need to achieve by 2050.

It's almost as if the Plex Block should be something we're legally allowed to create. Sadly, on most urban land, *we aren't*.

But how are these big carbon savings possible?

The short answer is that keeping a bunch of big, *usually-empty rooms* warm in the winter and cool in the summer burns a truly massive amount of carbon.

Small, attached homes are climate conscious.



source: Oregon DEQ, 2010, and Sightline extrapolations.

"No other sector offers a higher potential for a single source of reduction than residential efficiency," the Natural Resources Defense Coalition **concluded** in 2017.

"A typically sized new single-family home built to industry standards is responsible for nearly 60 percent more emissions than a home approximately half its size," my colleague Margaret Morales **wrote last year**.

Duplexes, triplexes and quads can also reduce driving—and save everyone money



If you were allowed to live here, you'd be home by now. Photo by Madeline Kovacs, used with permission.

The climate benefits above grow further when we include the potential transportation savings of letting people live closer to each other, to jobs and to shops.

When more people live within walking distance of any given street corner, that corner is **more likely to get a frequent bus line, a local shop, a shareable car**. Boosting the number of homes on residential blocks by one third (as on the Plex Block) correlates with **a drop of about 1,000 miles driven per year per household**, Margaret estimated last year—a 5 percent drop even after correcting for household size and income. If we'd assumed these new homes would otherwise have been built on the urban fringe instead of a close-in neighborhood, the contrast would be even sharper.

Finding this article interesting? [Donate now to support our independent research!](#)

This density effect is probably strongest if it's creating new options for living in a transit-rich, walkable area specifically for people who want to live a low-car life but couldn't previously afford that sort of neighborhood. This, too, is **exactly what duplexes, triplexes and fourplexes allow**. By letting a few households split the high cost of land, they cut the minimum price for newly built market-rate homes and they boost the number of below-market, subsidized homes per public dollar.

Of course, the same people also save money by living in small, energy-efficient homes and driving less. Enough money, in fact, that many of them are willing and able to cover the transition costs themselves.

"Millions of Americans want to spend billions of *their own* dollars to cut their carbon emissions in half, if only local zoning would let them," green housing advocate Payton Chung **wrote** in January.

Infill housing is no substitute for keeping fossil fuels in the ground, modernizing power grids, switching car trips to transit. We desperately need to do all those things, too. But infill housing makes all those measures go further, and it eases the transition to them.

Small attached homes aren't right for every household, and they shouldn't be mandatory. But they should at least be legal for anyone who does want them.

[House Bill 2001](#), which advanced to a Ways and Means [subcommittee](#) with four weeks left in Oregon's legislative session, is poised to set a national example by making Oregon the first US state to re-legalize middle housing in urban areas statewide. With its local "residential infill project" reform, due late this year or next, Portland could become one of the first large cities to enshrine these options in code.

As surely as a windmill or a solar array, every fourplex we build improves the lives of our children and grandchildren. We should all cheer for laws that legalize them—loud enough for everyone to hear.

Note: The rough calculation of home energy efficiency gains here assumes the other detached houses average 1,633 square feet each and have energy efficiency equivalent to a new house. It also assumes all structures will last 70 years; if the structures last longer, then total carbon savings of infill will be even greater. Some of the energy savings estimates here were extrapolated from per-square-foot efficiency gains from a larger attached home compared to a larger detached home. Here's [the spreadsheet I used](#).

You can power us forward on sustainable solutions. [Make a donation to Sightline now.](#)

Tagged in: [Affordable housing](#), [Duplex](#), [Triplex](#)

Previous article in series:

« [Exclusive Zoning Puts Up Invisible Walls Around Our Cities](#)

Memo

To: Michael Ray, Assistant CD Director

From: Bob Buvel, Staff Engineer

CC:

Date: 6-20-19

Re: Paradise View Addition

Michael,

Upon reviewing the submittal for the preliminary plat for the Paradise View Addition the Engineering Department has the following comments and recommended conditions of approval:

Comments:

1. This property was considered developable in our water comprehensive plan dated January 2012. The system in this area has adequate potable and fire flow.
2. This property was considered developable in our sanitary sewer comprehensive plan dated September 2011.
3. This development is expected to generate fewer than 100 peak hour directional trips and is not expected to have a significant impact on the transportation network.
4. The construction of the proposed alley shall meet current City standards including the dedicated easement for public and franchise utilities.

Memo

To: Mike Ray, Assistant Community Development Director

From: Dwight Curtis, Parks & Recreation Director

Date: May 15, 2019

Re: Parkland Dedication Requirements for the Proposed Paradise View Addition Plat

As part of the subdivision process, this proposed subdivision falls under the requirements of the parkland dedication codes of the City.

This proposed subdivision falls within the boundaries of Indian Hills 8th Subdivision, which parkland dedication requirements have already been met in full. Therefore, no further parkland dedication is required.

I am available for any questions you might have of me.

PLANNING & ZONING COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
June 26, 2019

Mike Ray
Staff Liaison

p&z@ci.moscow.id.us

<http://id-moscow.civicplus.com/agendacenter>

208.883.7008

The meeting was called to order at 7:01 PM.

MEMBERS PRESENT: Robb Parish, Vice Chair; Joel Hamilton, Mike Nelsen, Victoria Seever, Dennis Wilson

MEMBERS ABSENT: Scott Gropp, Wendy McClure, Nels Reese

ALSO IN ATTENDANCE: Mike Ray, Anne Peterson, Brandy Sullivan

1. Approval of minutes from June 12, 2019

Hamilton moved approval of the minutes as presented.

RESULT:	ACCEPTED BY ACCLAMATION [UNANIMOUS]
MOVER:	Hamilton
SECONDER:	Wilson

2. Public Comment

None.

3. Public Hearing: Proposal for rezone of a 4.40-acre parcel of land located at 2400 South Highway 95 within the Area of City Impact - LUP2019-0021 [ACTION ITEM]

Proposed rezone of a 4.40-acre parcel of land located at 2400 South Highway 95 within the Area of City Impact from the Agriculture/Forestry (AF) Zone to the Motor Business (MB) Zone. The subject property is within the Moscow Area of City Impact. The City of Moscow Planning and Zoning Commission will make a recommendation to the Latah County Board of County Commissioners regarding this matter.

Ray presented the application as described above. This parcel is a U-shaped piece that surrounds a parcel at 2500 S Highway 95 and another parcel to the north, which were both rezoned to Motor Business within the last year. Ray reviewed uses and zoning surrounding the Auto-Urban Commercial designated parcel. He also reviewed the annexation policy, which this parcel does not meet, so the City does not recommend annexation at this time. Staff recommended approval without conditions.

Parish opened the public hearing at 7:07 p.m.

Shelley Bennett, 2272 Moser, represented Scott Clyde who was not able to attend. His family has been working on the entire estate and Scott's was the last piece that hadn't yet been addressed.

Public hearing closed at 7:09 p.m. Seever considered this action just simple housekeeping and others concurred. Hamilton moved to recommend approval of the application to the County as presented.

RESULT:	APPROVED BY ACCLAMATION [UNANIMOUS]
MOVER:	Hamilton
SECONDER:	Wilson

Hamilton moved to direct staff to prepare the RCS document for review at a later meeting.

RESULT:	APPROVED BY ACCLAMATION [UNANIMOUS]
MOVER:	Hamilton
SECONDER:	Nelsen

4. Public Hearing: Proposal for Preliminary Subdivision Plat of a 1.49 acre parcel located at 1924 Nursery Street, Paradise View Addition – LUP2019-0020 [ACTION ITEM]

Preliminary Subdivision Plat of a 1.49 acre parcel located at 1924 Nursery Street to create seventeen (17) parcels ranging from 1,806 square feet to 5,002 square feet in size, referred to as the Paradise View Addition.

Ray presented the application as described above. It is currently designated High-Density Residential which is intended to allow 15-26 dwellings per acre in locations near arterials. Neighboring zoning includes MB, R-4 and FR, with some R-2 and R-3 in areas not immediately contiguous to subject parcel. Permitted uses in the proposed R-4 Zone include single family dwellings, two family dwellings, twinhomes, townhouses, and multi-family dwellings. Also permitted are professional offices, bed and breakfasts, daycare facilities, and parking lots. The proposed plat has access points at Nursery Street on the west and Powers Avenue to the north, and the alley is intended to serve the rear of the twinhome lots. Water mains exist on all the surrounding streets. Public Works has determined the storm and sanitary systems have adequate capacity to manage the increased load. The parkland dedication requirement has already been met as part of Indian Hills 8 and Indian Hills 9 Subdivisions. Parish asked if the alley would have sidewalks and Ray replied No. The application meets the public alley requirements.

Parish opened the public hearing at 7:21 p.m.

Nils Peterson, 841 Travois Way, presented as Director of the Moscow Affordable Housing Trust. He provided background information on what the MAHT does and the definition of “affordable.” The target demographic will be people who make <80% of the Area Median Income, because those are the wages that many jobs in Moscow pay. The MAHT uses the Subsidy Retained Model as a Community Land Trust to provide a subsidy to the most income-qualified buyers as possible, and to keep properties affordable as they change ownership. (See attached.) Peterson illustrated how narrower lots increase the tax value per linear foot of public infrastructure. The proposed parcels are rear-loaded onto the alley to prevent backing-up conflicts on Powers Street and Palouse River Drive, and to also allow for a more attractive street façade.

Hamilton asked about parking and street access for the four lots on the far west side of the plat. Peterson said those lots would have grade-level garages and another parking space in the driveway. Hamilton commented that a regular street would require a fire turnaround and asked if the alley would ever connect to the adjoining property. Peterson has talked with the neighboring owner about that possibility for fire access as well as trash collection. Ray added that the eastern portion of the alley did not exceed the 150 ft requirement, so no turnaround was required.

Seever asked how ADA access would be possible with a basement garage. Peterson said the federal requirement is “to the maximum extent possible” so his goal is to demonstrate accessibility for all lots except the three with the greatest elevation change. Parish asked for more detail about the ground lease. Peterson said the MAHT will retain ownership of the land and have ground leases with homeowners. He anticipates the lease rate would be around \$50 per month, and several clauses in the lease will satisfy lenders.

Public hearing closed at 7:49 p.m.

Seever commended MAHT for all their hard work. Nelsen moved to recommend approval of the application as presented.

RESULT:	APPROVED BY ACCLAMATION [UNANIMOUS]
MOVER:	Nelsen
SECONDER:	Seever

Wilson moved to direct staff to prepare the RCS document for review at a later meeting.

RESULT:	APPROVED BY ACCLAMATION [UNANIMOUS]
MOVER:	Wilson
SECONDER:	Seever

5. Accessory Dwelling Unit (ADU) Review [ACTION ITEM]

Continuing from the last meeting's discussion, Ray provided more information on the amount of nonconforming lots in the R-2 area around East City Park which precludes ADUs in those areas. Returning to the last Citizen Survey, Ray provided data regarding citizen support for ADUs in their neighborhood and the quadrant with the greatest support is also the general area where most of the nonconforming lots exist. He also reviewed the common elements discussed during the ordinance drafting, including design, entrance location, owner occupancy, required parking, maximum occupancy and maximum size, with the latter four ultimately being incorporated into the zoning code. Ray concluded that, with the exception of a few interested citizens whose lots aren't large enough for an ADU, the number of ADUs permitted to date have followed the general level of interest shown in the survey data. Parish asked if there was any downside to removing the minimum lot size requirement. Hamilton asked how small the non-conforming lots were and Ray said they vary; many met the 6,250sf minimum at the time they were platted but now the minimum size in R-2 is 7,000sf. For very small lots, the required off-street parking will probably be the issue that prevents an ADU. Hamilton thought as long as owner occupancy, required parking, and maximum occupancy are maintained he would be in support of eliminating the minimum lot size. Nelsen added that ADUs also address the affordable housing issue. Commissioners were receptive to staff drafting an ordinance amendment to eliminate the minimum lot size.

6. Subdivision Code Review [ACTION ITEM]

Ray said if both proposed documents satisfy the Commissioners, he recommended forming a private stakeholder group to review and provide input. Commissioners agreed. Staff will return in a couple months with the outcome of the subcommittee's thoughts.

7. Transportation Commission Meeting Report

Hamilton was not able to attend the last meeting but he listed the agenda items which included Jared Hopkins from ITD explaining when traffic studies are required.

8. Announcements

The July 10 meeting will be cancelled.

The meeting adjourned at 8:22 p.m.

Robb Parish, Vice Chair

**BEFORE THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MOSCOW, COUNTY OF LATAH,
STATE OF IDAHO**

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS REGARDING A REQUEST FOR A PRELIMINARY SUBDIVISION PLAT OF A ONE POINT FOUR-NINE ACRE PARCEL OF LAND LOCATED AT 1924 NURSERY STREET, KNOWN AS PARADISE VIEW ADDITION TO THE CITY OF MOSCOW, IDAHO.

WHEREAS, the applicant filed an application for a Preliminary Subdivision Plat on June 4, 2019; and

WHEREAS, this matter came before the Moscow Planning and Zoning Commission during a duly noticed public hearing on June 26, 2019; and

WHEREAS, having reviewed the application, including all exhibits entered, and having considered the issues presented by the applicant and the opponents:

THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW, IDAHO, AFTER DUE DELIBERATION AND CONSIDERATION, HEREBY CONCLUDES:

I. RELEVANT FACTS AND CONCLUSIONS

1. The Planning and Zoning Commission considered the request pursuant to the City of Moscow 2009 Comprehensive Plan, City of Moscow Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The subject property is a one point four-nine acre (1.49) acre parcel of land located at 1924 Nursery Street.
3. The subject property is currently undeveloped and is surrounded by the Grove multi-family development to the west, Palouse Prairie Charter School to the north, a single family dwelling to the east, and various commercial uses on the south side of Palouse River Drive.
4. The subject property contains areas of steeper sloping topography, primarily in the areas of the property that are directly adjacent to Nursery Street and Palouse River Drive. There are no drainage ways or natural features that have been identified upon the subject property.
5. The subject property is currently designated as High-Density Residential (HD-R). HD-R designated areas are,

"intended to allow the highest density residential development at common densities between 15 and 26 units per acre. Areas appropriate for this designation include those located adjacent to areas of higher activity where there is a range of uses. High-Density Residential areas should be located adjacent or in close proximity to designated arterial or collector streets. New areas of high-density residential development should be located near mixed-use activity areas and corridors that accommodate multi-modal transportation. Lands designated as High-Density Residential are generally appropriately zoned Medium Density Residential (R3), Multiple Family Residential (R-4), or Residential Office (RO)."

6. The Grove development to the west is also designated as High-Density Residential (HD-R), while properties to the north and east are designated as Auto-Urban Residential (AU-R). Commercial properties on the south side of Palouse River Drive are currently designated as Auto-Urban Commercial (AU-C).
7. The subject property is located adjacent to Nursery Street and Powers Avenue which are designated as local neighborhood streets. Adjacent to the south is Palouse River Drive which is designated as a minor arterial. Since the subject property is within Indian Hills 8th Subdivision, all of the road improvements to the three adjacent streets have already been constructed.
8. The subject property is currently located within the Multiple Family Residential (R-4) Zoning District.
9. According to the Zoning Code the R-4 Zoning District,
"provides for the most intense residential land uses permitted in the community. It is to be applied where activity levels are high and adequate public facilities are available, especially near the University of Idaho campus or the City Central Business Zoning District. Adequate transportation access should be given high priority in determining the appropriate location for R-4 zoning districts."
10. Uses permitted within the R-4 Zone include single family dwellings, two family dwellings, twinhomes, townhouses, and multi-family dwellings. Also permitted are professional offices, bed and breakfasts, daycare facilities, and parking lots.
11. The minimum lot size for parcels within the R-4 Zone is 5,000 sf for single-family, two-family, and multi-family dwellings; 2,250 sf for twinhome dwellings; and 1,800 sf for townhouse dwellings. The minimum lot width is for single-family, two-family, and multi-family dwellings is 50 feet; 25 feet for twinhomes; and 18 feet for townhouses.
12. The applicant is proposing to subdivide the existing 1.49 acre parcel into seventeen parcels ranging from 1,806 sf to 5,002 sf in size. Also included in the preliminary plat is a parcel which contains the stormwater detention pond for the development.
13. All of the proposed townhouse lots meet the minimum lot size of 1,800 sf; the twinhome lots meet the minimum lot size of 2,250 sf; and the single family lot meets the 5,000 sf minimum lot size requirement. All of the proposed townhouse, twinhome, and single family lots also meet the minimum lot width requirements for the respective uses.
14. To provide access to the rear of the lots, the applicant is proposing to dedicate and construct a public alley that will extend from Nursery Street in an east/west direction and terminate 12.5 ft from the east property line. At approximately the midpoint of the subject property the alley will then extend north to connect with Powers Avenue. The alley is proposed to be 16 ft in width of pavement with 2 ft gravel shoulders on both sides, for a total width of 20 feet. The proposed alley meets City of Moscow standards for public alley design.
15. Water services currently exist within Nursery Street, Powers Avenue, and Palouse River Drive. The property is considered developable in the City's Comprehensive Water System Plan dated January 2012. Public Works has determined that the existing system has adequate potable and fire flows to serve the proposed subdivision.
16. Sanitary sewer services currently existing within Nursery Street and Powers Avenue. Public Works has determined that the system has adequate capacity to convey the additional flow from

the development. The subject property is considered developable in the Comprehensive Sewer System Plan dated September 2011.

17. The storm sewer for the subdivision is proposed to be conveyed to an existing stormwater detention pond at the southeast corner of the development. The proposed detention pond shall meet the current Moscow Stormwater Runoff Control Standards.
18. The subject property is part of Indian Hills 8th Subdivision, which the parkland dedication has already been satisfied via Harvest Park. Therefore, no further dedication is required for this proposed subdivision.
19. The applicant conducted a neighborhood meeting with affected property owners within 600 feet of the subject property on May 23, 2019 to discuss the proposed preliminary plat.

BASED ON THE ABOVE RELEVANT FACTS AND CONCLUSIONS, THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW HEREBY FINDS THE FOLLOWING RELEVANT CRITERIA AND STANDARDS:

II. RELEVANT CRITERIA AND STANDARDS

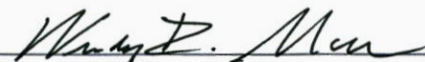
1. **The proposed subdivision is in conformance with all applicable City Code requirements.** The preliminary plat is consistent with all city requirement including minimum lot area, minimum lot width, street standards, stormwater detention standards, public utilities, and parkland dedication.
2. **The proposed subdivision is in general conformance with the Comprehensive Plan.** The proposed preliminary plat is consistent with the uses and densities designated within the 2019 Comprehensive Plan land use designation of High-Density Residential (HD-R).
3. **Public Services and utilities are available or can be made available and are adequate to accommodate the proposed subdivision.** The Public Works Department has determined that the existing water and sewer systems have adequate capacity to serve the proposed subdivision.
4. **The proposed subdivision will not be detrimental to the public health, safety, or general welfare.** The proposed preliminary plat provides a diverse range of housing types and is consistent with the Comprehensive Plan. The proposal will not be detrimental to the public health, safety, and general welfare.

III. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the Planning and Zoning Commission of the City of Moscow recommends approval of the preliminary subdivision plat request for the one point four-nine acre (1.49) acre parcel of land located at 1924 Nursery Street with no conditions.

PASSED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW this

25 day of July, 2019.


Wendy McClure, Chair
Planning and Zoning Commission

CITY COUNCIL STAFF REPORT

DATE: Monday, August 19, 2019



RESPONSIBLE STAFF

Gary Riedner, City Supervisor

REVIEWED BY

ADDITIONAL PRESENTER(S)

Sarah Banks, Finance Director

OTHER RESOURCES

AGENDA ITEM TITLE

City of Moscow's FY2020 Annual Budget and Foregone (ACTION ITEM) - Gary J. Riedner

DESCRIPTION

At City Council meeting on August 5, 2019, Staff presented the proposed City of Moscow FY2020 balanced budget in the amount of \$101,447,045, which had previously been considered by the City Council at their workshops held July 8 and 15, 2019. Increases in property taxes from FY2019 include the following: 3% allowable annual increase (\$172,695), foregone taxing authority (\$200,000), new construction (\$131,276), and amortization of the voter-approved general obligation bond (\$1,100,000). City Council held the public hearing on August 5, 2019 and after the public hearing was closed, the Council voted to consider the Annual Appropriations Ordinance on first reading and that the matter be scheduled for further consideration at the City Council meeting to be held on August 19, 2019. Included for City Council consideration is the FY2020 Annual Appropriation Ordinance, a Resolution to use foregone levying authority and the L2 property tax certification in the aggregate amount of \$7,270,329.

STAFF RECOMMENDATION

A. Approve the ordinance under suspension of the rules requiring two additional complete and separate readings and that it be read by title and published by summary; and B. Approve the Resolution authorizing levy of \$200,000 of foregone tax authority; and C. Authorize the Mayor's execution of the L2 property tax certification in the aggregate amount of \$7,270,329.

PROPOSED ACTIONS

PROPOSED ACTIONS: A. Approve the ordinance under suspension of the rules requiring two additional complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on second reading and that it be read by title; or reject the Ordinance; or take other such other action deemed appropriate; and B. Approve the Resolution authorizing levy of \$200,000 of foregone tax authority, or reject the Resolution; and C. Authorize the Mayor's execution of the L2 property tax certification in the aggregate amount of \$7,270,329; or take other such action deemed appropriate.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. FY20 L2 worksheet

2. FY20 L2 signature page
3. ForegoneAmount FY2020Budget mb
4. Ordinance 2019 Appropriations Ordinance FY2020(pm2)mb

2019 L-2 Worksheet (must be attached to the L-2 form)

District Name: City of Moscow

Computation of allowable 3% budget increase:

*Enter the amount from the "Highest Non-Exempt P-Tax Budget + P-Tax Replacement" column from the "Maximum Budget and Forgone Amount Worksheet."	(1)	5,756,499
Multiply line 1 by 3%.	(2)	172,695
Enter the total amount you received for Solar Farm Tax from the immediate prior year.	(3)	

New Construction & Annexation allowable budget increases calculation:

Enter the 2018 non-exempt levy rate from the "Maximum Budget and Forgone Worksheet".	(4)	0.004487543		
Enter the 2019 value of district's new construction roll from each applicable county below:				
County Name		Value		
Latah County	(A)	29,253,504		
	(B)			
	(C)			
	(D)			
Total of New Construction Roll Value:	(5)	29,253,504		

New Construction Roll allowable budget increase (multiply line 5 by line 4).	(6)	131,276
Enter the 2019 value of district's annexation value from the applicable county below:		
Enter the 2019 value of annexation from property assessed by the county.	(7)	-
Annexation allowable budget increase (multiply line 7 by line 4).	(8)	-

Total Non-Exempt Allowable Budget (before P-tax Replacement and P-tax Substitute Funds deductions):		
Add lines 1+2+3+6+8	(9)	6,060,470

Property Tax Replacement:				
Enter yearly amount of the agricultural equipment replacement money.	(10)	376		
Enter yearly amount of the personal property replacement money.	(11)	89,765		

Information Reported in indicated columns of the "Recovered/Recaptured Property Tax and Refund List":				
Enter the Solar Farm Tax reported in column 1.	(12)			
Enter the recovered Homeowner's Exemption property tax reported in column 2.	(13)			
Enter the total amount reported in columns 3.	(14)			
Enter the total amount reported in columns 4, 5, and 6.	(15)			
Enter the total of lines 10 thru 15: (Col. 5 of L-2 must equal this amount).	(16)	90,141		

Forgone Amount Section: Please complete this section even if you don't plan on using or disclaiming your forgone amount.				
Enter the total forgone amount reported on the "Maximum Budget and Forgone Amount Worksheet."	(17)	324,296		
Enter any disclaimed forgone amount. This amount can't exceed what is reported on the resolution.	(18)			
Enter the forgone amount included in your budget. This amount can't exceed what is reported on the attached resolution.	(19)	200,000		

Maximum Allowable Non-exempt Property Tax, Including Forgone Amount, That Can Be Levied:				
Maximum non-exempt property tax budget including forgone amount. Line 9 minus 16 plus 19.	(20)	6,170,329		

* = The reported amount excludes the I.C.§ 63-1305C refund.

2019 Dollar Certification of Budget Request to Board of County Commissioners L-2

(the L-2 worksheet and applicable "Voter Approved Fund Tracker" and budget publication must be attached)

District or Taxing Unit's Name:

City of Moscow

Fund	Total Approved Budget*	Cash Forward Balance	Other revenue <u>NOT</u> shown in Column 5	Property Tax Replacement From Line 16 of L-2 Worksheet	Balance to be levied Col. 2 minus (Cols. 3+4+ 5)
1	2	3	4	5	6
General Fund	16,851,897	86,523	10,504,904	90,141	6,170,329
GO Bond & Interest	1,100,000				1,100,000
All Other Funds: Non Tax	83,495,148	27,232,609	56,262,539		-
Column Total:	101,447,045	27,319,132	66,767,443	90,141	7,270,329

If the budget includes any forgone amount, complete this section:

I, the undersigned, attest that this district held a public hearing and approved the attached resolution that indicates that up to \$ 200,000 of available forgone increase is authorized to be levied and the specific purpose for which this amount is being budgeted. This amount can not exceed the lesser of the amount shown in the resolution or line 19 of the L-2 worksheet.

I certify that the amounts shown above accurately reflect the budget being certified in accordance with the provisions of I.C. §63-803.

To the best of my knowledge, this district has established and adopted this budget in accordance with all provisions of Idaho Law.

Signature of District Representative

Title

Date

Please print above: Contact Name and Mailing Address

Email Address:

Phone Number: ()

Fax Number: ()

* = Do not include revenue allocated to urban renewal agencies.

RESOLUTION NO. 2019 -

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ESTABLISHING A POLICY TO USE FOREGONE LEVYING AUTHORITY TO ADDRESS ISSUES ASSOCIATED WITH POLICE OFFICER COMPENSATION; PROVIDING THAT THIS RESOLUTION SHALL BE IN EFFECT UPON ITS PASSAGE, AND APPROVAL.

WHEREAS, the City of Moscow intends to include two hundred thousand dollars (\$200,000) of three hundred twenty-four thousand two hundred ninety-six dollars (\$324,296) in foregone levying authority in its FY2020 budget; and

WHEREAS, the City of Moscow requires this extra revenue to address issues associated with police officer compensation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

1. That this forgone amount shall be included in City's FY2020 Budget.
2. That the foregone amount of two hundred thousand dollars (\$200,000), is to be used to address issues associated with police officer compensation.
3. That this Resolution shall become effective as of the date below.

PASSED AND APPROVED by the Mayor and City Council of the City of Moscow, Idaho, this ____ day of _____, 2019.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

ORDINANCE NO. 2019 – __

AN ORDINANCE ENTITLED “ANNUAL APPROPRIATION ORDINANCE” APPROPRIATING ONE HUNDRED ONE MILLION FOUR HUNDRED FORTY-SEVEN THOUSAND FORTY-FIVE DOLLARS (\$101,447,045) FOR THE PURPOSE OF DEFRAYING ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF MOSCOW, LATAH COUNTY, STATE OF IDAHO, FOR THE 2020 FISCAL YEAR BEGINNING THE FIRST DAY OF OCTOBER, 2019, AND ENDING THE THIRTIETH DAY OF SEPTEMBER, 2020, AND ALLOTING RESOURCES BY FUND FOR SAID APPROPRIATION FOR THE OBJECTS AND PURPOSES SET FORTH IN THIS ORDINANCE; LEVYING AD VALOREM TAXES IN THE AMOUNT OF SEVEN MILLION THREE HUNDRED SIXTY THOUSAND FOUR HUNDRED SEVENTY DOLLARS (\$7,360,470) FOR THE 2020 FISCAL YEAR; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO AS FOLLOWS:

SECTION 1: There is hereby appropriated out of any monies in the treasury of the City of Moscow, Idaho, not otherwise appropriated, and out of any revenue which the City of Moscow may acquire between the 1st day of October, 2019, and the 30th day of September, 2020, the sum of one hundred one million four hundred forty-seven thousand forty-five dollars (\$101,447,045) for the purpose of defraying all necessary expenses and liabilities of such corporation for the fiscal year beginning the 1st day of October, 2019 and ending the 30th day of September, 2020.

SECTION 2: The following sums are hereby appropriated and allocated for the purpose of defraying expenses and liabilities for the following objects and purposes:

	Adopted Budget
General Fund	
General Government	\$ 8,267,197
Public Safety	<u>\$ 8,584,700</u>
Total General Fund	<u>\$ 16,851,897</u>
Street Fund	\$ 3,332,714
Transit Center	\$ 36,508
Recreation & Culture Fund	
Parks & Recreation Fund	\$2,923,675
Art Fund	\$269,026
Community Events	<u>\$204,536</u>
Total Recreation & Culture Fund	<u>\$3,397,237</u>

1912 Center Fund	\$ 110,100
Hamilton Trust Fund	\$ 93,903
Enterprise Funds	
Water Fund	\$ 6,770,380
Sewer Fund	\$ 9,699,474
Sanitation Fund	\$ 6,205,773
Total Enterprise Funds	<u>\$ 22,675,627</u>
Fleet Management Fund	\$3,562,993
Information Systems Fund	\$ 1,746,953
Capital Construction Funds	
Water Capital Projects Fund	\$7,293,632
Sewer Capital Projects Fund	\$10,018,376
Sanitation Capital Projects Fund	\$5,935,060
Capital Projects Fund	\$15,292,981
LID Construction Fund	\$166,748
Total Capital Construction Funds	<u>\$38,706,797</u>
Debt Service Funds	
General Obligation	\$10,752,964
Special Assessment Fund	\$30,618
Total Debt Service Funds	<u>\$10,783,582</u>
GRAND TOTAL	<u>\$101,447,045</u>

SECTION 3: That the City of Moscow hereby certifies a tax levy in an amount not to exceed \$7,270,329 on the taxable market value of all taxable property within the corporate limits of the City of Moscow, Latah County, Idaho, to provide revenue for the following purposes:

<u>Activity</u>	<u>Taxable Amount Certified</u>
General Fund	\$6,170,329
General Obligation Bond Fund	\$1,100,000
Total	<u>\$7,270,329</u>

SECTION 4: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions.

SECTION 5: That the City Clerk of the City of Moscow is hereby directed to file a certified copy of this Ordinance with the County Commissioners of Latah County, Idaho, and the Secretary of State in accordance with Idaho Code Sections 50-1003 and 50-1007.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

PASSED by the Council and APPROVED by the Mayor this _____ day of August, 2019.

Bill Lambert, Mayor

ATTEST

Laurie M. Hopkins, City Clerk