

PARKS & RECREATION COMMISSION



Robert Cooper
Chair

~Agenda~

Dwight Curtis
Staff Liaison

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday, August 22, 2019

5:15 PM

**Hamilton Indoor Recreation
Center, Multipurpose Room
1724 E F Street**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Parks and Recreation Commission June 27, 2019 and July 10, 2019 Minutes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment Period

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

PROPOSED ACTIONS: No action.

3. Parks and Recreation Master Plan Update 2019: Schedule (ACTION ITEM) – Dwight Curtis

PROPOSED ACTIONS: Review/discuss proposed schedule, make desired changes, approve.

4. Pesticide-Free Hamilton Garden Discussion (ACTION ITEM) – Dwight Curtis

PROPOSED ACTIONS: Discussion on pesticide reduction or ban in Hamilton Garden. Commission to decide next course of action.

5. Citizen Survey Question (ACTION ITEM) – Dwight Curtis

PROPOSED ACTIONS: The City sends out a citizen survey every other year to gauge citizen satisfaction of City services. The Commission will review previous survey question/s and determine question/s for 2019 survey.

REPORTS

1. General Parks and Facilities Update - David Schott

2. Moscow Pathways Commission Update - David Schott

- 3. Moscow Tree Commission Update - David Schott**
- 4. Recreation Programs Report – Dwight Curtis**
- 5. Pesticide Reduction Efforts Progress Report – Dwight Curtis**

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- 1. Next Commission meeting is September 26, 2019**

ADJOURN

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**MOSCOW PARKS AND RECREATION COMMISSION–
MOSCOW TREE COMMISSION
JOINT MEETING
Hamilton Indoor Recreation Center
Multipurpose Room
1724 East F Street
Moscow ID**

Wednesday, July 10, 2019

5:36 p.m.

WELCOME AND ATTENDANCE

PRESENT: Robby Cooper, Daniel Cronin, Clark Filip, Mary Jo Hamilton, Mark Heinlein, Deborah Kadlec, Ted Kisha, Susan Petersen, Susan Steele

ALSO IN ATTENDANCE: Kristin Graham, Staff; Torrie Pfefferkorn, Parks and Recreation Intern; David Schott, Parks and Recreation Assistant Director; Parks and Recreation Director Dwight Curtis, Staff Liaison

Consideration of the Harvest Park Conceptual Plan (ACTION ITEM) – Schott

Assistant Parks and Recreation Director David Schott gave a brief overview of Harvest Park and the park development process. He also shared the park's vision statement, approved by the Moscow Tree Commission:

Harvest Park is a long term, dynamic landscape. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come.

Schott presented the draft conceptual plan for Harvest Park. He emphasized that the park will take many years to develop and will be done in phases as funding allows. He said the City is anticipating that the community will be involved with the park in many ways, including donations of plant material and park maintenance; he also emphasized the importance of drawing on the experience and expertise available within our community and the park's Core Development Team and of being flexible with the long-term development of Harvest Park. Phase 1, which will include a staging area, park access, site utilities, some pathways, and an amphitheater/education area, will cost approximately \$197,000. Phases 2 and 3, which will include the installation of more pathways, are estimated to cost approximately \$58,170.00 and \$55,883.00 respectively; Schott said there will likely be opportunities for grants to help with some of the costs.

Schott said if the draft conceptual plan is approved by the members of the Moscow Tree Commission and the Parks and Recreation Commission, it will be presented to the Public Works/Finance Committee meeting on August 26, 2019, after which it will be presented to City Council. The City anticipates installing the water booster station in 2020; Harvest Park development could begin in 2021.

Kadlec asked whether any work can begin prior to the earthwork being started. Schott said they may be able to start on some of the elements. Kisha asked how big the amphitheater will be. Schott said he

did not know the exact dimensions; it will be large enough to host educational programs, but will not be huge. Cooper asked whether there is a priority list within phasing levels; Schott said the Core Development Team will be working on the priority lists for each phase of development. Several questions were raised about access from Indian Hills Drive; Schott said access from Indian Hills Drive will be developed eventually, but the development of the main entrance is the current priority. Questions were asked regarding the anticipated volunteer work and if standards for such work will be set by the City; Schott said the City will have the final say and oversight on any volunteer projects. Kisha wondered what impact the park will have on local produce vendors; Schott said the focus of the park will be more on education, but this is one of the items that the core development team will be considering as it continues to work on the plans. Curtis added that this is a long-term project, so many of the details have not been worked out yet. He also said that as this is still a conceptual plan, changes can and likely will happen as park development progresses.

PROPOSED ACTIONS: Recommend approval of the Harvest Park conceptual plan or take other such actions deemed appropriate.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Parks and Recreation Commission – Kisha; Tree Commission - Hamilton
SECONDER:	Parks and Recreation Commission – Steele; Tree Commission - Cronin
AYES:	Cooper, Cronin, Filip, Hamilton, Heinlein, Kadlec, Kisha, Petersen, Steele

ADJOURN

The meeting was adjourned at 6:14 pm

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PARKS & RECREATION COMMISSION



Ted Kisha
Acting Commission Chair

~Meeting Minutes~

Dwight Curtis
Staff Liaison

prc@ci.moscow.id.us

208.883.7087

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
May 23, 2019**

5:15 PM

**Hamilton Indoor Rec Center
1724 E F Street**

WELCOME AND ATTENDANCE

MEMBERS PRESENT: Mark Heinlein, Ted Kisha, Justin Minden, Susan Petersen, Susan Steele, Nancy Tribble

MEMBERS ABSENT: Damon Burton, Robby Cooper, Sara Zaske

ALSO IN ATTENDANCE: Kristin Graham, Staff; Torrie Pfefferkorn, Parks and Recreation Intern; David Schott, Parks and Recreation Assistant Director; Gina Taruscio, Council Liaison; Parks and Recreation Director Dwight Curtis, Staff Liaison

Introduction of Summer Intern, Torrie Pfefferkorn

Dwight Curtis introduced the Parks and Recreation Department's summer intern Torrie Pfefferkorn.

REGULAR AGENDA

1. Approval of Parks and Recreation Commission April 25, 2019 Minutes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Petersen
SECONDER:	Tribble
AYES:	Heinlein, Kisha, Minden, Petersen, Steele, Tribble
ABSENT:	Burton, Cooper, Zaske

2. Public Comment Period

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

REPORTS

1. General Parks and Facilities Update - David Schott

Justin Heilman was offered and has accepted the full-time Facilities position. Facilities staff have

been working to get the Hamilton-Lowe Aquatics Center ready for opening day, June 7th. Parks staff have been busy with mowing, planting, and other spring parks maintenance activities. Current and upcoming projects include repairs to the Fire Station 2 roof, repairing and repainting the HIRC siding, and concrete work at Itani, Lena Whitmore, and Lola Clyde Parks.

2. Moscow Pathways Commission Update - David Schott

Due to the weather, the grand opening for the Troy Hwy Underpass has been postponed, possibly until July.

3. Moscow Tree Commission Update - David Schott

The Tree Commission has been working on establishing their goals for 2019.

Curtis asked for an update on the Harvest Park project; Schott said the booster station is scheduled to go in next year, so park development could begin the following year. Curtis added that due to the slope of the property, the pathway will be expensive and so likely will be done in stages, with planting happening as sections of the pathway are built. Kisha asked if there are plans for a restroom building; Curtis said one may be built in the future, but initially there will be a portable toilet on site.

4. Recreation Programs - Dwight Curtis

Adult and youth softball programs are in progress, with games scheduled into June. Microsoccer is almost over until the fall; summer sports, including Skyhawks sport camps, will be starting up soon. Recreation Supervisor Greg Morrison is investigating the possibility of purchasing cornhole sets that can be set up at Mt. View Park during the warmer months and then removed for storage or possibly indoor use during the winter. Morrison and Recreation Supervisor Kellisa Kulm are also working to develop a series of monthly community contests, with prizes awarded to the winners.

The slide on the HLAC play structure is back this year; it had been removed for repairs in 2017, but difficulty finding replacement parts delayed its return until this year. Some of the hydrants in the Hamilton Community Garden have been replaced due to leakage.

Curtis added that the Parks and Recreation Master Plan Update 2019 will be going before the Administrative Committee this coming Tuesday, and if approved will be presented to City Council the following Monday.

ANNOUNCEMENTS

Kisha reminded everyone that this Saturday is the Parks and Recreation Commission's day at the Moscow Farmers Market.

Petersen wondered whether the open area of Lola Clyde Park will still be accessible to the public after the playground is installed. Curtis said only the playground area will be completed this year, with the rest staying open and usable field until the next phase of development begins

Curtis said that renovations on the second floor of the 1912 Center will be starting soon, and facility manager Jenny Kostroff will be going to City Council to present the conceptual plans for approval as well as to ask for a variance to the parking ordinance; currently the existing parking exceeds the minimum number required for the building's capacity, but with the addition of more usable space on the second (and eventually third) floor, and thus increased capacity, the ordinance requires additional parking space be provided. However, adding parking spaces to the site is not

possible, so Kostroff is planning to manage this by restricting the number of people using the facility at any given time to the number that can currently use it; if a larger group is planning to use the center, they will be required to bus or shuttle their attendees to the center. The conceptual plans and the variance request is scheduled to go to the Administrative Committee next Tuesday, and, if approved, will then go before City Council.

UPCOMING EVENTS / MEETINGS

Next Commission meeting is June 27, 2019.

ADJOURN

The meeting was adjourned at 6:03 pm

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DRAFT

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