

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

**Tuesday, September 3,
2019**

4:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Farmers Market Commission July 10, 2019 Minutes (ACTION ITEM)

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. Downtown Business Letter (ACTION ITEM) (15 minutes)

On June 4 during a regular Farmers Market Commission meeting, the Commission reviewed several open projects. It was determined at this time that the original Downtown Business Survey be reformatted into a letter from the Commission to the Downtown Businesses. The Commission came to the consensus to have Chair Hill draft the letter.

PROPOSED ACTIONS: Review draft letter for edits and changes and distribute to downtown businesses identified on survey list or take other such action as deemed appropriate.

4. Commission Survey to Residents (ACTION ITEM) (15 Minutes)

The City releases a biennial Commission Survey to randomly selected residents, with the last Commission Survey distributed in 2017. Questions on the survey are solicited from Commission to provide guidance, feedback, and effectiveness of their programs and services, while also providing insight to City Council and staff.

PROPOSED ACTIONS: Review previous survey questions and submit questions for this year's survey or take other such action deemed appropriate.

REPORTS

1. Agricultural Site Visit Slide Show - DePhelps (30 Minutes)

ANNOUNCEMENTS

1. Farmers Market Commission representation required (10 minutes)

- September 28 – Rapid Market Assessment customer counts and StoryCorps at Moscow Chamber of Commerce
 - o 9:00-10:00
 - o 10:00-11:00
 - o 11:00-12:00
- October 26 – Rapid Market Assessment customer counts and StoryCorps at Moscow Chamber of Commerce
 - o 9:00-10:00
 - o 10:00-11:00
 - o 11:00-12:00

2. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

3. Farmers Market Commission Regular meeting October 1, 2019 at Moscow City Hall in the Council Chambers.

Upcoming Regular Meetings Next to Holidays

- December 3, 2019 ... Follows Thanksgiving
 - o Council Chambers: Wednesday, 12/4 or 12/11
- December 1, 2020 ... Follows Thanksgiving
 - o Council Chambers: Wednesday, 12/2 or 12/9
 - o Mayor's Conference Room: Monday, 12/7

ADJOURN

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