Administrative Committee

Regular Meeting
~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 26, 2019 | **4:00 PM** | **Council Chambers 206 E. Third St.**

REGULAR AGENDA

1. **Approval of Administrative Committee June 10, 2019 Minutes (ACTION ITEM) - Caylee Birge**

   Minutes presented for approval.

   PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. **Harvest Park Concept Approval (ACTION ITEM) - David Schott**

   Through a collaborative series of public park design workshops, residents, along with the design expertise of Bernardo-Wills Architects PC, developed a final design plan for the future Harvest Park. The 4.09 acre park property is located on the north side of Southview Avenue near the intersection of Highway 95 and Southview Avenue, across from the Grove Apartments. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. Harvest Park will include edible fruit and nut trees, shrubs, perennials and ground covers, an accessible pathway and parking, staging area, restrooms, viewing areas, and an amphitheater / educational area. Development funding for the park has not been determined as of yet as a design was a necessary starting point. Harvest Park will be developed incrementally as funding allows over many years. With approval of the conceptual plan, it is anticipated that development of phase 1 will begin in 2021. The Parks and Recreation Commission and Tree Commission both unanimously voted to recommend the conceptual plan for Harvest Park at a special joint meeting held on July 10, 2019.

   PROPOSED ACTIONS: Recommend approval of the conceptual plan for Harvest Park, or provide staff further direction.

3. **Walmart Grant - Shop with a Cop (ACTION ITEM) - Alisa Anderson / Ryan Snyder**

   The Moscow Police Department is seeking approval to submit a request to the Walmart Foundation under their Community Grant Program for $2,500 to host the 4th annual Shop with a Cop event to assist less fortunate children that live in Latah County to purchase gifts for their families for Christmas. This program will not only make resources available for children to purchase gifts, but will also encourage community collaboration among local businesses, families and law enforcement. The goal of the program is to have productive, personal interactions between law enforcement and local youth. The Moscow Police Department collaborates with elementary schools to organize a list of children and families to be selected for the event. Each child selected will be served a donated breakfast, paired with a law enforcement

officer, and given a gift card to Walmart to purchase gifts for their family members as well as themselves. Other law enforcement agencies such as the Latah County Sheriff's Office and the Idaho State Patrol will also participate in the event.

PROPOSED ACTIONS: Recommend approval to submit a grant request to the Walmart Foundation Community Grant Program for $2,500 to host the 4th annual Shop with a Cop event in Moscow, Idaho, or provide staff further direction.

4. **Idaho's Child Passenger Safety Grant Program (ACTION ITEM) - Alisa Anderson / Meagan Vincello**

   The Moscow Police Department has participated in the Child Passenger Safety Grant Program since 2003 by applying for funding to purchase safety seats for children, and participate in teaching and hosting Child Passenger Safety Technician certification classes. The Moscow Police Department has been the lead agency and fiscal agent for the program since 2011 and has applied and received funding for purchasing child safety seats, training technicians and managing the distribution of child safety seats. The FY2020 funding requested will be submitted to the Idaho Transportation Department, Office of Highway Safety. The request will include funding to purchase child safety seats, training for new or recertification of child safety seat technicians, public events, and educational materials. The Moscow Police Department will contribute in-kind staff time and supplies for training during the award period for a total program cost not to exceed $26,000.

   PROPOSED ACTIONS: Recommend approval of the proposed funding request to apply and accept an award under Idaho's Child Passenger Safety Grant Program not to exceed $26,000 from the Idaho Transportation Department, Office of Highway Safety, or provide staff further direction.

ADJOURN

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