

MOSCOW TREE COMMISSION



Debbie Kadlec
Chair

~Agenda~

David Schott
Staff Liaison

<https://www.ci.moscow.id.us/557/Tree-Commission>

**Tuesday, September 3,
2019**

5:00 PM

**Mayor's Conference Room
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Announcements

2. Approval of Minutes from August 6, 2019 (ACTION ITEM) - Kadlec

Staff will present the minutes from the August 6, 2019 meeting.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

3. Public Comment Period

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

PROPOSED ACTIONS: No action.

4. Consideration of the 2019 Commission Survey Report (ACTION ITEM) – Kadlec

The City of Moscow conducts a Commission survey every two years for an opportunity for the public to give the various City Commissions feedback. The Tree Commissioners will discuss questions for the 2019 Commission Survey. Survey questions are due to City Administration by September 16, 2019.

PROPOSED ACTIONS: Approve questions for the 2019 Commission Survey or take other such actions deemed appropriate.

5. Consideration of the October 5, 2019 Farmers Market (ACTION ITEM) – Kadlec

The Tree Commission is scheduled for the October 5, 2019 Farmers Market. The Tree Commission will discuss who will staff the booth and discuss any themes for the event.

PROPOSED ACTIONS: Designate Tree Commission members who will staff the booth and approve a theme for the event or take other such actions deemed appropriate.

6. Tree Classes for the Parks and Recreation Winter Activity Brochure (ACTION ITEM) - Schott

The deadline to submit classes for the Parks and Recreation Winter Brochure is mid-October. The next brochure will cover December 1, 2019 through March 31, 2020.

PROPOSED ACTIONS: Review and approve classes for the Winter Parks and Recreation Brochure or take such actions deemed appropriate.

7. Information for the Public within the Monthly Utility Bill (ACTION ITEM) - Filip

The Tree Commission has an opportunity to include information within the monthly utility bill to reach the public. The deadline for information is the 18th of each month. The Commission will discuss content and assign Commissioners to work on the content for the public message.

PROPOSED ACTIONS: Approve content and assign Commissioners or take such actions deemed appropriate.

REPORTS

1. Report: Pruning Practices within the City of Moscow - Rauk

Recently, there appears to be trees within the City that have been topped or been pruned in a way that is described as lion's tailing. The MTC has discussed ideas to educate both tree contractors and the public on proper pruning techniques.

PROPOSED ACTIONS: No action.

2. Report: Harvest Park Status Report - Schott

The City of Moscow has been working on the conceptual plan for Harvest Park.

PROPOSED ACTIONS: No action.

3. Report: Annual Report to City Council – Kadlec

The Tree Commission is scheduled to present the Moscow Tree Commission Annual Report to City Council on November 4, 2019.

PROPOSED ACTIONS: No action.

OPEN DISCUSSION

ADJOURN

NEXT MEETING - OCTOBER 1, 2019

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