

MOSCOW FARMERS MARKET COMMISSION



Adam Reed

Regular Meeting
~Agenda~

Jen Pfiffner

Commission Chair

Staff Liaison

<http://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday

City Council Chambers

4:00 PM

November 6, 2018

206 E Third St

Welcome and Attendance

1. Approval Of Farmers Market Commission October 2, 2018 Minutes (ACTION ITEM)

Documents:

[MINFMC20181002.PDF](#)

2. Public Comment (10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. 2018 Season Vendor Fee Report - Jen Pfiffner

In preparation for the discussion regarding adjustments to fees for the 2019 season, a report of the 2018 fee structure and revenues will be provided. This report will provide information for consideration by the Vendor Fee Sub-Committee work to begin in November.

4. Policy Sub-Committee Update - Amanda Argona

The Policy Sub-Committee has established a meeting schedule and mapped initial revisions to be considered through the review process to include the following:

- Eliminate and remove redundancy where necessary
- Clarify and more explicitly state policies where necessary
- Discuss revision/additions to the following policies:
 - Set-Up/Take-Down (review for safety with end-of-day bell ringing; review for clarity and enforcement)
 - Approved Market Vendor Substitution
 - Downtown Businesses Other Than Sidewalk Cafes

- Nicotine (Reference City Resolution 2018-13)
- Pets (Reference City Resolution 2018-12)
- Other: Not a policy but as outlined in Handbook, Youth Vendor requirements (minimum age requirements, actively selling, maximum limit on youth vendors, table size, etc.); ensure both Youth and Buskers requirements match applications if needed.
- Farm Visits, pending review by Argona, DePhelps, and Pierce include reference to the to be revised Farm Visit process similar to Jury process. (Looking toward early start to farm visit, scheduling to be arranged in January of 2019).

5. Farmers Market Commission Representation Report - Jen Priffner

Report on the request to Mayor Lambert to add an additional agricultural vendor seat to the the Farmers Market Commission membership structure.

6. Market Operations Report - Amanda Argona

Moscow Farmers Market operations update.

7. Proposed Items For Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

8. Upcoming Meetings & Events

- Moscow Farmers Market Commission Regular Meeting - December 4, 2018

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.