

MOSCOW FARMERS MARKET COMMISSION



Adam Reed

Commission Chair

Rescheduled
Regular Meeting
~Agenda~

Jen Pfiffner

Staff Liaison

<http://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday

City Council Chambers

4:00 PM

November 20, 2018

206 E Third St

Welcome and Attendance

1. Approval Of Farmers Market Commission October 2, 2018 Minutes (ACTION ITEM)

Documents:

[MINFMC20181002.PDF](#)

2. Public Comment (10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. 2018 Season Vendor Fee Report - Jen Pfiffner

In preparation for the discussion regarding adjustments to fees for the 2019 season, a report of the 2018 fee structure and revenues will be provided. This report will provide information for consideration by the Vendor Fee Sub-Committee work to begin in November.

4. Farmers Market Commission Representation Report - Jen Pfiffner

Report on the request to Mayor Lambert to add an additional agricultural vendor seat to the the Farmers Market Commission membership structure.

5. Policy Sub-Committee Update (ACTION ITEM) - Amanda Argona

The Policy Sub-Committee has established a meeting schedule and mapped initial revisions to be considered during the review process. Three meetings have taken place so far, with the initial meeting attended by the commission members assigned to this sub-committee (Linda Heath, Joann Muneta, and David Pierce). The goal of the Policy Sub-Committee is to: eliminate and remove redundancy where necessary; clarify and more explicitly state policies where necessary; discuss revision/additions, all while keeping the policies aligned with the mission and vision of the market. The sub-committee has

completed its first set of revisions for policies located on page 3 through page 9.

ACTION: Review current proposed revisions and accept as presented or take such other action as deemed appropriate.

Documents:

POLICY REVISION AND COMPARISON.PDF

6. Market Operations Report - Amanda Argona

Moscow Farmers Market operations update.

- Vendor-on-Vendor complaint to be addressed
- Sales Reporting
- Market Footprint Project - Davy Frogley

7. Proposed Items For Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

8. Upcoming Meetings & Events

- Moscow Farmers Market Commission Regular Meeting - December 4, 2018

Adjourn

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