

MOSCOW FARMERS MARKET COMMISSION



Adam Reed

Regular Meeting

Jen Piffner

~Agenda~

Commission Chair

Staff Liaison

<http://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday

City Council Chambers

4:00 PM

December 4, 2018

206 E Third St

Welcome and Attendance

1. Approval Of Farmers Market Commission October 2, 2018 Minutes (ACTION ITEM)

Documents:

[MINFMC20181002.PDF](#)

2. Public Comment (10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. Fee Sub-Committee Update And Recommendation (ACTION ITEM) – Amanda Argona

Staff has conducted a review of the fee structure implemented for the 2018 season. Further review to determine an appropriate recommendation for fees for the 2019 season has also been conducted and shared with the Fee Sub-Committee who met on November 29th.

ACTION: Review the current proposed fee revision and accept as presented or take such other action as deemed appropriate.

4. Policy Sub-Committee Update (ACTION ITEM) - Amanda Argona

The Policy Sub-Committee has established a meeting schedule and mapped initial revisions to be considered during the review process. Three meetings have taken place so far, with the initial meeting attended by the commission members assigned to this Sub-Committee (Linda Heath, Joann Muneta, and David Pierce). The goal of the Policy Sub-Committee is to: eliminate and remove redundancy where necessary; clarify and more explicitly state policies

where necessary; discuss revision/additions, all while keeping the policies aligned with the mission and vision of the market. The Sub-Committee has completed its first set of revisions for policies located on page 3 through page 9.

ACTION: Review current proposed revisions and accept as presented or take such other action as deemed appropriate.

Documents:

[POLICY REVISION AND COMPARISON.PDF](#)

5. Discuss Alternate Date For January Commission Meeting

6. Market Operations Report - Amanda Argona

Moscow Farmers Market operations update.

- Vendor-on-Vendor complaint to be addressed
- Sales Reporting
- Market Footprint Project - Davy Frogley

7. Proposed Items For Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

8. Upcoming Meetings & Events

- Moscow Farmers Market Commission Regular Meeting - January 2019

Adjourn

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