

MAYOR'S YOUTH ADVISORY COUNCIL



Bill Lambert
Mayor

Regular Meeting
~Agenda~

Jen Pfiffner
Deputy City Supervisor

<https://www.ci.moscow.id.us/650/Mayors-Youth-Advisory-Council>

Monday, October 14, 2019

6:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Mayor's Youth Advisory Committee September 9, 2019 Minutes (ACTION ITEM)

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, or take other such action deemed appropriate.

2. Approval of Mayor's Youth Advisory Committee September 23, 2019 Minutes (ACTION ITEM)

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3. Public Comment and Response to Previous Comments (limited to 10 minutes)

4. Mayor's Youth Advisory Council By-Laws (ACTION ITEM) - Jen Pfiffner

Proposed revisions to the By-Laws of the Mayor's Youth Advisory Council include extending voting member guidelines to include eligibility from 11th and 12th grades to the 10th grade and designating Paradise Creek High School voting members seats to Logos High School given the lack of participation from Paradise Creek High School. Proposed revisions are included in the attached document for consideration.

PROPOSED ACTIONS: Approve the revised By-Laws for the Mayor's Youth Advisory Council as presented, or take other such action deemed appropriate.

REPORTS

1. Recruitment Efforts

UPCOMING EVENTS / MEETINGS

1. Next Meeting - October 28, 2019

Downtown Trick or Treat - October 31, 2019

Four volunteers needed, 2:30 to 6:30 p.m.

Contact - Amanda Argona, Community Events Manager

aargona@ci.moscow.id.us

Moscow Winter Carnival - December 6, 2019

Downtown Clean Up - April 2020

Mayor's Golf Tournament - August 2020

Vandal Town Block Party - September 2020

ADJOURN

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MAYOR'S YOUTH ADVISORY COUNCIL



Bill Lambert
Mayor

Regular Meeting
~Minutes~

James Craig Junior,
Chair

Tuesday
September 9, 2019

6:00 PM

City Hall Council
Chambers
206 E 3rd Street

PRESENT: James Craig Jr, Sophia Mangini, Noah Holzman, Kellen McGurkin, Bill Lambert,
Mayor, Jen Pfiffner, Assistant City Supervisor

GUEST: Zach Coulter

Regular Agenda

While this meeting did have a quorum, we collectively decided to have a general discussion about how to extend membership including: attending the Moscow High School club fair tomorrow during lunch, amending the bylaws to include sophomores and give the two Paradise Creek Regional High School positions to Logos students, creating a float for the University of Idaho homecoming parade on October 19th, talking to exchange students attending either high school, and participating in upcoming events around Moscow.



PRESENTATION TO MAYOR'S YOUTH ADVISORY COUNCIL, SEPTEMBER 23, 2019

Gary J. Riedner, City Supervisor

MESSAGE FROM THE CITY SUPERVISOR

Welcome!

- On behalf of the Mayor and City Council, I want to thank you for your service on the Mayor's Youth Advisory Council! Lots of people think they know their government, but you have taken the step to find out for yourselves. I want to take a few moments to review some of the basics of Idaho city governments and the services we provide, as well as some of the challenges we face as we deliver great customer service to our citizens.

MOSCOW'S MISSION STATEMENT

- The City of Moscow delivers quality municipal services while ensuring responsible use of resources. We anticipate and meet the needs of our diverse population in order to build public trust and enhance a sense of community.

MAYOR, COUNCIL & SUPERVISOR ROLES

Comparison of the City's governmental setup to Federal, State and County:

- State and Federal governments have tri-partite responsibilities consisting of legislative/executive/judicial functions.
- County governments in Idaho have combined legislative and executive functions (County Commissioners), with individual elected department heads providing some executive functions, as well as State-delegated responsibility for the state judicial system.
- City government has only the legislative and executive functions of government, with no responsibilities for judicial functions.

Roles in Moscow City Government:

- City Council has legislative, quasi-judicial and budgetary authority
- Mayor exercises executive and supervisory authority
- City Staff operates under the executive authority of the Mayor in supporting the policy making functions of the City Council.

Roles of the Mayor and City Supervisor

- There are two types of City government which are authorized by the Idaho Code. The first is the strong Mayor-Council form of government. The other is the Council-Manager form. There are distinct differences in the two forms of government, but they are often confused with each other. Moscow has chosen a hybrid system, that of a City administrator or City Supervisor.

MOSCOW IS A HYBRID STRONG MAYOR-COUNCIL FORM

Idaho Code §50-601 & §50-701 et. seq.

- Most common form in Idaho
- Mayor is chief administrative head of the City. No vote on Council matters. Has veto power
- Council is legislative body, possessing the bulk of City authority
 - Ordinances – law
 - Resolution – policy
 - Quasi-judicial
 - Budgetary

Mayor exercises executive and supervisory authority

City Council has legislative, quasi-judicial and budgetary authority

City Supervisor is delegated authority by ordinance, operating under the executive authority of the Mayor, administering the operations of the City

- Implements policy direction of City Council
- Oversight of City operations
- Supervision of City staff
- Preparation of budget

BUREAUCRATIC PROCESS



All time estimates can vary depending on issue.

IDAHO IS A DILLON'S RULE STATE

IDAHO CONSTITUTION ARTICLE XII

SECTION 1. GENERAL LAWS FOR CITIES AND TOWNS. The legislature shall provide by general laws for the incorporation, organization and classification of the cities and towns, in proportion to the population, which laws may be altered, amended, or repealed by the general laws. Cities and towns heretofore incorporated, may become organized under such general laws, whenever a majority of the electors at a general election, shall so determine, under such provisions therefor as may be made by the legislature.

SECTION 2. LOCAL POLICE REGULATIONS AUTHORIZED. Any county or incorporated city or town may make and enforce, within its limits, all such local *police*, sanitary and other regulations as are not in conflict with its charter or with the general laws.

PRACTICAL APPLICATION OF GENERAL POLICE POWERS

Legislative/Executive Functions

Resolutions

- Fee Resolution
- Hamilton Fund Restrictions

Executive Orders

- No cell phone use in vehicles
- No smoking on city property

Ministerial

- City Clerk

Regulatory Ordinances

Police, traffic, animals, licensing

- Municipal Code – Local Laws & Ordinances
- Land Use ordinances: zoning, use regulations
- Zoning Code

Public Works Functions

- Water
- Sewer
- Sanitation
- Infrastructure

MOSCOW CITY COUNCIL



Mayor
Bill Lambert



Councilmember
Art Bettge



Councilmember
Jim Boland



Councilmember
Kathryn Bonzo



Councilmember
Brandy Sullivan



Councilmember
Gina Taruscio



Councilmember
Anne Zabala

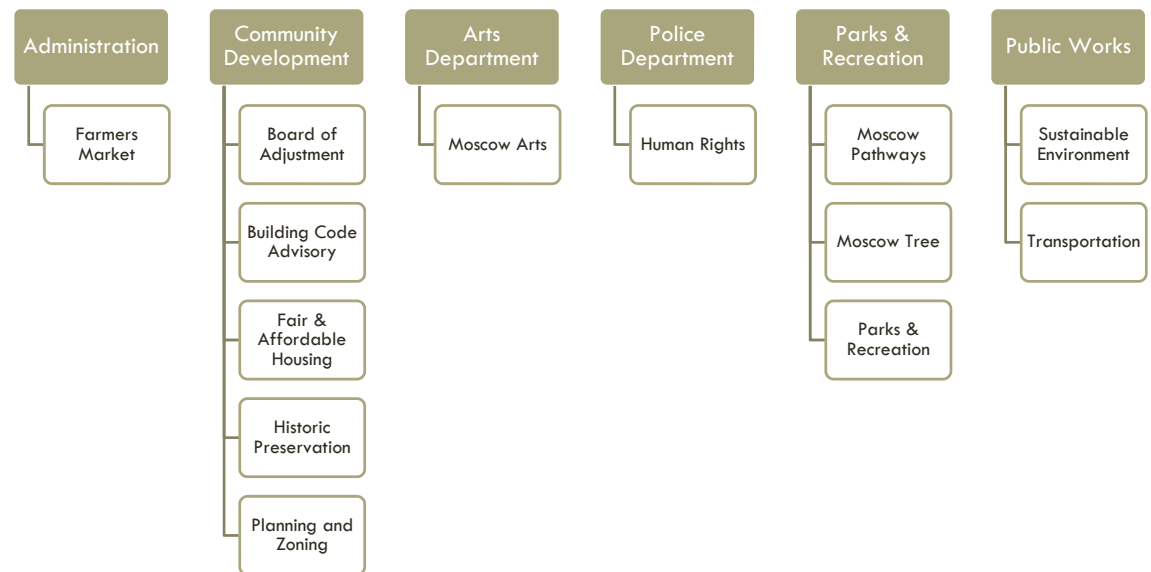
CITY COMMISSIONS

Responsibilities

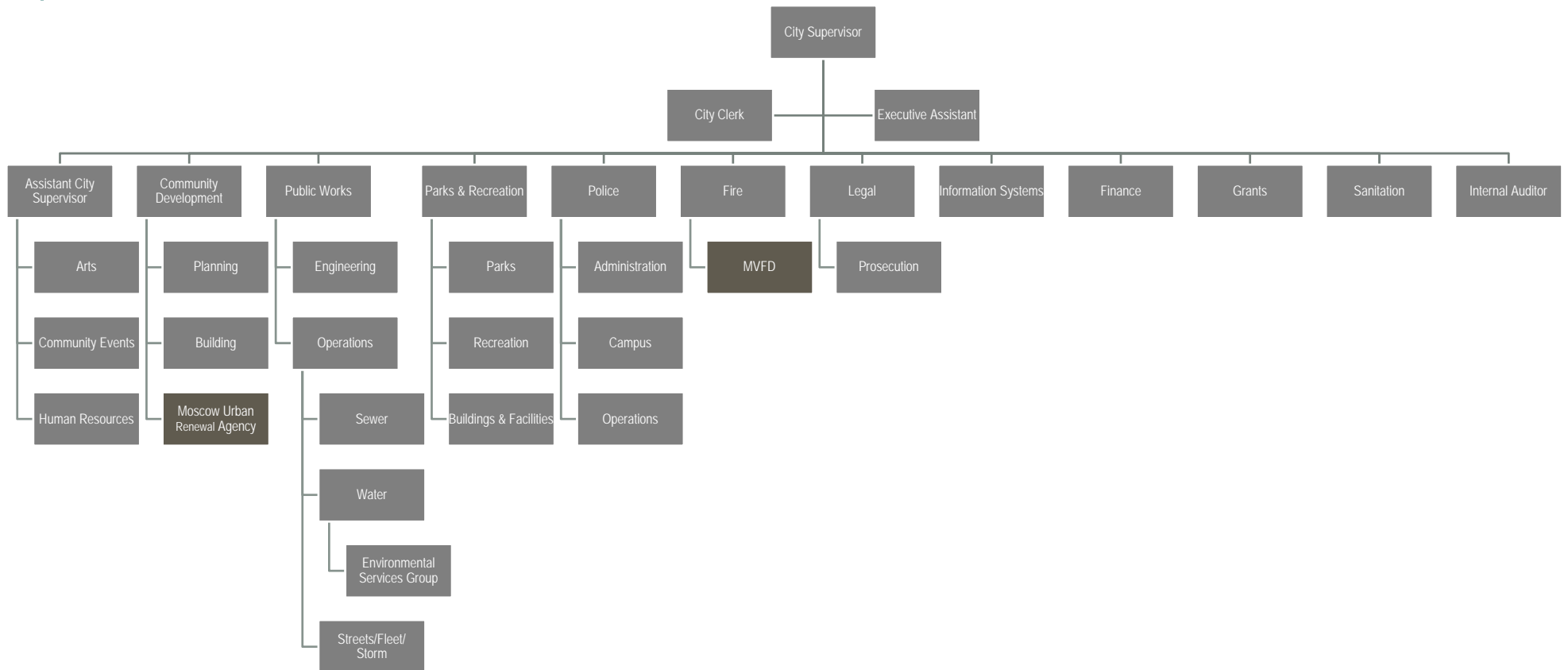
- Policy Recommendation
 - All Commissions except Zoning Board of Adjustment
- Quasi-judicial
 - Zoning Board of Adjustment
 - Planning & Zoning Commission
 - Tree Commission

Structure

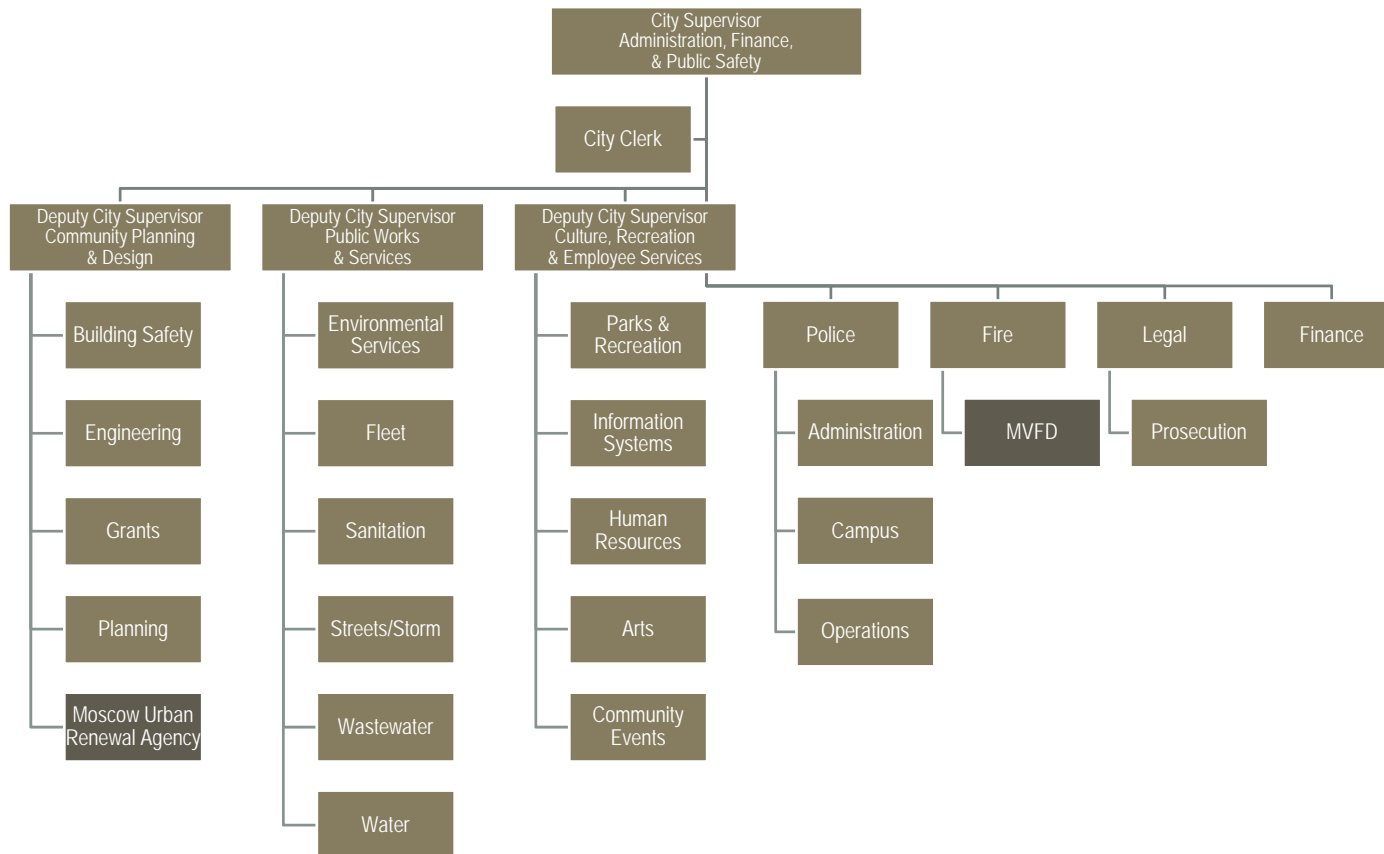
- Membership set by City Ordinance
- Leadership
 - Chair elected from annually membership
- City Council Liaison
- Staff Liaison



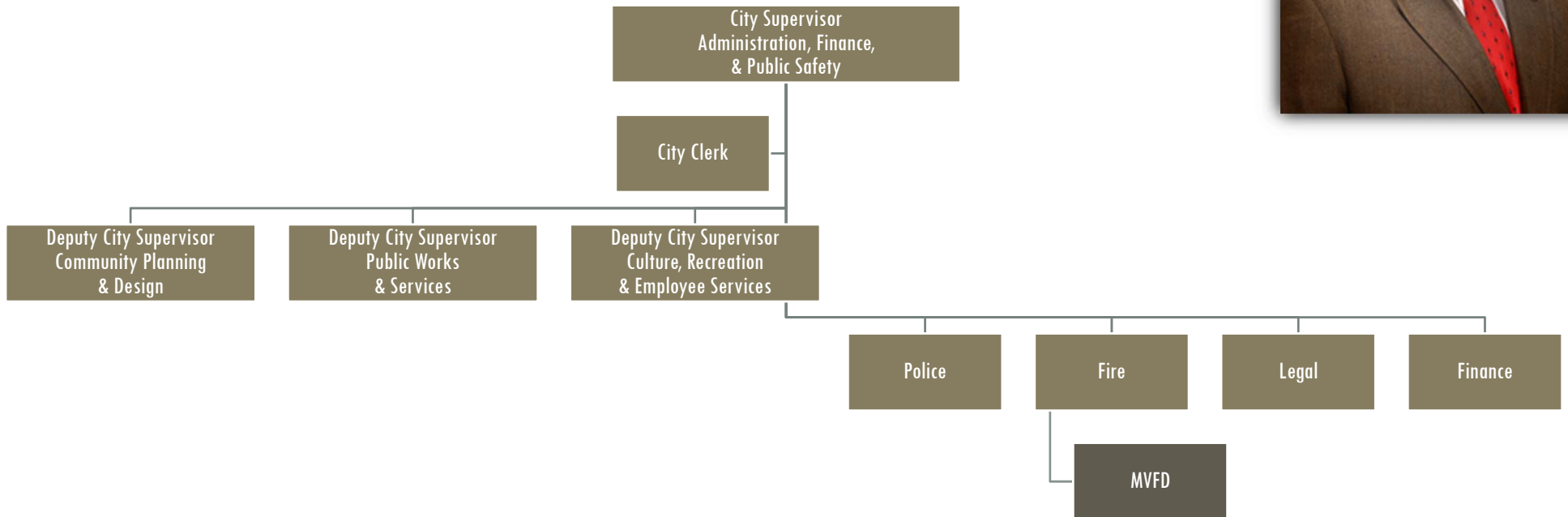
CURRENT ORGANIZATIONAL STRUCTURE



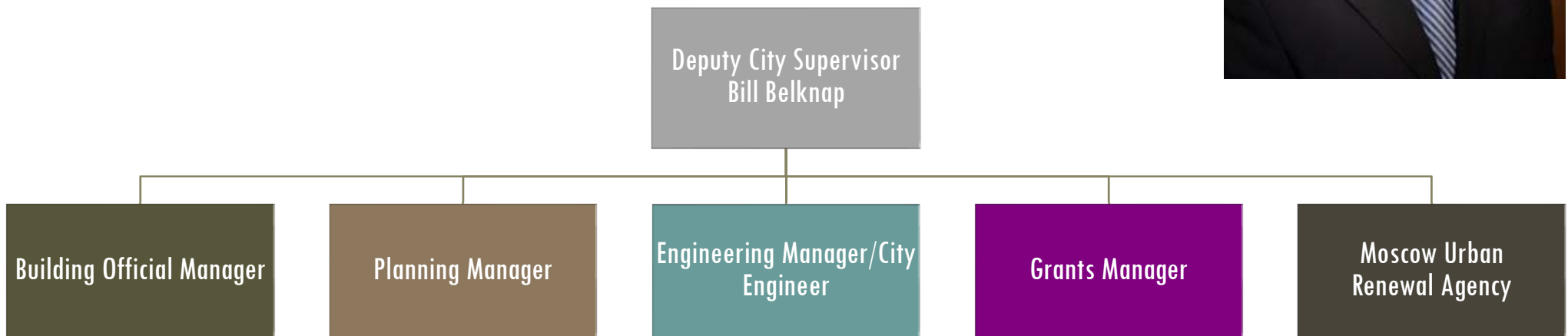
REVISED ORGANIZATIONAL STRUCTURE



ADMINISTRATION, FINANCE & PUBLIC SAFETY GROUP



COMMUNITY PLANNING & DESIGN GROUP



PUBLIC WORKS & SERVICES GROUP



Deputy City
Supervisor
Tyler Palmer

Public Utility
Manager Sewer

Public Utility
Manager Water

Environmental
Services Group
Manager

Street/Storm
Manager

Fleet Manager

Sanitation Manager

RECREATION, CULTURE & EMPLOYEE SERVICES



Deputy City Supervisor
Jen Pfiffner

Information Systems
Director

Parks and Recreation
Director

Arts Program Manager

Community Events
Manager

HR Manager

STRATEGIC PLANNING

STRATEGIC PLANNING

Fact-based, Data-driven Issues

- Impact
- Magnitude
- Pervasiveness
- Threat level
- Frequency
- Short vs. Long-term
- Controllable
- Implementation timing
- Long-term community vision

Major Challenge Areas

Offers a review of the most significant problems and/or issues the community is facing and must address. Some challenges are internal – detailing issues that will or are now impacting effectiveness, efficiency, productivity, or service quality. Others are external – impacting desired community outcomes that represent quality of life and long-term community prosperity.

STRATEGIC PLANNING — EXTERNAL MCAS

Tier 1	Tier 2	Tier 3
<p data-bbox="346 683 726 776">Deteriorating Pavement Conditions</p> <p data-bbox="346 857 688 1005">Inadequate Law Enforcement Radio Infrastructure</p> <p data-bbox="346 1086 726 1234">Deteriorating Waste Collection System (Sewer)</p>	<p data-bbox="854 683 1087 748">Aging Downtown Infrastructure</p> <p data-bbox="854 824 1230 940">Poor Aesthetic Condition of City's Main Highway Entryways</p> <p data-bbox="854 1016 1220 1045">Aging Storm Drain System</p> <p data-bbox="854 1117 1251 1146">Declining City Water Supply</p> <p data-bbox="854 1222 1251 1338">National Pollutant Discharge Elimination System Wastewater Violations</p>	<p data-bbox="1362 683 1785 831">Inadequate Annual Facility Inspections and Commercial Pre-Plans</p> <p data-bbox="1362 912 1770 1060">Lack of Backup Power for Drinking Water Wells</p> <p data-bbox="1362 1141 1755 1289">Lack of a Formalized Urban Forestry Program</p>

STRATEGIC PLANNING — INTERNAL MCAS

Tier 1	Tier 2	Tier 3
<p data-bbox="346 683 699 943">Deteriorating, Substandard PD Building in Vulnerable, Unsafe Location</p> <p data-bbox="346 1024 695 1179">Inadequate Fleet Facility (City Shop) Reduces Efficiency</p> <p data-bbox="346 1255 665 1349">Inadequate Shop Work Space</p>	<p data-bbox="854 683 1266 833">Insufficient Technology Capacity to Maintain Service Demands</p> <p data-bbox="854 911 1207 1011">High Cost of Aging Equipment</p> <p data-bbox="854 1089 1224 1292">Inadequate Residential and Training Facilities at Fire Station 2</p>	<p data-bbox="1358 683 1738 760">Service Growth Demands are Outpacing Resources</p> <p data-bbox="1358 833 1770 959">Insufficient Use of Strategic Planning to Inform Management & Budgeting</p> <p data-bbox="1358 1032 1682 1157">Inequitable and Non- Compliant Billing Classification System</p> <p data-bbox="1358 1230 1713 1352">Property Owners Responsibility for Utility Billing</p>

ADDRESSING OUR MCAS

Pavement Management Program

- MCA - Deteriorating Pavement Conditions
- \$800,000 budgeted in FY2020

Police Department Facility

- MCA - Deteriorating, Substandard PD Building in Vulnerable, Unsafe Location

Park Development

- Phasing of park development
- Hamilton Fund Support

Fire Trucks

- MCA - Aging/Deteriorating Emergency Fire Apparatus/Vehicle Fleet
- Funding in annual budget (\$350,00)

Downtown Improvements

- MCA – Aging Downtown Infrastructure
- Expansion of Legacy Crossing URA District

Recycling Center/Yard Waste Drop-off Relocation

- MCA - Insufficient Expansion Capacity at Moscow Recycling Center
- Accumulating funding in Sanitation Fund
- Addresses changes in recycling programs/single stream recycling

Fleet Facility/Shop Work Space

- MCA - Inadequate Fleet Facility Reduces Efficiency
- MCA - Inadequate Shop Work Space
- Accumulating funding in street, fleet, water and sewer funds

REVENUE LIMITATIONS

Limited revenue

- General Government Facilities
- Infrastructure
 - Streets
 - Parks

Property Tax Cap of 3% of Previous Year

- Current annual increase - \$172,000
- 3% approved in FY2020 budget

No Local Option Sales Tax

General Obligation Bond or Loan

- Structured
- Voter Approved
- Addresses:
 - Public Facilities

SAMPLES OF STRATEGIC PLANNING SUCCESSES

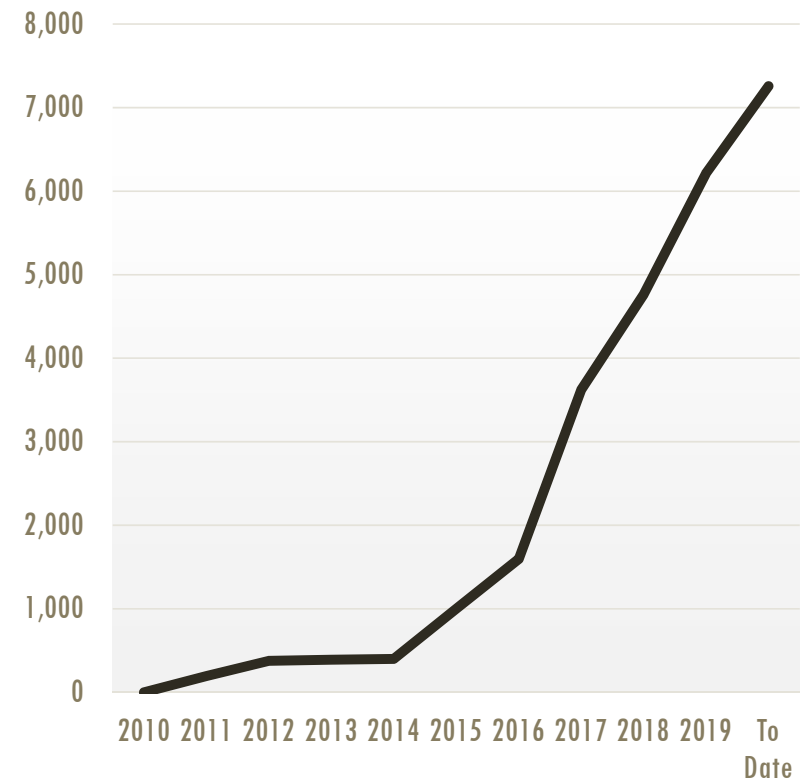
Fire Apparatus

- Two New Engines in Service
- Total Engine Cost \$542,000
- Grant Funds: \$289,000
- Repurposed Two Engines in Genesee and Wheatland
- Applying for another CDBG Grant!

Public Information & Community Engagement

- Website – 11,988 unique visitors
- Facebook – 7,257
- Twitter – 2,362
- Instagram – 1,641
- YouTube – 1,250 views

Facebook Page Likes



BUDGET



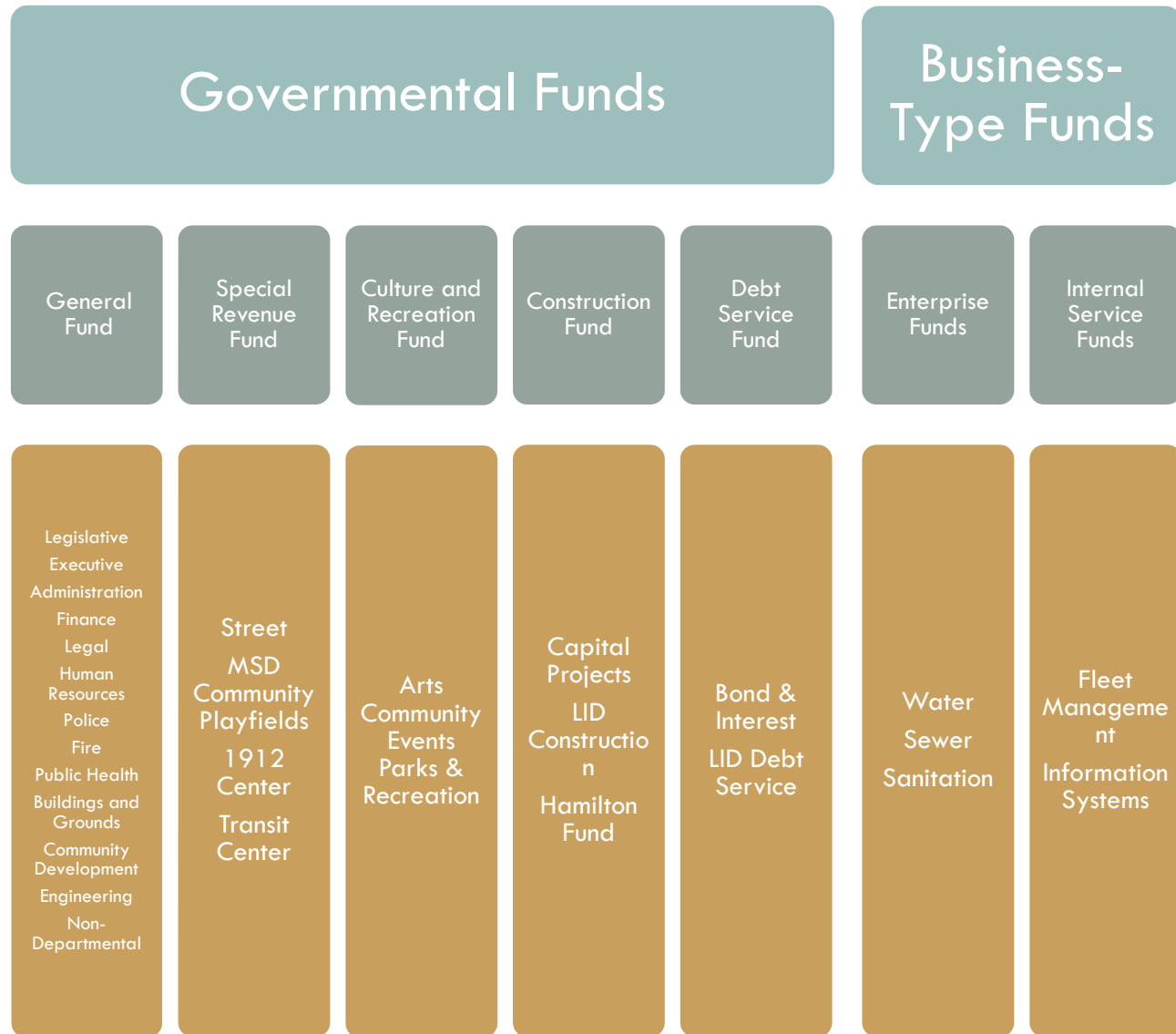
OVERVIEW

Budget process

- Four-month preparation process
- Incorporates
 - Remaining City Council Goals and Strategic Plan MCAs
 - Established strategic objectives
- Presented budget is balanced

Trends and comparisons

Proposed budget highlights



FY2020 PROPERTY TAX ADJUSTMENTS

3% Property Tax Increase
\$6,170,329
\$4.50/\$1,000
Assessed Valuation

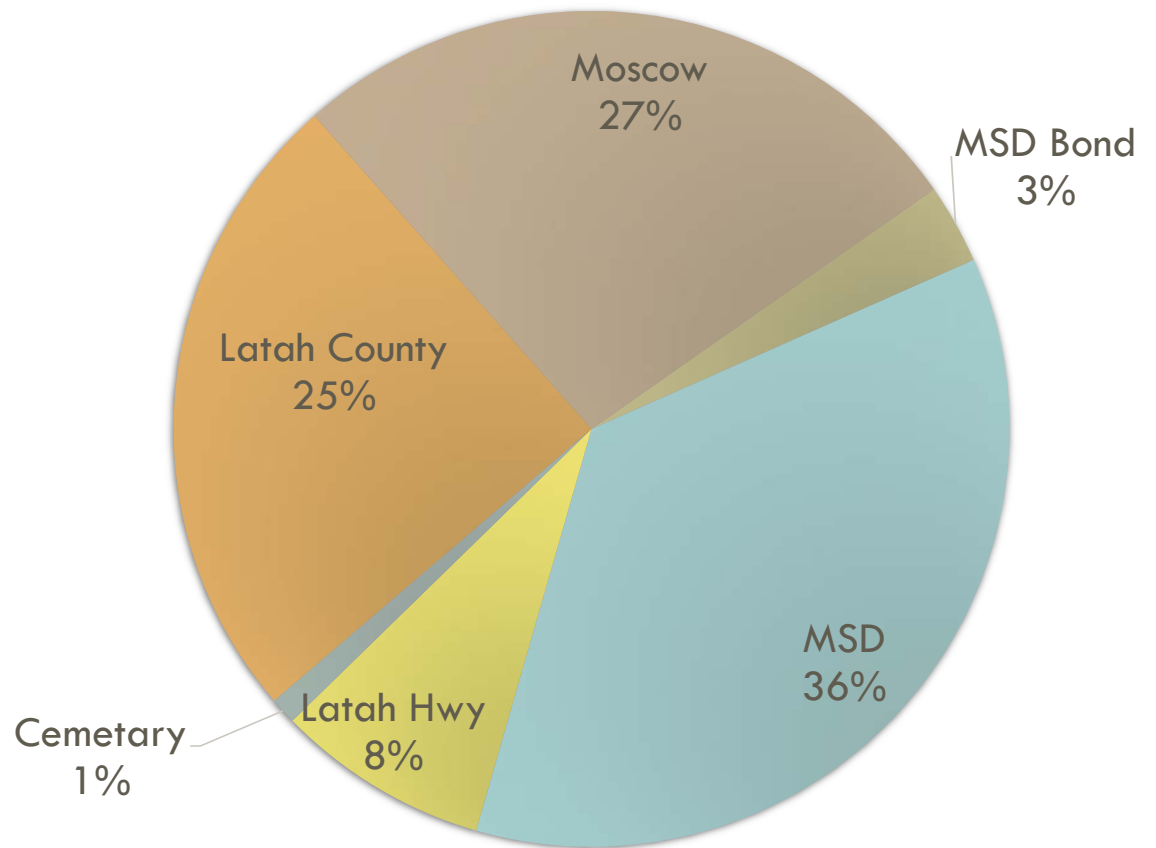
New Construction Value \$131,276

Foregone Amount
\$200,000

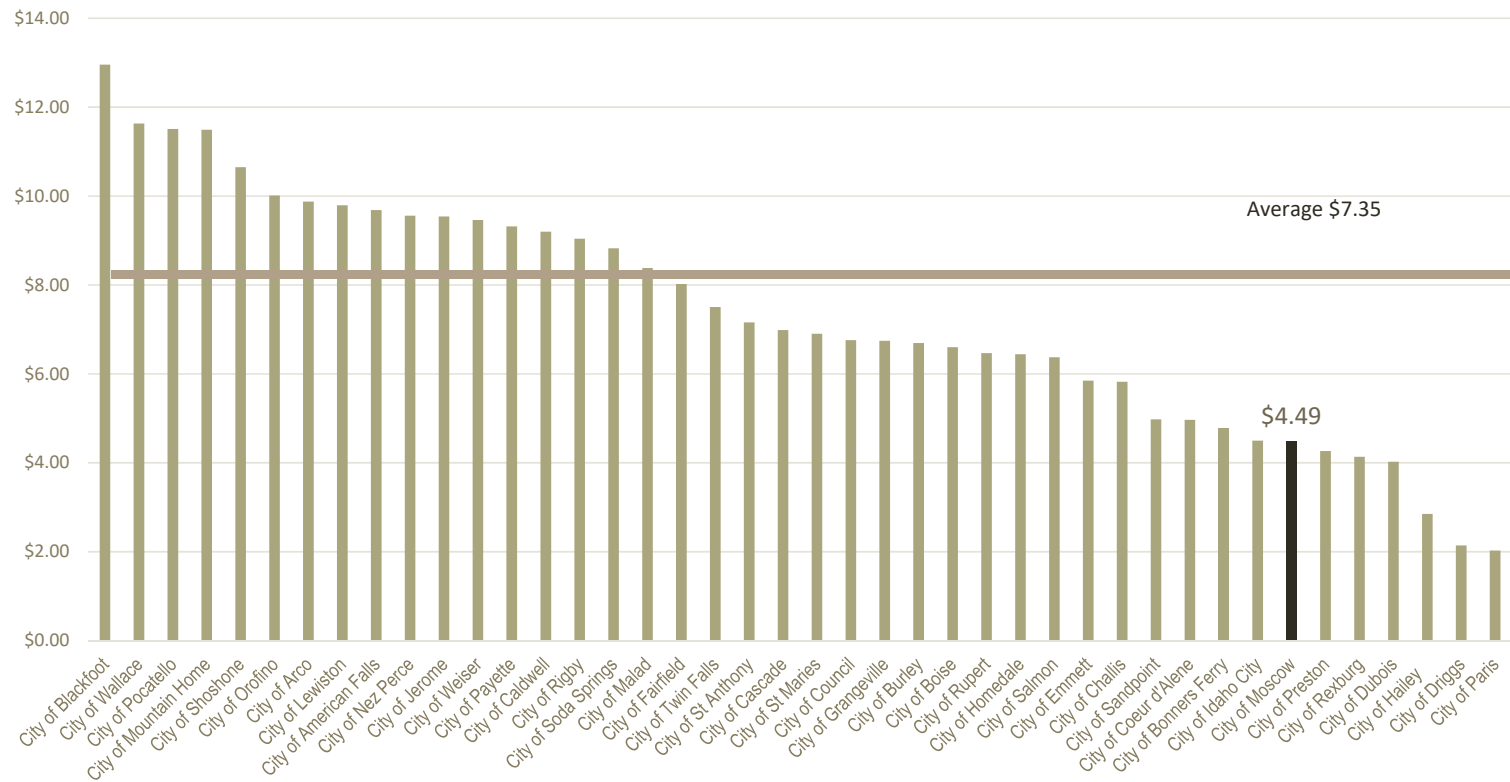
Annexation Value
\$0

Debt Service
\$1,100,000

2018 Taxes Collected By Entity



2018 IDAHO LEVIES PER \$1000 TAXABLE VALUATION



PERSONNEL SALARIES, BENEFITS, & PROGRAMS

Cost of Living Adjustment

VEBA

Salary Adjustments

Employee Recognition

- 4.0% AMPS under 100% of market
- Step-and-Grade Schedule for Sworn Officers

- Employee picnic
- Holiday celebration
- Retirement recognition
- Years of service awards

Wellness Program

Health Plan – 2% Increase



THANK YOU

Gary J. Riedner

P: 208.883.7006

E: griedner@ci.Moscow.id.us

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**BY-LAWS
OF THE MAYOR'S YOUTH ADVISORY
COUNCIL OF THE CITY OF MOSCOW, IDAHO**

WHEREAS the youth of the City of Moscow, Idaho (hereinafter "the City") constitute an underutilized source of ideas, knowledge and experience with respect to the City and its affairs; and

WHEREAS the Mayor of the City of Moscow (hereinafter "the Mayor") desires and seeks input from the youth into the affairs and issues of the City through a Mayor's Youth Advisory Council; and

WHEREAS the students of Moscow High School, ~~Paradise Creek Regional High School~~, and Logos School are willing to devote their time and energy to improving the City and the community through a Mayor's Youth Advisory Council;

NOW THEREFORE, the Mayor and the City Council of the City of Moscow hereby establish the Mayor's Youth Advisory Council and adopt the following By-Laws.

ARTICLE I. INTENT

The intent in preparing and adopting these By-Laws is to provide a framework for organization of the Mayor's Youth Advisory Council, its actions and agenda. It is not the intent of the City, or the officers and members hereinafter described to create a legal entity of any sort including without limitation, a corporation, non-profit corporation, limited liability company, partnership nor any other business, public or quasi-public entity.

ARTICLE II. MEETINGS

Section 1. **Open Meetings.** Every meeting of the Mayor's Youth Advisory Council or a subcommittee shall be conducted in accordance with the Idaho Open Meetings Law and other applicable law and regulation.

Section 2. **Meeting Location.** The principal location of the Mayor's Youth Advisory Council shall be at the City of Moscow, 206 E Third Street, Moscow, Idaho 83843.

Section 3. **Regular Meetings.** The Mayor's Youth Advisory Council shall meet on the 2th and 4th Mondays of the month at 6:00 p.m. unless otherwise noticed pursuant to these By-Laws.

Section 4. **Special Meetings.** Special meetings of the members, for any purpose or purposes, may be called by the Executive Committee.

Section 5. **Notice of Meeting.** No less than a five (5) calendar day meeting notice and a forty-eight (48) hour agenda notice for Regular Meetings shall be given unless otherwise provided by statute. The notice requirement for meetings shall be satisfied by posting such notice at City Hall at least once each year. Official agenda notice location is City Hall and may also be delivered either personally, by email, or by regular mail, by or at the direction of the Chairperson, or the Secretary, to each member of record entitled to vote at such meeting. The notice of a regular or special meeting of the Mayor's Youth Advisory Council shall specify the purpose of the meeting, including amendment to these By-Laws, or business to be transacted at such meeting and the agenda to be considered.

Section 6. **Quorum.** A majority of voting members appointed to the Mayor's Youth Advisory Council shall constitute a quorum. If less than a quorum of such members is represented at a meeting, the members present shall not hold the meeting. The quorum of members present at a duly noticed meeting may continue to transact business until adjournment, including taking action upon any item set forth in the approved agenda, notwithstanding the withdrawal of enough members to leave less than a quorum. Should the votes be evenly split, the Mayor shall cast a deciding vote.

ARTICLE III. MEMBERS

Section 1. **Voting Members.** The Mayor's Youth Advisory Council shall consist of up to twenty (20) voting members. Voting members shall be comprised of fourteen (14) members from Moscow High School, ~~two (2) member from Paradise Creek Regional High School,~~ and ~~four~~ six (46) member from Logos School. The Mayor's Youth Advisory Council may also have an unlimited number of non-voting general members. Voting members positions are appointed by the Mayor and are available for all students in grades 10-12.

Section 2. **Non-Voting General Members.** Non-voting general members can be from Moscow High School, ~~Paradise Creek Regional High School,~~ and Logos School, and can take part in any committee they choose. General membership will be available for all students in grades 9-12 who are interested in being a part of Mayor's Youth Advisory Council.

Section 3. **Attendance.** All members shall attend regular meetings unless excused by the Chairperson.

Section 4. **Term of Office.** Members from each school shall designate their voting members at the first regular meeting in the fall of the new school year which designation shall last for approximately one (1) year for seniors and for two (2) years for juniors with terms ending until the first regular meeting in the fall of the following school year. Members shall serve until they resign or are otherwise ineligible for membership under these By-Laws. Nominees to fill vacancies on the Mayor's Youth Advisory Council voting shall be made by the existing Executive Committee member(s) from the school with the vacancy. If there is/are no Executive Committee member(s) from a school with a vacancy in voting or alternate membership, the general members from that school shall make the nomination. Nominations are subject to selection by the Mayor and confirmation by the Mayor's Youth Advisory Council.

Section 5. **Termination of Membership.** Any member of the Mayor's Youth Advisory Council may resign at any time, provided, however, that for courtesy and efficiency purposes, notice of resignation shall be in writing and copies given to the Mayor and Chairperson. Any member of the Mayor's Youth Advisory Council shall be deemed to have voluntarily resigned his/her membership automatically upon the occurrence of any of the following:

- 1) Failing to be present at any four (4) or more regular meetings, unless a reasonable excuse acceptable to both the Chairperson and the Mayor is provided; and
- 2) Failing to be enrolled at Moscow High School, ~~Paradise Creek Regional High School,~~ or Logos School; and
- 3) Failing to maintain good standing at the school in which such member is enrolled; provided, however, that a graduating senior may retain membership on the Mayor's Youth Advisory Council through August following such senior's graduation.

ARTICLE IV. EXECUTIVE COMMITTEE

Section 1. **General Powers and Duties.** The business and affairs of the Mayor's Youth Advisory Council shall be managed by the Executive Committee. The Executive Committee shall be responsible for planning the agenda for the school year and for each of the regular meetings of the Mayor's Youth Advisory Council, setting and proposing potential subcommittees, and discharging any other responsibilities assigned by the Executive Committee or determined by majority vote of a quorum of the members of the Mayor's Youth Advisory Council.

Section 2. **Number, Tenure and Qualifications.** The number of members of the Executive Committee shall be five (5) members of the Mayor's Youth Advisory Council.

Executives shall be elected by secret ballot at the last regular meeting of the members of every school year, and the term of office shall be one (1) year, commencing upon election and continuing until the last regular meeting of members of the following school year and the election and qualification of successors. The executives shall be nominated from among the members of the Mayor's Youth Advisory Council, Moscow High School, ~~Paradise Creek Regional High School~~, or Logos School shall each be represented on the Executive Committee. The Executive Committee shall consist of a Chairperson, a Vice-Chairperson, a Historian, a Treasurer and a Secretary, each of whom shall be elected by secret ballot of the voting members of the Mayor's Youth Advisory Council. The Chairperson and Vice-Chairperson shall not be from the same school; the Chairperson shall be a senior class member and the Vice-Chairperson shall be a junior class member.

Section 3. **Regular Meetings.** A regular meeting of the Executive Committee may be held without other notice than this by-law, during or immediately following, and at the same place as each of the regular meetings of the members. The Executive Committee shall provide, by resolution, the time and place for the holding of three (3) additional regular meetings during the months of June, July and August immediately following the school year. Additional regular meetings shall be held at the principal office of the Mayor's Youth Advisory Council.

Section 4. **Special Meetings.** Special meetings of the Executive Committee may be called by or at the request of the Chairperson or other executive, and shall be held at the principal office of the Mayor's Youth Advisory Council.

Section 5. **Notice.** Notice of any additional or special meeting of the Executive Committee shall be given as outlined above in Article II of these by-laws.

Section 6. **Quorum.** A majority of the number of executives fixed by these By-Laws shall constitute a quorum for the transaction of business at any meeting of the Executive Committee, but if less than such majority is present, the attending executives shall not hold the meeting.

Section 7. **Election and Term of Office.** The executives shall be elected annually by the members at the last meeting of the school year. Nominations for Executive Committee positions can only be made by voting and/or alternate members. Each executive shall hold office until resignation or termination in the manner herein provided.

Section 8. **Vacancies.** Any vacancy occurring on the Executive Committee because of resignation, removal, and/or disqualification or otherwise shall be filled by secret ballot of a majority of the remaining voting members of the Mayor's Youth Advisory Council. An executive so elected to fill a vacancy shall be elected for the unexpired term of the predecessor in office.

Section 9. **Powers and Duties.** The powers and duties of the Executive Committee Officers shall include but are not limited to the following:

The **Chairperson** shall preside over and conduct all meetings of the Mayor's Youth Advisory Council and of the Executive Committee, determine agendas for the regular meetings of the Mayor's Youth Advisory Council and the Executive Committee, act as spokesperson for the Mayor's Youth Advisory Council, act as signatory on all documents for which the Mayor's Youth Advisory Council provides authorization to sign, delegate authority to any executive or member of the Mayor's Youth Advisory Council if circumstances so warrant, and act upon any other matters and in the manner authorized by the Mayor's Youth Advisory Council. The Mayor of the City of Moscow shall act as mentor and liaison for this position.

The **Vice-Chairperson** shall act in the place of the Chairperson upon the Chairperson's absence or inability to act as authorized herein, and take action as delegated by the Chairperson. The Vice-Chairperson shall be a junior level student and as such it is intended that the Vice-Chairperson will succeed the Chair after a year of service in the vice-chair position. The Mayor of the City of Moscow shall act as mentor and liaison for this position.

The **Historian** shall act as the record keeper of all activities of the Mayor's Youth Advisory Council, keep archives, and deal with media relations as chair of the standing Mayor's Public Relations Committee of the Mayor's Youth Advisory Council. The Assistant City Supervisor (PIO Designate) of the City of Moscow shall act as mentor and liaison for this position.

The **Treasurer** shall chair the standing Finance Committee and be responsible for all financial matters of the Mayor's Youth Advisory Council including the budget, financial reports, and books or ledgers. The Finance Director of the City of Moscow shall act as mentor and liaison for this position.

The **Secretary** shall prepare the minutes of each meeting of the Mayor's Youth Advisory Council and Executive Committee prior to the next regular meeting, prepare and mail the notices of each meeting and prepare and enclose the agendas for each meeting with the notice of such meetings. Act in the place of the Chairperson upon the Chairperson and Vice-Chairperson's absence or inability to act as authorized herein, and take action as delegated by the Chairperson. A member of the Executive Committee who fails or refuses to fulfill the duties associated with his/her position may be removed from the Executive Committee by a two-thirds (2/3) majority vote of the voting members of the Youth Advisory Council. The City Clerk of the City of Moscow shall act as mentor and liaison for this position.

Section 10. **Agendas.** Any member of the Mayor's Youth Advisory Council may submit a request for placement of an item on the agenda to any member of the Executive Committee for consideration at the next following regular meeting. Such request shall be placed on the agenda at the discretion of the Chairperson and, if placed upon the agenda, shall be considered at a regular meeting determined by the Executive Committee, provided adequate and sufficient notice of the item for consideration has been given as set forth herein.

ARTICLE V. SUBCOMMITTEES

Section 1. **Standing Committees.** The following committees and chairs shall be standing committees, and their term shall be perpetual: the Executive Committee, Chair - MYAC Chairperson; Finance Committee - MYAC Treasurer; and the Community Engagement Committee, chair - MYAC Historian.

Section 2. **Ad Hoc Committees.** Any other subcommittees the Mayor's Youth Advisory Council determines are necessary shall be created for the limited term of the remainder of the school year and shall continue during such school year at the discretion of the Mayor's Youth Advisory Council. Such subcommittees shall be created by a majority vote of a quorum of members at any of the regular meetings of the members.

Section 3. **Attendance.** Mayor's Youth Advisory Council Members who serve on standing or ad hoc subcommittees must attend the regular meetings of the Mayor's Youth Advisory Council in addition to subcommittee meetings. It is not sufficient for compliance with Article III, Section 5 for members to attend only subcommittee meetings. Members who fail to comply with the meeting attendance requirement of Article III, Section 5 may have membership terminated without regard to subcommittee meeting attendance.

ARTICLE VI. AMENDMENTS

These By-Laws may be altered, amended, or repealed, and new By-Laws may be adopted by the Mayor's Youth Executive Council with prior approval by the Mayor of the City of Moscow, written notice to the members as provided herein; provided, however, that such alterations, amendments or repeals first be authorized by a two-thirds (2/3) vote of all voting and/or alternate members of the Mayor's Youth Advisory Council, and provided further that vote by proxy shall not be permitted.

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ARTICLE VII. ADOPTION AND EFFECTIVE DATE

The foregoing By-Laws were regularly adopted at a meeting of the Mayor’s Youth Advisory Council, and thereafter ratified at a meeting of the City Council of the City of Moscow.

These By-Laws shall be effective as of the _____ day of _____, 2018.

PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this 5th day of March, 2018.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Executive Committee Chairperson

Executive Committee Vice-Chairperson

Executive Committee Historian

Executive Committee Secretary

Executive Committee Treasurer