

Moscow City Council



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, October 21, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council October 7, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. Disbursement Report for September 2019 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending September 2019.

ACTION: Approve the Disbursements Report for the month of September, 2019.

C. Proposed Lot Division at 933 E. Seventh Street - Mike Ray

The applicants, Mark Warner and Amy Grey, are requesting a lot division for an existing lot of approximately 31,156 square feet in size located at 933 East Seventh Street. The applicants are requesting the lot division in order to create two lots of approximately 19,270 square feet and 11,885 square feet in size. The subject property is located within the Moderate Density, Single Family Residential (R-2) Zoning District where the minimum lot size is 7,000 square feet and the minimum lot width is 60 feet. Both proposed lots will meet the minimum requirements of the R-2 Zone and the existing single family dwelling on the subject property will meet all setback requirements. This item was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

ACTION: Approve the lot division request with no conditions.

REGULAR AGENDA

- 2. Mayors Appointments (ACTION ITEM)**
- 3. Staff Recognition Report - Gary J. Riedner**
- 4. Public Comment and Mayor's Response Period (limit 15 minutes)**
- 5. Latah Recovery Center Funding Request (ACTION ITEM) – Bill Belknap**

Darrell Keim, Director of the Latah Recovery Community Center, is requesting financial assistance in the amount of \$10,000 to make improvements to the existing Latah Recovery Community Center building in order to better integrate the services of the new Crisis Center, which is located next door. The Latah Recovery Community Center contracts with the Crisis Center to serve as a focus for behavioral health crisis services. The attached letter describes the request and the program. Traditionally, requests such as this have been considered for funding through the Legislative Non-Prioritized Projects line item 101-010-10-670-16, which is funded at the level of \$30,000 for FY2020. This was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

PROPOSED ACTIONS: Approve \$10,000 support for the Latah Recovery Community Center for one-time facility improvements to be funded through Legislative Non-Prioritized Projects line item 101-010-10-670-16; reject funding request; or take other such action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

Moscow City Council



Regular Meeting ~Minutes~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, October 7, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Art Bettge, Jim Boland, Kathryn Bonzo, Brandy Sullivan, Gina Taruscio, Anne Zabala

STAFF: Gary J. Riedner, Bill Belknap, Amanda Argona, Jen Pfiffner, Greg Morrison, Tim Davis, Dwight Curtis, Tyler Palmer, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Zabala led the Pledge of Allegiance.

PROCLAMATION - FAMILY PROMISE WEEK AND MAYOR'S CHARITY GOLF TOURNAMENT PRESENTATION

Mayor Lambert read the Family Promise proclamation. Argona recognized staff for the assistance on the golf tournament. Mayor Lambert recognized Argona for her hard work making the tournament a success. Monte Walker and Janine Rivera accepted the proclamation and said a few words.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council September 16, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes as presented.

B. Proposed Lot Division at 212 E. Sixth Street - Mike Ray

The applicants, Rod and Jenny Story, are requesting a lot division for an existing lot of approximately 11,521 square feet in size located at 212 East Sixth Street. The applicant is requesting the lot division in order to create two lots of approximately 6,529 square feet and 4,992 square feet in size. The proposed westernmost lot contains a 4-unit multi-family apartment building and the easternmost lot contains a medical office building. The subject property is located within the Central Business Zoning District (CB) where there is no minimum lot size, minimum lot width, or setback requirements. This item was reviewed by the Public Works/Finance Committee on September 23, 2019 and recommended for approval.

ACTION: Approve the lot division request with no conditions.

Bettge moved and Taruscio seconded to approve the consent agenda with an amendment to the minutes.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments (ACTION ITEM)

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Jon Kimberling and Paul Kimmell invited everyone to the 16th Palouse Basin Water Summit on October 10 at 4:30 p.m. at the Schweitzer convention center. The key note speaker is Brian Richter. Kimmel listed some of the other topics and thanked the City for investing in the summit.

Kimmel also spoke on the airport ribbon cutting taking place on Thursday at 10:00 a.m.

5. Citizen Commission Report - Parks and Recreation Commission - Dwight Curtis / Robby Cooper

Curtis introduced Robby Cooper who listed the Commission members and read the mission statement. Projects over the last year included a master plan update; official naming of Harvest Park and the conceptual plan; aqua mobile wheelchairs and the grand opening for Itani Park. Upcoming projects include implementation of the master plan; playground equipment replacement in Rotary Park; and continued development for Harvest Park;

Council asked about crosswalk across Polk Street and restrooms at Lola Clyde Park. Curtis responded the priority has been providing areas for open spaces including play structures.

6. Finley-Buttes Limited Partnership Contract for Long Haul and Disposal of Solid Waste (ACTION ITEM) - Gary J. Riedner / Tim Davis

City Council authorized the issuance of a Request for Proposals for Transportation and Disposal of Municipal Solid Waste on January 10, 2018. Two proposals were received and after evaluation, the proposal from Finley Buttes Limited Partnership (FBLP) was determined to be the most favorable, and on April 16, 2018, City Council directed staff to negotiate the agreement with FBLP. Staff has been pursuing negotiations since that time and the attached Memo from Sanitation Manager Tim Davis outlines the history and process. The attached Agreement for Solid Waste Transportation and Disposal Between the City of Moscow and Finley-Buttes Limited Partnership is presented for City Council consideration. Reviewed by the Public Works / Finance Committee on September 23, 2019 and recommended for approval.

PROPOSED ACTIONS: Approve the Agreement for Solid Waste Transportation and Disposal Between the City of Moscow and Finley-Buttes Limited Partnership; or take other such action deemed appropriate.

Riedner introduced the item as written above. Davis explained the contract is a term of seven years (retroactive to October 1) and includes 2 separate five year options which allows the flexibility for the City to pursue other opportunities during that time, should it be necessary. Annual readjustments will be based on 80% fluctuation of the consumer price index. Oregon DEQ raised their per ton fee to Finley Buttes by \$0.07 which will be passed onto the City. The previous increase was in 2016.

Boland said Council has talked about this for quite a while and moved to approve the agreement. The motion was seconded by Bonzo. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Riedner felt it important to point out the long haul contract is very favorable on cost.

7. Management Structure Reorganization (ACTION ITEM) – Gary J. Riedner

As City Council has been advised, the Mayor has directed the City Supervisor to evaluate the current City operational management structure in terms of efficiency and optimal service. The City Supervisor has completed that review and has researched various alternative management structures which have proven to be effective and which provide increased customer service. The attached memo describes the structure that has been approved by the Mayor and which has been reviewed by City Council leadership. As outlined in the memo, the reassignment of duties of existing managers will require some modifications to City code, which will be addressed through the attached Resolution and subsequent future ordinances. This was reviewed by the Administrative Committee on September 23, 2019 and forwarded to the October 7, 2019 City Council meeting.

PROPOSED ACTIONS: Receive report of revised management structure and adopt the Resolution; or take such other action deemed appropriate.

Riedner introduced the item as written above. The current structure for Moscow is a strong mayor council type of government, with the other option being mayor/manager. In 1977, the city supervisor position was created to act as a liaison to Mayor and Council and supervisor to the department heads. The City has grown from 88 employees in 1992 to approximately 154 currently. The revised proposal includes three service groups: community planning and design; public works and services; culture, recreation and employee services, each with a deputy city supervisor. This organization aligns the majority of departments with funds. Riedner detailed the organizational chart of each group. The budget capacity appropriated in FY2020 allows moving forward with the structure change. The proposed resolution will provide the changes to be made now with the intent to update the city code over the next couple months. Riedner discussed the restructure of the engineering department structure with the removal of the public works director position and the possibility of reducing the use of consultants. The storm water utility will be established soon and will be managed by the Streets Department. The proposed reorganization provides a good mechanism for succession planning as well as transparency. Transition of positions is scheduled for October 1 with the budgetary effect taking place October 7.

Taruscio moved and Bettge seconded to receive the report and adopt the resolution. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

SMART Transit – Boland said the Board discussed hiring an Admin Assistant; marketing to the U of I students by the change in route due to construction; passed a 2.3% COLA for employees

Moscow Urban Renewal Agency – Bettge said the Board received the Phase 1 development plan for Sixth and Jackson; Alturas has four lots for sale.

Planning and Zoning Commission – Sullivan said the Commission is working on a review of sign code research; eliminate prohibition of accessory dwelling units having separate electric service; elimination covered parking space requirement for single family and two family dwelling.

Farmers Market Commission – Sullivan said the Commission received a presentation on farm site visits.

Clearwater Economic Development Association – Taruscio said the Association said they were changing their organizational change to a 501c3 to assist with grants.

Moscow Volunteer Fire Department – Taruscio said the Department is still working on their strategic planning.

Fair and Affordable Housing Commission – Bonzo asked Belknap to report on the fair housing annual training which covered all topics of fair housing law, companion animals, and other issues. There were 36 attendees.

Sustainable Environment Commission – Bonzo said the Commission had a presentation from the Sierra Club and tabled at the Farmers Market with survey questions.

Council members also discussed other meetings and issues.

Mayor

Mayor Lambert attended an Airport Board meeting that focused on the opening of the runway on taking place on October 11 with a ribbon cutting on the 10th. Also attended the opening Itani Park and the ground breaking for Emsi.

Staff

Riedner said the FY2019 budget closed and now the auditing process begins.

ADJOURN

The meeting adjourned at 8:27 p.m.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

CITY COUNCIL STAFF REPORT

DATE: Monday, October 21, 2019



RESPONSIBLE STAFF

Sarah Banks, Finance Director

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Disbursement Report for September 2019 - Sarah Banks

DESCRIPTION

Accounts Payable Report for the month ending September 30, 2019. A summary of the major expenditures has been approximated by category and represents 95% of the total expenditure of \$2,221,943.75

Payroll	\$1,065,701.00
Professional Services	\$37,035.00
Sanitation	\$286,105.00
Capital Outlay	\$102,096.00
Capital Outlay - Improvements	\$291,039.00
Capital Outlay - Vehicles	\$38,593.00
Supplies	\$70,869.00
Utilities	\$80,464.00
Contractual Payments	\$102,530.00
ACH Wells Fargo	\$46,633.00
Total	\$2,121,065.00

STAFF RECOMMENDATION

Approve the Disbursements Report for the month of September, 2019.

PROPOSED ACTIONS

ACTION: Approve the Disbursements Report for the month of September, 2019.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Cash and Investments Sept 2019
2. Disbursements Report Sept 2019

3. Revenue Report Sept 2019

City of Moscow
Cash and Investments
Balances as of 9/30/2019

Fund		Year to Date Balance
General Fund	\$	6,099,340.00
Street Fund	\$	1,709,100.86
Culture & Recreation	\$	1,347,371.94
MSDCPF	\$	148,659.94
1912 Fund	\$	39,887.42
Transit Center	\$	66,914.98
Water Fund	\$	3,417,817.00
Sewer/WWTP	\$	5,222,256.46
Sanitation Fund	\$	2,889,663.41
Fleet Fund	\$	2,711,806.33
Information Systems	\$	1,909,454.79
Water Capital	\$	6,921,486.78
Sewer Capital	\$	9,928,592.39
Capital Projects	\$	2,812,880.75
Sanitation Capital	\$	5,475,684.28
LID construction	\$	149,875.33
Hamilton	\$	2,394,114.94
Bond & Interest	\$	8,804,465.76
LID Funds	\$	18,278.10
Payroll Service	\$	554,123.85
Total Cash & Investments	\$	62,621,775.31

DISBURSEMENTS REPORT FOR SEPTEMBER 2019											
DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		9/5/2019	9/9/2019	9/12/2019	9/19/2019	9/20/2019	9/16/2019	10/2/2019	9/13/2019	9/27/2019	
		00001.09.2019	00003.09.2019	00002.09.2019	00004.09.2019	00006.09.2019	9/30/2019 00005.09.2019 00007.09.2019	00001.10.2019	00100.09.2019	00200.09.2019	
CHECK #'s		92363-92442	92443	92444-92504	92505-92620	92621-92622	September CC ACHs	92518	21047-21056	21057-21066	
Fund #											
101	GENERAL	21,908.36	737.50	14,844.50	67,358.80		21,305.69		311,340.24	314,431.81	751,926.90
105	STREETS	6,288.08		19,733.82	10,255.42		3,758.54		26,513.28	26,558.91	93,108.05
120	RECREATION AND CULTURE	1,165.04		24,340.91	22,738.43	13,583.00	5,472.85		62,663.36	65,648.75	195,612.34
121	MSD COMM. PLAY FIELDS	153.37		51.72	1,261.79				2,376.36	2,577.03	6,420.27
123	1912 CENTER			7,916.67							7,916.67
128	TRANSIT CENTER			1,101.55							1,101.55
220	WATER	4,061.07		39,737.73	24,911.17		2,410.24		48,772.34	48,146.29	168,038.84
230	SEWER	12,939.98		58,365.30	42,882.98		2,859.10	(11,750.00)	45,539.61	45,290.63	196,127.60
240	SANITATION			269,163.41			189.80		3,850.87	3,938.15	277,142.23
290	FLEET	2,227.35		37,814.35	9,052.14		497.71		11,423.82	11,551.07	72,566.44
295	INFORMATION SYSTEMS	8,085.00		3,375.19	12,297.13		10,123.38		17,500.12	17,578.02	68,958.84
320	WATER CAPITAL PROJECTS			385.51	102,204.60						102,590.11
330	SEWER CAPITAL PROJECTS			385.51	26,300.52						26,686.03
340	SANITATION CAPITAL PROJ										0.00
350	CAPITAL PROJECTS	90,617.27		98,286.81	64,828.30						253,732.38
355	LID CONSTRUCTION										0.00
380	HAMILTON - PARKS & REC										0.00
590	BONDS & INTEREST										0.00
890	URBAN RENEWAL AGENCY						15.50				15.50
	TOTAL	147,445.52	737.50	575,502.98	384,091.28	13,583.00	46,632.81	(11,750.00)	529,980.00	535,720.66	2,221,943.75

WIRE Transfers:

_____ Jim Boland, Chair

_____ Art Bettge

_____ Anne Zabala

_____ Sarah L. Banks, Finance Director

RECEIPTS REPORT FOR September 2019

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	9,688.12	81,568.23	67,980.23	9,435.93	131,484.84	17,087.65	12,039.09	34,690.19	0.00	4,419.57	368,393.85
105	STREETS	1,614.28	0.00	0.00	-608.81	24,599.52	0.00	3,732.26	381.23	0.00	0.00	29,718.48
120	RECREATION AND CULTURE	0.00	0.00	0.00	200.00	28,053.29	0.00	0.00	0.00	19,359.72	-49.71	47,563.30
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,305.75	0.00	0.00	0.00	0.00	0.00	0.00	5,305.75
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,404.16	0.00	0.00	0.00	0.00	0.00	1,404.16
220	WATER	0.00	0.00	0.00	0.00	669,727.79	0.00	6,830.79	0.00	0.00	0.00	676,558.58
230	SEWER	0.00	0.00	0.00	0.00	601,629.29	0.00	11,241.68	2,636.12	0.00	0.00	615,507.09
240	SANITATION	0.00	0.00	0.00	0.00	479,190.28	0.00	5,745.66	2,000.00	0.00	0.00	486,935.94
290	FLEET	0.00	0.00	0.00	0.00	76,593.79	0.00	5,509.62	0.00	0.00	0.00	82,103.41
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	102,851.65	0.00	3,811.59	0.00	0.00	0.00	106,663.24
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	14,053.20	0.00	0.00	0.00	14,053.20
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	19,899.99	0.00	0.00	0.00	19,899.99
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	11,051.85	0.00	0.00	0.00	11,051.85
350	CAPITAL PROJECTS	0.00	0.00	0.00	-751.07	0.00	0.00	6,056.52	0.00	0.00	1,147.27	6,452.72
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	310.61	0.00	0.00	110.04	420.65
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	2,422.51	0.00	0.00	0.00	2,422.51
590	BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	11.70	0.00	0.00	0.00	11.70
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		11,302.40	81,568.23	67,980.23	13,581.80	2,115,534.61	17,087.65	102,717.07	39,707.54	19,359.72	5,627.17	2,474,466.42

CITY COUNCIL STAFF REPORT

DATE: Monday, October 21, 2019



RESPONSIBLE STAFF

Michael Ray, Assistant CD Director/Planning Manager

REVIEWED BY

This item was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Proposed Lot Division at 933 E. Seventh Street - Mike Ray

DESCRIPTION

The applicants, Mark Warner and Amy Grey, are requesting a lot division for an existing lot of approximately 31,156 square feet in size located at 933 East Seventh Street. The applicants are requesting the lot division in order to create two lots of approximately 19,270 square feet and 11,885 square feet in size. The subject property is located within the Moderate Density, Single Family Residential (R-2) Zoning District where the minimum lot size is 7,000 square feet and the minimum lot width is 60 feet. Both proposed lots will meet the minimum requirements of the R-2 Zone and the existing single family dwelling on the subject property will meet all setback requirements. This item was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

STAFF RECOMMENDATION

Approve the lot division request with no conditions.

PROPOSED ACTIONS

ACTION: Approve the lot division request with no conditions.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Lot Division Packet
2. Public Hearing Notice

23 September 2019

Dear Mayor Lambert and City Council Members,

We are seeking to divide our current .72 acre property at 933 E. 7th Street, from one lot into two. Attached are the various documents required by the City, including:

1. Complete descriptions of our current property and the two new proposed lots.
2. Site Plan of our current property and two new proposed lots.
3. Required fees

Staff has been very helpful in assisting us in assembling these documents, but if there is anything additional that is needed or you have immediate questions or concerns we would be more than happy to address those.

Many thanks,

Mark Warner
Amy Grey
933 E. 7th Street
Moscow, ID 83843

208.892.4502/amyegrey@outlook.com

LEGAL DESCRIPTIONS

933 E. 7TH LOT DIVISION REQUEST

ORIGINAL LOT (933 E. 7TH STREET)

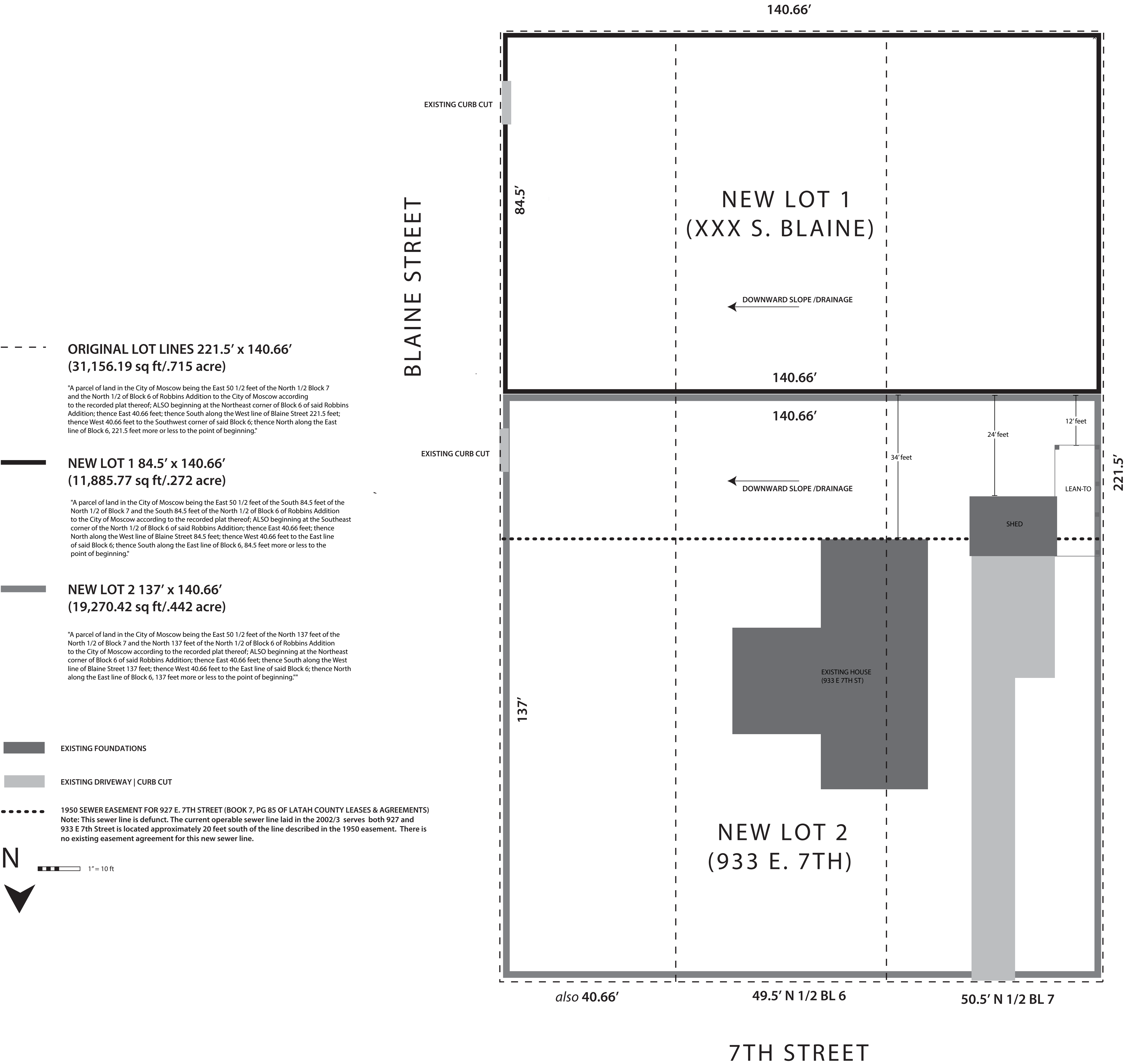
"A parcel of land in the City of Moscow being the East 50 1/2 feet of the North 1/2 of Block 7 and the North 1/2 of Block 6 of Robbins Addition to the City of Moscow according to the recorded plat thereof; ALSO beginning at the Northeast corner of Block 6 of said Robbins Addition; thence East 40.66 feet; thence South along the West line of Blaine Street 221.5 feet; thence West 40.66 feet to the Southwest corner of said Block 6; thence North along the East line of Block 6, 221.5 feet more or less to the point of beginning."

LOT 2

"A parcel of land in the City of Moscow being the East 50 1/2 feet of the North 137 feet of the North 1/2 of Block 7 and the North 137 feet of the North 1/2 of Block 6 of Robbins Addition to the City of Moscow according to the recorded plat thereof; ALSO beginning at the Northeast corner of Block 6 of said Robbins Addition; thence East 40.66 feet; thence South along the West line of Blaine Street 137 feet; thence West 40.66 feet to the East line of said Block 6; thence North along the East line of Block 6, 137 feet more or less to the point of beginning."

LOT 1

"A parcel of land in the City of Moscow being the East 50 1/2 feet of the South 84.5 feet of the North 1/2 of Block 7 and the South 84.5 feet of the North 1/2 of Block 6 of Robbins Addition to the City of Moscow according to the recorded plat thereof; ALSO beginning at the Southeast corner of the North 1/2 of Block 6 of said Robbins Addition; thence East 40.66 feet; thence North along the West line of Blaine Street 84.5 feet; thence West 40.66 feet to the East line of said Block 6; thence South along the East line of Block 6, 84.5 feet more or less to the point of beginning."



NOTICE OF PUBLIC MEETING

Proposed Lot Division at 933 East Seventh Street
in the City of Moscow, Idaho (LUP2019-0030)

A public meeting before the Public Works/Finance Committee of the City Council will be conducted during which the following proposal will be considered:

Applicant is requesting a lot division to divide an existing lot of approximately 31,156 sf in size to two lots of approximately 11,886 sf and 19,270 sf in size. The property is currently addressed 933 East Seventh Street, as shown on the vicinity map below.

MEETING DATE AND TIME: Monday, October 14, 2019

LOCATION OF MEETING: Council Chambers, Second Floor, Moscow City Hall
206 East Third Street, Moscow, Idaho

MEETING TIME: 3:00 p.m.

Note: Meeting start time is not necessarily indicative of discussion start time for the application advertised in this notice. Multiple hearings and/or agenda items may make it difficult to determine hearing start time, which could occur late in the meeting.

The file containing information on this matter is available for public review (an appointment may be necessary) at the Community Development Department located in the Paul Mann Building, 221 East Second Street, Moscow, Idaho. You may also call 883-7035 to obtain the meeting agenda, further information on the application or the public hearing process, and/or to request a meeting with City Staff.



Laurie Hopkins, Moscow City Clerk


Anne Peterson, Deputy City Clerk

CITY COUNCIL STAFF REPORT

DATE: Monday, October 21, 2019



RESPONSIBLE STAFF

Bill Belknap, Community Development Director

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Latah Recovery Center Funding Request (ACTION ITEM) – Bill Belknap

DESCRIPTION

Darrell Keim, Director of the Latah Recovery Community Center, is requesting financial assistance in the amount of \$10,000 to make improvements to the existing Latah Recovery Community Center building in order to better integrate the services of the new Crisis Center, which is located next door. The Latah Recovery Community Center contracts with the Crisis Center to serve as a locus for behavioral health crisis services. The attached letter describes the request and the program. Traditionally, requests such as this have been considered for funding through the Legislative Non-Prioritized Projects line item 101-010-10-670-16, which is funded at the level of \$30,000 for FY2020. This was reviewed by the Public Works/Finance Committee on October 14, 2019 and recommended for approval.

STAFF RECOMMENDATION

No recommendation.

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve \$10,000 support for the Latah Recovery Community Center for one-time facility improvements to be funded through Legislative Non-Prioritized Projects line item 101-010-10-670-16; reject funding request; or take other such action deemed appropriate.

FISCAL IMPACT

\$10,000 from Legislative Non-Prioritized Projects line item 101-010-10-670-16

PERSONNEL IMPACT

ATTACHMENTS

1. latah Recovery Center funding request 2019 existing facility



**Recovery
Center
Board:**

Greg Mann
President

Sharon Curtis
*Past President and
Treasurer*

Alisa Anderson
Secretary

Sharlisa Davis

David Hutton

Paul Kwiatkowski

Jay Mlazgar

Scott Morrisson

Joe Powell

Tom Stroschein

Moscow City Council:

The Latah Recovery Community Center has taken on a new project. We are contracting with the Crisis Response Network/Public Health to serve as a locus for behavioral health crisis services. To accomplish this, we are expanding into new space adjoining us to the north, AKA Whack-A-Doos Hair Salon.

We anticipate this program will directly benefit the city, with fewer police transports, and less MPD time spent securing behavioral health holds at the Gritman E.R.

Speaking with Chief Fry, he shared the department had 317 behavioral health related transports since 2015. Each requires police to remain at the E.R. 24-72 hours. Assuming a short 24 hour stay, and police average pay of \$26/hr, the city has spent at least \$197800 on these holds. Chief Fry estimates that half of these transports would go to our facility instead of the E.R. Frequently his officers go into overtime pay during a hold-thus the above estimate is very low.

We have secured the funding for developing the new space through the Crisis Response Network contract. However, that doesn't help with some changes needed in our existing facility to better integrate this new service. Would the city consider investing \$10000 in this program?

Sincerely,

A handwritten signature in blue ink, which appears to read "Darrell Keim". The signature is fluid and cursive, written over a light blue horizontal line.

Darrell Keim
Director