

HISTORIC PRESERVATION COMMISSION



Wendy McClure
Commission Chair

~Agenda~

Mike Ray
Staff Liaison

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<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

**Thursday
March 22, 2018**

4:30 PM

**Mayor's Conference Room
206 E 3rd Street**

Call to order

1. Approval of minutes from February 22, 2018

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Election of Officers

ACTION: Elect the 2018 Chair, Vice Chair, and Secretary.

3. Preservation Moscow – Barb Coyner

Discuss possible topics for 2018 Preservation Moscow.

ACTION: Discuss and provide staff with feedback and further direction if necessary.

4. Third Street Interpretive Signage

Review the final draft of the 1912 Center sign at full scale and provide a progress report on City Hall and Library signs.

ACTION: Discuss and provide staff with feedback and further direction.

5. Orchid Awards/Fort Russell Celebration

Discuss the 2018 Orchid Awards event and any coordination that can occur with the Fort Russell Historic District expansion celebration.

ACTION: Discuss the 2018 Orchid Awards event and Fort Russell Historic District celebration and provide staff further direction if necessary.

6. Social Media Committee

Provide any updates from the social media subcommittee.

ACTION: Discuss social media presence and potential ways to utilize it.

7. Future Historic Districts

Discuss the progress of recommending that the University of Idaho pursue a historic district on campus.

ACTION: Discuss the potential University of Idaho historic district and provide staff further direction if necessary.

8. Announcements/Other Business

Adjourn

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

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Commission Chair

~Meeting Minutes~
February 22, 2018

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The meeting was called to order at 4:30 PM

MEMBERS PRESENT: Wendy McClure, Chair; Shirin Masoudi, Jack Porter, Chris Sokol

MEMBERS ABSENT: Sandra Kelly, Nels Reese, Erin Stoddart, Kate Geiger (resigned)

STAFF: Mike Ray, Brandy Sullivan

1. Approval of minutes from December 14, 2017

RESULT:	ACCEPTED WITH CORRECTIONS [UNANIMOUS]
MOVER:	Porter
SECONDER:	Sokol

Motion carried by acclamation.

2. Announcements/Other Business

McClure chose to move this agenda item up to announce that Kate Geiger has resigned from the commission. She said Sandra Kelly has been appointed but was not able to attend today, and Ariana Burns has expressed interest so McClure will encourage her to apply.

3. Election of Officers

Porter recommended postponing elections until more members were present.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Porter
SECONDER:	Masoudi

Motion carried by acclamation.

4. Orchid Awards/Fort Russell Celebration

Porter requested that Reese, Kelly, Stoddart and himself be appointed as the 2018 Committee, subject to acceptance by those who were absent. McClure approved. Commissioners expressed support for combining the Orchids ceremony with an event celebrating final approval of the updated Fort Russell Neighborhood Historic District. Proposed dates are September 27 and October 4, 2018.

5. Third Street Interpretive Signage

Ray will prepare a revised full-size printout of the interpretive sign for the 1912 Center, including photo captions, for discussion at the March meeting. McClure requested help identifying the appropriate photo credits to be included.

6. Preservation Moscow

McClure will continue her efforts to contact Barbara Coyner and report back at the next meeting.

7. Social Media Committee

The committee has not met yet and its chairperson has resigned from the commission. New committee members will be sought at the March meeting.

8. Future Historic Districts

Commissioners discussed a possible future historic district encompassing parts of the University of Idaho campus. Some members expressed concern about using City funds to draft a Historic Register nomination for property owned by another public entity. McClure circulated a draft letter addressed to Ray Pankopf and other UI officials offering to share the Commission's expertise (but not monetary participation) if the University should choose to proceed with such a nomination. Commissioners agreed with this approach. McClure will make suggested revisions to the letter and circulate again before delivery.

The meeting adjourned at 5:30 p.m.

Wendy McClure, Chair