

Public Works / Finance Committee



Regular Meeting
~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, October 28, 2019

3:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

1. Approval of the October 14, 2019 Public Works / Finance Committee Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. Professional Service Prequalification Process Resolution (ACTION ITEM) - Bill Belknap

The City frequently requires the services of design professionals necessary for the design and construction of a variety of public utility, facility and other public construction projects. Idaho requires that procurement of professional service contracts with design professionals (professional engineers, architects and landscape architects), construction managers and professional land surveyors shall be based upon the qualifications and demonstrated competence of the provider of the required services. As a result, each time the City needed design services, the City historically published project specific requests for qualifications to identify a qualified provider, negotiated an agreement for the professional design services, and then brought it forward to the Council for approval. Idaho Code § 67-2320(2)(h) allows the option for public agencies to create a preapproved list of qualified professional service providers following a published request for qualifications. Once a list has been established, the City can then directly negotiate a professional services agreement with any of those preapproved professionals. Administration has requested that staff formalize the prequalification process through adoption of a Council Resolution which has been prepared for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the proposed Resolution; recommend denial of proposed Resolution; or provide staff further direction.

3. Idaho Department of Environmental Quality Domestic Water System Loan Offer Phase II (ACTION ITEM) - Bill Belknap

In 2014, the City sought and received judicial confirmation granting the City the authority to issue revenue bonds, without a public vote, to finance improvements to City's Water System including the reconstruction of six water booster stations, the drilling and development of a new domestic well, and construction of limited piping systems associated with the booster stations and well, to rectify existing fire flow and water production deficiencies within the City's domestic water system. The City has utilized nearly all of the \$4.3 million of the initial DEQ loan to fund the improvements that have been completed at this time. The remaining

improvements are anticipated to cost an additional \$6.8 Million to complete. DEQ has offered to issue an additional \$4.3 million loan to the City under the same terms and conditions as the initial loan offer. The City and DEQ would close out the initial loan and the City would begin repayment of that loan in 2020. If the City accepted the phase II funding loan offer, the City would complete Well #10 and the Indian Hills water main in 2020, and construct the two booster stations in 2021.

PROPOSED ACTIONS: Recommend approval of the DEQ Phase II Domestic Water System Improvement Loan Offer and associated Resolution; or provide staff further direction.

4. Idaho Department of Commerce Opportunity Fund Agreements (ACTION ITEM) – Bill Belknap

During EMSI's recent corporate headquarters competitive site selection process, the State of Idaho offered a \$350,000 incentive from the State's Opportunity Fund Incentive Program to assist with necessary public infrastructure improvements associated with the project. The program is similar to the Community Development Block Grant Program except the funding is at the discretion of the Director of the Idaho Department of Commerce. Within the Opportunity Fund Program, the funding must be received by a public entity who in turn reimburses the subject company for approved public improvement expenses. This requires two separate agreements: one between the City and State, and one between the City and Company. Staff has prepared the draft Agreements for the Council's review and approval.

PROPOSED ACTIONS: Recommend approval of the Opportunity Fund Agreements; or provide staff further direction

REPORTS

Recycling Center Update and Program - Tim Davis

Regional Housing Study Workshop Update - Gary J. Riedner

ADJOURN

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