

TRANSPORTATION COMMISSION



Michael Kyte
Chair
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~ Meeting Minutes ~
August 8, 2019

Les MacDonald
Staff Liaison
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<https://www.ci.moscow.id.us/556/Transportation-Commission>

The meeting was called to order at 4:00 pm.

Present: Chair; Michael Kyte, Mike McGahan, Joel Hamilton, Ben Calabretta, Brian Johnson, Mary DuPree, Bob Sanders

Absent: Les MacDonald, Public Works Director, Vice Chair; Don Meyer, Phil Cook

Staff: Bill Belknap, Community Development Director
Tyler Palmer, Acting Public Works Director
Anne Zabala, Council Liaison
Jared Hopkins, ITD
Sandra Collins, Administrative Assistant / Deputy City Clerk

REGULAR AGENDA

- 1. Approval of Transportation Commission Minutes from July 11, 2019 (Action Item)**
Hamilton moved to approve the minutes as presented, seconded by Calabretta. Roll Call
Vote: Ayes: All. Nays: None. Abstained: Mary DuPree, Bob Sanders. Minutes approved.
- 2. Public Comment**
None.
- 3. Commission Communications (Michael Kyte)**
Palmer reported he met with Vitruvian Planning in Boise to discuss their follow-up visit to Moscow, which is scheduled for Sept 11, 2019. They would like to hold a public outreach/education event for the separated bike lanes on Third Street.
- 4. Recommendation from Alta Planning & Design for the Terminus of the Third Street Separated Bike Lanes (Tyler Palmer) (Action Item)**
Kyte recapped the items discussed at the last meeting. He gave the Commission a handout of the possible options they could choose to make a recommendation on. DuPree asked for clarification on Idaho Transportation Department's (ITD's) response to the request for a bike lane on Washington. Hopkins said ITD is supportive of bike travel downtown, but has requested the City remove parking and use that lane on Washington to avoid impacting traffic by removal of the left travel lane. Kyte asked for the Commissioners' preference, which seemed to be option #1. There was discussion about the other options a, b and c. Calabretta asked if cyclists could dismount at Washington and walk their bikes across the intersection.

Palmer said it would be safer to stop the lanes at Jefferson as Alta had recommended. The report from Alta was also reviewed and there was further discussion. Dupree moved the Commission recommend that Washington Street should be the western terminus of the Third Street separated bike lanes. However, until a satisfactory design solution can be found for the Third Street/Washington Street intersection, the Transportation Commission recommends that city staff be directed to complete the separated bike lane design with a temporary western terminus at Jefferson Street for construction in 2020. Additionally, the Commission recommended that staff be directed to conduct, in collaboration with the Idaho Transportation Department, a traffic study of the Third Street/Washington Street intersection to determine the (1) usage of the northbound left turn lane, (2) the capacity utilization of the northbound approach to the intersection now and in the future, (3) the effect of a bike signal for westbound bike traffic on the operation of the intersection, and (4) other analysis needed to support the installation of the bike lanes on Washington Street between Third Street and Second Street.

5. Request for reassessment of the Bike Lane Facilities on F Street (Tyler Palmer) (Action Item)

Palmer recapped the information covered at the last meeting. Kyte read an email from Phil Cook about his thoughts on this item (Cook was unable to attend). There was discussion about the bike route map and whether to remove bike lanes based on citizen complaints. Kyte asked if there was a formal process that should be put in place to request changes. Palmer explained there was a traffic control device request form that citizens could submit, which is reviewed by staff. Belknap said staff could formulate criteria on removing parking in conjunction with street standards and traffic warrants. Belknap said the Indian Hills issue was more of a safety issue. Johnson motioned for the Commission to recommend that the existing bike infrastructure remain in place in each of these locations, seconded by Hamilton. Ayes: Hamilton, DuPree, Johnson, Sanders, Calabretta, Kyte. Nays: McGahan. Motion passed.

6. Introduction of Subdivision Code Update and Transportation Related Components (Bill Belknap) (Action Item)

Belknap gave an overview of the Idaho Subdivision Code and the Subdivision Plat, Lot Division and Lot Line Adjustment process followed by the City. This process is currently being updated by the Planning and Zoning Commission to correct some conflicts with the code and to allow for some administrative decision making. Belknap went over the proposed changes to the process. He discussed subdivision transportation related items with the Commission. Once a draft document has been created by the Planning and Zoning Commission Belknap will bring it to the Transportation Commission for review.

7. 2019 Commission Questions for Citizen Survey (Michael Kyte) (Action Item)

Kyte suggested topics such as downtown parking, bicycle usage or repeating previous questions. Belknap said the downtown parking will be a separate survey and probably should not be included on this one. DuPree asked if there have been questions about intercity transit. Calabretta suggested the Third Street Corridor. Hamilton suggested perception of bicycle facilities. Johnson suggested repeating the transportation system multiple choice question they have asked on previous surveys and the Commission agreed with this choice.

REPORTS

1. Gotcha Bike Share Program Update (Tyler Palmer)

Palmer provided an update on the Gotcha delay, which has been caused by a defective locking mechanism and the difficulty in obtaining bicycles from China due to the increased tariffs. The launch of the Bike Share Program will be delayed until next year.

CONTINUING EDUCATION

1. (Michael Kyte)

Kyte distributed a handout of the Transportation Hotspots.

UPCOMING EVENTS/MEETINGS

- 1. The next scheduled meeting is September 12, 2019. Commission Members must submit agenda items directly to the chair by Wednesday, September 4, 2019.**

ADJOURNED: 6:08pm.

Minutes Approved On

SEP 12 2019

Anne Peterson
Clerk/Deputy Signature