

TRANSPORTATION COMMISSION



Michael Kyte
Chair
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~ Meeting Minutes~
July 11, 2019

Les MacDonald
Staff Liaison
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<https://www.ci.moscow.id.us/556/Transportation-Commission>

The meeting was called to order at 4:00 pm.

Present: Chair; Michael Kyte, Ben Calabretta, Phil Cook, Joel Hamilton, Mike McGahan, Don Meyer,

Absent: Les MacDonald, Public Works Director; Brian Johnson, Mary DuPree, Bob Sanders

Staff: Bill Belknap, Community Development Director
Tyler Palmer, Acting Public Works Director
Steve Schulte, Streets Supervisor
Anne Zabala, Council Liaison
Jared Hopkins, ITD
Sandra Collins, Administrative Assistant / Deputy City Clerk

REGULAR AGENDA

1. Approval of Transportation Commission Minutes from June 13, 2019 (Action Item)

Meyer moved to approve the minutes as presented, seconded by Cook. Roll Call Vote:
Ayes: All. Nays: None. Minutes approved.

2. Public Comment

None.

3. Commission Communications (Michael Kyte)

Kyte thanked Cook for his presentation at the Third Street Bridge opening. Hopkins informed the Commission that Idaho Transportation Department (ITD) has posted its projects for the next seven years and the public comment period is now open. Palmer reported that Gotcha has communicated a further delay on the start of their bike share program in Moscow. There is a problem with the redesign of the bike lock system resulting in a delay until September or October. Both the City and University have expressed dissatisfaction with this proposal and Gotcha subsequently agreed to put Moscow at the top of the list for bike distribution once the bike lock problem is resolved. Hamilton suggested the need for a bicycle rack in front of the Gritman CHAS Clinic. Schulte said he will look into this. Cook mentioned instructions were sent out with City utility bills on use of the new High-Intensity Activated Crosswalk (HAWK) beacon. He encouraged further education and Palmer said this will be carried out prior to school starting.

4. Request for Reassessment of the Bike Lane Facilities on F Street (Tyler Palmer) (Action Item)

Kyte said he would like the Commission to discuss this item and make a recommendation at the next meeting. Palmer gave a presentation on the current bike facilities map. He said some areas have generated concern from citizens, which he would like the Commission to review. An email was received by Wayne Krauss who requested reassessment of bike lanes on sections of F Street near Good Samaritan and also near the Middle School, because of restricted parking. He felt Sharrows would be more appropriate. The other area of concern is the downhill bike lane in Indian Hills. Commission discussion included:

- The possibility of removing the southbound bike lane on Orchard Avenue as it appears to have low use
- Leaving the bike lanes as they are, because of an anticipated increase in multimodal use in the future
- Allowing parking near the Middle School during large events only
- Problems with vehicles cutting the corner into the bike lane on Indian Hills
- Caution about potential problems caused by having bike lanes on one side of the street only.

Schulte said the F Street concern, near Good Samaritan, seems to have been resolved with the addition of Sharrows. Calabretta said the Transportation Commission took part in developing the bike facilities plan and there needs to be justification for removing the lanes. Belknap agreed there needs to be clear criteria for removing and installing bike facilities. He said there appears to be example criteria for implementing bike facilities but not for removal. Kyte asked staff to compile criteria for installing or removing bike facilities.

5. Recommendation from Alta Planning & Design for the Terminus of the Third Street Separated Bike Lanes (Tyler Palmer) (Action Item)

Kyte recapped the Transportation Commission's recommendation to City Council. Palmer presented the report from Alta Planning & Design on their recommendation for the terminus of the Third Street Separated Bike Lanes. Alta did not recommend the bike box for safety reasons, but re-examined their previous data and explored any additional options or alternatives. The outcome of their report was to remain with the recommendation of the Jefferson Street termination.

There was lengthy discussion about Alta's findings. Kyte expressed concern that Alta's direction should have been to provide suggestions on how to make the Washington Street terminus work. Cook said there were specific questions Kyte had asked that did not appear to have been answered. He requested the Commission be given a copy of the correspondence between ITD and the City. Kyte said he had personally done a brief traffic study and his findings showed giving up the left lane on Washington would not affect through traffic significantly. Palmer explained that the City had submitted a written request to ITD and ITD's response was for the City to give up the parking on Washington and use that space for the bike lane. Kyte asked if the City was going to do a traffic study to provide ITD with data on the left lane. He also asked when the project would be designed. Palmer said the design bid is scheduled for this fall with installation of the lanes next summer. Palmer said due to

the bid window Council needed to decide soon. Zabala asked about the cost of a traffic study and Palmer estimated between \$10,000 to \$20,000. Belknap said even if the City did pay for a study, ITD District 2 has given their response, which was for the City to use the parking for their bike lane and Hopkins agreed. Belknap suggested the Commission make a recommendation at the next meeting for City Council to either consider doing a study and pursue the findings with ITD, above the District 2 level if necessary, or to remove parking from Washington to accommodate the bike lane. McGahan said even if Council decides to take the matter to the State Transportation Board, the board would take District 2's recommendation into consideration. Cook said he would like City Council to use some political influence to take this to the State Transportation Board. Hamilton said although he agrees with Kyte's position, he thinks ITD has made up its mind. Zabala asked how many parking spaces were on the west side of the street. Palmer said approximately six but parking was also removed from the east side of the street from around November to March for snow removal. Kyte asked the Commission to re-read the Alta Report and return ready to make a decision next month.

Palmer requested that the order of agenda items 6 and 7 be swapped, as he has to leave the meeting early. Kyte agreed.

6. Gotcha Mobility Request to Reconsider the Bike Hub Location at Mountain View and F Street (Tyler Palmer) (Action Item)

Palmer presented the proposed hub locations. Gotcha agreed with all the locations except the hub near the Hamilton Indoor Recreation Center (HIRC) and Middle School. Gotcha said with the bike rental age being 18, the hub in that location wouldn't get well used and also the spacing was too far apart from other hubs. They recommended a hub at East City Park instead. There was discussion about the benefits of a hub at East City Park. Meyer motioned that the hub be moved from Mountain View and F Street to East City Park, seconded by Cook. Roll Call Vote: Ayes, All. Nays, None. Motion carried.

7. Paradise View Addition Preliminary Plat (Bill Belknap) (Action Item)

Belknap presented the Paradise View Addition Subdivision, which is a 1.49-acre parcel on Nursery Street, north of E. Palouse River Drive. This is a 17-lot subdivision with a detention pond and a public alley. The lot is zoned R4. The lots are very narrow and will be used to build town houses or twin homes. The subdivision is being built by the Moscow Affordable Housing Trust and Nils Peterson. Discussion included:

- Building setbacks
- The street network and connection to existing roadways
- Requirements for public improvements on one lot subdivisions
- Whether location of the public alley had raised any concern
- Concern that the subdivision will not be well served by public transit

Belknap reported that the Planning and Zoning Commission approved the plat with no conditions and it will now go to City Council for a public hearing. The Transportation Commission did not present a recommendation on this agenda item.

REPORTS

1. **Development Projects Update (Bill Belknap)**

Belknap gave a presentation showing some economic development statistics. Idaho is one of the fastest growing states in the nation, on a percentage basis. He gave an overview of Moscow statistics, including population growth, employment growth, unemployment rates, wage growth and the housing and commercial markets. 2018-19 Projects in Moscow include:

- Northwest River Supply expansion of the old Tidyman's building
- Barley-Flats Condos on Almon Street - a redevelopment of the Dumas Seed Warehouse property
- Future development of the brick powerhouse building, adjacent to the Dumas site, into a coffee shop or eatery
- Farm Road Apartments
- Housing development at Indian Hills Drive
- Palouse Prairie Charter School
- Idaho Central Credit Union (ICCU)
- Walmart remodel
- Alturas Office Building
- Mod Pizza Restaurant
- Taco Bell Restaurant
- Veatch Street Office Building
- Plans for Washington Trust Bank

CONTINUING EDUCATION

1. **National Highway Traffic Safety Administration (NHTSA) and E-Scooters (Michael Kyte)**

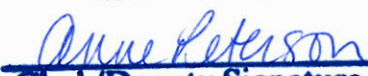
This article provides information on how e-bikes and scooters should be regulated and will be posted on the Commission webpage under Continuing Education.

UPCOMING EVENTS/MEETINGS

1. **The next scheduled meeting is August 8, 2019. Commission Members must submit agenda items directly to the chair by Wednesday, July 31, 2019.**

ADJOURNED: 6:04pm.

Minutes Approved On

AUG 8 2019

Clerk/Deputy Signature