

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, October 7, 2019

7:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Art Bettge, Jim Boland, Kathryn Bonzo, Brandy Sullivan, Gina Taruscio, Anne Zabala

STAFF: Gary J. Riedner, Bill Belknap, Amanda Argona, Jen Pfiffner, Greg Morrison, Tim Davis, Dwight Curtis, Tyler Palmer, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Zabala led the Pledge of Allegiance.

PROCLAMATION - FAMILY PROMISE WEEK AND MAYOR'S CHARITY GOLF TOURNAMENT PRESENTATION

Mayor Lambert read the Family Promise proclamation. Argona recognized staff for the assistance on the golf tournament. Mayor Lambert recognized Argona for her hard work making the tournament a success. Monte Walker and Janine Rivera accepted the proclamation and said a few words.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council September 16, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes as presented.

B. Proposed Lot Division at 212 E. Sixth Street - Mike Ray

The applicants, Rod and Jenny Story, are requesting a lot division for an existing lot of approximately 11,521 square feet in size located at 212 East Sixth Street. The applicant is requesting the lot division in order to create two lots of approximately 6,529 square feet and 4,992 square feet in size. The proposed westernmost lot contains a 4-unit multi-family apartment building and the easternmost lot contains a medical office building. The subject property is located within the Central Business Zoning District (CB) where there is no minimum lot size, minimum lot width, or setback requirements. This item was reviewed by the Public Works/Finance Committee on September 23, 2019 and recommended for approval.

ACTION: Approve the lot division request with no conditions.

Bettge moved and Taruscio seconded to approve the consent agenda with an amendment to the minutes.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments (ACTION ITEM)

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Jon Kimberling and Paul Kimmell invited everyone to the 16th Palouse Basin Water Summit on October 10 at 4:30 p.m. at the Schweitzer convention center. The key note speaker is Brian Richter. Kimmel listed some of the other topics and thanked the City for investing in the summit.

Kimmel also spoke on the airport ribbon cutting taking place on Thursday at 10:00 a.m.

5. Citizen Commission Report - Parks and Recreation Commission - Dwight Curtis / Robby Cooper

Curtis introduced Robby Cooper who listed the Commission members and read the mission statement. Projects over the last year included a master plan update; official naming of Harvest Park and the conceptual plan; aqua mobile wheelchairs and the grand opening for Itani Park. Upcoming projects include implementation of the master plan; playground equipment replacement in Rotary Park; and continued development for Harvest Park;

Council asked about crosswalk across Polk Street and restrooms at Lola Clyde Park. Curtis responded the priority has been providing areas for open spaces including play structures.

6. Finley-Buttes Limited Partnership Contract for Long Haul and Disposal of Solid Waste (ACTION ITEM) - Gary J. Riedner / Tim Davis

City Council authorized the issuance of a Request for Proposals for Transportation and Disposal of Municipal Solid Waste on January 10, 2018. Two proposals were received and after evaluation, the proposal from Finley Buttes Limited Partnership (FBLP) was determined to be the most favorable, and on April 16, 2018, City Council directed staff to negotiate the agreement with FBLP. Staff has been pursuing negotiations since that time and the attached Memo from Sanitation Manager Tim Davis outlines the history and process. The attached Agreement for Solid Waste Transportation and Disposal Between the City of Moscow and Finley-Buttes Limited Partnership is presented for City Council consideration. Reviewed by the Public Works / Finance Committee on September 23, 2019 and recommended for approval.

PROPOSED ACTIONS: Approve the Agreement for Solid Waste Transportation and Disposal Between the City of Moscow and Finley-Buttes Limited Partnership; or take other such action deemed appropriate.

Riedner introduced the item as written above. Davis explained the contract is a term of seven years (retroactive to October 1) and includes 2 separate five year options which allows the flexibility for the City to pursue other opportunities during that time, should it be necessary. Annual readjustments will be based on 80% fluctuation of the consumer price index. Oregon DEQ raised their per ton fee to Finley Buttes by \$0.07 which will be passed onto the City. The previous increase was in 2016.

Boland said Council has talked about this for quite a while and moved to approve the agreement. The motion was seconded by Bonzo. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Riedner felt it important to point out the long haul contract is very favorable on cost.

7. Management Structure Reorganization (ACTION ITEM) – Gary J. Riedner

As City Council has been advised, the Mayor has directed the City Supervisor to evaluate the current City operational management structure in terms of efficiency and optimal service. The City Supervisor has completed that review and has researched various alternative management structures which have proven to be effective and which provide increased customer service. The attached memo describes the structure that has been approved by the Mayor and which has been reviewed by City Council leadership. As outlined in the memo, the reassignment of duties of existing managers will require some modifications to City code, which will be addressed through the attached Resolution and subsequent future ordinances. This was reviewed by the Administrative Committee on September 23, 2019 and forwarded to the October 7, 2019 City Council meeting.

PROPOSED ACTIONS: Receive report of revised management structure and adopt the Resolution; or take such other action deemed appropriate.

Riedner introduced the item as written above. The current structure for Moscow is a strong mayor council type of government, with the other option being mayor/manager. In 1977, the city supervisor position was created to act as a liaison to Mayor and Council and supervisor to the department heads. The City has grown from 88 employees in 1992 to approximately 154 currently. The revised proposal includes three service groups: community planning and design; public works and services; culture, recreation and employee services, each with a deputy city supervisor. This organization aligns the majority of departments with funds. Riedner detailed the organizational chart of each group. The budget capacity appropriated in FY2020 allows moving forward with the structure change. The proposed resolution will provide the changes to be made now with the intent to update the city code over the next couple months. Riedner discussed the restructure of the engineering department structure with the removal of the public works director position and the possibility of reducing the use of consultants. The storm water utility will be established soon and will be managed by the Streets Department. The proposed reorganization provides a good mechanism for succession planning as well as transparency. Transition of positions is scheduled for October 1 with the budgetary effect taking place October 7.

Taruscio moved and Bettge seconded to receive the report and adopt the resolution. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

SMART Transit – Boland said the Board discussed hiring an Admin Assistant; marketing to the U of I students by the change in route due to construction; passed a 2.3% COLA for employees

Moscow Urban Renewal Agency – Bettge said the Board received the Phase 1 development plan for Sixth and Jackson; Alturas has four lots for sale.

Planning and Zoning Commission – Sullivan said the Commission is working on a review of sign code research; eliminate prohibition of accessory dwelling units having separate electric service; elimination covered parking space requirement for single family and two family dwelling.

Farmers Market Commission – Sullivan said the Commission received a presentation on farm site visits.

Clearwater Economic Development Association – Taruscio said the Association said they were changing their organizational designation to a 501c3 to assist with grants.

Moscow Volunteer Fire Department – Taruscio said the Department is still working on their strategic planning.

Fair and Affordable Housing Commission – Bonzo asked Belknap to report on the fair housing annual training which covered all topics of fair housing law, companion animals, and other issues. There were 36 attendees.

Sustainable Environment Commission – Bonzo said the Commission had a presentation from the Sierra Club and tabled at the Farmers Market with survey questions.

Council members also discussed other meetings and issues.

Mayor

Mayor Lambert attended an Airport Board meeting that focused on the opening of the runway on taking place on October 11 with a ribbon cutting on the 10th. Also attended the opening Itani Park and the ground breaking for Emsi.

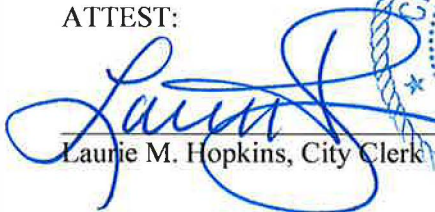
Staff

Riedner said the FY2019 budget closed and now the auditing process begins.

ADJOURN

The meeting adjourned at 8:27 p.m.

ATTEST:


Laurie M. Hopkins, City Clerk




Bill Lambert, Mayor