

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, November 4, 2019

7:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Jim Boland, Kathryn Bonzo, Brandy Sullivan, Anne Zabala

ABSENT: Art Bettge, Gina Taruscio

STAFF: Gary J. Riedner, Mia Bautista, Bill Belknap, David Schott, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council President Boland led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council October 21, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. Professional Service Prequalification Process Resolution - Bill Belknap

The City frequently requires the services of design professionals necessary for the design and construction of a variety of public utility, facility and other public construction projects. Idaho requires that procurement of professional service contracts with design professionals (professional engineers, architects and landscape architects), construction managers and professional land surveyors shall be based upon the qualifications and demonstrated competence of the provider of the required services. As a result, each time the City needed design services, the City historically published project specific requests for qualifications to identify a qualified provider, negotiated an agreement for the professional design services, and then brought it forward to the Council for approval. Idaho Code § 67-2320(2)(h) allows the option for public agencies to create a preapproved list of qualified professional service providers following a published request for qualifications. Once a list has been established, the City can then directly negotiate a professional services agreement with any of those preapproved professionals. Administration has requested that staff formalize the prequalification process through adoption of a Council Resolution which has been prepared for the Council's consideration. This was reviewed by the Public Works/Finance Committee on October 28, 2019 and recommended for approval.

ACTION: Approve the proposed Resolution.

Boland moved, Bonzo seconded the approval of the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments (ACTION ITEM)

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Dulce Kersting-Lark, Executive Director of Latah County Historical Society, explained the McConnell Mansion roof needed to be replaced and this summer it was completed. It was a combined project Idaho Heritage Trust, City of Moscow, Latah County and the Historical Society. She detailed the project and showed before and after.

Jason Nierman, invited everyone to the November 11th veteran's appreciation dinner put on in cooperation with the Moscow Chamber of Commerce and local businesses.

Eric Engerbretson, Moscow, feels Moscow streets need more attention. He encouraged Council to drive First Street as it was chip sealed yet the potholes are still there.

Jenny Ford, Chamber Executive Director, brought the Leadership Moscow participants to the meeting and introduced them.

5. Citizen Commission Report - Moscow Tree Commission – David Schott / Daniel Cronan

Schott introduced Daniel Cronin, chair of the Moscow Tree Commission. Cronin listed the members of the Commission and shared the mission statement. He defined "green infrastructure", which frames habitat. Goals for the Commission are promoting education, enhancing planning, increase tree planting among others. The Commission has hosted workshops through the P&R Department including pruning, tree planting best practices and other forest related classes. Cronin spoke on the process for Harvest Park.

6. Idaho Department of Commerce Opportunity Fund Agreements (ACTION ITEM) – Bill Belknap

During EMSI's recent corporate headquarters competitive site selection process, the State of Idaho offered a \$350,000 incentive from the State's Opportunity Fund Incentive Program to assist with necessary public infrastructure improvements associated with the project. The program is similar to the Community Development Block Grant Program except the funding is at the discretion of the Director of the Idaho Department of Commerce. Within the Opportunity Fund Program, the funding must be received by a public entity who in turn reimburses the subject company for approved public improvement expenses. This requires two separate agreements: one between the City and State, and one between the City and Company. Staff has prepared the draft Agreements for the Council's review and approval. This was reviewed by the Public Works/Finance Committee on October 28, 2019 and recommended for approval.

PROPOSED ACTIONS: Approve the Opportunity Fund Agreements; or reject the Agreements; or take other such other action deemed appropriate.

Belknap introduced the item as written above and provided a design diagram illustrating the infrastructure and building footprint. The City's only obligation is processing of reimbursement. The program was only created three to four years ago however two other site selections have occurred but did not work out.

Bonzo moved and Boland seconded to approve the Opportunity Fund agreements. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. Idaho Department of Environmental Quality Domestic Water System Loan Offer Phase II (ACTION ITEM) - Bill Belknap

In 2014, the City sought and received judicial confirmation granting the City the authority to issue revenue bonds, without a public vote, to finance improvements to City's Water System including the reconstruction of six water booster stations, the drilling and development of a new domestic well, and construction of limited piping systems associated with the booster stations and well, to rectify existing fire flow and water production deficiencies within the City's domestic water system. The City has utilized nearly all of the \$4.3 million of the initial DEQ loan to fund the improvements that have been completed at this time. The remaining improvements are anticipated to cost an additional \$6.8 Million to complete. DEQ has offered to issue an additional \$4.3 million loan to the City under the same terms and conditions as the initial loan offer. The City and DEQ would close out the initial loan and the City would begin repayment of that loan in 2020. If the City accepted the phase II funding loan offer, the City would complete Well #10 and the Indian Hills water main in 2020, and construct the two booster stations in 2021. This was reviewed by the Public Works/Finance Committee on October 28, 2019 and forwarded to the full Council for review and action.

PROPOSED ACTIONS: Approve the DEQ Phase II Domestic Water System Improvement Loan Offer and associated Resolution; or take such other action deemed appropriate.

Belknap introduced the item as written above. Since Committee review, staff became aware the city of Lewiston received a slightly lower interest rate of 1.5% due to being a disadvantaged community. In 2014, Moscow did not meet that standard. However, Moscow does now and may want to consider qualification. DEQ offered to accept a letter of interest for Phase 2 but cannot modify the interest rate for the first loan. The amount of money, if any, that DEQ will be able to fund at the lower interest rate is to be determined by DEQ. DEQ will guarantee the higher interest rate and loan while Moscow applies for the lower interest rate option. If approved at the lower interest rate, it would save approximately \$300,000.

Boland moved and Sullivan seconded to approve the DEQ Phase II Domestic Water System Improvement Loan Offer and associated Resolution. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

Historic Preservation Commission – Boland said the City Hall interpretive sign was completed.

Planning and Zoning Commission – Sullivan reported the Commission had two public hearings, one regarding ADU separate service and the other regarding not requiring a covered space in R-1 zone, just space

Bonzo spoke on plastic recycling.

Mayor

Mayor Lambert said he held a MYAC and attended an airport board meeting where they discussed the taxi runway as the next project and the new terminal.

Staff

Riedner reminded the Mayor and Council of the monthly CI/CO/MSD/UI meeting.

ADJOURN

The meeting adjourned at 7:57 p.m.



Bill Lambert, Mayor

ATTEST:



Laurie M. Hopkins, City Clerk

The circular seal contains the text: CITY OF MOSCOW, INCORPORATED JULY 12 1887, and STATE OF IDAHO.