

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Chair

~Agenda~

David Schott
Staff Liaison

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday, December 10,
2019**

5:00 PM

**Paul Mann Building
Conference Room
221 E 2nd Street**

CALL TO ORDER

REGULAR AGENDA

1. Announcements

2. Approval of minutes from November 12, 2019 (ACTION ITEM) - Gradin

Staff will present the minutes from the November 12, 2019 meeting.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments or take other such actions deemed appropriate.

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

PROPOSED ACTIONS: No action.

4. Consideration of the 2020 Farmer's Market Dates and Guidelines (ACTION ITEM) – Schott

Each year the Pathways Commission hosts a table at the Farmer's Market. Discuss the 2020 guidelines and determine two dates.

PROPOSED ACTIONS: Approve the dates for the Pathways Commission Farmer's Market or take such action deemed appropriate.

5. Consideration of the Pathway Commission Banners (ACTION ITEM) - Gradin

Discuss updating the content of the current Pathways Commission banners.

PROPOSED ACTIONS: Approve the content of the display banner or take such action deemed appropriate.

6. Consideration of the FY21 Pathways Commission Budget Request (ACTION ITEM) - Schott

Each year City staff submit budget requests. The staff deadline for budget submittals for the Pathways Commission occur in mid-February.

PROPOSED ACTIONS: Discuss and approve FY21 budget request for inclusion in the upcoming budget or take other such action deemed appropriate.

**7. Consideration of the 2020 Pathways Commission Officer Elections (ACTION ITEM) –
Gradin**

PROPOSED ACTIONS: Commission shall nominate and vote on the 2020 Chair, Vice-Chair and Secretary positions.

OPEN DISCUSSION

UPCOMING EVENTS / MEETINGS

- 1. Next meeting - January 14, 2020**

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair

~Minutes~

David Schott
Staff Liaison

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**Tuesday
November 12, 2019**

5:00 PM

**Mayor's Conference Room
206 E 3rd Street**

The meeting was called to order at 5:04 PM

PRESENT: Tanya Denison; Margaret Dibble, Vice Chair; Jonathan Gradin, Chair; Robert Heckendorn.
ABSENT: Erin Bacon; Judi Brown, Secretary; Becky Chastain; Anne Zabala, City Council Liaison.
STAFF: Donna Howard, Staff Support; David Schott, Parks and Recreation Assistant Director.

1. Announcements

2. Approval of minutes from September 10, 2019 (ACTION ITEM) - Gradin

ACTION: Approve minutes as presented.

Denison motioned to approve the minutes as presented; Dibble seconded. Acclamation votes: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Bacon, Brown, Chastain.

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Consideration of the December 10, 2019 Pathways Commission Meeting (ACTION ITEM) – Schott

The Mayors Conference Room at City Hall is unavailable on December 10, 2019. Schott and Gradin noted possible agenda items would include officer elections, FY 2021 budget considerations and updating the display banners. After discussing available options, the Paul Mann building was chosen.

ACTION: Approve details of the December 10, 2019 Pathways Commission meeting.

Dibble motioned to relocate the December meeting to the Paul Mann Building's main level Conference Room; Denison seconded. Acclamation votes: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Bacon, Brown, Chastain.

5. Report: Annual Bike Tour - Gradin

This year the Pathways Commission hosted the Annual Bike Tour on Thursday, September 19th during Palouse Bike Week. Gradin opened the discussion with his observation that this year's ride wasn't as well attended as previous events and Schott asked for ideas on how to increase participation. Gradin suggested creating a Facebook event next year to help get out the information and felt the event was held too late in September. With an earlier date, closer to Labor Day Weekend, he feels the weather would be warmer, the sun sets later and students wouldn't be as wrapped up in their studies. Dibble prefers holding it on the second Tuesday of September in lieu of the regular meeting. Gradin suggested having a table promoting the event at Palouseafest, UI's event to welcome back students and kick off the school year. Schott recommended doing the Farmers Market Commission table immediately prior to the event to promote it.

Denison asked why that particular date was chosen by the Bike Week organizers; Schott was unsure, he thought it had to do with the local universities' schedules. He will work with Bike Week's stakeholders at their future meetings to convey the MPC's requests and suggestions.

ACTION: No action, report.

6. Report: 2019 / 2020 Pathways Snow Removal - Schott

Parks and Facilities staff are responsible for snow removal at City facilities, pathways and public spaces. Schott shared a color coded City map showing snow removal areas, the written routes staff follow when doing snow removal and explained how staff prioritized mobilization. The supervisors carefully monitor weather conditions during snow events. Crews usually wait until the snow stops falling whenever possible to begin clearing the paths. But they do recognize that packed snow can quickly turn icy and treacherous. Likewise, if the accumulation is too much, the ATV's can't move the snow. Beginning as early as 3 AM and using hand shovels, ATV's, a Toolcat with multiple attachments and trucks fitted with plows, they clear the City's parking lots and sidewalks adjoining and accessing all City buildings and properties (City Hall, the Mann Building, the Hamilton Indoor Recreation Center, etc.); sidewalks adjacent to the City's designated Snow Routes; bus shelters; pedestrian drops at intersections; and Paradise Path from Highway 95 east to Carmichael Road. Schott explained the City only clears half of the pathway from Mountain View Road east to the city limits per cross country skiers' requests. The University maintains the pathway through campus. Russ Moore, 424 S Roosevelt St., Moscow, asked how was the tool cat route assigned; Schott wasn't sure how the route was created. He did say there was an agreement with the Library, their walkway is to be cleared by the time they open at 10 AM. City Hall is a priority location, the benchmark is to have the parking lot cleared by 7:30 before staff arrived. Gradin mentioned a problematic icy spot on the Pathway south of the underpass. Schott has talked to his staff and the City's Public Works Department about it; they work to keep the area as safe as possible while not overusing salt near the creek. Schott expressed appreciation for his staff's hard work keeping City property as safe as possible with their limited resources. Moore asked if brushes were used to sweep off snow; Schott replied it depended on the snow event. The City has a brush attachment for the Toolcat and staff use the best tool for each situation. Some areas are more challenging than others – like the paving stones at Alturas Park or the stretch near Troy Highway where Idaho Department of Transportation snowplows push snow from the road up onto the sidewalk. Moore then asked where the Greenway was in the priority list; Gradin replied that would be a question for the City's Streets Department. Heckendorn asked about the north-south paved path, west of Oylear Field; Schott wasn't sure who cleared that in the winter, he thought it was his staff even though it wasn't marked on this map. He will check on this for the next MPC meeting. Denison asked if Parks coordinated with Streets as when to begin plowing; Schott said the Parks guys do talk to Streets staff but it is up to each individual department. Schott mentioned that he worries about the staff being out there, working in slippery conditions, and asked everyone to keep an eye out for them when it snows. Denison thanked Schott's team for their hard work and he said he would pass the word along to the staff.

ACTION: No action, report and discussion.

Open Discussion – All

Dibble observed people crossing the Troy Highway instead of using the underpass and requested a sign or arrows to educate the public about the availability of a safer route.

Dibble also asked if there was a way to make Bike to Work Day a City Event. She appreciated the City setting up a shelter at last year's rainy event and thinks there might be more participation if the City were behind the event, promoting and supporting it. She would like to see City employees riding to work and perhaps set up a second hospitality station at the City Hall bike garage. Denison wondered if this might help improve the City's Bronze rating as a Bicycle Friendly Community and

asked Schott how to get this adopted as a City program. Schott will find out and report back to the MPC.

Gradin asked if the City could add a 3 mm hex wrench to the tools at the bike shelter; Schott will request that it be added.

Schott announced that the City accepted an easement to extend the path adjacent to Otness Park and Hogg Creek and bollard lighting is being installed. Based on this project, which is costing approximately \$60 per linear foot, the Urban Renewal Agency (URA) may be willing to fund a portion of pathway lighting from Highway 95 east to Berman Creekside Park. Schott is working with Deputy City Supervisor Bill Belknap; Schott hopes the City will be able to fund the remainder of the project in their five-year capital improvements plan. Heckendorn asked if the Highway 95 Underpass would be included in the five-year plan; Schott didn't know. He will check with Belknap.

Moore observed an increase in traffic near the new NRS location on Blaine Street; he said cars are stopping in the crosswalk, blocking pathway use. He's noticed it is worse during lunch hour and at the beginning/end of the work day due to the NRS employee traffic. He asked if the City could provide street markings to draw attention to the pathway. Gradin suggested possible shark tooth painting in the road similar to what's at Stadium Way and recommended contacting the Streets Department.

The meeting was adjourned at 5:57

Next meeting: December 10, 2019; Location: Main Floor Conference Room, Paul Mann Building.

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